

**FINAL MINUTES AND ACTION OUTCOMES OF THE 13<sup>th</sup> WILLIAMTOWN CONSULTATIVE FORUM  
HELD AT PORT STEPHENS COUNCIL MEETING ROOM ON 4 JUNE 2007**

*Meeting started: 1000 HRS*

| <b>AGENDA Item.</b>  | <b>MINUTES</b>  | <b>BY WHOM</b>    | <b>ACTION AGREED</b>  |
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| <b>Agenda Item 1. Introduction and opening of the meeting</b><br><ul style="list-style-type: none"> <li>Meeting Chair, Geoffrey Beck, Head Infrastructure (HI), opened the thirteenth meeting of the Williamtown Consultative Forum at 1000 hrs.</li> </ul>  |   | Geoffrey Beck     |   |
| <b>Agenda Item 2. Attendance</b><br>See attached list.<br>Apologies received from Councillor Ron Swan, Mayor, Port Stephens Council, Peter Gesling, General Manager, Port Stephens Council, David Broyd, Group Manager, Sustainable Planning, Port Stephens Council, Air Cdre Geoff Brown, HQ, Air Combat Group and the Hon Bob Baldwin MP, Member for Paterson. |   | Geoffrey Beck     |   |
| <b>Agenda Item 3. Acceptance of minutes from the previous meeting</b>  | <ul style="list-style-type: none"> <li>Minutes from the WCF #12 accepted without amendments.</li> </ul>   | Geoffrey Beck     |   |
| <b>Action items from the previous meeting</b>  |   |                   |   |
| <b>4. Williamtown School</b>   | <ul style="list-style-type: none"> <li>Jennifer Collison advised the meeting the NSW Dept of Education has engaged a consultant to undertake a demographic analysis of schools within the Lower Hunter region. Options will be presented to the NSW Minister for Education by the end of October, followed by public consultation and a final report by the end of 2007.</li> </ul> | Jennifer Collison | <ul style="list-style-type: none"> <li>The WCF to decide at its September meeting whether it wishes to invite a representative from the NSW Department of Education to speak at the December WCF meeting on the outcomes of the Study.</li> <li>Defence to investigate whether or not there are any interim measures that can be undertaken to provide a level of noise attenuation at</li> </ul> |

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|  |   |                              | Williamtown School.  |
| <b>5. Noise Monitoring update</b>  | <ul style="list-style-type: none"> <li>The first quarter NFPMS report for 2007 was not tabled at the meeting, due to technical issues associated with flight track information and the environmental monitoring units. Air Services Australia is to check data feeds and Defence is to report back to the next WCF explaining what has happened. It is envisaged the first quarter NFPMS report will be distributed to WCF members in the near future.</li> <li>The WCF also noted the independent acoustic consultant will be submitting her report to the NSW Department of Planning shortly on the proposed Kings Hill (North Raymond Terrace) development. The WCF also noted Defence has written to the Director General of the NSW Department of Planning requesting a meeting with him on broader issues associated with protecting Defence establishments from incompatible land uses as well as the proposed North Raymond Terrace development, once the NSW Department of Planning has received and considered the independent acoustic consultant's report.</li> </ul> | Geoffrey Beck                | <ul style="list-style-type: none"> <li>Defence to liaise with Air Services Australia to quality check the first quarter NFPMS report for 2007 prior to its distribution to WCF members.</li> </ul>                                   |
| <b>6. Ground Water Monitoring</b>  | <ul style="list-style-type: none"> <li>Monitoring is ongoing. No results of concern reported to date.</li> <li>Bruce Petersen advised the meeting Port Stephens Council has engaged the University of Newcastle to undertake a Groundwater Monitoring Study at Salt Ash. This would be invaluable for Defence</li> </ul>  | Helen Horn<br>Bruce Petersen | <ul style="list-style-type: none"> <li>Note monitoring is ongoing.</li> <li>Bruce Petersen to forward copy of the University of Newcastle Groundwater Monitoring Study at Salt Ash to defence once it has been finalised.</li> </ul> |
| <b>7. Air Quality Monitoring</b>   | <ul style="list-style-type: none"> <li>Monitoring is ongoing. No results of concern reported to date.</li> </ul>  | Helen Horn                   | <ul style="list-style-type: none"> <li>Note monitoring is ongoing.</li> </ul>  |
| <b>8. NSW Department of Planning: Williamtown Employment Zone Development Strategy</b> | <ul style="list-style-type: none"> <li>Brian Murphy advised the meeting the Stage 2 – Land Capability and Suitability Assessment Report concluded there were</li> </ul>   | Brian Murphy                 |  |

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|                                 | <p>significant geotechnical constraints in the southern portions of the Study Area. Discussions have also been held with the NSW Department of Environment and Conservation regarding biodiversity offsets and the local Aboriginal Land Council regarding the need for buffers around burial sites. The consultants will examine the feasibility of expanding the Study Area to the west. Work will now concentrate on preparing appropriate clauses and development controls for inclusion in the draft environmental planning instrument.</p>  |   |   |
| <p><b>9. Other Business</b></p> | <ul style="list-style-type: none"> <li>• <b>Road signage:</b> The meeting noted Port Stephens Council has withdrawn its consent for the erection of 'low flying military aircraft' signs on local roads in the vicinity of the Base.</li> <li>• <b>Communications Strategy:</b> The meeting noted Defence will be developing and implementing a strategy to facilitate better information exchange between the RAAF and the community. A consultant will be appointed shortly to review and evaluate current methods of community engagement and then develop and implement a strategy to facilitate better information exchange. The consultant will liaise with members of the WCF during the development of the Strategy. Michelle Moffat also noted the need for a better exchange of information between Defence and the community and the need for Defence to more clearly address community concerns/queries in correspondence.</li> <li>• <b>Correspondence to the WCF: Mr Jelfs.</b> The Chairman advised the meeting he had received an email from Mr Neville Jelfs of 17 Hideaway Drive, Salt Ash requesting he bring to the WCF's attention a number of matters associated with flying operations at</li> </ul> | <p>Helen Horn</p> <p>Geoffrey Beck</p> <p>Geoffrey Beck</p> | <ul style="list-style-type: none"> <li>• Bruce Petersen to enquire what is happening regarding approval from Port Stephens Council to erect the signs on local roads.</li> <li>• Post meeting update: Officers from Port Stephens Council met with Helen Horn on 18 June 2007. Outstanding issues have been resolved. Signs will now be erected on state and local roads late July/early August.</li> <li>• The WCF noted the Chairman is the point of contact with Mr Jelfs and that he will be responding to Mr Jelfs's email.</li> </ul> |

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|   | <p>the Base and at the Salt Ash Air Weapons Range (SAWR). In particular, these related to the introduction of new aircraft capability and the gazetal processes for the use of SAWR for bombing exercises.<br/>Mr Jelfs also requested contact details of members of the WCF.</p> |                      |   |
| <p><b>10. Proposed time and date for next meeting</b></p> | <p><u>10 December</u></p>   | <p>Geoffrey Beck</p> | <ul style="list-style-type: none"> <li>• Next meeting to be held at Newcastle Airport Boardroom at 1000 HRS on 3 September 2007.</li> </ul> |

*The meeting closed at 1115 HRS*