Hi David,

I hope you are well! A few weeks ago Fiji signed the MLSA with Australia. As such, we would like to progress with gifting Public Affairs equipment to Fiji that was proposed by JPAU earlier this year. The equipment is currently in Fiji – locked up in the High Commission – in anticipation of this gifting. Attached is the brief (which was signed) and the list of equipment.

I would very much appreciate your advice on how we do this using the MLSA.

Happy to discuss,

Thanks Anna

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From: Barlow, Haydn LTCOL Sent: Tuesday, 6 June 2017 9:58 AM To: Hilder, Anneliese MISS Subject: VCDF Brief - FIJI MPA Capacity Building [SEC=UNCLASSIFIED]

UNCLASSIFIED

Anneliese,

Could you please update the equipment transfer paras of this brief IAW the new plan.

Note the brief is already signed and with VCDFG – so there is only scope to update changes in fact.

Regards,

Haydn



1ST JOINT PUBLIC AFFAIRS UNIT Strategic Communication Branch

Report

R170620

See Distribution

References:

- A. R27301064 Brief for HMSC PA CAP BLDG WITH REGIONAL PARTNER FORCES
- B. R28003581 PAR RFMF VISIT TO 1 JPAU 19 21 APRIL 2017
- C. 1JPAU TASKORD PA MTT TO FIJI 3-17 JUNE 2017

POST ACTIVITY REPORT - 1 JPAU PA MTT to RFMF 3-17 JUNE 2017

INTRODUCTION

Task summary

1. 1 JPAU deployed a 5 pers Public Affairs Mobile Training Team (PA MTT) to Suva, Fiji, 3-17 June 2017 IAW Refs A-C IOT develop the Republic Of Fiji Military Forces (RFMF) PA capacity, and strengthen relationships between the ADF and RFMF. 24 people completed the training, mostly RFMF members who will be employed either as Public Affairs Officers or Camera Operators, plus members of other Government of Fiji (GoF) agencies and media representatives.

2. In addition to the RFMF participants there were representatives from the Police, Corrections Department, the Fiji Sun Newspaper and the Fiji Times. All less the media will have PA responsibilities as secondary duties.

3. The package was deliberately designed to ensure that an appropriate solution was arrived at for the Fijians' requirements, rather than imposing an Australian PA design onto the participating organisations. This proved to be a worthwhile approach as with the exception of the purely technical aspects of camera operation etc, the RFMF was able to design sensibly streamlined systems, documents and clearance procedures which will work.

4. Overall this was a highly successful activity, warmly received by the Fijians and with a good baseline capability built. There is a strong desire from both the RFMF and the AS HOM for further iterations and more advanced training in the near future. It also provided an opportunity to conduct relationship building meetings with COMD RFMF, DCOMD RFMF, COMD & CofS Land Force, senior public servants and a number of Commanding Officers, all of which went well.

Key activities included:

a. Combined PAO and Camera Operator training in basic stills and video (first 2 days);

b. PAO training in PA planning and execution of tasks, including Individual Military Appreciation Process biased towards PA activities;

2

c. Camera Operator training in stills and video, with a very high level of competency achieved by the participants in stills, and a solid basic understanding of video;

d. Military Camera Team planning and execution of PA tasks involving RFMF, Corrections and Police 'live' activities for release to media and use online;

e. Depositing of obsolete 1 JPAU camera equipment (stills and video) with ADA Suva pending the handover of this to the RFMF once the Mutual Logistics Support Arrangement is secured; and

f. Closing brief for the AS HOM, DCOMD RFMF and others at the end of the package.

CONDUCT

Planning and Preparation

6. Sustain. The following sustains were noted for the planning and preparation stage:

a. The scoping visit by 2 RFMF pers from the Media Cell to 1 JPAU was essential to the execution of this task. **\$47F** the security, the SO COORD in HQ RFMF, led the RFMF input into the planning and was responsible for the smooth running of the course. He is also the current head of the RFMF Media Cell and will become the RFMF spokesman and clearance authority on most matters. He is a very capable officer, well connected within the RFMF and a valuable part of the training team.

b. The planning timeline of several months between authorisation and execution allowed the Unit to plan properly, and for the MTT members to develop a collaborative approach (with the RFMF) to the capacity building itself.

c. Early involvement of IP Div, coupled with experience within the MTT gained during OP FIJI ASSIST 2016 resulted in a good cultural understanding of the OE. This prevented many misunderstandings which may have arisen with a more rigid and conventional instructional approach. IP Div funded the activity IAW Ref A with the Overseas Visit Authority signed by A/DEPSEC SP&I prior to departure.

7. Improve. The following *improves* were noted for the planning and preparation stage:

a. CAPT Terkowski (ARES PAO attached for the task) had no valid Defence Travel Card as it had been cancelled when she was seconded from Defence to the Department of Prime Minister and Cabinet, a fact of which she was unaware. This caused considerable nuisance as allowances had to be withdrawn by others for her use, making acquittal more tiresome than usual. It also caused problems paying for her accommodation in Suva, which had to be done by ADA.

ACTION: All ARES pers who are attached to the Unit complete a readiness checklist prior to deploying on any tasks IOT ensure that these admin (and potentially other readiness type issues) are addressed well in advance.

Course Conduct

8. Sustain. The following sustains were noted during the training package itself:

FOUO-

3

a. The 2 days intro to stills and video for all participants (PAO and Camera Operators) was valuable as in operational theatres anyone operating as a PAO will also have to capture imagery. (See also below)

b. The tone of the package – summed up by 'building together' rather than 'instructing' resulted in excellent involvement and buy-in by the participants. Also very important was the hands on nature of the camera training, conducted with minimal theory but a great deal of practical content.

c. Forming MCTs and planning and then executing a task was a suitable test of how much the participants had learned and they produced some excellent work, entirely suitable for release to the media. The teams were split up by \$47F\$ who was able to identify various sensitivities which AS pers would have missed and so ensured harmony in the teams. The provision of appropriate activities for the participants to film and potentially release also allows the value of the course to be reinforced with internal decision makers.

d. The presence of friendly civilian media organisations invited to participate by the RFMF was very worthwhile, they were able to contribute extensive local knowledge and advice and provide good relationship-building opportunities for the RFMF.

e. Producing skeleton PA documents and an aide-memoire for the PAO and camera operators as the course progressed worked very well, these turned out to be quite different to those which would have been delivered without the consultative approach.

9. Improve. The following *improves* were noted for future iterations:

a. The duration -2 weeks – was insufficient to develop any more than a very basic video capability, especially for the PAO group which only had a half day of hands on video work. This may prove problematic if video equipment is deployed with them on UN missions.

ACTION: Extend this 'basic' course from 2 weeks to 3 in future, and run a second more advanced package for already qualified camera operators and those PAOs who are deploying on Ops with no PA support. This would cover video capture, stills and video editing and further operational PA matters.

b. The lack of familiarity with IMAP and SMAP amongst SNCOs particularly was a surprise, and required some quick rescheduling and lesson planning on the go.

ACTION: Allocate extra days in the course for teaching 'PA IMAP' to PAO group members. IMAP and SMAP could also be taught during other ADF training packages more broadly.

Facilities and Equipment

10. Sustain. The following sustains were noted for facilities and equipment:

a. The two training rooms and a storage room provided by the RFMF were ideal, especially the secure storage room which allowed the camera equipment to be left in loc.

b. The large TV provided for one of the classrooms was excellent for viewing imagery, much better than a projector and screen. Power boards and extensions were all sourced allowing a good learning environment to be set up.

FOUO

11. Improve. The following improves were noted for facilities and equipment:

a. The projector and screen utilised by the PAO group was rather dim and not ideal. A large TV would be a better option given the group size (10 pers) provided it had HDMI connectivity and good sound.

ACTION: Recommend detailed discussion with RFMF prior to arrival to ensure TVs in place rather than screens.

Conclusion

12. This was a very successful and highly satisfying engagement which has contributed to the S 33(a)(iii) There is a genuine desire from the RFMF and HOM to develop this further, evidenced by the support from Post and engagement from COMD RFMF and others. It also provided some useful skeleton training products with which to conduct similar activities elsewhere.

13. The quality of the technical instruction, and the resultant products produced by the participants was particularly worthy of note, LS Jake Badior and CPL Matt Bickerton did an outstanding job and made an excellent impression on the course participants.

14. It will be important to capitalise on the momentum generated by this activity, and delivering a more advanced package concentrating on video, video editing and imagery software would be a logical progression. Depending on numbers this could be conducted either in Canberra or Suva.

s 22

DC McGuire MAJ Officer Commanding 1st Joint Public Affairs Unit

s 22

20 Jun 17

Distribution:

DGMI DA SUVA IP DIV – FAO Annelise Hilder 1 JPAU OPS

		DAILY ATTENDAN	<u>NCE</u>
RNK	NAME	ORGANISATION	E-MAIL
s 47F	s 47F	RFMF	s 47F
		POLICE	
		RFMF	
		RFMF	
		RFMF	
		FIJI CORRECTION	
		SERVICE	_
		DEPT.OF.INFO.	+
		RFMF	+
		RFMF	+
		FIJI CORRECTION	
	-	SERVICE	-
		POLICE	-
		RFMF	+
		RFMF	+
		POLICE	+
		FIJI SUN	-
		FIJI SUN	-
		RFMF	
		RFMF RFMF	
		КГИГ	

Names highlighted in Green are worthy of additional training, in the view of MAJ Doug McGuire.

In addition, ^{S 47F} organized and sat in on the course and is worthy of any further training.

Good evening Gentlemen

Task complete less RTA.

HOM and DCOMD RFMF attended the closing brief of the course and were very impressed by the quality of the work from the participants, and rightly so.

RFMF has been presented with a copy of all the presentations, supporting docs, a PA aide memoire, the course notes and all the imagery generated by the participants alongside news releases and media packages (VNR plus stills) for each of the tasks they completed Wed/Thurs this week.

We will burn another set and deliver to the guardroom at the HICOM en route to the airport in the morning. All imagery is technically uncleared but since it is GOF product, and will be released by them or Post this should not present any issues.

DCOMD and HOM both very keen indeed to pursue this further IOT further upskill the current participants, and sweep up various agencies not represented on this iteration. Keen for combined PAO and IS package to continue, AAR point of note is that we struggled to cement the video training in the week available, so the next iteration would sensibly be 3 weeks long.

Camera kit was delivered to ADA at the HICOM and signed over to him for transfer to RFMF when appropriate in light of the MLSA etc.

AAR will be completed en-route to AS and AAR produced next week.

This has been a thoroughly successful activity, very well received by HOM, RFMF and other GoF agencies.

Departing Suva 170615 Jun likely CBR later afternoon.

Best regards

Dougie

Dougie McGuire MAJ Officer Commanding 1st Joint Public Affairs Unit

E-mail: douglas.mcguire1@defence.gov.au

s 22

Ist Joint Public Affairs Unit | Department of Defence | PO Box 7942 Canberra BC | ACT 2610 w: (02) 6127 6523 f: (02) 6127 6549 DRN Website: <u>1JPAU</u> Facebook: 1stJointPublicAffairsUnit

From:	Nelson, Andrew
To:	Twomey, Margaret
Cc:	Campbell, Scott; Vuetaki, Cathy; McGuire, Douglas MAJ 1
Subject:	1JPAU media training course graduation [SEC=UNCLASSIFIED]
Date:	Thursday, 15 June 2017 9:16:08 AM
Attachments:	170615 Proposed speech for HOM, 1JPAU presentations.docx

Good morning Margaret,

RFMF have now confirmed that **S** 47F Deputy Commander RFMF, will be attending as the senior host for the course completion tomorrow, and will have several of his Commanding Officers present. As such, I believe it is worth your while attending, with outline as follows:

- * 0940 depart HiCom with DAA accompanying (car booked with Cathy)
- * 0950 arrive QEB, DAA to direct your driver to the building location
- * On arrival, you will be met by the Officer Commanding, 1st Joint Public Affairs Unit, Major Doug McGuire (who was here for Winston coverage) and <u>\$ 47F</u> and escorted to the classroom
- * On arrival in class, you will meet S 47F and his CO's
- * 1000 Introduction by MAJ McGuire and S 47F (RFMF PSO Coord and course organiser)
- * 1005 Presentation of course material montage (video, stills, interviews) an eight minute compilation of the best products developed on course
- * 1015 Presentation of course certificates by yourself, with \$ 47F reading out the names, 1JPAU staff will hand you the certificates to pass to each attendee
- * 1020 Brief words by S 47F
- * 1025 Brief words by yourself
- * 1030 Closing remarks by CO 1JPAU
- * 1030 Finish, Depart

Proposed words for attached - but I also think you will be able to speak to the quality and value of the public diplomacy products that you will witness via the presentation, the material I have seen to date is really world class with many of the course participants demonstrating a nature flair for composition, lighting and the skill of capturing the human elements of the subject.

1JPAU will provide stills coverage and share with us on completion for PD use, plus a copy of the course photo and a repository of generic images for our future use.

Please let me know if you have questions.

Doug,

Can you please run a seaman's eye through the draft speech and let me know if there are any corrections required.

Yours aye,

Andy Nelson Commander RAN Defence Adviser - Suva Australian High Commision Fiji **s 22** Office: +679 338 8209

senior RFMF

RFMF Deputy Commander ^{S 47F} senior Officers and course members of the Public Affairs Training Course.

Firstly, I would like to (comment on your thoughts on the quality of the media compilation you've just witnessed, and their value in communicating organisations messages, expressing the humanity of situations and events, etc).

I would like to thank the RFMF for hosting this course, the origins of which emerged during the post-Cyclone Winston recovery, when the 1st Joint Public Affairs Unit came to Fiji to help share the images of the great work being done by the RFMF, the ADF, and other regional partners. Through this interaction with the Officer Commanding of the unit, Major Doug McGuire, and with the support of the Defence Cooperation Program between Fiji and Australia, I am now also able to welcome Doug and his team back to Fiji. I would also like to highlight the role that RFMF ^{S 47F}

has played in organising the course here at QEB, and bringing together the media personnel from not only the RFMF, but Police and Corrections Departments, and the mainstream media outlets from the Fiji Sun and Fiji Times.

From my perspective not only as a keen advocate of what we call Public Diplomacy, but an avid follower of all mainstream and many social media platforms, may I share with you some thoughts on the value of a quality public affairs products.

High quality media product provides recognition of the hard work being done by everyday people in every day situations, but sometimes in very demanding physical and emotional conditions. Media connects the actions of the few with an understanding of events by many, helping to foster community understanding of issues, events and incidents. When coupled with clear reporting, organisations can improve transparency of issues and inform the public of the reasoning behind activities, policies and events.

I would like to express my appreciation at being asked to attend this end of course presentation, and my absolute respect of the quality of the products you have demonstrated today. I look forward to seeing further evidence of your success in the public arena as you go forth to share the great work being done in the community, on operations and exercises, both here in Fiji and abroad on peacekeeping missions. Vinaka vakalevu.

Good evening Gentlemen,

Another successful day, all teams have now largely completed the stills and video capture of their various tasks and have produced very useable imagery. 2 will conduct final interviews early tomorrow.

Processing of this product and PAO actions following the tasks will be completed tomorrow (Thurs 15th June) prior to the closing activity with guests on Friday.

PAO/IS aide memoire and course fuller notes have now been completed, these will be provided to the RFMF once design tweaks are made.

Presentation certificates, group photos and various awards will be made on Friday, DA has kindly donated a number of small ADF gifts for the participants. This activity will be attended by DCOMD RFMF, AS HICOM and several senior Fijian Officers (CofS/CO level) whose troops have been on the course.

Final details and timings for this activity – around mid-morning Friday – will be circulated once RFMF has confirmed them.

Team in good shape, no issues.

Best regards

Dougie

Dougie McGuire MAJ Officer Commanding 1st Joint Public Affairs Unit

E-mail: douglas.mcguire1@defence.gov.au

s 22

1st Joint Public Affairs Unit | Department of Defence | PO Box 7942 Canberra BC | ACT 2610 w: (02) 6127 6523 f: (02) 6127 6549 DRN Website: <u>1JPAU</u> Facebook: 1stJointPublicAffairsUnit

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requested to contact the sender and delete the email.

Good afternoon Gentlemen,

Another good day as the course approaches its culmination.

I was taken to meet COMD RFMF, DCOMD RFMF and Dep Sec Defence **S** 47F this morning, all meetings went well.

COMD is very supportive, DCOMD is particularly interested in this activity, and keen for follow up to include Navy and Engineers (invited by \$47F but no show) and \$47F is keen that we explore further video production and web management training. He plans to raise this at the Defence Cooperation Talks (?) in August. I agree these would be good things but obviously have committed to nothing.

Teams are all out and shooting under their own steam tomorrow on tasks as briefed yesterday. IMAP and O-Group outcomes were variable..

Team will focus on end of course briefings and products, presentations etc and producing the RFMF PA Aide Memoire inserts electronically – they require re-sizing IOT fit into the various photo albums which are used in place of our nirex folders etc. Possible cheap support option for future exploration.

Group photo taken.

Team well, no issues.

Best regards

Dougie

Dougie McGuire MAJ Officer Commanding 1st Joint Public Affairs Unit

E-mail: douglas.mcguire1@defence.gov.au

s 22

Ist Joint Public Affairs Unit | Department of Defence | PO Box 7942 Canberra BC | ACT 2610

w: (02) 6127 6523 f: (02) 6127 6549 DRN Website: <u>1JPAU</u> Facebook: 1stJointPublicAffairsUnit

Good Evening Gentlemen,

PAO training continued today covering PA IMAP which was a lot of information as only a very few were familiar with the process. This may be an opportunity for some non PA specific training to be run by the ADF. PAOs are now conducting their IMAPs ahead of 5 MCT tasks on Tues and Wed, will conduct mentored planning and battle procedure tomorrow (Tues) with the exception of 1 team which is on task.

IS group has now made some real progress on the video training, they will have various opportunities to do more supervised filming Tues around their various O-groups etc prior to their tasks.

5 MCTs (all mixed mil/govt/media) have been formed under RFMF direction and they will be covering the fol activities IOT generate a full media pack – stills video and words for each :

- 1. Background shoot ahead of the Police graduation parade.
- 2. RFMF Sect Comd Cse
- 3. RFMF Unarmed Combat training.
- 4. Corrections Dept rehab programme.
- 5. Police Canine Unit.

ADF pers will only accompany the participants on RFMF activities and will not attend Police/Corrections filming, actual release to the media will depend on the quality of their work.

COMD RFMF has been invited **S** 47F to attend the end of course briefing and presentations on Friday, has not yet responded.

OC will visit Defence Dept with S 47F Tues as a courtesy visit to S 47F to brief him on the success of the initiative which he was closely involved with prior to his transfer to the Reserves.

Team well, no issues.

Best regards

Dougie

Dougie McGuire MAJ Officer Commanding 1st Joint Public Affairs Unit E-mail: <u>douglas.mcguire1@defence.gov.au</u>

s 22

1st Joint Public Affairs Unit | Department of Defence | PO Box 7942 Canberra BC | ACT 2610 w: (02) 6127 6523 f: (02) 6127 6549 DRN Website: <u>1JPAU</u> Facebook: 1stJointPublicAffairsUnit

Good afternoon gentlemen,

Two good days here.

Imagery group is not increasingly confident at video, has covered interviews, wide and tight shots and seems to be generating some good product.

PAO group will rejoin the imagery group tomorrow (Fri) for further interview practice and rehearsals, with a stills-only team heading off to shoot a funeral for release to the media, the first 'live' tasking for the participants.

Participants continue to be very engaged and a joy to work with.

S 47F is planning to invite COMD/COFS RFMF and the available Unit COs to a morning coffee next Friday (16th) but has yet to confirm the level of attendees. Will obviously keep DA informed as soon as this is clear to provide appropriate representation from HICOM.

Team all well, RFMF is standing down for the long weekend from 1500 tomorrow (Fri). MTT pers will be released following a kava ceremony around 1600. Taxis will be used to move the team tomorrow IOT allow their participation in this cultural event without having to drive afterwards.

I am travelling to the Rakiraki area on Sat, CAPT Terkowski will remain with the team.

Best regards

Dougie

Dougie McGuire MAJ Officer Commanding 1st Joint Public Affairs Unit

E-mail: <u>douglas.mcguire1@defence.gov.au</u>

s 22

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Good evening Gentlemen

Another good day here, some truly excellent shots captured by the participants around the barracks this morning and the intro to video carried out during the afternoon.

I was taken to meet the COFS and COMD Land Forces this morning, nice Office calls with no issues.

Next two days will be split with PAOs and imagery guys on different tracks, then back together on Friday for the allocation of MCTs for taskings next week.

Team in good shape, CPL Bickerton and LS Badior are doing a particularly good job instructing, all participants are very engaged.

Best regards

Dougie

Dougie McGuire MAJ Officer Commanding 1st Joint Public Affairs Unit

E-mail: douglas.mcguire1@defence.gov.au

s 22

Ist Joint Public Affairs Unit | Department of Defence | PO Box 7942 Canberra BC | ACT 2610 w: (02) 6127 6523 f: (02) 6127 6549 DRN Website: <u>1JPAU</u> Facebook: 1stJointPublicAffairsUnit

Sir, all.

Ack. We will sign over this kit to the DA as planned and let that process run its course.

Gifting can then occur at the appropriate time once the relevant paperwork is completed.

Training is going extremely well.

Best regards

Dougie

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From: Flynn, Peta MS
Sent: Tuesday, 6 June 2017 12:36 PM
To: Barlow, Haydn LTCOL; Hilder, Anneliese MISS; Shields, David BRIG
Cc: McGuire, Douglas MAJ 1; Swann, Judy MS; Kite, Jason MR
Subject: RE: VCDF Brief - FIJI MPA Capacity Building [SEC=UNCLASSIFIED]

UNCLASSIFIED

Hi all,

As discussed with Judy Swann and Jason Kite, AMSO's preference is for the transfer to be processed under a MLSA.

If we proceed prior to the MLSA being signed, we would need to process the transfer through a stand alone agreement, noting this agreement would need to drafted and cleared through DIGAA and CFO, depending on their workload we are reliant on their timeframes and priorities.

Once the agreement is cleared internally, Fiji will need to complete their end of the process. The camera equipment could not be handed over until the agreement is signed by both parties.

Potentially, processing the transfer through a stand alone agreement may not result in saving any time.

Regards Peta

From: Barlow, Haydn LTCOL

Sent: Tuesday, 6 June 2017 09:21
To: Hilder, Anneliese MISS; Flynn, Peta MS; Shields, David BRIG
Cc: McGuire, Douglas MAJ 1; Swann, Judy MS
Subject: RE: VCDF Brief - FIJI MPA Capacity Building [SEC=UNCLASSIFIED]

UNCLASSIFIED

Anneliese, I will seek an ack from DGMIE, who is currently on leave. This will change our brief to VCDF, so we just need to get our advice to him lined up.

Regards,

Haydn

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From: Hilder, Anneliese MISS
Sent: Tuesday, 6 June 2017 8:38 AM
To: Flynn, Peta MS; Barlow, Haydn LTCOL; Shields, David BRIG
Cc: McGuire, Douglas MAJ 1; Swann, Judy MS
Subject: RE: VCDF Brief - FIJI MPA Capacity Building [SEC=UNCLASSIFIED]

UNCLASSIFIED

Hi all,

s 33(a)(iii)		

To that end, I would appreciate if AMSO could assist with the required paperwork.

What do you need from me for FASIP to exercise the financial delegation?

Haydn – do you need anything your end?

I apologise for the last minute change in direction on this!

Cheers Anna

Kind regards,

Anneliese Hilder – A/Assistant Director Pacific Islands International Policy Division Department of Defence Ph: +61 2 6265 7869 Location: R1-5-C033, Russell Offices Postal Address: PO Box 7902 Canberra BC ACT 2610 E: anneliese.hilder@defence.gov.au

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From: Flynn, Peta MS
Sent: Monday, 29 May 2017 12:08 PM
To: Hilder, Anneliese MISS
Cc: McGuire, Douglas MAJ 1; Shields, David BRIG
Subject: FW: VCDF Brief - FIJI MPA Capacity Building [SEC=UNCLASSIFIED]

UNCLASSIFIED

Good morning Anna,

Could you please confirm if a desision has been made how we should transfer these items as per the options in the email from BRIG David Shields.

Regards

Peta Flynn

Project Manager – Australian Military Sales Office (AMSO)

Department of Defence | Capability Acquisition and Sustainment Group BP25-03-015 | PO Box 7938 | CANBERRA BC ACT 2610

T: (02) 6144 2766 F: (02) 6144 2759

From: Shields, David BRIG
Sent: Monday, 15 May 2017 11:08
To: Hilder, Anneliese MISS; McGuire, Douglas MAJ 1
Cc: Russell, Fiona MS; Swann, Judy MS; Flynn, Peta MS; Kite, Jason MR; Barlow, Haydn LTCOL
Subject: RE: VCDF Brief - FIJI MPA Capacity Building [SEC=UNCLASSIFIED]

UNCLASSIFIED

Anna,

I agree that the MLSA is the way to go. I have drafted an MOU, but will hold off sending it to DIGAA, until the way ahead is confirmed. I will progress the Export Application through DEC now. Once the MLSA is signed, there will likely be the need for 'guided learning' to work through the

mechanisms. I look forward to confirmation on MLSA or MOU.

Regards,

David Shields

Brigadier Business Analyst & Case Manager - Land Systems Australian Military Sales Office

Department of Defence | Capability Acquisition and Sustainment Group Brindabella Business Park, BP25-3-012 | PO Box 7938 | CANBERRA BC ACT 2610

T: +61 (0)2 6144 2763 | S 22 | F: +61 (0)2 6144 2759 Website: <u>http://legacy/TeamWeb2010/CORP/dmo/DMO-1QMS/SitePages/Materiel%20Logistics.aspx</u> IMPORTANT: This email remains the property of the Department of Defence and is subject to the jurisdiction of section 70 of the Crimes Act 1914. If you have received this email in error, you are requested to contact the sender and delete the email.

From: Hilder, Anneliese MISS
Sent: Monday, 15 May 2017 11:05
To: McGuire, Douglas MAJ 1; Shields, David BRIG
Cc: Russell, Fiona MS; Swann, Judy MS; Flynn, Peta MS; Kite, Jason MR; Barlow, Haydn LTCOL
Subject: RE: VCDF Brief - FIJI MPA Capacity Building [SEC=UNCLASSIFIED]

UNCLASSIFIED

Hi Dave and Dougie,

We've just had a bit of a chat about this gifting here in IP and with the DA at Post.

We're happy for the gifting to occur (and I'll look at the brief now Dougie) and request that the MTT includes helping Fiji develop future ILS considerations of the equipment (i.e helping develop a sustainment/replacement plan). However, our preference is to wait for the MLSA to be signed and in-place in order to facilitate it (and not do a separate MOU).



What I propose is that after the MTT, the equipment could be left with Post to hold onto until the MLSA is in place and paperwork has been completed to gift it. This would save the team having to bring the equipment back.

Are you ok with this way ahead?

More than happy to discuss,

Cheers Anna

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From: McGuire, Douglas MAJ 1
Sent: Monday, 15 May 2017 10:38 AM
To: Shields, David BRIG; Barlow, Haydn LTCOL
Cc: Russell, Fiona MS; Swann, Judy MS; Hilder, Anneliese MISS; Flynn, Peta MS; Kite, Jason MR
Subject: RE: VCDF Brief - FIJI MPA Capacity Building [SEC=UNCLASSIFIED]

UNCLASSIFIED

Good morning Sir,

Ack, kit list attached, no change since provided last week with the AE 650.

LTCOL Barlow is dealing with the brief for VCDF on the activity and kit transfer so I will leave the response ref delegations etc to him.

I know he is currently conducting the Regional STRATCOM Workshop so won't have immediate access to emails.

Best regards

Dougie

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From: Shields, David BRIG
Sent: Monday, 15 May 2017 10:04 AM
To: McGuire, Douglas MAJ 1; Barlow, Haydn LTCOL
Cc: Russell, Fiona MS; Swann, Judy MS; Hilder, Anneliese MISS; Flynn, Peta MS; Kite, Jason MR
Subject: RE: VCDF Brief - FIJI MPA Capacity Building [SEC=UNCLASSIFIED]

UNCLASSIFIED

Gents,

I am working on the MOU for the Transfer by Gift. I assume that the appropriate delegations (to dispose of and to gift relevant property) have been duly exercised - please send me notification of these delegations ASAP. I also require a list of all items that will be subject to the gift - again I need

this ASAP. I will also need the name, appointment and address of:

- the reps of ADoD and Fiji Dept of Defence & Natl Security who will sign the MOU; and
- the responsible parties for ADOD and Fiji who will manage day to day matters.

FYSA, under normal arrangements a process of this type would be initiated by an EoI from the receiving Government (albeit shaped and support by ADO) - in this case we're 'about face'. I think that we have good contacts in Fiji and should be able to progress this expeditiously once I get the info requested above.

Regards,

David Shields

Brigadier Business Analyst & Case Manager - Land Systems Australian Military Sales Office

Department of Defence | Capability Acquisition and Sustainment Group Brindabella Business Park, BP25-3-012 | PO Box 7938 | CANBERRA BC ACT 2610

T: +61 (0)2 6144 2763 | S 22 F F: +61 (0)2 6144 2759 Website: <u>http://legacy/TeamWeb2010/CORP/dmo/DMO-1QMS/SitePages/Materiel%20Logistics.aspx</u> IMPORTANT: This email remains the property of the Department of Defence and is subject to the jurisdiction of section 70 of the Crimes Act 1914. If you have received this email in error, you are requested to contact the sender and delete the email.

From: McGuire, Douglas MAJ 1
Sent: Monday, 15 May 2017 09:50
To: Kite, Jason MR; Barlow, Haydn LTCOL
Cc: Russell, Fiona MS; Shields, David BRIG; Swann, Judy MS; Hilder, Anneliese MISS; Flynn, Peta MS
Subject: RE: VCDF Brief - FIJI MPA Capacity Building [SEC=UNCLASSIFIED]

UNCLASSIFIED

Morning Sir, all.

No plans to transfer kit s 22 only Fiji.

Best regards

Dougie

IMPORTANT: This email remains the property of the Department of Defence and is subject to the jurisdiction of section 70 of the Crimes Act 1914. If you have received this email in error, you are requested to contact the sender and delete the email.

From: Kite, Jason MR
Sent: Sunday, 14 May 2017 11:07 AM
To: Barlow, Haydn LTCOL
Cc: Russell, Fiona MS; McGuire, Douglas MAJ 1; Shields, David BRIG; Swann, Judy MS; Hilder, Anneliese MISS; Flynn, Peta MS

Subject: RE: VCDF Brief - FIJI MPA Capacity Building [SEC=UNCLASSIFIED]

UNCLASSIFIED

Haydn,

We will do what we can to facilitate this (using the recent PMV MoS to Fiji as a exemplar) but I will note this up front, the chances of this occurring in this time period are very limited. S 22

cheers

Jason Kite Director Australian Military Sales Office

Department of Defence | Capability Acquisition and Sustainment Group Brindabella Park, BP25-3-004 | PO Box 7904 | CANBERRA BC ACT 2610

T: (02) 61442798 F: (02) 6144 2759

From: Barlow, Haydn LTCOL
Sent: Thursday, 11 May 2017 13:53
To: Swann, Judy MS; Hilder, Anneliese MISS
Cc: Russell, Fiona MS; Kite, Jason MR; McGuire, Douglas MAJ 1
Subject: RE: VCDF Brief - FIJI MPA Capacity Building [SEC=UNCLASSIFIED]

UNCLASSIFIED

Judy,

In Anneliese's absence:

DGMIE will only agree to leave the 1JPAU equipment in Fiji if there is an Instrument of Transfer in place. AMSO is working towards this, but we understand that it may not be complete in time. If that is the case, we will bring the kit home with us. § 33(a)(iii)

Noting this minor change in the plan, I have updated the brief for VCDF, which I am hoping to move through FASIP.

Thanks and please call if I have missed something or you suggest another path.

Regards,

Haydn

From: Barlow, Haydn LTCOL
Sent: Wednesday, 10 May 2017 5:03 PM
To: Hilder, Anneliese MISS
Cc: Russell, Fiona MS; Swann, Judy MS; Kite, Jason MR; McGuire, Douglas MAJ 1
Subject: RE: VCDF Brief - FIJI MPA Capacity Building [SEC=UNCLASSIFIED]

UNCLASSIFIED

Anna,

Attached is the updated version of the brief to VCDF for the Fiji activity, including an enclosure. Pls note the transfer of equipment previously flagged will be subject to an Instrument of Transfer for which FASIP is the delegate.

AMSO advises this will be negotiated by them concurrent to the activity.

Noting this complicates your endorsement of the brief -1 am open to any suggestions on how you prefer to staff the brief it to FASIP.

Regards,

Haydn

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From: Barlow, Haydn LTCOL
Sent: Wednesday, 10 May 2017 11:49 AM
To: Hilder, Anneliese MISS; McGuire, Douglas MAJ 1; Kite, Jason MR
Cc: Russell, Fiona MS
Subject: VCDF Brief - FIJI MPA Capacity Building [SEC=UNCLASSIFIED]

UNCLASSIFIED

Anneliese, Dougie, Jason,

May I please seek your comments and 1* endorsement of this brief, which outlines the RFMF capacity building activity for VCDF, including the proposed transfer of equipment.

Happy to take suggestions to make it stronger.

Regards,

Haydn

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IMPORTANT: This email remains the property of the Department of Defence and is subject to the jurisdiction of section 70 of the Crimes Act 1914. If you have received this email in error, you are requested to contact the sender and delete the email.

IMPORTANT: This email remains the property of the Department of Defence and is subject to the jurisdiction of section 70 of the Crimes Act 1914. If you have received this email in error, you are requested to contact the sender and delete the email.

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- do not

1. 10-	BRIEF FOR VCDF
ASEL	MILITARY PUBLI
***	REPUBLIC OF FIJ
Division / Direct	torate: MSC/MIE

MILITARY PUBLIC AFFAIRS CAPACITY BUILDING WITH REPUBLIC OF FIJI MILITARY FORCES

RER		
Division / Directorate: MSC /MIE	Reference: R29805912	
Timing: Routine	Action required by: N/A	
Copies: FASIP		

Recommendations:

That you:

 note five personnel from 1 JPAU will travel to Fiji as a Mobile Training Team between 3-16 Jun 17 to conduct military public affairs (MPA) capacity building with the Republic of Fiji Military Force (RFMF).

NOTED / PLEASE DISCUSS

 note DEPSEC SP&I has agreed through an Overseas Visit Authority to fund the activity.

NOTED / PLEASE DISCUSS

iii. note that obsolete equipment awaiting disposal action from 1 JPAU will be used to enable and complement the training.

NOTED / PLEASE DISCUSS

iv. note that pending Fiji's signing of the proposed Mutual Logistics Support Arrangement (MLSA), Australia will seek to gift the above equipment to Fiji.

NOTED / PLEASE DISCUSS

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NOTED / PLEASE DISCUSS

Background

s 22

1. The RFMF expressed an interest in developing a capability similar to 1 JPAU's Military Camera Teams during Op FIJI ASSIST in Feb-Apr 16. The RFMF recognised that one of their capability gaps was disseminating information to the Fijian community on HADR response activities. They were impressed with how Australia communicated our support to Fiji and the role our MPA personnel played throughout FIJI ASSIST. The concept was raised with the Head of Mission Suva and the DA Suva who encouraged the 1 JPAU to pursue the initiative through formal channels on return to Australia.

 The proposal was approved in concept by HMSC and ASPACTL, IP Div in Oct 16 (R27301064). This enabled detailed planning to occur between MSC, IP Div, DA Suva, culminating in a scoping visit by two RFMF personnel to Canberra in Apr 17. S 22
 s 22

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2

Key Points

3. Five I JPAU personnel will travel to Fiji as a Mobile Training Team (MTT) between 3-16 Jun 17 to conduct MPA capacity building with the RFMF. The training will focus on building trust between the military and the public by promoting transparency and accountability. It will include lessons on photography, videography, journalism, MPA planning, media awareness, and Military Camera Team operations.

4. Fiji currently doesn't have a dedicated MPA capability and draws on personnel to fulfil the role as a secondary duty. The RFMF has identified 20 photographers and ten public affairs officers to receive the training. DA Suva advises that the training may also be extended to members of the Police, Department of Corrections and the Ministry of Information.

5. It became evident during the RFMF scoping visit to 1 JPAU that they also lack suitable specialist equipment for this training to be effective. With that in mind, 1 JPAU has identified an opportunity to redirect the routine disposal of some of its obsolete equipment to the RFMF (listed at enclosure 1). This will assist the delivery of training and give the RFMF an interim capability until they procure their own equipment, which they advise they will do.

6. Defence is in the process of negotiating an MLSA with Fiji, and IPDIV have proposed that gifting of this equipment occur once the MLSA has been signed to cover the international government to government transfer of this equipment. It is proposed there will be no ongoing sustainment obligations for MSC as part of the agreement. IP Div is supportive of gifting the equipment and will seek FASIP's agreement as the delegate to approve this transfer once the MLSA is in place. DA Suva will hold the equipment until the MLSA is agreed to save transporting the equipment back to Australia.

s 22

Policy considerations

8. This activity is consistent with Government's desire to strengthen regional relationships and increase investment in the Defence Cooperation Program. The Defence relationship with Fiji is one of the highest priorities for the ADF in the South West Pacific.

9. The main RFMF personnel IP Div has been engaging with on this activity are regular interlocutors with Post Suva defence personnel and have proven to be useful engagement partners. They have assured us that their interest is on improving community awareness of RFMF activities, especially in HADR situations.

s 33(a)(iii)

Resource considerations

11. IP Div is funding this activity (approx. \$50,000) through the DCP, with DEPSEC SP&I as the Overseas Visit Authority (OVA).

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12. The 1 JPAU equipment identified for transfer has been superseded in recent years by new models – mostly due to the change from Nikon to Canon in 2014. IP Div is supportive of gifting the equipment and will seek FASIP's agreement as the delegate to approve this transfer once the MLSA is in place.

Consultation

13. IP Div has been involved in the planning of this activity since Apr 16. FASIP endorsed the activity through the OVA.

 BRIG David Shields and Mr Jason Kite from the Australian Military Sales Office agree on the proposal to use the MLSA as the method of gifting the MPA equipment.

s 22 Approved by: K.P. QUINN AIRCDRE DGMIE 7.3May 17 Contact Officer: LTCOL Haydn Barlow Phone: 02 6265 7804 ations for VCDRG. s 22 Financial/Workforce: Comments: as this is being find s 22 A. DIAMOND are no at CFO-CASG &VCDF Tel: 02 6265 1799

Cleared by: Command/Division Head:

P.W. GILMORE MAJGEN HMSC

3 2017 May 17

May 17

VCDF Comments:

R.J. GRIGGS VADM, RAN VCDF

May 17

Enclosure:

I JPAU equipment to be transferred to the RFMF

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Roman	Serial	Value/Unit	DESCRIPTION	Comments
Asset	Number			
No		(Book Value)	1 JPAU Imagery equipment for transfer' FUI.	
NIL	2021842	\$1,781.54	NIKON DIGITAL CAMERA D3S inc 4 Batteries + strap + 2 CF 8Gb Cards	Replaced with CANON 1 D2 in 2014, no longer required.
NIL	2021872	\$1,781.54	NIKON DIGITAL CAMERA D3S Inc 4 Batteries + strap + 2 CF 8Gb Cards	Replaced with CANON 1 D2 in 2014, no longer required.
NIL	2021690	\$1,781.54	NIKON DIGITAL CAMERA D3S Inc 4 Batteries + strap + 2 CF 8Gb Cards	Replaced with CANON 1 D2 in 2014, no longer required.
541073	2023047	\$1.781.54	NIKON DIGITAL CAMERA D3S Inc 4 Batteries + strap + 2 CF 8Gb Cards	Replaced with CANON 1 D2 in 2014, no longer required
540793	2023032	\$1,781.54	NIKON DIGITAL CAMERA D3S Inc 3 Batteries + strap + 2 CF 8Gb Cards	Replaced with CANON 1 D2 in 2014, no longer required.
540794	2023033	\$1,781.54	NIKON DIGITAL CAMERA D3S Inc 3 Batteries + strap + 2 CF 8Gb Cards	Replaced with CANON 1 D2 in 2014, no longer required
524030	397070	\$0.00	NIKON 14-24MM	Replaced with CANON kits in 2014, no longer required.
NIL	443396	\$0.00	NIKON 14-24MM	Replaced with CANON kits in 2014, no longer required.
NIL	448850	\$0.00	NIKON 14-24MM	Replaced with CANON kits in 2014, no longer required.
624046	52151038	\$0.00	NIKON lens 28-300mm	Replaced with CANON kits in 2014, no longer required.
824048	52149856	\$0.00	NIKON lens 28-300mm	Replaced with CANON kits in 2014, no longer required.
624049	52151017	\$0.00	NIKON Jens 28-300mm	Replaced with CANON kits in 2014, no longer required.
624051	52149832	\$0.00	NIKON lens 28-300mm	Replaced with CANON kits in 2014, no longer required.
027031	OR I HOUVE			
540807	383551	\$336.49	NIKON LENS 70/200MM	Replaced with CANON kits in 2014, no longer required.
NIL	261189	\$336.49	NIKON LENS 70/200MM	Replaced with CANON kits in 2014, no longer required.
NIL	343558	\$336.49	NIKON LENS 70/200MM	Replaced with CANON kits in 2014, no longer required.
	978399	\$0.00	LENS NIKON 24/70 mm	Replaced with CANON kits in 2014, no longer required.
624036	1010115	\$0.00	LENS NIKON 24/70 mm	Replaced with CANON kits in 2014, no longer required.
NIL	921960	\$0.00	LENS NIKON 24/70 mm	Replaced with CANON kits in 2014, no longer required.
NIL	209215	\$0.00	NIKON LENS 14MM	Replaced with CANON kits in 2014, no longer required.
NIL	204069	\$0.00	NIKON LENS 14MM	Replaced with CANON kits in 2014, no longer required.
NIL	205719	\$0.00	NIKON LENS 14MM	Replaced with CANON kits in 2014, no longer required.
NIL	206471	\$0.00	NIKON LENS 14MM	Replaced with CANON kits in 2014, no longer required.
NIL	206739	\$0.00	NIKON LENS 14MM	Replaced with CANON kits in 2014, no longer required.
NIL	206716	\$0.00	NIKON LENS 14MM	Replaced with CANON kits in 2014, no longer required.
NIL	410563	\$0.00	NIKON LENS, FISHEYE 16MM	Replaced with CANON kits in 2014, no longer required.
NIL	410179	\$0.00	NIKON LENS, FISHEYE 16MM	Replaced with CANON kits in 2014, no longer required.
NIL	303811	\$0.00	NIKON LENS, FISHEYE 16MM	Replaced with CANON kits in 2014, no longer required.
NIL	411296	\$0.00	NIKON LENS, FISHEYE 16MM	Replaced with CANON kits in 2014, no longer required
NIL	210668	\$0.00	NIKON 17-35mm	Replaced with CANON kits in 2014, no longer required.
NIL	218486	\$0.00	NIKON 17-35mm	Replaced with CANON kits in 2014, no longer required
NIL	214734	\$0.00	NIKON 17-35mm	Replaced with CANON kits In 2014, no longer required
NIL	235125	\$0.00	NIKON 17-35mm	Replaced with CANON kits In 2014, no longer required.
NIL	210640	\$0.00	NIKON 17-35mm	Replaced with CANON kits in 2014, no longer required
NIL	274397	\$0.00	NIKON 17-35mm	Replaced with CANON kits in 2014, no longer required
NIL	2379149	\$0.00	NIKON LENS 60MM	Replaced with CANON kits in 2014, no longer required
NIL	3058888	\$0.00	NIKON LENS 60MM	Replaced with CANON kits in 2014, no longer required
NIL	3009976	\$0.00	NIKON LENS 60MM	Replaced with CANON kits in 2014, no longer required
NIL	2374616	\$0.00	NIKON LENS 60MM	Replaced with CANON kits in 2014, no longer required

ATH				
NIC	3156452	\$0.00	NIXON LENS BOMIN	Replaced with CANON kits in 2014, no former remitred
100				Replaced with CANON kits in 2014, no former secured
MIL	546819	\$0.00	NiKON tens 28-105mm	
NIL	541477	\$0.00	NIKON Ians 28-105mm	Replaced with CANON life to 2014 ac land
				Replaced with CANON bits in 2014 and 10 right required.
540834		\$0.00	NIKON SPEEDI ITE SP. and El Acu El Acuanto	the second s
540834	3101715	\$0.00		Replaced with CANCAT the te more
540814	2912141	\$0.00	1000-00	Renferend with PANDALLY IL 2014, TO JORGER REQUIRED
540834	3101980	20.00	-000 -000	Benhand wat CANON KIS IN 2014, NO longer required.
540834	3101719	40.00	28-800,	Property with University Kits in 2014, no longer required.
540834		00.00	SB-800,	repreced with CANON kits in 2014, no longer required.
540834		00.04	SB-800,	Replaced with CANON kits in 2014, no tonger required.
EADR24	0000000	20.00	SB-800,	Replaced with CANON kits in 2014, no longer regulred.
	0/RLOLO	20.00	NIKON SPEEDLITE SB-800. FLASH ELECTRONIC	Replaced with CANON kits in 2014, no longer required.
		20.00	-	Replaced with CANON kits in 2014, no longer registed
CAAED				Replaced with Canon wireless control, no longer reministed
dCarto -		\$2,043.50	SONY PMW-EX1R XDCAM CAMCORDEP Inc. 2 house of the	
RS44PC		\$2,043.50	SONY PMW-EX1R XDCAM CAMCOPDED in a breather a charger, remote, 2 x 32Gb SD cards	Replaced with Sony PXW-X200. 2015 on Inner and And
234453	210873	\$2,043.50	BONY PMW-FX18 YDCAM CAMCONCENTING & BAURTIES + Charger, remote, 2 x 32Gb SD cards	Replaced with Sony PXN, YOM, 2015 - 1-
NIC	210817	\$2.043.50	SONY DMM/ EY45 VICTOR CHILDREN INC 3 Datterles + charger, remote, 2 x 32Gb SD cards	Replaced with Some DVM Vana Asia
534459	210877	\$2,043 50	SONY DAMY EVEN SPORTS AMOUNDER Inc 3 batteries + charger, remote, 2 x 32Gb SD cards	Rentered with Some DAM YAN ACUU, 2010 TO 107ger required.
534454	210831	\$2 043 50	SCIVING BANK FOULD VID CAMCONDER Inc 2 batteries + charger, remote, 2 x 32Gb SD cards	Recipient with Commission 2010 no longer required.
534450	210859	62 642 ED	Source State ADCAW CAMCORDER fine 2 batterles + charger, remote, 2 x 32Gb SD carrie	Post- and Sury FXW-X200, 2015 no longer required.
		00,000,00	SOMT PRIVILEXTR XOCAM CAMCORDER Inc 2 batteries + character remote 2 × 32dH SN	replaced with Sony PXW-X200, 2015 no longer required.
		20.00	Sony SD Card Adapter for XDCAM EX (QTY)	Replaced with Sony PXW-X200, 2015 no longer required.
534538	116Mit One	ACCE IN		No longer required
534541	A SAGNA SA	RR'CRR¢	CAMERA RECORDER, JVC GY-HM100E Inc 7 batterles + charter, ramote	
534546	44604046	2P.CARC	CAMERA RECORDER, JVC GY-HM100E Inc 7 batteries + charaer and new new	Replaced with Sony PXW-X70 2015, no longer required.
CARAN	DIVIMOLI	\$835.88	CAMERA RECORDER, JVC GY+HM100E Inc 7 batteries + characteristic and an of the	Replaced with Sony PXW-X70 2015, no longer required.
Rakeno	LOZEWOLL	\$995.88	CAMERA RECORDER, JVC GY-HM100E Inc 7 battaries + charges and remote	Replaced with Sony PXW-X70 2015, no longer required.
Danton a	8811911	\$895.88	CAMERA RECORDER, UC GY-HM100E Inc 7 hereise + charager and remove	Replaced with Sony PXW-X70 2015, no longer required.
10040	116M1211	\$995.88	CAMERA RECORDER, JVC GY-HM100F Int 7 houses a unsuger and remote	Replaced with Sony PXW-X70 2015, no longer pedultrad
Ctratec	116M1194	\$995.88	CAMERA RECORDER. INC CV-MMInne Inc. Fortunes + charger and remote	Replaced with Somy PXW-X70 2015, no innote required
		\$0.00	Video camera rain covers to entry how for an autorial a consider and remote	Replaced with Sony PXM-X70 2015 no longer southed
		\$0.00	Equipment manuale (DTV)	Obsolete - no longer required
				No longer required
501295	2359101800	\$0.00	SENNHFISED WIDELERS MICEORIDAL AND	
501285	4409007225 & 2339114185	\$0.00	SENNHEISER WIDEL ESE SUIC VIT AND AN I IVANSMILLER PLUG SPK100	Replaced with Sony microsytomes on innerse and
501298	4180001946	\$0.00	SENNHFICED WIDEL FOR MICROTONIA I LEV, SK100 / RECEIVER, EK100	Replaced with Some microshones an Land
501298	4220020829 8, 4210006404	\$0.00	SENNHEISED MIDELESS MICHTONE MILLIKANSMITTER PLUG SPK100	Replaced with Some microshores, no jurger required.
534519	4171005017	\$0.00	SEMMERSED WIRELESS MIC ALL LANSMILLER, SK100 / RECEIVER, EK100	Replaced with Sony microshores on longer required.
534518	4191037405/4181015835	\$0.00	SENNIHEISED WIDTLEED MICHOL HONE KIT TRANSMITTER PLUG SPK100	Replaced with Some memory of the organized.
501298	4190001937	20.00	Seminitistic wind have been and will transmitter, skiloo / receiver, ekiloo	Renlaced with Society interopriorities, no longer required,
501298	4220020823 & 4210006403	20.00	SEMILLESSEM WIRELESS MICKOPHONE KIT TRANSMITTER PLUG SPK100	Revised with Same and the same of the longer required.
501291	4190001930	00.00	SCHWIPEISEK WIRELESS MIG KIT TRANSMITTER, SK100 / RECEIVER, EK100	Produced with Softy microphones, no longer required.
501291	4210008405/ 4220020R2A	00.00	SCHUNELSER WIRELESS MICROPHONE KIT TRANSMITTER PLUG SPK100	Prodoced with Softy microphones, no longer required.
501292	4190001920	20.00	SENNHEISER WIRELESS MIC KIT TRANSMITTER, SK100 / RECEIVER, EK100	Replaced with Sony microphones, no langer required.
501202	20000000 8 404000000 V	00'04	SENNHEISER WIRELESS MICROPHONE KIT TRANSMITTER PLUG SPK100	replaced with Sony microphones, no longer required.
534515	A17400505	\$0.00	SENNHEISER WIRELESS MIC KIT TRANSMITTER, SK100 / RECEIVER, EK100	Replaced with Sony microphones, no longer required.
STARAE	CONCOULTS.	20.00	SENNHEISER WIRELESS MICROPHONE KIT TRANSMITTER DI 11C SPURADO	Replaced with Sony microphones, no longer required.
2124	92851019141114181012856	20.00	SENNHEISER WIRELESS MIC KIT TRANSMITTER. SK100 / PECENTER ENANCE	Replaced with Sony microphones, no longer required.
	table L			Replaced with Sony microphones, no longer required.
	D 32156	\$0.00	MILLER TRIPOD VIDEO Inc bad	
	E 24623	\$0.00	MILLER TRIPOD VIDEO Inchas	Replaced 2010, no longer required

1.0

Trip Budget

Travel Request No: TRN308638

Traveller: Bickerton, Matthew (CPL)

Printed: 26/05/2017 12:15 PM

Trip Purpose							
Travel Rate Category:	Non-SLG						
Travel Request No:	TRN308638						
Trip Description:	Public Affairs MTT to Fiji - BICKERTON						
	Public Affairs MTT to Fiji to establish a public affairs	capability					
Dates:	Sat 03 Jun 17 Duty starts Canberra - Sat 17 Jun 17 I	Duty ends Canberra					
Summary (Australia	n Dollars)				Estimated	Confirmed	Total
Travel Card Expense		Travel Card	Other	Total			
Accommodation		\$4,550.00		\$4,550.00	\$4,550.00		\$4,550.00
Meals & Incidentals		\$2,204.79		\$2,204.79		\$2,204.79	\$2,204.79
Other Expenses		\$4,188.19		\$4,188.19	\$4,188.19		\$4,188.19
Sub Total		\$10,942.98	\$0.00	\$10,942.98	\$8,738.19	\$2,204.79	\$10,942.98
Grand Total		\$10,942.98	\$0.00	\$10,942.98	\$8,738.19	\$2,204.79	\$10,942.98
Member	I have read and understood this tra	avel budget.					
Signed	Name	_			Date		
Approval							
Recommendation	The travel as requested is recomm	nended.		1			
Signed	Name Anne less Hal	I der Appointment_	ALAI	PIMS	Date _ 26 / 5	17	
Funds Availability	Cost Centre SIZZIZ				TPAL	< (1) TO	CU 12
I certify that funds are		Int. Order	/	Account Code	WBS STEDIC	G-INFO	STAR
Signed	Name	Appointment			Date		
Proposal Approver S22	Travel Budget is approved.						
Signed	Name Anne less Holde	2 Appointment	ALAN	PIMS	Date 7615	117	

Printed: 26/05/2017 12:15 PM

Traveller: Bickerton, Matthew (CPL)

Comments

Fiji - Fiji

Hotel does not have a breakfast / accommodation package

Accommodation							Exchange Rate	Estimated (AUD)	Confirmed (AUD)	Total (AUD)
Location	Ho	otel		Days	Currency	Amount				
Nadi				0		0.00				
Suva	ТВ	BC		14	AUD	4,550.00	1.0000	4,550.00		4,550.00
Total Accommodation								4,550.00	0.00	4,550.00
Meals							Exchange Rate	Estimated (AUD)	Confirmed (AUD)	Totał (AUD)
Location	Ту	pe	Currency	Days	Rate	Total				
Sydney	Bre	eakfast	AUD	0		0.00				
	Lu	inch	AUD	0		0.00				
	Dir	nner	AUD	0		0.00				
			AUD		Total Sydney	0.00	1.0000		0.00	
Suva	Bre	eakfast	FJD	13	47.50	617.50				
	Lu	inch	FJD	13	47.50	617.50				
	Dir	nner	FJD	13	95.00	1,235.00				
			FJD		Total Suva	2,470.00	1.5559		1,587.51	
Sydney	Bre	eakfast	AUD	0		0.00				
	Lu	inch	AUD	1	29.75	29.75				
	Dir	nner	AUD	0		0.00				
			AUD		Total Sydney	29.75	1.0000		29.75	
Total Meals								0.00	1,617.26	1,617.26
Incidentals							Exchange Rate	Estimated (AUD)	Confirmed (AUD)	Total (AUD)
Location	Ту	/pe	Currency	Days	Rate	Total				

			Т	rip Budge	t			Trav	el Request No:	TRN308638
Traveller: Bickerton, M	latthew (CPL)							Prin	ted: 26/05/201	7 12:15 PM
Sydney	Whole Days	AUD	0	19.05		0.00				
	Long Stay	AUD	0			0.00				
		AUD		Total S	Sydney _	0.00	1.0000		0.00	
Nadi	First Day	FJD	50%	61.00		30.50				
	Whole Days	FJD	0			0.00				
		FJD		Tot	al Nadi _	30.50	1.5559		19.60	
Suva	First Day	FJD	50%	61.00		30.50				
	Whole Days	FJD	13	61.00		793.00				
	Last Day	FJD	50%	61.00		30.50				
		FJD		Tota	al Suva	854.00	1.5559		548.88	
Sydney	Whole Days	AUD	1	19.05		19.05				
	Long Stay	AUD	0			0.00				
		AUD		Total S	Bydney _	19.05	1.0000		19.05	
Total Incidentals								0.00	587.53	587.53
Other Expenses							Exchange Rate	Estimated (AUD)	Confirmed (AUD)	Total (AUD)
Group	Туре	Description		Currency	Qty	Amount				
Domestic Public Transport	Taxi	Home to airport		AUD	1	50.00	1.0000	50.00		50.00
Overseas										
Cash Withdrawal Fee				AUD		86.24	1.0000	86.24		86.24
Other Travel Costs	Excess Baggage	Excess baggae cos equipment (CBR-S		AUD	1	300.00	1.0000	300.00		300.00
	Excess Baggage	Excess baggae for equipment (Suva-C	opertaional	AUD	1	300.00	1.0000	300.00		300.00
	O/S Car Hire	Car hire 03-17 Jun OVA (only one car)	e as approved in)	AUD	1	1,600.00	1.0000	1,600.00		1,600.00
Airfares	Airfares	CBR-SYD-Nadi-Su	iva (RETURN)	AUD	1	1,800.00	1.0000	1,800.00		1,800.00
Domestic										

			Trip Budge	t			Travel	Request No:	TRN308638
Traveller: Bickerton	, Matthew (CPL)						Printed	1: 26/05/201	7 12:15 PM
Domestic									
Cash Withdrawal Fee	e		AUD		1.95	1.0000	1.95		1.95
Public Transport	Taxi	Airport to home	AUD	1	50.00	1.0000	50.00		50.00
Total Other Expens	es						4,188.19	0.00	4,188.19
Grand Total						-	8,738.19	48.80	10,942.98
After Travel Certif	fication						File Refere	nce	

Where changes occur affecting the itinerary and/or budget of the original trip, a revised budget must be submitted to the delegate for approval. Where any other changes have occurred affecting the estimates provided above, provide details below for approval by your delegate.

I certify that the approved journey has been undertaken in accordance with the details shown above.

Except for:

Signed	Name		Date
Proposal Approver	Travel is approved.		
Signed	Name	Appointment	Date

Trip Budget

Traveller: Badior, Jake (LS)

Travel Request No: TRN308637

Printed: 26/05/2017 12:12 PM

Trip Purpose Travel Rate Category: Non-SLG TRN308637 Travel Request No: Trip Description: Public Affairs MTT to Fiji - BADIOR Public Affairs MTT to Fiji to establish a public affairs capability Sat 03 Jun 17 Duty starts Canberra - Sat 17 Jun 17 Duty ends Canberra Dates: Summary (Australian Dollars) Estimated Confirmed Total Travel Card Other Total **Travel Card Expense** \$4,550.00 \$4.550.00 \$4,550.00 \$4,550.00 Accommodation Meals & Incidentals \$2,204.79 \$2,204.79 \$2,204.79 \$2,204,79 Other Expenses \$4,188.19 \$4,188.19 \$4,188,19 \$4,188.19 Sub 's 22 \$10,942.98 \$10,942.98 \$8,738.19 \$2,204.79 \$10,942.98 \$0.00 \$10,942,98 \$0.00 \$10.942.98 \$8,738.19 \$2.204.79 \$10,942.98 Gran I have read and understood this travel budget. Mem Date 26 may 17 JAKE Signe Name \ Approval Recommendation s 22 The travel as requested is recommended. 26/5/17 tolde Name Anne lese ALAD PILLS Date Appointment Signed **Funds Availability** Cost Centre SIZZIS STEDILG - INFOSHAR WBS Int. Order Account Code I certify that funds are available Date Appointment Signed Name Travel Budget is approved. **Proposal Approver** s 22 26/5/17 Name Anne liese Helder Appointment A/AD PIMS Date Signed

Traveller: Badior, Jake (LS)

Printed: 26/05/2017 12:12 PM

Comments

Fiji - Fiji

Hotel does not have a breakfast / accommodation package

Accommodation						Exchange Rate	Estimated (AUD)	Confirmed (AUD)	Total (AUD)
Location	Hotel		Days	Currency	Amount				
Nadi			0		0.00				
Suva	TBC		14	AUD	4,550.00	1.0000	4,550.00		4,550.00
Total Accommodation							4,550.00	0.00	4,550.00
Meals						Exchange Rate	Estimated (AUD)	Confirmed (AUD)	Total (AUD)
Location	Туре	Currency	Days	Rate	Total				
Sydney	Breakfast	AUD	0		0.00				
	Lunch	AUD	0		0.00				
	Dinner	AUD	0		0.00				
		AUD		Total Sydney	0.00	1.0000		0.00	
Suva	Breakfast	FJD	13	47.50	617.50				
	Lunch	FJD	13	47.50	617.50				
	Dinner	FJD	13	95.00	1,235.00				
		FJD		Total Suva	2,470.00	1.5559		1,587.51	
Sydney	Breakfast	AUD	0		0.00				
	Lunch	AUD	1	29.75	29.75				
	Dinner	AUD	0		0.00				
		AUD		Total Sydney	29.75	1.0000		29.75	
Total Meals							0.00	1,617.26	1,617.26
Incidentals						Exchange Rate	Estimated (AUD)	Confirmed (AUD)	Total (AUD)
Location	Туре	Currency	Days	Rate	Total				

				ı rıp Buaget				Trave	Travel Request No: TRN308637	RN308637
Traveller: Badior, Jake (LS)	e (LS)							Printed:	ed: 26/05/2017 12:12 PM	12:12 PM
Sydney	Whole Days			19.05		00.0				
	Long Stay	AUD	0			0.00				
		AUD		Total Sydney	dney	0.00	1.0000		0.00	
Nadi	First Day	FJD	50%	61.00		30.50				
	Whole Days	FJD	0			0.00				
		FJD		Total	Total Nadi	30.50	1.5559		19.60	
Suva	First Day	FJD	20%	61.00		30.50				
	Whole Days	5 FJD	13	61.00		793.00				
	Last Day	FJD	50%	61.00		30.50				
		FJD		Total Suva	Suva	854.00	1.5559		548.88	
Sydney	Whole Days	AUD	-	19.05		19.05				
	Long Stay	AUD	0			0.00				
		AUD		Total Sydney	dney	19.05	1.0000		19.05	
Total Incidentals								0.00	587.53	587.53
								Estimated	Confirmed	Total
Other Expenses							Exchange Rate	(AUD)	(AUD)	(AUD)
Group	Type	Description		Currency	Qty	Amount				
Domestic										
Public Transport	Тахі	Home to airport		AUD	4	50.00	1.0000	50.00		50.00
Overseas										
Cash Withdrawal Fee				AUD		86.24	1.0000	86.24		86.24
Other Travel Costs	Excess Baggage	Excess baggae cost for equipment (CBR-Suva)	Excess baggae cost for operational equipment (CBR-Suva)	AUD	~	300.00	1.0000	300.00		300.00
	Excess Baggage	Excess baggae for opertaional equipment (Suva-CBR)	for opertaional a-CBR)	AUD		300.00	1.0000	300.00	(*)	300.00
	O/S Car Hire	Car hire 03-17 June OVA (only one car)	Car hire 03-17 June as approved in OVA (only one car)	AUD	-	1,600.00	1.0000	1,600.00		1,600.00
Airfares	Airfares	CBR-SYD-Nadi	CBR-SYD-Nadi-Suva (RETURN)	AUD	-	1,800.00	1.0000	1,800.00		1,800.00
Domestic										

Trip Budget

Page 3 of 4

	Trip Budge	t			Travel	Request No:	TRN308637
					Printed	: 26/05/201	7 12:12 PM
	AUD		1.95	1.0000	1.95		1.95
Airport to home	AUD	1	50.00	1.0000	50.00		50.00
					4,188.19	0.00	4,188.19
					8,738.19	48.80	10,942.98
					File Referen	nce	
	Airport to home	AUD		AUD 1.95	AUD 1.95 1.0000	AUD 1.95 1.0000 1.95 Airport to home AUD 1 50.00 50.00 4,188.19 8,738.19 8,738.19 1	AUD 1.95 1.0000 1.95 Airport to home AUD 1 50.00 1.0000 50.00 4,188.19 0.00

Where changes occur affecting the itinerary and/or budget of the original trip, a revised budget must be submitted to the delegate for approval. Where any other changes have occurred affecting the estimates provided above, provide details below for approval by your delegate.

I certify that the approved journey has been undertaken in accordance with the details shown above.

Except for:

Signed	Name		Date
Proposal Approver	Travel is approved.		
Signed	Name	Appointment	Date

Trip Budget

Travel Request No: TRN308636

Traveller: McGuire, Douglas (MAJ)

Printed: 26/05/2017 12:10 PM

Trip Purpose								
Travel Rate Category	: Non-SLG							
Travel Request No:	TRN308636							
Trip Description:	Public Affairs MTT to Fiji - I	MCGUIRE						
	Public Affairs MTT to Fiji to	establish a public affair	s capability					
Dates:	Sat 03 Jun 17 Duty starts (Canberra - Sat 17 Jun 17	7 Duty ends Canberra					
Summary (Australia	an Dollars)					Estimated	Confirmed	Total
Travel Card Expense			Travel Card	Other	Total			Total
Accommodation			\$4,550.00		\$4,550.00	\$4,550.00		\$4,550.00
Meals & Incidentals			\$2,204.79		\$2,204.79	Notionality	\$2,204.79	\$2,204.79
Other Expenses			\$4,188.19		\$4,188.19	\$4,188.19		\$4,188.19
Sub Total			\$10,942.98	\$0.00	\$10,942.98	\$8,738.19	\$2,204.79	\$10,942.98
Grand Total			\$10,942.98	\$0.00	\$10,942.98	\$8,738.19	\$2,204.79	\$10,942.98
Members 22 Signed		ad and understood this i	4			Date 261	5/17	
Signed		ad and understood this t 心のない	4			Date 26	5/17	
Signed Approval	Name	ne migu	15			Date 26	5717	
Signed Approval Recommendation	Name	Pe Mc Cur	imended.	Alan	PLATE		5/17	
Signed Approval Recommendation Signed	Name	Pe Mc Cur	15	A/AD	PINIS	Date 26	5717	
Signed Approval Recommendation Signed Funds Availability	Name The trave Name Cost Cen	Pe Migur	imended.	A/AD		Date 26 [S]		
Signed Approval Recommendation Signed Funds Availability	Name The trave Name Cost Cen	el as requested is recom	imended.	A/AD	PIMS Account Code	Date 26 [S]	5717 17 C-INFR	
Signed Approval Recommendation Signed Funds Availability I certify that funds are a	Name The trave Name Cost Cen	Pe Migur	imended.	A/AD		Date 26 [S]		
Signed Approval Recommendation 5 22 Signed Funds Availability I certify that funds are a Signed	Name	Pe Migur	imended. 1 Appointment A Int. Order	A/AD		Date ZG S WBS STRDIK		
Signed Approval Recommendation Signed Funds Availability I certify that funds are a	Name	Pemilian el as requested is recom Anelgese He tre 512213	Int. Order	A/AD A/AD		Date ZG S WBS STRDIK		

Traveller: McGuire, Douglas (MAJ)

Printed: 26/05/2017 12:10 PM

Comments

Fiji - Fiji

Hotel does not have a breakfast / accommodation package

Accommodation						Exchange Rate	Estimated (AUD)	Confirmed (AUD)	Total (AUD)
Location	Hotel		Days	Currency	Amount		()	(*****)	(100)
Nadi			0		0.00				
Suva	TBC		14	AUD	4,550.00	1.0000	4,550.00		4,550.00
Total Accommodation							4,550.00	0.00	4,550.00
Meals						Exchange Rate	Estimated (AUD)	Confirmed (AUD)	Total (AUD)
Location	Туре	Currency	Days	Rate	Total				
Sydney	Breakfast	AUD	0		0.00				
	Lunch	AUD	0		0.00				
	Dinner	AUD	0		0.00				
		AUD		Total Sydne	у 0.00	1.0000		0.00	
Suva	Breakfast	FJD	13	47.50	617.50				
	Lunch	FJD	13	47.50	617.50				
	Dinner	FJD	13	95.00	1,235.00				
		FJD		Total Suv	a 2,470.00	1.5559		1,587.51	
Sydney	Breakfast	AUD	0		0.00				
	Lunch	AUD	1	29.75	29.75				
	Dinner	AUD	0		0.00				
		AUD		Total Sydne	y 29.75	1.0000		29.75	
Total Meals							0.00	1,617.26	1,617.26
Incidentals						Exchange Rate	Estimated (AUD)	Confirmed (AUD)	Total (AUD)
Location	Туре	Currency	Days	Rate	Total		/	(()

			Т	rip Budget	:			Trav	el Request No:	TRN308636
Traveller: McGuire, Do	uglas (MAJ)							Print	ted: 26/05/201	7 12:10 PM
Sydney	Whole Days	AUD	0	19.05		0.00				
	Long Stay	AUD	0			0.00				
		AUD		Total S	ydney _	0.00	1.0000		0.00	
Nadi	First Day	FJD	50%	61.00		30.50				
	Whole Days	FJD	0			0.00				
		FJD		Tota	al Nadi	30.50	1.5559		19.60	
Suva	First Day	FJD	50%	61.00		30.50				
	Whole Days	FJD	13	61.00		793.00				
	Last Day	FJD '	50%	61.00		30.50				
		FJD		Tota	I Suva _	854.00	1.5559		548.88	
Sydney	Whole Days	AUD	1	19.05		19.05				
	Long Stay	AUD	0			0.00				
		AUD		Total S	ydney _	19.05	1.0000		19.05	
Total Incidentals								0.00	587.53	587.53
Other Expenses							Exchange Rate	Estimated (AUD)	Confirmed (AUD)	Total (AUD)
Group	Туре	Description		Currency	Qty	Amount				
Domestic										
Public Transport	Taxi	Home to airport		AUD	1	50.00	1.0000	50.00		50.00
Overseas										
Cash Withdrawal Fee				AUD		86.24	1.0000	86.24		86.24
Other Travel Costs	Excess Baggage	Excess baggae of equipment (CBR	ost for operational -Suva)	AUD	1	300.00	1.0000	300.00		300.00
	Excess Baggage	Excess baggae f equipment (Suva	-CBR)	AUD	1	300.00	1.0000	300.00		300.00
	O/S Car Hire	Car hire 03-17 Ju OVA (only one ca	ine as approved in ar)	AUD	1	1,600.00	1.0000	1,600.00		1,600.00
Airfares	Airfares	CBR-SYD-Nadi-	Suva (RETURN)	AUD	1	1,800.00	1.0000	1,800.00		1,800.00
Domestic										

	Trip Budge	t			Travel	Request No:	TRN308636
					Printed	: 26/05/201	7 12:10 PM
	AUD		1.95	1.0000	1.95		1.95
Airport to home	AUD	1	50.00	1.0000	50.00		50.00
					4,188.19	0.00	4,188.19
					8,738.19	48.80	10,942.98
					File Refere	nce	
	Airport to home	AUD		AUD 1.95	AUD 1.95 1.0000	AUD 1.95 1.0000 1.95 Airport to home AUD 1 50.00 50.00 4,188.19 8,738.19 8,738.19	AUD 1.95 1.0000 1.95 Airport to home AUD 1 50.00 50.00 4,188.19 0.00

Where changes occur affecting the itinerary and/or budget of the original trip, a revised budget must be submitted to the delegate for approval. Where any other changes have occurred affecting the estimates provided above, provide details below for approval by your delegate.

I certify that the approved journey has been undertaken in accordance with the details shown above.

Except for:

Name		Date	
Travel is approved.			
Name	Appointment	Date	
	Travel is approved.	Travel is approved.	Travel is approved.

Trip Budget

Travel Request No: TRN308635

Traveller: Terkowski, Avital (CAPT)

Printed: 26/05/2017 12:07 PM

Trip Purpose								
Travel Rate Category	Non-SLG							
Travel Request No:	TRN308635							
Trip Description:	Public Affairs MTT to Fiji - TERKOWSKI							
	Public Affairs MTT to Fiji to establish a public affairs of	capability						
Dates:	Sat 03 Jun 17 Duty starts Canberra - Sat 17 Jun 17 D	outy ends Canberra						
Summary (Australia	n Dollars)					Estimated	Confirmed	Tota
Travel Card Expense		Travel Card	Other	Total				
Accommodation		\$4,550.00		\$4,550.00		\$4,550.00		\$4,550.00
Meals & Incidentals		\$2,204.79		\$2,204.79			\$2,204.79	\$2,204.79
Other Expenses		\$4,188.19		\$4,188.19		\$4,188.19	a state of the	\$4,188.19
Sub Total		\$10,942.98	\$0.00	\$10,942.98		\$8,738.19	\$2,204.79	\$10,942.98
Grand Total		\$10,942.98	\$0.00	\$10,942.98		\$8,738.19	\$2,204.79	\$10,942,98
Member ^{s 22}	Name CAPT AVITAL TE				Date	26/051	2017	
Approval								
Recommendation	The travel as requested is recomm			_				
	The travel as requested is recomm Name Appel?ese HPIC		ALAD	PIMS	Date	26/5/	17	
Recommendation s 22	Name Ameleese Hele	Appointment_		A Contraction of the second				
Recommendation s 22 Signed	Name Ameleese Hele Cost Centre S17712			PIMS	Date		17 (- 110705	HAR
Recommendation s 22 Signed Funds Availability	Name Ameleese Hele Cost Centre S17712	Appointment_		A Contraction of the second				HAR
Recommendation s 22 Signed Funds Availability I certify that funds are	Name Amel?ese Hele Cost Centre S17712	Appointment		A Contraction of the second	WBS			HAR

Printed: 26/05/2017 12:07 PM

Traveller: Terkowski, Avital (CAPT)

Comments

Fiji - Fiji

Hotel does not have a breakfast / accommodation package

Accommodation						Exchange Rate	Estimated (AUD)	Confirmed (AUD)	Total (AUD)
Location	Hotel		Days	Currency	Amount				
Nadi			0		0.00				
Suva	TBC		14	AUD	4,550.00	1.0000	4,550.00		4,550.00
Total Accommodation							4,550.00	0.00	4,550.00
Meals						Exchange Rate	Estimated (AUD)	Confirmed (AUD)	Total (AUD)
Location	Туре	Currency	Days	Rate	Total				
Sydney	Breakfast	AUD	0		0.00				
	Lunch	AUD	0		0.00				
	Dinner	AUD	0		0.00				
		AUD		Total Sydney	0.00	1.0000		0.00	
Suva	Breakfast	FJD	13	47.50	617.50				
	Lunch	FJD	13	47.50	617.50				
	Dinner	FJD	13	95.00	1,235.00				
		FJD		Total Suva	2,470.00	1.5559		1,587.51	
Sydney	Breakfast	AUD	0		0.00			*	
	Lunch	AUD	1	29.75	29.75				
	Dinner	AUD	0		0.00				
		AUD		Total Sydney	29.75	1.0000		29.75	
Total Meals							0.00	1,617.26	1,617.26
Incidentals						Exchange Rate	Estimated (AUD)	Confirmed (AUD)	Total (AUD)
Location	Туре	Currency	Days	Rate	Total				

			Trip Budge	t			Trav	el Request No:	TRN30863
Traveller: Terkowski, A	vital (CAPT)						Prin	ted: 26/05/201	7 12:07 PM
Sydney	Whole Days	AUD 0	19.05		0.00				
	Long Stay	AUD 0			0.00				
		AUD	Total	Sydney -	0.00	1.0000		0.00	
Nadi	First Day	FJD 50%	61.00		30.50				
	Whole Days	FJD 0			0.00				
		FJD	Tot	tal Nadi _	30.50	1.5559		19.60	
Suva	First Day	FJD 50%	61.00		30.50				
	Whole Days	FJD 13	61.00		793.00				
	Last Day	FJD 50%	61.00		30.50				
		FJD	Tot	al Suva _	854.00	1.5559		548.88	
Sydney	Whole Days	AUD 1	19.05		19.05				
	Long Stay	AUD 0			0.00				
		AUD	Total	Sydney	19.05	1.0000		19.05	
Total Incidentals							0.00	587.53	587.53
Other Expenses						Exchange Rate	Estimated (AUD)	Confirmed (AUD)	Tota (AUD)
Group	Туре	Description	Currency	Qty	Amount				
Domestic	-								
Public Transport	Taxi	Home to airport	AUD	1	50.00	1.0000	50.00		50.00
Overseas									
Cash Withdrawal Fee			AUD		86.24	1.0000	86.24		86.24
Other Travel Costs	Excess Baggage	Excess baggae cost for operationa equipment (CBR-Suva)	al AUD	1	300.00	1.0000	300.00		300.00
	Excess Baggage	Excess baggae for opertaional equipment (Suva-CBR)	AUD	1	300.00	1.0000	300.00		300.00
	O/S Car Hire	Car hire 03-17 June as approved i OVA (only one car)	n AUD	1	1,600.00	1.0000	1,600.00		1,600.00
Airfares	Airfares	CBR-SYD-Nadi-Suva (RETURN)	AUD	1	1,800.00	1.0000	1,800.00		1,800.00
Domestic									

Trip Budget					Travel Request No: TRN308			
					Printed:	26/05/201	7 12:07 PM	
	AUD		1.95	1.0000	1.95		1.95	
Airport to home	AUD	1	50.00	1.0000	50.00		50.00	
					4,188.19	0.00	4,188.19	
					8,738.19	48.80	10,942.98	
					File Referen	ce		
	Airport to home	AUD	AUD	AUD 1.95	AUD 1.95 1.0000	AUD 1.95 1.0000 1.95 Airport to home AUD 1 50.00 1.0000 50.00 4,188.19 8,738.19 8,738.19 1.0000	AUD 1.95 1.0000 1.95 Airport to home AUD 1 50.00 50.00 4,188.19 0.00	

Where changes occur affecting the itinerary and/or budget of the original trip, a revised budget must be submitted to the delegate for approval. Where any other changes have occurred affecting the estimates provided above, provide details below for approval by your delegate.

I certify that the approved journey has been undertaken in accordance with the details shown above.

Except for:

Signed	Name		Date
Proposal Approver	Travel is approved.		
Signed	Name	Appointment	Date

Trip Budget

Travel Request No: TRN305152

Traveller: Nyffenegger, Robert (WO2)

Printed: 26/05/2017 12:03 PM

Trip Purpose										
Travel Rate Category:	: Non-SLG									
Travel Request No:	TRN305152									
Trip Description:	Public Affairs M	ITT to Fiji								
	Public Affairs M	ITT to Fiji to establish a p	ublic affairs capabi	lity						
Dates:	Sat 03 Jun 17	Outy starts Canberra - Sat	17 Jun 17 Duty ei	nds Canberra						
Summary (Australia	in Dollars)	ACTO MARK 1						Estimated	Confirmed	Total
Travel Card Expense				Travel Card	Other	Total			Sammed	Total
Accommodation				\$4,550.00		\$4,550.00		\$4,550.00		\$4,550.00
Meals & Incidentals				\$2,204.79		\$2,204.79		e of creater	\$2,204.79	\$2,204.79
Other Expenses				\$4,188.19		\$4,188.19		\$4,188,19		\$4,188.19
Sub Total				\$10,942.98	\$0.00	\$10,942.98		\$8,738.19	\$2,204.79	\$10,942.98
Grand Total				1.52.0.0.0.0		C40 040 00				
Membe <mark>s 22</mark>		I have read and unders		\$10,942.98 dget.	\$0.00	\$10,942.98		\$8,738.19	\$2,204.79	\$10,942.98
Membe ^{s 22} Signed _		1) 1 17	stood this travel bu egge		\$0.00	\$10,942.98	Date	25 MAY		\$10,942.98
Membe ^{S 22} Signed _ Approval Recommendation		1) 1 17	egger	dget.	\$0.00	\$10,942.98	Date			\$10,942.98
Membe ^{S 22} Signed _ Approval Recommendation S 22		Name R Nyffern	d is recommended	dget.				25 May	17	\$10,942.98
Membe ^{S 22} Signed _ Approval Recommendation SignedS 22		Name L Nyffèrn	d is recommended	dget.		570,942.98 DIMS	Date Date		17	\$10,942.98
Membe ^{S 22} Signed _ Approval Recommendation Signed Funds Availability		Name R Nyffern	d is recommended	dget.	Alad F			25 May	17	\$10,942.98
Membe S 22 Signed Approval Recommendation Signed Funds Availability I certify that funds are a	available	Name R Nyffèrn The travel as requester Name Anne Prese Cost Centre	d is recommended	dget. I. Appointment 1	Alad F	DIMS	Date	25 May	17	\$10,942.98
Membe ^{S 22} Signed _ Approval Recommendation SignedS 22 Funds Availability	available	Name L Nyffèrn The travel as requester Name Anne Prese	d is recommended	dget. I. Appointment 1	Alad F	DIMS	Date	25 May	17	\$10,942.98
Membe S 22 Signed _ Approval Recommendation SignedS 22 SignedS 22 Funds Availability I certify that funds are a	available	Name R Nyffèrn The travel as requester Name Anne Prese Cost Centre	d is recommended	dget. I. Appointment Int. Order	Alad F	DIMS	Date	25 May	17	\$10,942.98

Printed: 26/05/2017 12:03 PM

Traveller: Nyffenegger, Robert (WO2)

Comments

Fiji - Fiji

Hotel does not have a breakfast / accommodation package

Accommodation						Exchange Rate	Estimated (AUD)	Confirmed (AUD)	Total (AUD)
Location	Hotel		Days	Currency	Amount				
Nadi			0		0.00				
Suva	TBC		14	AUD	4,550.00	1.0000	4,550.00		4,550.00
Total Accommodation							4,550.00	0.00	4,550.00
Meals						Exchange Rate	Estimated (AUD)	Confirmed (AUD)	Total (AUD)
Location	Туре	Currency	Days	Rate .	Total				
Sydney	Breakfast	AUD	0		0.00				
	Lunch	AUD	0		0.00				
	Dinner	AUD	0		0.00				
		AUD		Total Sydney	0.00	1.0000		0.00	
Suva	Breakfast	FJD	13	47.50	617.50				
	Lunch	FJD	13	47.50	617.50				
	Dinner	FJD	13	95.00	1,235.00				
		FJD		Total Suva	2,470.00	1.5559		1,587.51	
Sydney	Breakfast	AUD	0		0.00				
	Lunch	AUD	1	29.75	29.75				
	Dinner	AUD	0		0.00				
		AUD		Total Sydney	29.75	1.0000		29.75	
Total Meals							0.00	1,617.26	1,617.26
Incidentals						Exchange Rate	Estimated (AUD)	Confirmed (AUD)	Total (AUD)
Location	Туре	Currency	Days	Rate	Total			. ,	,

				Т	rip Budge	t			Trav	el Request No:	TRN305152
Traveller: Nyffenegger	, Robert (WO2	2)							Prin	ted: 26/05/201	7 12:03 PM
Sydney		Whole Days	AUD	0	19.05		0.00				
		Long Stay	AUD	0			0.00				
			AUD		Total \$	Sydney	0.00	1.0000		0.00	
Nadi		First Day	FJD	50%	61.00		30.50				
		Whole Days	FJD	0			0.00				
			FJD		Tot	al Nadi _	30.50	1.5559		19.60	
Suva		First Day	FJD	50%	61.00		30.50				
		Whole Days	FJD		61.00		793.00				
		Last Day	FJD	50%	61.00		30.50				
			FJD		Tota	al Suva	854.00	1.5559		548.88	
Sydney		Whole Days	AUD	1	19.05		19.05				
		Long Stay	AUD	0			0.00				
			AUD		Total S	Sydney _	19.05	1.0000		19.05	
Total Incidentals									0.00	587.53	587.53
Other Expenses								Exchange Rate	Estimated (AUD)	Confirmed	Total
Group	Туре		Description		Currency	Qty	Amount	Exchange Rate	(AOD)	(AUD)	(AUD)
Domestic											
Public Transport	Taxi		Home to airport		AUD	1	50.00	1.0000	50.00		50.00
Overseas											00100
Cash Withdrawal Fee					AUD		86.24	1.0000	86.24		86.24
Other Travel Costs	Excess Bag	ggage	Excess baggae c equipment (CBR-	ost for operational ∙Suva)	AUD	1	300.00	1.0000	300.00		300.00
	Excess Bag	ggage	Excess baggae fo equipment (Suva	or opertaional	AUD	1	300.00	1.0000	300.00		300.00
	O/S Car Hi	re	Car hire 03-17 Ju OVA (only one ca	ine as approved in ar)	AUD	1	1,600.00	1.0000	1,600.00		1,600.00
Airfares	Airfares		CBR-SYD-Nadi-S	Suva (RETURN)	AUD	1	1,800.00	1.0000	1,800.00		1,800.00
Domestic											

Trip Budget						Travel Request No: TRN305			
r, Robert (WO2)						Printed	: 26/05/201	7 12:03 PM	
		AUD		1.95	1.0000	1.95		1.95	
Тахі	Airport to home	AUD	1	50.00	1.0000	50.00		50.00	
						4,188.19	0.00	4,188.19	
						8,738.19	48.80	10,942.98	
ation						File Refere	nce		
	Taxi	Taxi Airport to home	Robert (WO2) AUD Taxi Airport to home AUD	Robert (WO2) AUD Taxi Airport to home AUD 1	AUD 1.95 Taxi Airport to home AUD 1 50.00	AUD 1.95 1.0000 Taxi Airport to home AUD 1 50.00 1.0000	AUD 1.95 1.0000 1.95 Taxi Airport to home AUD 1 50.00 1.0000 50.00 4,188.19 8,738.19	AUD 1.95 1.0000 1.95 Taxi Airport to home AUD 1 50.00 1.0000 50.00 4,188.19 0.00 8,738.19 48.80	

Where changes occur affecting the itinerary and/or budget of the original trip, a revised budget must be submitted to the delegate for approval. Where any other changes have occurred affecting the estimates provided above, provide details below for approval by your delegate.

I certify that the approved journey has been undertaken in accordance with the details shown above.

Except for:

Signed	Name		Date
Proposal Approver	Travel is approved.		
Signed	Name	Appointment	Date

UNCLASSIFIED

Thank you Anna

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From: Hilder, Anneliese MISS Sent: Monday, 22 May 2017 4:27 PM To: Barlow, Haydn LTCOL Cc: Russell, Fiona MS; Kite, Jason MR; McGuire, Douglas MAJ 1; Quinn, Ken AIRCDRE; Radford, Karen MS Subject: RE: VCDF Brief - FIJI MPA Capacity Building [SEC=UNCLASSIFIED]

UNCLASSIFIED

Hi Haydn,

I have spoken with my A/Director and we agree that this brief does not need FASIP agreement at this stage and are happy for you to progress.

Once the MLSA has been signed and we're in a position to gift the equipment, I will seek FASIP's delegation.

Cheers Anna

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From: Barlow, Haydn LTCOL
Sent: Wednesday, 17 May 2017 6:17 PM
To: Quinn, Ken AIRCDRE
Cc: Russell, Fiona MS; Kite, Jason MR; McGuire, Douglas MAJ 1; Swann, Judy MS; Hilder, Anneliese MISS
Subject: RE: VCDF Brief - FIJI MPA Capacity Building [SEC=UNCLASSIFIED]

UNCLASSIFIED

Sir,

For as an update on the Fiji activity while I am away:

- IP Div and AMSO have agreed that the proposed gifting of equipment should be executed under an overarching agreement, not a bespoke one for this activity. See attached email for reasoning.
 - As a way forward, the equipment will be left with DA Suva until the agreement is signed.
- I have updated the noting brief accordingly, however this still needs to be consulted through FASIP as the delegate next week prior to going further either to HMSC or VCDF, as you see as the appropriate addressee.

Regards,

Haydn

IMPORTANT: This email remains the property of the Department of Defence and is subject to the jurisdiction of section 70 of the Crimes Act 1914. If you have received this email in error, you are requested to contact the sender and delete the email.

From: Hilder, Anneliese MISS
Sent: Monday, 15 May 2017 2:28 PM
To: Barlow, Haydn LTCOL
Cc: Russell, Fiona MS; Kite, Jason MR; McGuire, Douglas MAJ 1; Swann, Judy MS
Subject: RE: VCDF Brief - FIJI MPA Capacity Building [SEC=UNCLASSIFIED]

UNCLASSIFIED

UNCLASSIFIED

Hi Haydn,

Please find attached some proposed amendments to this brief.

Per my earlier email this morning, I recommend (and AMSO is supportive) that we seek to use the MLSA, rather than an MOU, to facilitate this gifting – I've amended wording to reflect this.

I won't be able to engage FASIP on this until next week (as I'm on training this week and we're short staffed), but hopefully the wording I've proposed works for the brief. Once the MLSA is signed, I'll then put the brief up to FASIP for him to endorse and approve the gifting as the delegate.

I'm on training, but happy for you to call my $\frac{s}{22}$ to discuss anything further – I can talk during breaks, and I'll check DREAMS in the evenings.

Cheers Anna IMPORTANT: This email remains the property of the Department of Defence and is subject to the jurisdiction of section 70 of the Crimes Act 1914. If you have received this email in error, you are requested to contact the sender and delete the email.

IMPORTANT: This email remains the property of the Department of Defence and is subject to the jurisdiction of section 70 of the Crimes Act 1914. If you have received this email in error, you are requested to contact the sender and delete the email.

From: Barlow, Haydn LTCOL
Sent: Thursday, 11 May 2017 1:53 PM
To: Swann, Judy MS; Hilder, Anneliese MISS
Cc: Russell, Fiona MS; Kite, Jason MR; McGuire, Douglas MAJ 1
Subject: RE: VCDF Brief - FIJI MPA Capacity Building [SEC=UNCLASSIFIED]

UNCLASSIFIED

Judy,

In Anneliese's absence:

DGMIE will only agree to leave the 1JPAU equipment in Fiji if there is an Instrument of Transfer in place. AMSO is working towards this, but we understand that it may not be complete in time. If that is the case, we will bring the kit home with us. **S33 (a) (iii)**

s33(a)(iii)

Noting this minor change in the plan, I have updated the brief for VCDF, which I am hoping to move through FASIP.

Thanks and please call if I have missed something or you suggest another path.

Regards,

Haydn

IMPORTANT: This email remains the property of the Department of Defence and is subject to the jurisdiction of section 70 of the Crimes Act 1914. If you have received this email in error, you are requested to contact the sender and delete the email.

From: Barlow, Haydn LTCOL
Sent: Wednesday, 10 May 2017 5:03 PM
To: Hilder, Anneliese MISS
Cc: Russell, Fiona MS; Swann, Judy MS; Kite, Jason MR; McGuire, Douglas MAJ 1
Subject: RE: VCDF Brief - FIJI MPA Capacity Building [SEC=UNCLASSIFIED]

UNCLASSIFIED

Anna,

Attached is the updated version of the brief to VCDF for the Fiji activity, including an enclosure. Pls note the transfer of equipment previously flagged will be subject to an Instrument of Transfer for which FASIP is the delegate.

AMSO advises this will be negotiated by them concurrent to the activity.

Noting this complicates your endorsement of the brief -1 am open to any suggestions on how you prefer to staff the brief it to FASIP.

Regards,

Haydn

IMPORTANT: This email remains the property of the Department of Defence and is subject to the jurisdiction of section 70 of the Crimes Act 1914. If you have received this email in error, you are requested to contact the sender and delete the email.

From: Barlow, Haydn LTCOL
Sent: Wednesday, 10 May 2017 11:49 AM
To: Hilder, Anneliese MISS; McGuire, Douglas MAJ 1; Kite, Jason MR
Cc: Russell, Fiona MS
Subject: VCDF Brief - FIJI MPA Capacity Building [SEC=UNCLASSIFIED]

UNCLASSIFIED

Anneliese, Dougie, Jason,

May I please seek your comments and 1* endorsement of this brief, which outlines the RFMF capacity building activity for VCDF, including the proposed transfer of equipment.

Happy to take suggestions to make it stronger.

Regards,

Haydn

IMPORTANT: This email remains the property of the Department of Defence and is subject to the jurisdiction of section 70 of the Crimes Act 1914. If you have received this email in error, you are requested to contact the sender and delete the email.

From:	Hilder, Anneliese MISS
To:	McGuire, Douglas MAJ 1; Barlow, Haydn LTCOL; Terkowski, Avital MS; "avital.terkowski@pmc.gov.au"
Subject:	FW: IP DIV: OVA for DEPSEC SP&I [SEC=UNCLASSIFIED]
Date:	Monday, 15 May 2017 3:06:35 PM
Attachments:	<u>SKM_C364e17051217450.pdf</u>
	<u>OVA - Fiji.pdf</u>
	PAR - REME visit to 1 IPAU odf

UNCLASSIFIED

Hi all,

Please find attached the signed OVA for the MTT.

Over to the team to do travel budget calculators and book flights etc

Cheers

Anna

IMPORTANT: This email remains the property of the Department of Defence and is subject to the jurisdiction of section 70 of the Crimes Act 1914. If you have received this email in error, you are requested to contact the sender and delete the email.

From: Wilson, Adam MR 17 Sent: Friday, 12 May 2017 6:07 PM To: Hilder, Anneliese MISS Cc: Swann, Judy MS; IP FASIP Subject: RE: IP DIV: OVA for DEPSEC SP&I [SEC=UNCLASSIFIED]

UNCLASSIFIED

Hi Anna and team,

Thanks for the additional information, Michael has now signed; please see attached. He also wrote the following note:



Regards, Adam

Adam Wilson Staff Officer to the Deputy Secretary Strategic Policy and Intelligence Group

Department of Defence | R1-6-B001 | Russell Offices | Canberra ACT 2600 <u>E: adam.wilson17@defence.gov.au</u> | <u>P:</u> +61 2 6265 4081 | <u>S 22</u> IMPORTANT: This email remains the property of the Department of Defence and is subject to the jurisdiction of section 70 of the Crimes Act 1914. If you have received this email in error, you are requested to contact the sender and delete the email.

From: Hilder, Anneliese MISS Sent: Friday, 12 May 2017 9:17 AM To: Wilson, Adam MR 17 Cc: Swann, Judy MS; IP FASIP Subject: RE: IP DIV: OVA for DEPSEC SP&I [SEC=UNCLASSIFIED]

UNCLASSIFIED

Hi Adam,

As this was a desk directed activity, there is no PAS. However, a brief developed late last year for HMSC on this proposal \$ 33(a)(iii) See attached, para 12.

s 33(a)(iii)

I'm headed home unwell, but Judy Swann can assist if you require anything further.

Cheers Anna

IMPORTANT: This email remains the property of the Department of Defence and is subject to the jurisdiction of section 70 of the Crimes Act 1914. If you have received this email in error, you are requested to contact the sender and delete the email.

From: Wilson, Adam MR 17
Sent: Thursday, 11 May 2017 5:20 PM
To: IP FASIP
Cc: Swann, Judy MS; Hilder, Anneliese MISS
Subject: RE: IP DIV: OVA for DEPSEC SP&I [SEC=UNCLASSIFIED]

UNCLASSIFIED

Hi Casey,

Thanks for the updated Fiji OVA. Michael has asked for s33(a)(iii)

Can you please forward a copy of the Project Activity Statement for this which should be able to address his questions?

Regards, Adam

Adam Wilson

Staff Officer to the Deputy Secretary

Strategic Policy and Intelligence Group

Department of Defence | R1-6-B001 | Russell Offices | Canberra ACT 2600 E: adam.wilson17@defence.gov.au | P: +61 2 6265 4081 | S 22

IMPORTANT: This email remains the property of the Department of Defence and is subject to the jurisdiction of section 70 of the Crimes Act 1914. If you have received this email in error, you are requested to contact the sender and delete the email.

From: Rogers, Casey MS On Behalf Of IP FASIP Sent: Wednesday, 10 May 2017 9:34 AM To: DEPSEC SP&I Office Cc: IP FASIP Subject: IP DIV: OVA for DEPSEC SP&I [SEC=UNCLASSIFIED]

UNCLASSIFIED

Good morning team,

Please find attached the soft copy of the updated Fiji OVA.

Kind regards, Casey

Casey Rogers – Governance and Coordination Officer International Policy Executive

International Policy Division Department of Defence Ph: +61 2 6265 3071 Location: R1-05-C005, Russell Offices Postal Address: PO Box 7902 Canberra BC ACT 2610 *Email:* casey.rogers@defence.gov.au

From: Hilder, Anneliese MISS Sent: Wednesday, 10 May 2017 08:35 To: IP FASIP Subject: OVA for DEPSEC SP&I [SEC=UNCLASSIFIED]

UNCLASSIFIED

Hi team,

As discussed with Adam in DEPSEC SP&Is office yesterday, please find attached a revised OVA for DEPSEC SP&I consideration.

Cheers Anna

Subject: Message from KM_C368

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IMPORTANT: This email remains the property of the Department of Defence and is subject to the jurisdiction of section 70 of the Crimes Act 1914. If you have received this email in error, you are requested to contact the sender and delete the email.

- 3
- b. Generate and sustain Australia's regional and global influence. Develop ADF's reputation for promoting transparent and accountable practices.
- c. Generate active and effective security partnerships. Build productive person-toperson relationships with regional MPA organisations that can be called upon in times of crisis and heightened cooperation.
- Enhance international security resilience. Contribute to capabilities that improve civil-military relationships and rules based order

Proposal outline

- 9. RFMF. Feb 2017 (indicative).
- a. Phase 1 Feb 2017: bring two RFMF MPA officers to Canberra for 2-3 days in order to review the capabilities of 1 JPAU and discuss specific RFMF training needs.
- b. Phase 2 Mar 2017: send a five-person MPA capacity building team from 1 JPAU to Fiji for two weeks of training. Training outcomes, pending RFMF consultation, will focus on tactical military camera team operations and principles of transparency and accountability.

			ວບວ(α)
	As per the estimates at Attachments 1 ad \$52,590 s 22 ad s 22	and 2, the Fiji proposa	al is expected to cost IP Div has agreed s 33
iii)			
Cons	ultation		
13.	ultation CDRE Stephen Woodall, Assistant Sec g the preparation of this brief and supports	cretary Pacific and Tin s the concept and prope	nor-Leste, was consulted osed allocation of funds.
13.	CDRE Stephen Woodall, Assistant Sec	cretary Pacific and Tin s the concept and prop	nor-Leste, was consulted osed allocation of funds. s33(a)(iii)

Overseas Visit Authority

· All fields must be completed. Where necessary use 'Not Applicable' (N/A).

Part A - Visit approval

Employee ID	Printed name	Rank or title
2	McGuire, Douglas	MAJ
22	Terkowski, Avital	CAPT
Employee ID	travel delegation (If over two, Group Head or Service Chief Approval Printed name	Rank or title
22	Nyffenegger, Robert	WO2
	Bickerton, Matthew	CPL
22		

	Rank or title

Group or Service	Division or Command	Branch	Section or Unit
VCDF	MSC	MIE	1JPAU

5. Summary of overseas visit proposal

Five 1 JPAU personnel will travel to Fiji as a Mobile Training Team (MTT) between 3-16 Jun 17 to conduct military public affairs (MPA) capacity building with the Republic of Fiji Military Force (RFMF). RFMF has identified 20 photographers and ten public affairs officers to receive the training.

DA Suva advises that the training will be extended to members of the Police, Department of Corrections and the Ministry of Information.

This MTT was instigated at the request of Fiji after Cyclone Winston last year. The RFMF recognised that one of their capability gaps was disseminating information to the Fijian community on HADR response activities. They were very impressed with how Australia communicated our support to Fiji and the role our PA personnel played throughout Operation Fiji Assist. Fiji requested assistance to improve their PA capability with this in mind.

Fiji currently doesn't have a dedicated PA cell and draws on personnel to 'dual hat' as a secondary duty. The training program will focus on developing photography, videography and journalism skills as well as PA planning, media awareness, and considerations for Military Camera Team operations. The training will seek to improve the standard of reporting/public affairs support these personnel provide.

s 33(a)(iii)

Part A - Visit approval (Continued) 6. Background The concept was first proposed during Op FIJI ASSIST in Feb-Apr 2016 when the RFMF expressed an interest in developing capability similar to the Australian Military Camera Teams that were attached to the Joint Task Force. The concept was raised with the Head of Mission and Defence Adviser who encouraged the Unit to pursue this initiative through formal channels on return to Australia. The propsoal and estimated cost (approx \$50000) were approved in concept by HMSC and ASPACTL, IP Div in Oct 2016 (R27301064). This enabled detailed planning to occur between MSC, IP Div, DA Suva, culminating in a scoping visit by two RFMF personnel to Canberra in April 2017. The PAR to the scoping visit is attached. 7. Policy considerations The Defence relationship with Fiji is one of the highest priorities for the ADF in the SW Pacific. s 33(a)(iii) A professional PA capability helps build trust between the military and the public by promoting transparency and accountability. Chapter 5 of the Defence White Paper 2016 outlines the Government's desire to strengthen regional relationships and increase investment in the Defence Cooperation Program. s 33(a)(iii) 8. Resource considerations MSC will investigate potential to gift obsolete 1JPAU camera equipment to RFMF through the Director Australian Military Sales Office. 2P, 2/5/17 9. Medical considerations Considerations of existing medical conditions - Members are encouraged to consider and discuss any medical condition that may impact on their suitability to safely travel. For further information refer to the Defence Workplace Relations Manual (DWRM) Chapter 16. Part 10, Overseas Travel. A medical support plan will be implemented through consultation with DA Suva.

Part A - Visit approval (Continued)

I

Background
Policy considerations
33(a)(fff) HOM Suva and DFAT are also supportive of this activity.
·
Resource considerations
Medical considerations
onsiderations of existing medical conditions - Members are encouraged to consider and discuss any medical condition the
ay impact on their suitability to safely travel. For further information refer to the Defence Workplace Relations Manual
WRM) Chapter 16, Part 10, Overseas Travel.

Part A - Visit approval (Continued)

HMSC approved the conceept in Oct 16 (R27301064). MSC has since conducted detailed consultation, through IP Div, with HOM, DA Suva and the RFMF. Two RFMF personnel travelled to Canberra in April 2017 to inform the design of the MTT.

VCDF has been informed of the proposed activity through the VCDF Group weekly report.

Part B - Details of previous visits and any leave or spouse-accompanied travel associated with this visit proposal

Name	Dates	Purpose
1		
Details of any spouse-accompanied tra	avel being sought	

1. Details of estimated cost of travel Total expenses Less external contributions Net cost to Commonwealth (\$) (\$) (\$) Airfares First class Business Economy \$9359.70 \$9359.70 Departure tax Surface travel Rail or bus Self-drive hire cars \$1691.56 \$1691.56 Taxis Allowances Accommodation \$22563.50 \$22563.50 Meals and incidentals \$12062.00 \$12062.00 Equipment Baggage insurance \$3000.00 \$3000.00 Excess baggage Other (Specify) Other expenses (Approved separately) Formal entertainment Gifts (Protocol) \$500.00 \$500.00 Conference registration fees \$49176.76 Total \$49176.76 2. Details of organisation meeting expenses Organisation Amount (\$) **IP** Division \$49176.76

3. Justification for use of self-drive hire cars or taxis	
Five personel plus a large ammount of camera equipment, training aids etc to accomodation, accom to trg venue, possibly Suva to Nadi if RFMF direc	c required to move from airport t a second venue.
Statements supporting other expenses approved separately 4. Formal entertainment	4
N/A	
i. Gifts for protocol purposes Fijians see gift-giving as normal and essential, OC self purchased gifts for after they gave shirts and toiletries.	RFMF scoping visit to Canberra
\$500 is forecast to cover Australian-purchased gifts for the RFMF.	
3. Conference registration fee	
N/A	

Part D - Overseas visit itinerary (Specify duration of visit at each overseas locality)

McGuire, Terkowski, Nyffenegger, Badior, Bickerton.

Name(s)

Day	Date	Flight number	Time	Place	Time	Place	Location and purpose (Name of establishment. Indicate whether official business, rest day, leave
Sat	3/6/17	QF1462	08:00	CBR	09:00	SYD	Flight
Sat	3/6/17	QF343	11:00	SYD	17:30	Suva	Flight
Sun	4/6/17			Suva			Prepare for MTT
Mon	5/6/17			Suva			Conduct MTT
Tue	6/6/17			Suva	1		Conduct MTT
Wed	7/6/17	1.1		Suva			Conduct MTT
Гhu	8/6/17			Suva			Conduct MTT
Fri	9/6/17			Suva			Conduct MTT
Sat	10/6/17			Suva			Conduct MTT
Sun	11/6/17		6	Suva			Conduct MTT
Non	12/6/17			Suva			Conduct MTT
Tue	13/6/17			Suva			Conduct MTT
Ved	14/6/17	1		Suva			Conduct MTT
Thu	15/6/17			Suva			Conduct MTT
ri	18/6/17			Suva			Conduct MTT
Sat	19/6/17	QF344	07:00	Suva	10:30	Syd	flight
Sat	19/6/17	QF1479	13:00	Syd	14:00	Cbr	flight

1. Member I have read and understood	my Overseas Visit Aut	nority.		
Printed name		Date	Signature (Dou	ble-click to digitally sign)
DC McGuire		04 May 17	douglas.mcg	guire1 (9/05/2017)
		a timey to	- ac agracine	(0.00.2011)
2. Unit recommendation Travel request is recommer	nded.			
Printed name	Position	Position number	Date	Signature (Double-click to digitally sign
Haydn Barlow	SO1 MPA Cap	s 22	17 May 17	haydn.barlow (9/05/2017)
3. Funds availability certify that funds are availa	able.			
Cost centre	Account code	Sub ledg	ger identifier	WBS code
512213			1	STRDILG-INFOSHAR
Printed name	Position	Position number	Date	Signature (Double-click to digitally sign
Anneliese Hilder	A/AD PIMS	s 22		anneliese.hilder (9/05/2017
			- V	Signature (Double-click to digitally sign
or recommended for Group	Head or Service Chief	endorsement:		
Printed name Stephen Moore	Position number	Position title	Date	· ·
	i osidon number	1 manual man		Signature (Dolble-click to dinitally sign)
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Soott Dewa r D. Travel for up to five Def Must be Group Head or Sen Section 23 Commitment App Printed name Michael Shoebridge	s 22 ence personnel vice Chief. prover - Travel as reque Position number	FASIP A/FASIP ested is approved: Position title A/DepSec SP&I	9/5/17 Date/5/17	
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Soott-Dewa r b. Travel for up to five Def Must be Group Head or Ser Section 23 Commitment App Printed name Michael Shoebridge or recommended for Secreta Printed name	s 22 ence personnel vice Chief. prover - Travel as reque Position number ary or CDF endorsemer Position number e Defence personnel	Exactly a / FAST Extend is approved: Position title A/DepSec SP&I It (justification attached): Position title	a/:17	Signature (Double-click to diaitally sign \$ 22

UNCLASSIFIED

Anna,

I agree that the MLSA is the way to go. I have drafted an MOU, but will hold off sending it to DIGAA, until the way ahead is confirmed. I will progress the Export Application through DEC now. Once the MLSA is signed, there will likely be the need for 'guided learning' to work through the mechanisms.

I look forward to confirmation on MLSA or MOU.

Regards,

David Shields

Brigadier Business Analyst & Case Manager - Land Systems Australian Military Sales Office

Department of Defence | Capability Acquisition and Sustainment Group Brindabella Business Park, BP25-3-012 | PO Box 7938 | CANBERRA BC ACT 2610

T: +61 (0)2 6144 2763 | S22 | F: +61 (0)2 6144 2759 Website: <u>http://legacy/TeamWeb2010/CORP/dmo/DMO-1QMS/SitePages/Materiel%20Logistics.aspx</u> IMPORTANT: This email remains the property of the Department of Defence and is subject to the jurisdiction of section 70 of the Crimes Act 1914. If you have received this email in error, you are requested to contact the sender and delete the email.

From: Hilder, Anneliese MISS
Sent: Monday, 15 May 2017 11:05
To: McGuire, Douglas MAJ 1; Shields, David BRIG
Cc: Russell, Fiona MS; Swann, Judy MS; Flynn, Peta MS; Kite, Jason MR; Barlow, Haydn LTCOL
Subject: RE: VCDF Brief - FIJI MPA Capacity Building [SEC=UNCLASSIFIED]

UNCLASSIFIED

Hi Dave and Dougie,

We've just had a bit of a chat about this gifting here in IP and with the DA at Post.

We're happy for the gifting to occur (and I'll look at the brief now Dougie) and request that the MTT includes helping Fiji develop future ILS considerations of the equipment (i.e helping develop a sustainment/replacement plan). However, our preference is to wait for the MLSA to be signed and in-place in order to facilitate it (and not do a separate MOU).

s 33(a)(iii)

s 33(a)(iii)

What I propose is that after the MTT, the equipment could be left with Post to hold onto until the MLSA is in place and paperwork has been completed to gift it. This would save the team having to bring the equipment back.

Are you ok with this way ahead?

More than happy to discuss,

Cheers Anna

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From: McGuire, Douglas MAJ 1
Sent: Monday, 15 May 2017 10:38 AM
To: Shields, David BRIG; Barlow, Haydn LTCOL
Cc: Russell, Fiona MS; Swann, Judy MS; Hilder, Anneliese MISS; Flynn, Peta MS; Kite, Jason MR
Subject: RE: VCDF Brief - FIJI MPA Capacity Building [SEC=UNCLASSIFIED]

UNCLASSIFIED

Good morning Sir,

Ack, kit list attached, no change since provided last week with the AE 650.

LTCOL Barlow is dealing with the brief for VCDF on the activity and kit transfer so I will leave the response ref delegations etc to him.

I know he is currently conducting the Regional STRATCOM Workshop so won't have immediate access to emails.

Best regards

Dougie

From: Shields, David BRIG
Sent: Monday, 15 May 2017 10:04 AM
To: McGuire, Douglas MAJ 1; Barlow, Haydn LTCOL
Cc: Russell, Fiona MS; Swann, Judy MS; Hilder, Anneliese MISS; Flynn, Peta MS; Kite, Jason MR
Subject: RE: VCDF Brief - FIJI MPA Capacity Building [SEC=UNCLASSIFIED]

UNCLASSIFIED

Gents,

I am working on the MOU for the Transfer by Gift. I assume that the appropriate delegations (to dispose of and to gift relevant property) have been duly exercised - please send me notification of these delegations ASAP. I also require a list of all items that will be subject to the gift - again I need this ASAP.

I will also need the name, appointment and address of:

- the reps of ADoD and Fiji Dept of Defence & Natl Security who will sign the MOU; and
- the responsible parties for ADOD and Fiji who will manage day to day matters.

FYSA, under normal arrangements a process of this type would be initiated by an EoI from the receiving Government (albeit shaped and support by ADO) - in this case we're 'about face'. I think that we have good contacts in Fiji and should be able to progress this expeditiously once I get the info requested above.

Regards,

David Shields

Brigadier Business Analyst & Case Manager - Land Systems Australian Military Sales Office

Department of Defence | Capability Acquisition and Sustainment Group Brindabella Business Park, BP25-3-012 | PO Box 7938 | CANBERRA BC ACT 2610

T: +61 (0)2 6144 2763 S 22 FF: +61 (0)2 6144 2759 Website: <u>http://legacy/TeamWeb2010/CORP/dmo/DMO-1QMS/SitePages/Materiel%20Logistics.aspx</u> IMPORTANT: This email remains the property of the Department of Defence and is subject to the jurisdiction of section 70 of the Crimes Act 1914. If you have received this email in error, you are requested to contact the sender and delete the email.

From: McGuire, Douglas MAJ 1
Sent: Monday, 15 May 2017 09:50
To: Kite, Jason MR; Barlow, Haydn LTCOL
Cc: Russell, Fiona MS; Shields, David BRIG; Swann, Judy MS; Hilder, Anneliese MISS; Flynn, Peta MS
Subject: RE: VCDF Brief - FIJI MPA Capacity Building [SEC=UNCLASSIFIED]

UNCLASSIFIED

Morning Sir, all.

No plans to transfer kit s 22 only Fiji.

Best regards

Dougie

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From: Kite, Jason MR
Sent: Sunday, 14 May 2017 11:07 AM
To: Barlow, Haydn LTCOL
Cc: Russell, Fiona MS; McGuire, Douglas MAJ 1; Shields, David BRIG; Swann, Judy MS; Hilder, Anneliese MISS; Flynn, Peta MS
Subject: RE: VCDF Brief - FIJI MPA Capacity Building [SEC=UNCLASSIFIED]

UNCLASSIFIED

Haydn,

We will do what we can to facilitate this (using the recent PMV MoS to Fiji as a exemplar) but I will note this up front, the chances of this occurring in this time period are very limited. S 22

cheers

Jason Kite Director Australian Military Sales Office

Department of Defence | Capability Acquisition and Sustainment Group Brindabella Park, BP25-3-004 | PO Box 7904 | CANBERRA BC ACT 2610

T: (02) 61442798 | S 22 | F: (02) 6144 2759

From: Barlow, Haydn LTCOL
Sent: Thursday, 11 May 2017 13:53
To: Swann, Judy MS; Hilder, Anneliese MISS
Cc: Russell, Fiona MS; Kite, Jason MR; McGuire, Douglas MAJ 1
Subject: RE: VCDF Brief - FIJI MPA Capacity Building [SEC=UNCLASSIFIED]

UNCLASSIFIED

Judy,

In Anneliese's absence:

DGMIE will only agree to leave the 1JPAU equipment in Fiji if there is an Instrument of Transfer in place. AMSO is working towards this, but we understand that it may not be complete in time. If that is the case, we will bring the kit home with us. **S 33(a)(iii)**

Noting this minor change in the plan, I have updated the brief for VCDF, which I am hoping to

move through FASIP.

Thanks and please call if I have missed something or you suggest another path.

Regards,

Haydn

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From: Barlow, Haydn LTCOL
Sent: Wednesday, 10 May 2017 5:03 PM
To: Hilder, Anneliese MISS
Cc: Russell, Fiona MS; Swann, Judy MS; Kite, Jason MR; McGuire, Douglas MAJ 1
Subject: RE: VCDF Brief - FIJI MPA Capacity Building [SEC=UNCLASSIFIED]

UNCLASSIFIED

Anna,

Attached is the updated version of the brief to VCDF for the Fiji activity, including an enclosure. Pls note the transfer of equipment previously flagged will be subject to an Instrument of Transfer for which FASIP is the delegate.

AMSO advises this will be negotiated by them concurrent to the activity.

Noting this complicates your endorsement of the brief -1 am open to any suggestions on how you prefer to staff the brief it to FASIP.

Regards,

Haydn

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From: Barlow, Haydn LTCOL
Sent: Wednesday, 10 May 2017 11:49 AM
To: Hilder, Anneliese MISS; McGuire, Douglas MAJ 1; Kite, Jason MR
Cc: Russell, Fiona MS
Subject: VCDF Brief - FIJI MPA Capacity Building [SEC=UNCLASSIFIED]

UNCLASSIFIED

Anneliese, Dougie, Jason,

May I please seek your comments and 1* endorsement of this brief, which outlines the RFMF capacity building activity for VCDF, including the proposed transfer of equipment.

Happy to take suggestions to make it stronger.

Regards,

Haydn

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Excellent, thanks Haydn.

For your reference, below is a cut and paste of what I have advised DEPSEC SP&Is office. I'll let you know if I hear anything more on this one.

Please find attached the PAR referenced in the OVA.

In answer to your second question, this MTT was instigated at the request of Fiji after Cyclone Winston last year. The Republic of Fiji Military Forces (RFMF) recognised that one of their capability gaps was disseminating information to the Fijian community on HADR response activities. They were very impressed with how Australia communicated our support to Fiji and the role our PA personnel played throughout Operation Fiji Assist. Fiji requested assistance to improve their PA capability with this in mind.

Fiji currently doesn't have a dedicated PA cell and draws on personnel to 'dual hat' as a secondary duty. The PA training we're proposing to provide training to these personnel to improve the standard of reporting/public affairs support they provide. \$33(a)(iii) \$33(a)(iii)

s33(a)(iii)			

More than happy to discuss further,

From: Barlow, Haydn LTCOL
Sent: Tuesday, 9 May 2017 10:08
To: Hilder, Anneliese MISS; McGuire, Douglas MAJ 1
Cc: Russell, Fiona MS; Quinn, Ken AIRCDRE
Subject: FW: IPDIV: Soft Copy of OWV - Fiji MTT [SEC=UNCLASSIFIED]

UNCLASSIFIED

Anneliese,

Attached is the PAR.

s 33(a)(iii)

s 33(a)(iii)

The RFMF does not have a dedicated public affairs capability – the training audience all have public affairs as a secondary duty.

Regards,

Haydn

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From: Hilder, Anneliese MISS Sent: Tuesday, 9 May 2017 8:01 AM To: McGuire, Douglas MAJ 1; Barlow, Haydn LTCOL Subject: FW: IPDIV: Soft Copy of OWV - Fiji MTT [SEC=UNCLASSIFIED]

UNCLASSIFIED

Good morning Haydn and Dougie,

A/DEPSEC SP&I has asked for a copy of the PAR from the recent activity referenced in the OVA. Could you please re-send to me (sorry, I can't put my fingers on it).

s 33(a)(iii)	
I'll draft something along the lines of it coming from Cyclone Winston to help promulgate	
messaging during HADR situations s 33(a)(iii)	

Thanks!!! Anna

From: Wilson, Adam MR 17 Sent: Monday, 8 May 2017 13:05 To: IP FASIP Subject: RE: IPDIV: Soft Copy of OWV - Fiji MTT [SEC=UNCLASSIFIED]

UNCLASSIFIED

Hi Casey,

A/DEPSEC SP&I has the following requests prior to signing the OVA:

1. Can I see the PAR? [It was not attached as referenced in section 6.]



Regards, Adam

Adam Wilson

Staff Officer to Deputy Secretary Strategic Policy and Intelligence Group

Department of Defence | R1-6-B001 | Russell Offices | Canberra ACT 2600 <u>E: adam.wilson17@defence.gov.au</u> | <u>P:</u> +61 2 6265 4081 | <mark>S 22</mark>

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From: Rogers, Casey MS On Behalf Of IP FASIP Sent: Friday, 5 May 2017 10:17 AM To: DEPSEC SP&I Office Cc: IP FASIP Subject: IPDIV: Soft Copy of OWV - Fiji MTT [SEC=UNCLASSIFIED]

UNCLASSIFIED

Good morning team,

Please find attached the soft copy of the Fiji MTT OVA for approval.

Thank you, Casey

Casey Rogers – Governance and Coordination Officer International Policy Executive

International Policy Division Department of Defence Ph: +61 2 6265 3071 Location: R1-05-C005, Russell Offices Postal Address: PO Box 7902 Canberra BC ACT 2610 *Email:* casey.rogers@defence.gov.au

From: Lane, Caitlyn MISS
Sent: Friday, 5 May 2017 09:29
To: IP FASIP
Cc: Hilder, Anneliese MISS; Radford, Karen MS
Subject: Electronic Copy of OWV - Fiji MTT [SEC=UNCLASSIFIED]

UNCLASSIFIED

Hi Front Office Team,

Please find attached the scanned copy of the Fiji MTT OVA that Scott signed on 4 May.

I'll bring around the hard copy for the next DEPSEC SP&I run momentarily!

Many thanks and happy Friday!

Caitlyn

Caitlyn Lane – Policy Officer Pacific Islands and Maritime Security (QUADS and Regional Strategy) Pacific and Timor-Leste Branch

International Policy Division Department of Defence *Ph:* +61 2 6265 1422 *Location:* R1-5-C061, Russell Offices *Postal Address:* PO Box 7902 Canberra BC ACT 2610 *E:* caitlyn.lane@defence.gov.au

For internal emails relating to Pacific issues, please use the IP-PACTL PIMS group email

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 From:
 McGuire, Douglas MAJ 1

 To:
 Barlow, Haydn LTCOL

 Cc:
 1JPAU OPS

 Subject:
 Fiji BB ? [DLM=For Official Ose Only]

 Date:
 Tuesday, 9 May 2017 3:33:03 PM

 Attachments:
 FIJI MTT Taskord.doc MTT Programme.xlsx

For-Official-Use-Only

Hi Sir,

Attached is the Taskord and programme for the Fiji MTT package, do you/DGMI/IP need a backbrief on this ?

Happy to deliver one if required, of course.

Best regards

Dougie

Dougie McGuire MAJ Officer Commanding 1st Joint Public Affairs Unit

E-mail: <u>douglas.mcguire1@defence.gov.au</u>

s 22

1st Joint Public Affairs Unit | Department of Defence | PO Box 7942 Canberra BC | ACT 2610 w: (02) 6127 6523 f: (02) 6127 6549 DRN Website: <u>1JPAU</u> Facebook: 1stJointPublicAffairsUnit



1st Joint Public Affairs Unit Department of Defence CANBERRA ACT 2600



See Distribution

References:

A. 1 JPAU SOPs

B. R27301064 decision Brief for HMSC PA Capacity Building with Regional Partner Forces.

TASKORD XXX/17: 1 JPAU PA Training Team to RFMF 3-17 June 17

Situation

1. IAW Refs A and B, 1JPAU will conduct capacity building with the Republic of Fiji Military Forces (RFMF) in Fiji during June 2017. A scoping visit to MIE branch and 1 JPAU identified that the RFMF wishes to train around 20 stills and video operators, plus 10 Public Affairs Officers (all secondary duties) from its own ranks and selected Government of Fiji (GoF) agencies.

2. The Defence relationship with Fiji is one of the highest priorities for the ADF in the SW Pacific. **\$ 33(a)(iii)**

3. A professional PA capability helps build trust between the military and the public by promoting transparency and accountability. Chapter 5 of the Defence White Paper 2016 outlines the Government's desire to strengthen regional relationships and increase investment in the Defence Cooperation Programme. An MPA capacity building initiative with the RFMF is consistent with this aim and the broader Defence and WOG policy in this area.

Mission

4. 1 JPAU is to conduct PA capacity building training with the RFMF in Fiji 3-17 Jun 17 IOT develop the RFMF PA capability and strengthen relationships between Australia and Fiji.

Execution

- 5. COMD's Intent:
- Purpose. To conduct PA training with the RFMF IOT build capacity and strengthen relationships.
- b. Method. 1 JPAU will achieve the end state through the following decisive events:
 - (1) Deployment of a 5 pers (2 PAO, 3 IS/SIS) PA Training Team to Suva.
 - (2) Conduct of training for RFMF and other agency PA staff and camera operators

- (3) Conduct of mentored 'live' PA engagements with RFMF leading.
- (4) Return to AS NLT 17 June 17.
- c. End state. RFMF has the foundations of an effective PA capability, AS/Fiji relationships have been strengthened and 1 JPAU is postured for future operations.
- 6. Grouping and Tasks:

a. PA Training Team

- I JPAU Staff: MAJ McGuire (OC), WO2 Nyffenegger, CPL Bickerton, LSIS Badior.
- (2) Atts : CAPT Terkowski (MIE/PM&C)
- (3) Specified tasks
 - Prepare detailed lesson plans and rehearse with SM prior to departure, NLT 31 May 17. (WO2 Nyffenegger to co-ord)
 - (ii) Liaise with RFMF (CAPT Duaibe) re camera kit and laptop availability (WO Nyffenegger via OC).
 - (iii) Liaise with IP Div and MIE Br to obtain appropriate country briefs prior to departure. (OC)
 - (iv) Ensure CAPT Terkowski availability, prep and ARTS days avail. (CAPT Terkowski, WO2 Nyffenegger).
 - Liaise with Post Suva re DFAT support to opening address and media handling lessons. (OC)
 - (vi) Develop a comms pack re training activity IAW IP Div direction (CAPT Terkowski) for reactive use in Fiji.
 - (vii) Conduct hands-on PA training IAW ref B and training programme (attached). (All, WO2 Nyffenegger to coord)
 - (viii) Liaise with RFMF re suitable practice and 'live' events to utilise for training purposes. (OC)
 - (ix) Support/mentor local generation of PA product and dissemination to media as required. (All)
 - (x) BPT support media engagement.
 - (xi) BPT support media escort tasks.
 - (xii) BPT support incident management processes.

7. Co-Ord Instructions

- a. Timings.
 - (1) NMB 03 Jun 17
 - (2) RTU 17 Jun 17
 - (3) O-Group 1 JPAU NLT 12 May 17
- b. Locations.

C.

- (1) Staging Area 1JPAU
- AO TBC Suva/Nadi.
- d. Key messages:
- e. Sensitivities: See separate briefs.
- f. PA Objectives: IAW comms pack at 6.a.(3)(vi).

Admin & Log

8. Dress: AMCU/DPCU/Service equivalent for work, smart civilian clothing for travel and after hours.

- 9. Rations None provided, allowances per budget calculator.
- 10. Transport RPT flights from CBR-SUVA and return. Hire car once in location.
- 11. Accommodation Hotel loc TBC.
- 12. Equipment IAW reference A, plus instructional equipt x 2 projectors.
- 13. Clearance Via Post Suva if required.
- 14. Transmission Unlikley to be required, via Post if necessary.
- 15. Finances Codes as per O/S DTBC fol approval of OVA.

Command and Signals

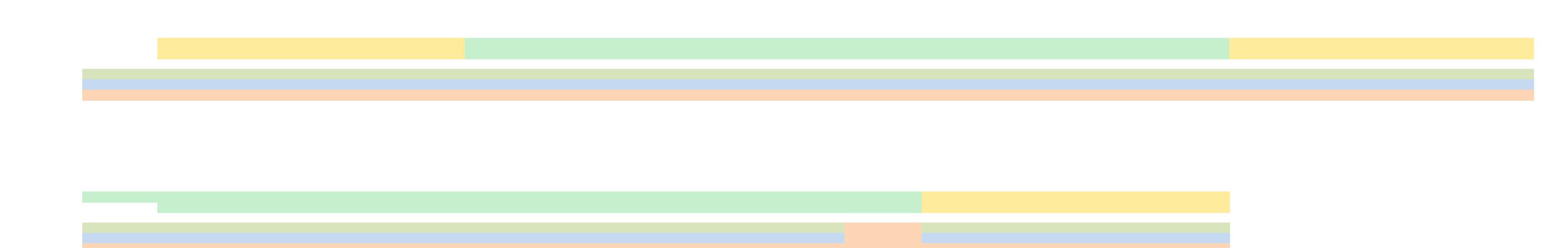
16. Command Relationship - MTT remains OPCOMD MIE Br throughout.

17. Action addressees are requested to send acknowledgement to 1JPAU Ops upon receipt of this TASKORD.

Drafted by:	MAJ McGuire	08 May 17
Authorised by:	MAJ McGuire	08 May 17

Distribution

Internal:	1 JPAU	Attn: 1 JPAO Ops, Mr Collins, WO2
		Nyffenegger, CPL Bickerton, LSIS Badior.
External:	MSC MIE	Attn: LTCOL Barlow, CAPT Terkowski
	HICOM Suva	Attn: DA



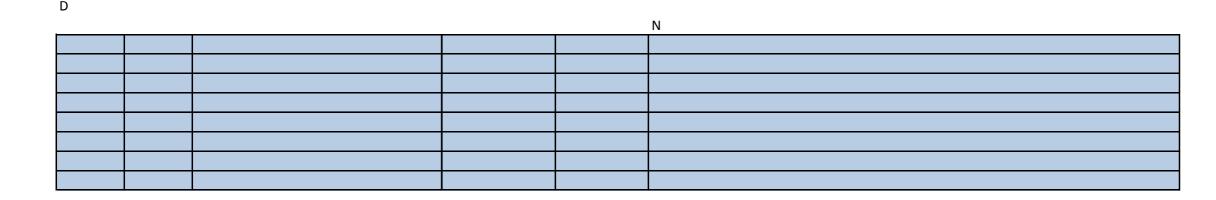
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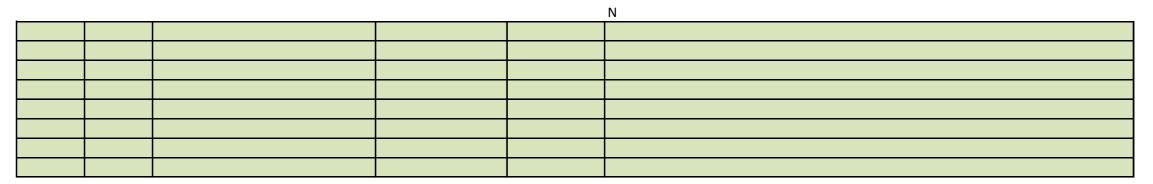
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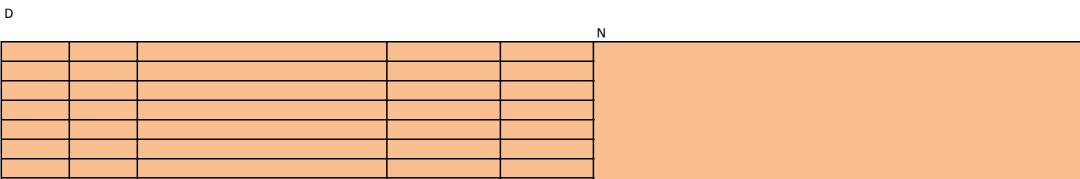
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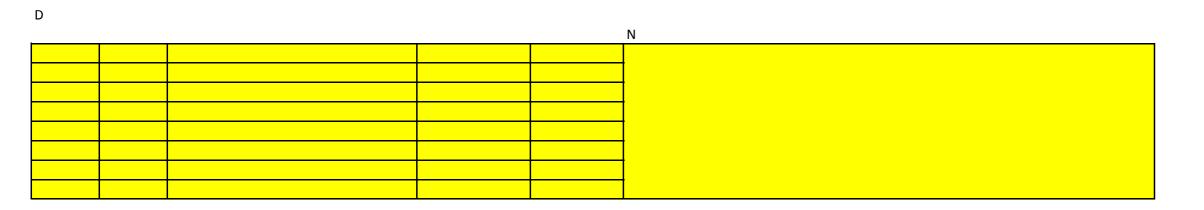
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From:	Munro, Catherine FLTLT
То:	"Andrew.Nelson@dfat.gov.au"; Hilder, Anneliese MISS; "eroni.duaibe@rfmf.gov.fj"; Quinn, Ken AIRCDRE;
Cc:	Barlow, Haydn LTCOL; 1JPAU OPS McGuire, Douglas MAJ 1
Subject:	20170428 - POST ACTIVITY REPORT_RFMF VISIT TO 1JPAU_19-21APR17 [SEC=UNCLASSIFIED]
Date:	Friday, 28 April 2017 9:53:21 AM
Attachments:	R28003581 PAR RFMF VISIT TO 1JPAU 19-21APR17.pdf

UNCLASSIFIED

Good Morning Ladies, Gentlemen,

Attached is the Post Activity Report for the recent Republic of Fiji Military Forces public affairs scoping visit. If you have any questions please contact 1JPAU via the 1JPAU OPS email where one of the team will be able to respond:

1jpau.ops@defence.gov.au

Kind Regards,

Catherine Munro

Flight Lieutenant 2IC/ADMINO/Military Camera Team Leader, 1st Joint Public Affairs Unit PO Box 7942 Canberra BC ACT 2610 02 6127 6536, **S 22** fax 02 6127 6549

Unit Safety Coordinator/Unit Equity Advisor/Unit Welfare Officer https://www.facebook.com/1stJointPublicAffairsUnit





1ST JOINT PUBLIC AFFAIRS UNIT Military Information Effects Branch

Report

R28003581

See distribution

Reference:

A. R27301064 Brief for HMSC – MPA capacity building

POST ACTIVITY REPORT – REPUBLIC OF FIJI MILITARY FORCES VISIT TO 1 JPAU 19 – 21 APRIL 2017

INTRODUCTION

1. IAW Reference A, two members of the Republic of Fiji Military Forces (RFMF) took part in a scoping visit to 1JPAU 19 - 21 Apr 17 in order to plan the forthcoming Military Public Affairs (MPA) capacity-building activity between the RFMF and the ADF. This activity is a result of the interactions between OC 1 JPAU and the RFMF during Op FIJI ASSIST in 2016.

2. The visit by S 22 and a s 22 and s 22 are the programme of the solution of

3. Key activities included:

a. Meeting with DGMI and MIE Staff

b. Visits to Defence Media and the Service Newspapers, and

c. Detailed discussions between the RFMF party and EXEC 1 JPAU.

OUTCOMES

3. 1 JPAU staff advised the RFMF representatives on the considerations for its future MPA structure, manning and desired skill sets. This enabled discussion on how 1 JPAU can best assist the RFMF to build its MPA capability through the deployment of a Military Training Team (MTT) in early June. The main points are as follows:

a. All MPA staff in the RFMF will have their MPA role as a secondary duty.

b. **s 22 more and a set of a s**

c. The RMFMF seeks to generate two broad types of MPA operator: a PAO with writing, planning and advisory skills, and a Military Reporter who can shoot and edit video and stills, and provide basic caption and story writing. Both will need to work with social and conventional media.



d. The initial requirement is for 10 PAOs and 20 MILREPs, both with a basic level of training following the 1 JPAU MTT delivered package proposed for June. There will be an ongoing need for further training as individuals rotate through operational deployments (four UN missions at any one time) and change roles within the RFMF.

e. Imagery kits and PAO equipment will eventually be held at RFMF HQ level and will also be part of the permanent CES on the various UN deployments. **S 22** is pursuing the rapid acquisition of suitable equipment, but this may not be available in time for 1 JPAU's MTT visit in June. Gifting of superseded 1JPAU equipment may be an option, pending appropriate approvals, to cover this gap.

4. The agreed outline training programme for the MTT is at Enclosure 1. This can be met by the five person team anticipated in Reference A (2 x PAO, 3 x SIS/IS). Personnel with experience on OP FIJI ASSIST will be the preferred choices to fill these roles where they are available.

NEXT STEPS

- 6. s 22 (SO COORD, RFMF) has undertaken to complete the following actions:
- a. Identify a suitable venue and support staff for the training, and suitable civilian and military training tasks for the students.
- b. Identify students and arrange for their release during the course.
- c. Pursue the acquisition of suitable camera equipment for the training and ongoing RFMF requirements.
- d. Explore RFMF Senior Officer_involvement in opening day activities.
- 7. OC 1 JPAU will:
- a. Develop detailed PAO and MILREP training programme outlined at Enclosure 1 by 5 May 17.
- b. Liaise with AS HICOM (through IP Div) regarding the availability of appropriate pers for opening day activities, and ongoing support from PA staff for the PAO training package.
- c. Submit Overseas Visit Authority (OVA) through DGMIE for FASIP approval.
- d. Seek policy advice on the viability of gifting obsolete 1 JPAU equipment to the RFMF and, if approved, coordinate with RFMF.

CONCLUSION

8. This visit has provided a solid foundation on which to build a potentially significant component of the developing relationship between the RFMF and the ADF, as a part of the many whole of Government initiatives in this area.

9. The development of the RFMF PA capability is important for Fiji in the domestic, regional and international spheres, and a well-structured, hands-on training package delivered by 1 JPAU



FOUC 3

will significantly assist the RFMF in achieving this.

s 22

DC McGuire MAJ Officer Commanding 1st Joint Public Affairs Unit

s 22

28 April 17

Enclosure:

1. Draft MTT training programme

Distribution:

Fiji FAO DA RFMF Chief Staff Officer Coordination DGMIE SO1 MPA Capability IP Div – Ms Anneliese Hilder 1 JPAU Ops (AS HIGH COM) (HQ RFMF) (R1-5-A065) (R1-5-A068) (R1-5-C051) (DAS Complex)

DRAFT MTT TRAINING PROGRAMME

Week 1																		
Date	310	Jun	4th	Jun	Monda	y 5th Jun	Tuesday	y 6th Jun	Wednes	lay 7th Jun	Thursda	y 8th Jun	Friday	9th Jun	Saturday	y 10th Jun	Su	nday 11th Jun
Fraining Group	AM	PM	AM	PM	AM	PM	AM	РМ	AM	PM	AM	РМ	AM	PM				
PAO Group x 10			Travel to trg loc	Travel to trg loc	Opening, stills intro	Stills intro + prac	Video intro	PAO intro	PA Planning &TL	PA Docs	Media liaison	Incident mgmt	Interview skills	Issue task & MCTs	Prep/rest	Prep/rest	Prep/rest	Prep/rest
AILREP Group x	ĸ		Travel to trg loc	Travel to trg loc	Opening, stills intro	Stills intro + prac	Video intro	Video intro	Video shooting	Video shooting	Video edit	Video edit	Interview skills	Issue task & MCTs	Prep/rest	Prep/rest	Prep/rest	Prep/rest
ATT Staff x 5	Travel to Fiji, accon	n admin etc	Recce /Setup	U	Opening, stills intro	Stills intro + prac	Video intro	Split PAO/MILREP	U	Split PAO/MILREP	Mere -HICOM??	Split PAO/MILREP	Split PAO/MILREP	Split PAO/MILREP	Prep/rest	Prep/rest	Prep/rest	Prep/rest
omments	Dep CBR and Fiji in	nternal travel	RFMF PA leads to a	assist	Sen RFMF pers TB	(Equip famil	Principles of vid	Groups split	Aim. SMAP stages.	Comms pack. PAG	Release.alert prac	PAG. TPs rehearsals	Prep and conduct	RFMF - teams				
					AS DA/HICOM ?		Short prac ex	PAO big picture	,	Release, alert TPs				RFMF - tasks				
					OC 1 JPAU	Metadata/Geoloc	Contents of VNR	Legal consideration	MILREP Video con	nt MILREP Video cor	t Compile, webclip	Compile, webclip	IV each other	6-8 tasks, civ too				
					Principles of pics			MILREP Video con	nt									
					MOI involved ?													
					Kit issue													
Veek 2																		
Date	Monday	7 12th Jun	Tuesday	7 13th Jun	Wednesda	ay 14th Jun	Thursday	7 15th Jun	Friday	16th Jun	Saturday	y 17th Jun	Sunday	18th Jun				
raining Group	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM		PM		PM				
AO Group	Mentored planning	Mentored planning	Final prep-orders	Battle procedure	Product collection/w	riting	Product edit/process	/write	Deliver product	Debrief and close								
AILREP Group	Prac task - local, sti	lls and video	Final kit prep/famil		Product collection/w	riting	Product edit/process	5	Deliver product	Debrief and close								
ITT Staff	Split PAO/MILREP	's	Supervise/coach gps	Coaching/Backbrie	fs SPT to groups as re	quired	Product edit/process	- spt to groups	Debrief	Debrief and close								
Comments					RFMF to Coord ne	ed 6-8 real tasks	Compile, stills, webc	lip, release	deliver to group	OC & RFMF								
					Mil plus Civ/WOG		/	•		Conduct AAR with	RFMF		MTT travel					
					· ·					Group pic								

ENCLOSURE 1 TO R28003581 28 APR 2017

From:	McGuire, Douglas MAJ 1
To:	Hilder, Anneliese MISS; Fernandez, Christina MS
Cc:	Barlow, Haydn LTCOL; 1JPAU OPS
Subject:	RE: Emailing: R27301064 - BRIEF - Decision Brief for HMSC - Public Affairs Capacity Building with Regional Partner Forces - BRIG D.C. Fortune.pdf [BEH For Sficial Use Snlp]
Date:	Wednesday, 12 October 2016 3:40:32 PM

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Hi Ladies,

Thanks for your time this afternoon, it was very useful to get your thoughts on this initiative.

To summarise the discussion :

s 22 Fiji

1. Recce \$ 22 should be 4-6 weeks prior to the MTT activity itself to allow recce outcomes to inform design of the training, further refining of the content etc.

2. Recces to include appropriate level visit to MIE Branch and briefing from DGMI/ADGMI, 1 JPAU and DMM, social event.

3. Training to focus on PA rather than IO/IA etc and designed to focus on principles, tech training (if appropriate) and PA techniques. Unclear whether **S 22** benefit most from splitting PAO and IS capabilities or combining skills. (Poss confirmed on recces)

4. Ongoing liaison from now between respective desk Officers and Post to clarify/develop detailled timings etc. with handover at a natural point to OC 1 JPAO once closer in.

RFMF

5. Recce to AS likely early Feb with MTT in loc late Feb early March.

6. Training likely to be more scenario based once initial tech training completed.

8. Potential for departmental staff to be involved too ?

s 22

Next steps.

OC 1 JPAU to work with IP desk Offrs to generate OVAs prior to Christmas standown.

OC 1 JPAU/OPS to develop 2 x TASKORD once dates firm.

Thanks again for your time this afternoon

Best regards

Dougie McGuire

MAJ

Officer Commanding

1st Joint Public Affairs Unit

E-mail: douglas.mcguire1@defence.gov.au

s 22

1st Joint Public Affairs Unit | Department of Defence | PO Box 7942 Canberra BC | ACT 2610 w: (02) 6127 6523 f: (02) 6127 6549

DRN Website: 1JPAU

Facebook: 1stJointPublicAffairsUnit

-----Original Message-----From: Barlow, Haydn LTCOL Sent: Tuesday, 11 October 2016 12:17 To: Hilder, Anneliese MISS; Fernandez, Christina MS; McGuire, Douglas MAJ 1 Subject: FW: Emailing: R27301064 - BRIEF - Decision Brief for HMSC - Public Affairs Capacity Building with Regional Partner Forces - BRIG D.C. Fortune.pdf [DLM - For Official Use Only]

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Christina and Anneliese,

Would you both be free sometime this week so I can introduce you to OC 1 JPAU who will be planning and conducting this capacity building activity?

Say weds or thurs afternoon?

Regards,

Haydn

-----Original Message-----From: Barlow, Haydn LTCOL Sent: Tuesday, 4 October 2016 13:41 To: McGuire, Douglas MAJ 1 Cc: Fortune, Daniel BRIG; Logue, Jason LTCOL; Squire, Jeffery COL; Russell, Fiona MS; Hamilton, Angela MRS; Rickey, Christopher MAJ; McCourt, John SQNLDR; Hilder, Anneliese MISS; Fernandez, Christina MS Subject: FW: Emailing: R27301064 - BRIEF - Decision Brief for HMSC - Public Affairs Capacity Building with Regional Partner Forces - BRIG D.C. Fortune.pdf [DLM=For-Official-Use-Only]

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Dougie, HMSC has agreed to the MPA capacity building initiative with S 22 RFMF. Please commence planning detailed CONOPS IAW the brief with the Fiji S 22 desk officers. Regards, Haydn

-----Original Message-----From: Spencer, Douglas MR 1 Sent: Tuesday, 4 October 2016 12:52 To: Barlow, Haydn LTCOL; Benitez-Aguirre, Ivan WGCDR Cc: IP FASIP; HQJOC Registry Subject: Emailing: R27301064 - BRIEF - Decision Brief for HMSC - Public Affairs Capacity Building with Regional Partner Forces - BRIG D.C. Fortune.pdf [DEM For Official Use Only]

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Good afternoon

Please see attached brief signed by HMSC.

Regards

Douglas SpencerAdministrative Officer | Military Strategic Commitments Division Vice Chief of Defence Force Group |Department of DefencePhone:02 626 55499Fax:02 626 53622Mail:R1-5-A095 Russell OfficesEmail:douglas.spencer1@defence.gov.au

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DECISION BRIEF FOR HMSC

Public Affairs capacity building with regional partner forces

Branch: MIE Br	Reference: R27301064
For Information: FASIP, DCJOPS	Due Date:

Purpose

1. The purpose of this brief is to seek your endorsement for the 1st Joint Public Affairs Unit (1 JPAU) to plan Military Public Affairs (MPA) capacity building activity with the Republic of Fiji Military Forces (RFMF) \$22

Recommendations

s 22

- 2. It is recommended that HMSC:
- Note during Op Fiji Assist the RFMF requested ADF assistance to develop a tactical public affairs capability similar to 1 JPAU.

NOTED / PLEASE DISCUSS

b.

NOTED / PLEASE DISCUSS

c. Note International Policy Division (IP Div) has confirmed \$22 support this capacity building initiative and that IP Div will fund it.

NOTED / PLEASE DISCUSS

d. Note the activity would consist of five 1 JPAU personnel delivering a two week package in \$22

NOTED / PLEASE DISCUSS

e. Note this activity is consistent with the Defence White Paper (DWP16) objective of increasing investment in international engagement and regional capacity building.

NOTED / PLEASE DISCUSS

f. Agree to the detailed planning and execution of the Fiji ^{\$ 22} MPA capacity building activities in consultation with IP Div.

AGREED / NOT AGREED / PLEASE DISCUSS

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s 22	Comments:
	s 22
DC Cortune, DSC and Bar	JJ Frewen, AM
BRIG	MAJGEN
оди од	HMSC

Contact Officer:	LTCOL Haydn Barlow
	02 6265 7804

Background

3. The RFMF was impressed by the capability of the 1 JPAU Military Camera Team (MCT) that deployed in support of OP FIJI ASSIST in February – April 2016.

4. **S 22** expressed an interest to OC 1 JPAU, who was deployed as the J09, in having Australia help build a similar capability within the RFMF. This concept was raised with the Head of Mission and the Defence Advisor, who encouraged 1 JPAU to pursue the activity through formal channels upon return to Australia. Defence Suva Suva reconfirmed Fiji's interest in this engagement in September 2016.

5. In May 2016 MIE Branch conducted a Strategic Communication Workshop (SCW) for regional militaries. While this activity provided selected officers informal overview of 1 JPAU's capability, the RFMF was unable to participate due to the ongoing impact of Cyclone Winston.

s 22

Proposal objectives

7. A professional MPA capability helps build trust between the military and the public by promoting transparency and accountability. Accordingly supporting RFMF <u>s 22</u> MPA capability is aligned with Strategic Defence Objectives as outlined in DWP16.

8. In particular, DWP16 (Chap 5) outlines the Government's desire to strengthen regional relationships and increase investment in the Defence Cooperation Program. An MPA capacity building initiative with the RFMF **S 22** is consistent with this aim. Specific objectives that such an initiative would support are:

 Enhance ADF capability. Develop 1 JPAU's ability to build capacity of partner forces.

3

- b. **Generate and sustain Australia's regional and global influence.** Develop ADF's reputation for promoting transparent and accountable practices.
- c. Generate active and effective security partnerships. Build productive person-toperson relationships with regional MPA organisations that can be called upon in times of crisis and heightened cooperation.
- d. **Enhance international security resilience.** Contribute to capabilities that improve civil-military relationships and rules based order.

Proposal outline

- 9. **RFMF.** Feb 2017 (indicative).
- a. Phase 1 Feb 2017: bring two RFMF MPA officers to Canberra for 2-3 days in order to review the capabilities of 1 JPAU and discuss specific RFMF training needs.
- b. Phase 2 Mar 2017: send a five-person MPA capacity building team from 1 JPAU to Fiji for two weeks of training. Training outcomes, pending RFMF consultation, will focus on tactical military camera team operations and principles of transparency and accountability.



Costs

11. As per the estimates at Attachments 1 and 2, the Fiji proposal is expected to cost around \$52,590 \$22 IP Div has agreed to fund \$22

s 33(a)(iii)			

Consultation

13. CDRE Stephen Woodall, Assistant Secretary Pacific and Timor-Leste, was consulted during the preparation of this brief and supports the concept and proposed allocation of funds.

14. IP Div sought advice ^{\$ 22}

a. Post Suva said the RFMF prefers early 2017 as the preferred time frame.

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b.

Next steps

s 22

15. If you agree to the conduct of this activity MIE Br will commence planning in consultation with IP Div. A detailed overseas visit proposal will be staffed to you for final approval once plans have advanced.

Prepared by: LTCOL HW Barlow SO1 MPA Capa Cleared by: COL JM Squire DIA

SO1 MPA Capability Tel: 02 6265 7804 DIA Tel: 02 6265 5872

Attachments:

1. Travel Cost Estimate Breakdown Fiji s 22

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ATTACHMENT 1 TO R27301064 SEP 2016

TRAVEL COST ESTIMATE BREAKDOWN FIJI

1. Total overall funding requirements approx **\$52 590**, comprising two phases.

2. **Phase 1.** RFMF familiarisation with 1 JPAU in Canberra: **\$5 500** (estimate prov by IP Div Defence Cooperation Liaison Office)

- a. Details of member/s travelling: 2 x RFMF TBC
- b. Countries to be visited: Australia
- c. Dates of travel: TBC (3 days in total)
- 3. **Phase 2.** 1 JPAU MPA capacity building activity in Fiji: **\$47090.35** (see table)
- a. A five person Military Camera Team travel to Suva, FIJI, to conduct public affairs capacity building with the RFMF on behalf of Defence.
- b. Details of member/s travelling: 2 x offr, 1 x SNCO, 2 x NCO
- c. Dates of travel: TBC (14 nights in total)

Travel Costs Estimate Breakdown MCT (all travellers):

Item	Single cost	Total
Airfares* (CBR-SYD-SUVA-SYD-CBR)	1871.94	9359.70
Accommodation	4512.70	22563.50
Meals/Incidentals	2261.68	11308.40
OS Car hire	1631.40	1631.40
Public Transport	80.00	400.00
Fuel	250.00	250.00
Other costs**	90.47	452.35
Equipment allowance***	225.00	1125.00
Total Estimated Cost	\$10,923.19	\$47,090.35

* Economy

** Fuel, cash advance fees, etc.

*** Equipment allowance, paid once every three years

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