



**Australian Government**

**Department of Defence**

Defence Support and Reform Group

Freedom of Information and  
Information Management  
Branch  
CPI-6-001  
PO Box 7910  
CANBERRA BC ACT 2610  
Tel: 02 626 62200  
Fax: 02 626 62112  
[FOI@defence.gov.au](mailto:FOI@defence.gov.au)

Our reference: FOI 144/12/13

By email: [REDACTED]

Dear [REDACTED]

1. I refer to our letter, dated 17 October 2012, in which we stated that we had interpreted the scope of your FOI request as seeking access to:

*“IDCR 8771 - Contract for Provision of SAR Helicopter Services 2003-2014 with CHC Helicopters to Royal Australian Air Force.”*

2. I also refer to your email of 11 October 2012, in which you provided the following information relating to your request:

*“The focus of our request is:*

- To understand the required aircraft and service specification of the service to be delivered*
- If over the life of the contract to-date there has been any change to the specification and the nature of such change*
- The nature of the contract term and its extension options, how the extension options are triggered and if any extension option has been exercised at the time of this application*
- The nature or requirement of the transition out /exit plan (if applicable) requirement placed upon the incumbent contractor.”*

3. In light of this information, we informed you, via email dated 1 November 2012, that we had interpreted the scope of your request as being access to:

- To understand the required aircraft and service specification of the service to be delivered - this corresponds to the Statement of Work (32 pages) which is an attachment to the original contract.*
- If over the life of the contract to-date there has been any change to the specification and the nature of such change - this corresponds to the 2012 statement of work, which includes all of the current amendments (32 pages).*
- The nature of the contract term and its extension options, how the extension options are triggered and if any extension option has been exercised at the time of this application - this corresponds to section 2, ‘Duration and Scope’ (approximately 2 pages) of the original contract. A copy of the 2012 version of this section is also included.*

- *The nature or requirement of the transition out /exit plan (if applicable) requirement placed upon the incumbent contractor - this corresponds to section 16, 'Handover of Services' (2 pages) of the original contract."*

4. You did not disagree with this interpretation.
5. The purpose of this letter is to provide you with a decision in response to the request.

#### **FOI decision maker**

6. Group Captain Ken Robinson, Director Coordination - Air Force, is the authorised decision maker, under the FOI Act, in relation to your request.

#### **Document identified**

7. Group Captain Robinson identified five documents (extracts from one contract) matching your request. These documents are listed in the schedule of documents at Enclosure 1.

#### **Decision**

8. After examining the documents identified at paragraph 7, Group Captain Robinson decided to release all documents in full.

9. Copies of the documents, in the form approved for release, are at Enclosure 2.

#### **Payment of Charges**

10. In our letter, dated 17 October 2012, the department estimated the cost associated with processing your request to be [REDACTED]. You agreed to pay charges for the administration of your request and paid the deposit of [REDACTED] on 30 October 2012.

11. Upon completion of your request, the actual amount for processing was determined to be [REDACTED]. However, as the scope of your FOI request was substantially refined after the provision of the initial preliminary assessment of charges (via letter of 17 October 2012), we have made a decision to waive the remaining charges.

12. Copies of relevant sections of the FOI Act are at Enclosure 3.

13. The FOI Act provides for rights of review of decisions. A copy of the fact sheet "Freedom of Information - Your Review Rights" is at Enclosure 4.

#### **FOI Disclosure Log**

14. In accordance with the requirements of section 11C [publication of information in accessed documents] of the FOI Act, Defence is required to publish details of information released under the FOI Act. Defence publishes identified documents relating to requests within two working days of receipt by the applicant. Defence will also publish this decision notice with privacy deletions.

**Further advice**

15. Should you have any questions relating to the matter, please contact me, either by telephone on (02) 6266 4713 or via email to [FOI@defence.gov.au](mailto:FOI@defence.gov.au).

Yours sincerely



Phillip Connelly  
Case Officer  
Freedom of Information

14 December 2012

**Enclosures:**

1. Schedule of documents.
2. Documents in form approved for release.
3. Relevant sections of the FOI Act.
4. Fact Sheet: Freedom of Information - Your Review Rights.