

Defence Science and Technology Organisation APPROVAL OF PROVISION OF HOSPITALITY (PRIVATE/ PUBLIC SECTOR)

FOR SPECIAL EVENT: SES Band 3, 0-9 (3 Star) or above approval required for the Provision for Hospitality.

FOR EVENTS MANAGED WITHIN AUSTRALIA:

SES Band 2, 0-8 (2 Star) or above approval required for the Provision for Hospitality over \$2,000; or SES Band 1, 0-7 (1 Star) or above approval required for the Provision for Hospitality up to \$2,000.

FOR EVENTS MANAGED OUTSIDE OF AUSTRALIA:

<u>SES Band 2, 0-8 (2 Star) or above</u> approval required for the provision for Hospitality <u>over \$2,000;</u> or <u>Defence employed Head of Post or above</u> approval required for the provision for Hospitality <u>up to \$2,000.</u>

Date Hospitality is expected to be provided:	Thursday 10 November 2016
Location of Hospitality:	Courgette Restaurant,
Purpose of Hospitality (Including reason why the provision of hospitality is appropriate):	Minister's Award for Achievement in Defence Science winners congratulatory Dinner.
Number of Defence Attendees:	5
Number of External Attendees:	2
Names of Other Commonwealth Agency Attendees (Include name of Agency)	Chief of Defence Force - ACM Mark Binskin
Total Number of Attendees:	7
Estimated Hospitality Amount (Incl GST):	\$1100 Incl GST

Declaration by Requester

I confirm that the provision of Hospitality is in accordance with DI(G) PERS 25 7.

Name of Requestor	Rank/Position Title	Employee ID	Signature	Date
s22	APS6/Awards	-22		1 November
	Coordinator	s22		2016

Cost Centre	Account Code	WBS	Internal Order	Fund
862609	21065	DSC00051		99998
7/27	Name	Rank/Position Title	Signature S22	Date
Confirmation of Funds Availability:	s22	Science Communications Manager	- S22	November 2016



Defence Science and Technology Organisation APPROVAL OF PROVISION OF HOSPITALITY (PRIVATE/ PUBLIC SECTOR)

Approved; I am this proposal is	ral (FINMAN 2 - Schedule satisfied that this provision an efficient, effective, econ th the policies of the Com	on of Hospitality compli onomical and ethical us	ies with DI(G) PERS 2	5-7 and
Name of Approver	Rank/Position Title	Position Number	Signature	Date
s22	Chief of Staff	00116051	s22	1 Nas-16
	a person who currently evant procurement comp	The second secon	urement competence	y (required if Delegate
Name of person consulted	Position Title	Position Number	Signature	Date
22	Finance Officer	0010931)	s22	1 NOV 16.

- Request to be submitted through Business Manager, Resource Manager or Equivalent prior to delegate signature.
- Once approved all relevant documentation should be returned to Business Manager, Resource Manager or Equivalent for filing and entering details of hospitality onto divisional hospitality register.

FOI 138/17/18 Item 1

Courgettes

ABN 12107334912

#4

J d mussillon pty ltd courgette sabayon wateredge 54 marcus clake street city

Phone

02 6247 4042

Deliver To:

Fax Email 02 6247 0887 info@courgette.com.au

TAX INVOICE

Page 1 of 1

To:

CAROLINA DR ALEX ZALINSKY

Customer 8307

Phone 61286384

Date 10/11/2016 22:13:55

Served by GARRY Invoice # 167778-1

Stock Code	Description	Unit Cost	Quantity	Amour
40	Table 40	140000	- 1000	
1018	PERONI*	9.00	1.0	9.0
23004	Woodpark CHARD GLS*	14.00	1.0	14.0
20009	LARK HILL RIESLING GLS*	14.00	1.0	14.0
71002	PUREZZA SPARKLING*	6.00	1.0	6.0
7777	FOOD @88*	88.00	7.0	616.0
80306	QUAIL	0.00	1.0	0.0
90257	TROUT	0.00	6.0	0.
81210	TUNA	0.00	2.0	0.
90313	CHICKEN	0.00	1.0	0.
122	BLOSSOM	0.00	3.0	0.
80103	PORK	0.00	1.0	0.
81102	LAMB	0.00	2.0	0.
81301	SWORDFISH	0.00	3.0	0.
91101	OYSTER	0.00	2.0	0.
83002	MASH*	7.00	1.0	7.
81208	BROCCOLINI*	7.00	1.0	7.
83005	COS SALAD*	7.00	1.0	7.
123	SEMIFREDDO	0.00	2.0	0
82102	BERRIES	0.00	3.0	ō
90330	DANISH	0.00	2.0	0
7777	FOOD @88*	88.00	1.0	88
32063	BK CULT SYRAH*	70.00	2.0	140
71002	PUREZZA SPARKLING*	6.00	5.0	30
71002	CREDIT CARD	6.00	5.0	938.
	CREDIT CARD			930.
			- 1	

PAYMENT DETAILS:

ACCOUNT NAME: J Mussillon Pty Ltd

BSB: 062-919 ACCOUNT: 1038 0658

Includes GST of

\$85.27

* Indicates taxable supply

Total

\$938.00

CMS Expense Summary Report

Document ID : AU03721720

Card Holder Account Holde	u ,	DR THOMAS MCG	CORAM	Account Type	C	iners/Mas	terCard	- Dual
Expense Type		DOM TAXI						
Tran Date Re	eference	Merchant	Merchant Cat.	Amount	Tax Code	Net	Tax	Gross
29-05-2016 Dir	ners00000021670555	CABCHARGE & SERVICE FEE	Limousines and Taxicabs	(1@55 39) 56.39 AUD	DTC-P1	51.26	5,13	56,39
				56.39 AUD				

51.26 5.13 56.39

Expense T	уре	OS ACCOM						
Tran Date 04-06-2016	Reference MCard000000021740345	Merchant s33(a)(i)	Merchant Cat.	Amount (1@1698 21) 1698 21 CAD	Tax Code P4	Net 1810 67	Tax 000	Gross 1810 67
				1698,21 CAD				
31-05-2016	Diners000000721710028			(1@109.04) 109 04 USD	P4	157.97	D 00	157 97
31-05-2016	Diners00000021719366			(1@231 49) 231 49 USD	P4	333,95	0 00	333.95
04-06-2016	Diners00000021742313	Marie Hall		(1@1060 71) 1060 71 USD	P4	1489.05	0 00	1489.05
				1401.24 USD				
				-		2701 64	0.00	2201 64

Expense T	ype	OS CARHIRE						
Tran Date	Reference	Merchant	Merchant Cat.	Amount	Tax Code	Net	Tax	Gross
04-05-2016	Diners00000021732686	HERTZ CAR -	Automobile Rental	(1@2684 99) 2684,99 USD	P4	3816.07	0.00	3816 07
04-06-2016	Diners00000821732686	HERTZ CAR	Automobile Rental	(1@011)011 USD	P4	0.16	0 00	0 16
16-06-2016	Diners00000021849989	HERTZ TOLL	Imousines and Taxicabs	(1@31 20) 31 20 USD	P4	43 72	0 00	43 72
				2716.30 USD				

3859.95 0.00 3859.95

expense i	/pe	LIS TARCS						
Tran Date	Reference	Merchant	Merchant Cat.	Amount	Tax Code	Net	Tax	Gross
24-05-2016		UNITED AIRLINES	Airlines and Air Carners	(1@7913.17) 7913 17 AUD	P2	7913 17	0 00	7913 17
				7913.17 AUD				

7913.17 0.00 7913.17

= PRINT

THE HERTZ CORPORATION

BDD-654-41T3 Phone

tieb

mmy bertz com

Direct All Inquiries To.

THE HERT'S CORPORATION PO BOX 26120 DKLAHOMA CITY, OK 73126-0120

Rental Agreement No 657317581 Invoice Date Document

06/04/2016 986001177094

REPRINT

Renter MCGDRAM Account No DCT

THOMAS RITCHIE

тномая вітсніе медорам 847F

AUSTRIA

RENTAL REFERENCE

Rental Agreement No 657317581 G93021994D4 Reservation ID

MISCELLANEOUS INFORMATION

CC AUTH 702918 DATE 2016/05/29 AMT 2885 00 RENTAL DETAILS

UAWAUA TOO DAWAUA NI Rate Plan Rented On

05/29/2016 17 09 LOC# 182026 NASHTN DULLES AP, DC.

Returned On

06/04/2016 08 59 LOC# 182026 WASHIN DULLES AP, DC

Car Description N/L NAVL SUN 3N YNA9601

Veh No 7792153 CAR CLASS Charged

MILEAGE In 5,023 Rented P6 Out 4,600

Reserved T Driven

RENTAL CHARGES

WEEKS 1 9 908 00 908 00 908 00 SUBTUTAL. UPGRADE 1350 00 SUBTOTAL 2258 00 PERSONAL ACCIDENT INS 41 70 FUEL PURCHASE OFTION 80 37 CONCESSION FEE RECOVERY 27 54

PREMIUM EMERGENCY ROADSIDE SERVICE 53 94 EMERGENCY SICKNESS PROTECTION 30 00 UNINSURED MOTORIST PROTECTION 41 94

10 00% TAX 151 50

AMOUNT DUE 2684 99 050

THANK YOU FOR RENTING FROM HERTZ

ALL CHARGES HAVE BEEN BILLED TO YOUR ACCOUNT

Direct All Inquiries To THE HERTZ CORPORATION

PO BOX 26120 OKLAHOMA CITY, OK 73126-0120 UNITED STATES

Phone Web

800-654-4173 unn hertz com

AMOUNT BILLED TO ACCOUNT 2684 99 USD

1

Overseas Visit Authority

All fields must be completed. Where necessary use 'Not Applicable' (N/A)

rt A - Visit appr				
. Personnel propo	sing to travel			
Employee ID	F	rinted name		Rank or title
	Thomas McGoram s33(a)(i)		3 (0	
	s33(a)(i)			
Other travellers I	n travel delegation /// overtwo, Group		English and the same	
	naveloesegation (naveniwe, lemm)	Pead or Service Chief Ap	proval required)	
Employee ID	P	rinted name		Rank or title
33(a)(i)				
. Delegations great	ar than five			
he Secretary or CDF	are the sole approval authority for de	legations greater than	five A request for such t	ravel must be
gned by the relevan	Group Head or Service Chief			
Employee ID	Pr	inted name		Rank or title
				7.0002333865
	13-			
	12			
Executive, Division	n, Command, Branch, Unit and/or D	rectorate		
roup or Service	Division or Command s33(a)(i)	Branch	Canton or	Just
S	Sr 5			
	eas visit proposal			
articipation in the 33(a)(i)	s33(a)(i)		forum for disc	cussion of
3(a)(I)				
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Part A - Visit approval (Continued)	Name, MK Thomas McGor
6. Background	
Please see attached classified minute.	
. Policy considerations	
Please see attached classified minute.	
reaso see attached classified minute.	
200	
Resource considerations	
33(a)(i) will be funded from the s33(a)(i)	
delegates will be funded by their own	resources
	10001000
ledical considerations	
isiderations of existing medical conditions - Members are end	couraged to consider and discuss any medical condition that
impact on their suitability to safely travel. For further information (RM) Chapter 16, Part 10, Overseas Travel	ation refer to the Defence Workplace Relations Manual
I STATE OF COURSE OF THE VEH	

10, Consultation (Inclinition 33(a)(i)	with nyerseas missioni	(s) and other omenications	1	

Part B - Details of previous visits and any leave or spouse-accompanied travel associated with this visit proposal

Name	Dates	Purpose
)(i)	925-745006	, arpood
ils of any spouse-accompanied tra	evel being sought	

Part C - Cost estimate of overseas visit and supporting statements

1. Details of estimated cost	of travel	g otatoments	
Airfares	Total expenses (\$)	Less external contributions (\$)	Net cost to Commonwealth
First clas	S		(\$)
Business	\$40000.00		\$40000.00
Economy			\$4000.00
Departure tax			
Surface travel			
Rail or bus			
Self-drive hire cars	\$1000.00		\$1000.00
Taxis	\$500.00		\$500.00
Allowances		1.	
Accommodation	\$15250.00		\$15250.00
Meals and incidentals	\$16000.00		\$16000.00
Equipment			
Baggage insurance			
Excess baggage Other (Specify)			
1			
Other expenses			
(Approved separalely) Formal entertainment			
Gifts (Protocol) Conference registration fees			
Total			
	\$72750.00		\$72750.00
2. Details of organisation meeting			
33(a)(i)	Organisation		Amount (\$)
			\$11625.00
			\$11625.00
			711020,00

Part C - Cost estimate of overseas visit and supporting statements (Continued)

3. Justification for use of self-drive hire cars or taxis	
s33(a)(i)	
	_
	_
Statements supporting other expenses approved separately I. Formal entertainment	
N/A	
Gifts for protocol purposes	
VA.	3
	- 1
	- 1
Conference registration fee	
20 CDN meeting fee per delegate, per day, to help offset costs of morning and afternoon refreshments and working lunches.	
nd working lunches.	-1
	- 1
	-1

Part D - Overseas visit itinerary (Specify duration of visit at each overseas locality)

42.72	Date	Flight number	Time	Place	Time	Place	Location and purpos (Name of establishmen Indicate whether office
Sun	s33(a)(i)		-				s33(a)(
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Signature	0.	Printed name		Date
	MA			
2. Unit recommend Travel request is rec				
Signature	Printed name	Position	Position number	Date ,
	TOM MCGORA	M s33(a)(i)	s33(a)	14/1
3. Funds availability				
Cost centre	Account code	Sub ledger identi	fier WBS c	ode
Signature	Printed name	Position	Position number	Date
		s33(a)(i)	s33(a)	6/4/11
,				1
a. Travel for up to to Must be SES Band 2 authorised to do so on to Section 23 Commitme	or Two Star Officers and above ehalf of the approving authority at ent Approver - Travel as reque Printed name	e (SES Band 1 and 1 Star officers and not as delegates in their own rig ested is approved: Position number	Position title	Date
Must be SES Band 2 authorised to do so on to Section 23 Commitme Signature	or Two Star Officers and above the approving authority at ent Approver - Travel as requestrated name Printed name Proving Bak Group Head or Service Chief et	ere (SES Band 1 and 1 Star officers and not as delegates in their own rig ested is approved: Position number endorsement:	hht).	
a. Travel for up to to Must be SES Band 2 authorised to do so on to Section 23 Commitme Signature	or Two Star Officers and above the life of the approving authority at the approver - Travel as requestrated name Printed name Group Head or Service Chief of Printed name	e (SES Band 1 and 1 Star officers and not as delegates in their own rig ested is approved: Position number endorsement:	Position title DepSec 5 Position title	Date 18/4/1
a. Travel for up to to Must be SES Band 2 authorised to do so on to Section 23 Commitme Signature	or Two Star Officers and above the approving authority at ent Approver - Travel as requestrated name Printed name Proving Bak Group Head or Service Chief et	ere (SES Band 1 and 1 Star officers and not as delegates in their own rig ested is approved: Position number endorsement:	Position title DepSec 5	Date Date
a. Travel for up to to Must be SES Band 2 authorised to do so on to Section 23 Commitme Signature or recommended for 0 b. Travel for up to fix Must be Group Head	or Two Star Officers and above the printed name Printed name Printed name Printed name Printed name S33(a)(i) Ve Desance personnel or Service Chief.	e (SES Band 1 and 1 Star officers and not as delegates in their own rig ested is approved: Position number endorsement: Position number \$33(a)	Position title DepSec 5 Position title	Date Date
a. Travel for up to to Must be SES Band 2 authorised to do so on to Section 23 Commitme Signature or recommended for 0 b. Travel for up to fix Must be Group Head	or Two Star Officers and above the approving authority at ent Approver - Travel as requested from the approving authority at ent Approver - Travel as requested from Printed name \$33(a)(i) we Desence personnel	e (SES Band 1 and 1 Star officers and not as delegates in their own rig ested is approved: Position number endorsement: Position number \$33(a)	Position title DepSec 5 Position title	Date 18/4/1
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a. Travel for up to to Must be SES Band 2 suthorised to do so on to Section 23 Commitme Signature or recommended for to b. Travel for up to fin Must be Group Head Section 23 Commitme Signature	or Two Star Officers and above the approver - Travel as reques to the approver - Travel as reques to Service Chief. Printed name s33(a)(i) ve Datance personnel or Service Chief. ent Approver - Travel as reques the approver - Travel as reques - Travel - Trav	e (SES Band 1 and 1 Star officers and not as delegates in their own rig ested is approved: Position number and a star officers approved: Position number s33(a) Sted is approved: Position number	Position title Position title Position title S33(a)(i)	Date 18/4/1 Date 13 FLORI
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a. Travel for up to to Must be SES Band 2 suthorised to do so on to Section 23 Commitme Signature or recommended for to Must be Group Head Section 23 Commitme Signature or recommended for Signature or recommended for Signature	or Two Star Officers and above the printed name Printed name Printed name Printed name S33(a)(i) Ve Datance personnel or Service Chief. ent Approver - Travel as reque Printed name S37(a)(i) Printed name	e (SES Band 1 and 1 Star officers and not as delegates in their own nigested is approved: Position number Position number \$33(a) sted is approved: Position number t (Justification attached): Position number	Position title Position title Position title S33(a)(i) Position title DEP SEC SP&I	Date Date Date Date APR 11

Trip Purpose	Tunk seems					Printed: 18/05/2016 2:11 PM	18/05/2016 2:11 PM	62:11 PM
3	Senior Leadership Group							
:0	TRN249177							
escription:	QCPC & DC JUN 2016							
Dates:	Sun 29 May 16 Duty starts Canberra - Mon 13 Jun 16 Duty ands Canhanne	V onde Canharra						
Summary (Australian Dollars)	Dollars)	o liponino como fi						
Travel Card Expense					Estimated		Confirmed	,
Accommodation		Travel Card	Other	Total		1	Dalling	otal
Meals & Incidentals		\$3,757.04		\$3,757.04	42 75			
Other Expenses		54,031,77		\$4.031.77	40.101,04			\$3,757.04
Sub Total		\$10,567.67		\$10,567.67	£10 5c7 c7		54,031.77	\$4,031,77
		\$18,356.48	\$0.00	\$18,356.48	£44 224 74			510,567,67
Grand Total		649 325 40			470,414		54,031.77	\$18,356.48
Member	The state of the s	318,356.48	\$0.00	\$18,356.48	\$14,324.71		\$4.031.77	\$18 28E 10
\$22	I have read and understood this travel budget.	ndget,				1	1	16,330.
	Name T. M. GORAL				1 1/2 1/2 1/2 1/2 1/2 1/2 1/2 1/2 1/2 1/			
Approval					O alea	0		
Recommendation S22	The travel as requested is recommended.	7						
Funds Availability	Name 1. M.C.C.O.C.R.M.	Appointment	s555(a)(l)		Date 18.	18.5 110		
certify that funds are available	Cost Centre	Int. Order	AA	Account Gode (1) S33(a) S33(
Signeds22	Name 's33(a)(I)	Appointment	s33(a)(i)		Date 18/5/16	110		
paouddy-made	Travel Budget is approved.							
odubo	Married C.3							

Page 2 of 5

Hotel	T									
Hotel Hotel Days Gurrency Amount Exchange Rate (ALD) (ALD) (ALD)	raveller: McGoram, Inc	omas (Mr)						Print		6211PM
Hotel	Accommodation						Exchange Rate	Estimated	Confirmed	Total
1 USD 120 00 07711 155 62 1.0 1	Location	Hotel		Day	1	Amount	0	facul	(april	(now)
1 USD 250 00 07711 324 21 1.232 01 1.2322 01 1.2322 01 1.2322 01 1.2322 01 1.2322 01 1.2322 01 1.2322 01 1.2322 01	WASHINGTON DC	s33(a)(i)				120 00	0 7711	155 62		155 62
1					1 USD	250 00	0 7711	32421		324 21
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ion Type Currency Days Rate Total	OTTAWA				7 CAD	2,000 00	6779	2,045 20		2,045 20
Type Currency Days Rate Total Estimated Confirmed (AUD)	Total Accommodation							3,757 04	0.00	3,757.04
Type Currency Days Rate Total Breakfast AUD 1 28 20 28 20 Lumch AUD 0 0 00 1 000 28 20 Lumch AUD 0 0 00 1 000 28 20 Lumch USD 0 0 00 28 20 28 20 Lumch USD 1 24 00 28 20 28 20 Breakfast USD 1 24 00 27 71 12 190 Breakfast USD 1 47 00 47 00 47 00 Lunch USD 1 47 00 47 00 47 00 Lunch USD 1 47 00 47 00 47 00 Lunch USD 5 47 00 67 71 243 81 Breakfast USD 4 7 00 188 00 67 71 738 00 Lunch USD 4 7 00 378 00 67 71 1,038 18	Meals						Exchange Rate	Estimated (AUD)	Confirmed (AUD)	Total
Breakfast AUD 1 28 20 28 20 28 20 Lunch AUD 0 000 1 000 Breakfast USD 0 0 1 0000 Lunch USD 1 94 00 94 00 Dinner USD 1 47 00 47 00 Lunch USD 1 47 00 47 00 Lunch USD 1 47 00 47 00 Lunch USD 1 47 00 47 00 Breakfast USD 1 47 00 47 00 Breakfast USD 4 7 00 188 00 Lunch USD 5 47 00 188 00 Dinner USD 4 700 376 00 Lunch USD 4 47 00 379 00 Lunch USD	Location	Type	Currency	Days	Rate	Total				
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Lunch USD 1 47 00 pt 0	WASHINGTON DC	Breakfast	OSA	+	47 00	47 00				
Dinner USD 1 94 00 94 00 94 00 97711 Breakfast USD 5 47 00 235 00 235 00 27711 Lunch USD 4 47 00 188 00 376 00 57711 Dinner USD 4 94 00 376 00 07711 USD Total WASHINGTON DC 799.00 0 7711		Lunch	OSD	-	47 00	47 00				
USD Total WASHINGTON DC 188.00 97711 Breakfast USD 5 47.00 235.00 Lunch USD 4 47.00 188.00 Dinner USD 4 94.00 376.00 USD Total WASHINGTON DC 799.00 07711		Dinner	USD	-	94 00	94 00				
Breakfast USD 5 47 00 235 00 Lunch USD 4 47 00 188 00 Dinner USD 4 94 00 376 00 Dinner USD 799.00 0 7711			OSD		Total WASHINGTON DC	188.00	07711		243 81	
USD 4 47 00 188 00 USD 4 94 00 376 00 07711	WASHINGTON DC	Breakfast	asn	10	47 00	235 00				
USD 4 94.00 376.00 USD Total WASHINGTON DC 799.00 0 77711		Lunch	OSD	4	47 00	188 00				
Total WASHINGTON DC 799.00 0 7711		Dinner	OSD	4	94 00	376 00				
			OSO		Total WASHINGTON DC	799.00	0 7711		1,036 18	

Page 3 of 5

OLIAWA							P.L.	I ravel Request No: TRN249177	: TRN2491
	Dreakfast,	CAD	7	58 75			Pri	Printed: 18/05/2	18/05/2016 2 11 par
	Lunch	CAD	c	2	481 25				200
	Dinner	LAN	2	00/00	206 25				
		200	7	137 50	0 00				
		CAD		1	962 50				
				Total OTTAWA	1,650.00	0.0770			
sydney	Breakfact	-				0		1,687 29	
	100000	AUD	*	28.20					
	Lunch	AUD	C		28 20				
	Dinner	ALID) 1		000				
			0		000				
		AUD		Total	000				
Total Meals				loral sydney	28.20	1 0000		000	
								78 70	
							0.00	3.145.59	3445
Incidentals								2011	9, (45.58
Location						Exchange Det	Estimated	Confirmed	Total
Sydney	Type	Currency	Days	Rafe		evendinge Kate	(AUD)	(AUD)	(AUD)
5	Whole Days	AUD		2000	Total				
	Long Stay	CITA		26 80	26 80				
		200	0		000				
		AUD		Total Sydney	00 00				
WASHINGTON DO				Control	20.60	1 0000		26.00	
	First Day	USD	500x					20 00	
	Whole Days	Lish	9/02	46 00	23 00				
	Last Day	001	Q	46 00	230.00				
		OSO.	100%	46 00	0 00				
		nsp		Total WASHINGTON P.	45 00				
OTTAWA				OG NOTENITION DO	299.00	0 77711		207 70	
	First Day	CAD	Char					201 100	
	Whole Days	CAD	20.70	00 89	29 00				
	Last Day		9	58 00	348 00				
	and the	CAD	100%	58 00	200				
		CAD			28 00				
				I otal OTTAWA	435.00	0 9779			
sydney	Whole Days	ALID	-					444 83	
	Long Stay	AIID AIID	-	26 80	26 80				
			0		טעע				
		AUD		Total Sydney	0000				
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Page 4 of 5

Type Description Currency City Amount	* 100 L				
Type Description Currency Qty Amount			Printed:		18/05/2016 2 11 PM
Fee Taxi S\$3(a)(i) AUD 2 20 10000 10000 Fee Taxi AUD 1 75 00 10000 10000 Fee O/S Car Hire Other AUD 1 1,200 00 07711 Taxi CAD 2 100 00 07711 Taxi CAD 1 150 00 0 07711 Aufares AUD 1 150 00 0 0779 Fee Taxi AUD 1 150 00 0 0779 Fee Taxi AUD 1 150 00 0 0779 Aufares AUD 1 150 00 0 0779 Fee Taxi AUD 1 150 00 0 0779 Fee Taxi AUD 1 150 00 0 00779 Fee Taxi AUD 1 150 00 0 00779 Fee Taxi AUD 1 10000			00.0	886.19	886.19
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Other USD 4 150 00 0 7711 Taxr CAD 2 100 00 0 9779 CAD 1 150 00 0 9779 Auriares Aub 1 8,250 00 1 0000 Aub 2 20 1 0000 Aub 1 75 00 1 0000 Aub 1 75 00 1 0000	-	0 7711	1,556 22		1 556 22
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Aufares AUD 1 8,250 00 1 0000 ithdrawal Fee ransport AUD 2 20 1 0000 AUD 1 75 00 1 0000 ther Expenses 1 1 0000	-	6226	153 39		153 39
Fee AUD 2.20 1 0000 Taxr AUD 1 75.00 1 0000		1 0000	8,250 00		8,250 00
Fee AUD 2 20 1 0000 Taxr AUD 1 75 00 1 0000					
Taxt AUD 1 75.00 1.0000		1 0000	2.20		220
	•	1 0000	75 00		75 00
			10,567.67	0.00	10,567,67
Grand Total			14,324.71	55.00	18.356 48
After Travel Certification			Eila Reference	000	

Where changes occur affecting the ignerary and/or budget of the original trip, a revised budget must be submitted to the delegate for approval. Where any other changes have occurred affecting the estimates provided above, provide details below for approval by your delegate.

I certify that the approved journey has been undertaken in accordance with the details shown above

See new bucket colourtor attached giving and a solution and a solu	Traveller: McGoram, Thomas (Mr) Except for:	lebong di	Travel Request No: TRN249177 Printed: 27/06/2015 5 08 PM
set set and a promitment and a set and a set and a set and a set a	OLE A CO FISHING	Se to Lo	on Exchange rates
Signed 522 1 Name 1. McGCBAM S38(a)(i) Bale 22 14 140 Signed 522 Name 533(a) Appointment Sac new 500 of Calculator attached gives a constraint of the const	Ceur in the laver		
Signed Sect in Name 7. McGORAM S33(a)(i) S33(a) Appointment Saga (a)(i) Date 29/1/10 Signed Sect new ourse (a) Calculator attactor signed sig			
	Signed SAL Name Proposal Approver 523 Committee	Leciolam Appoves	-
	\$22	s33(a) Appointment	
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Travel Request No: TRN249177

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	Grain
	Senior Leadershir
a	ategory
 I rip Purpose	Travel Rate C

Traveller: McGoram, Thomas (Mr)

Travel Rate Category: Senior Leadership Group Travel Request No: TRN249177	nior Leadership Group						
	I KN249177 OCPC & DC .IIJN 2016						
	Sun 29 May 16 Duty starts Canberra - Mon 13 Jun 16 Duty ends Canberra	ends Cariberra					
Summary (Australian Dollars)	liars)				Retimoted	Confirmed	Total
Travel Card Expense		Travel Card	Other	Total	NOVI III III III III III III III III III	Tamming.	10(8)
Accommodation		\$3,553.79		\$3,553.79		53 553 70	62 552 70
Meals & Incidentals		\$2,945.27		\$2,945.27		\$2 945 27	\$2,000,00
Other Expenses		\$11,833.98		\$11,833.98	\$117.81	\$11.718.17	\$11 833 98
Sub Total		\$18,333.04	\$0.00	\$18,333.04	\$117.81	\$18,215.23	\$18,333.04
Grand Total		\$18,333.04	\$0.00	\$18,333.04	\$117.81	\$18 215 23	E48 222 DA
Member	have read and understood this travel budget.	dget.				or control of the con	10,000,010
Signed	Name				Date		
							1
Approval					\	\	
Recommendation	The travel as requested is recommended.			\			
Signed	Name	Appointment	1	\	4.0		
Funds Availability	10				200		
certify that funds are available	Cost Centre	Int. Order	Ao	Account Code	WBS	1	
Signed	Name	Appointment			Dafe		
Proposal Approver	Travel Budget is approved.					18	
Signed	Name	Appointment			+		
					ayer	1	

Hobel Printed: 37/08/20/10 1 USD									I ravel Request No. TRN249177	TRN249
Hotel	Accommodation							Prin		16 5 08 P
1	Location	Hotel			- 1		Exchange Date	Estimated	Confirmed	Total
1 USD	WASHINGTON DC	s33(a)(i)		Days		Amount	all	(AUD)	(AUD)	(AUD)
1 USD				1	USD	100 001				
179e Curency A USD 1,588 21 07711 1,375 58 1, 1,375 58 1				+	USD		11110		141 41	4.84
1,080 71 1,080 71	OTTAWA			4	101	231 49	0 7711		2000	+
1,586 21 0,5779 1,375 58 1,375 58	Vince			r	200	1,060 71	0 7711		12 000	300 21
1ype Currency Days Rate Total Exchange Rate Confirmed AuD Confirmed AuD Confirmed AuD Confirmed Confirmed AuD Confirmed Confirme	Total Accommodation				CAD	1,698 21	62250		1,375 58	1,375 58
Type Currency Days Rate Total Fachange Rate Fachange Rate Chulp) (AuDi) (AuDi)	Meals							0.00	3,553.79	3,553.79
Type Currency Days Rate Total AuD (AuD) (Location						Fychone	Estimated	Confirmed	Total
Breakfast AUD O 28 20 Total Lunch AUD 0 28 20 0 00 Dinner AUD 0 28 20 0 00 Breakfast USD 0 0 00 0 00 Lunch USD 1 94 00 94 00 0 00 Breakfast USD 1 47 00 47 00 121 90 Lunch USD 1 47 00 47 00 121 90 Lunch USD 1 47 00 47 00 47 00 Lunch USD 1 47 00 47 00 47 00 Lunch USD 1 47 00 47 00 47 00 Lunch USD 1 47 00 47 00 47 00 Lunch USD 4 7 00 47 00 47 00 47 00 Lunch USD 4 7 00 47 00 47 00 47 00 Lunch USD 4 7 00 47 00 47 00 47 00 <td></td> <td>Type</td> <td>Currency</td> <td>Dalle</td> <td></td> <td></td> <td>-Actienge Kate</td> <td>(AUD)</td> <td>(AUD)</td> <td>/Alm</td>		Type	Currency	Dalle			-Actienge Kate	(AUD)	(AUD)	/Alm
Lunch AUD 28 20 0 00 Dinner AUD Total Sydney 0 00 Breakfast USD D Total WASHINGTON DC 94 00 47 00 Breakfast USD 1 94 00 47 00 47 00 07711 Breakfast USD 1 47 00 47 00 47 00 47 00 Lunch USD 1 47 00 47 00 94 00 94 00 Breakfast USD 1 47 00 47 00 94 00 94 00 Breakfast USD 1 47 00 47 00 94 00 94 00 Breakfast USD 4 47 00 47 00 47 00 47 00 Lunch USD 4 47 00 47 00 47 00 47 00 Dinner USD 4 47 00 37 6 00 7711 Breakfast USD 4 00 37 6 00 7711 Breakfast USD 4 00 37 6 00	Sydney	Breakfast	LINE	nays	Kate	Total				lwar.
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Preakfast USD D			Aup	0		000				
Breakfast USD 0 <th< td=""><td></td><td></td><td></td><td></td><td>Total Sydney</td><td>0.00</td><td>1 0000</td><td></td><td></td><td></td></th<>					Total Sydney	0.00	1 0000			
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Seakfast USD		Dinner	(ier	9		000				
Breakfast USD			000	-	94 00	00.00				
Breakfast USD 1 47 00 47 00 47 00 Lunch USD 1 47 00 94 00 94 00 94 00 Breakfast USD 1 47 00 47 00 07711 Lunch USD 1 47 00 47 00 188 00 07711 Dinner USD 4 94 00 376 00 07711 USD Total WASHINGTON DC 611.00 07714			OSD	Tot	at WASHINGTON DC	94.00	į			
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Total WASHINGTON DC 611.00			USD	4	94 00	376 00				
				Total	WASHINGTON DC	611.00	0 7711			

Traveller: McGoram, Thomas (Mr)									
The second secon							Printed:		27/06/2016 5 08 PM
OTTAWA	Breakfast	CAD	0	68 75	000				
	Lunch	CAD	0	68 75	00.0				
	Dinner	CAD	7	137 50	962 50				
		CAD		Total OTTAWA	962.50	0 9779		984 25	
Sydney	Breakfast	AUD	0	28 20	00 0				
	Lunch	AUD	0		000				
	Dinner	AUD	0		000				
		AUD		Total Sydney	0.00	1 0000		000	
Total Meals							00 0	2,142.33	2,142.33
Incidentals						Exchange Rate	Estimated (AUD)	Confirmed (AUD)	Total (AUD)
Location	Ťype	Currency	Days	Rate	Total		Î		
Sydney	Whole Days	AUD	0	26 80	000				
1,1	Long Stay	AUD	O		000				
		AUD		Total Sydney	0.00	1 0000		00 0	
WASHINGTON DC	First Day	asn	20%	46 00	23 00				
	Whole Days	OSD	\$	46 00	230 00				
	Last Day	OSD	100%	46 00	46 00				
	,	aso		Total WASHINGTON DC	299.00	0 7711		387 76	
OTTAWA	First Day	CAD	%0	58 00	00 0				
	Whole Days	CAD	B	28 00	348 00				
	Last Day	CAD	100%	28 00	. 58 00				
		CAD		Total OTTAWA	406 00	0 9779		415 18	
Sydney	Whole Days	AUD	0	26.80	000				
	Long Stay	AUD	0		000				
		AUD		Total Sydney	00.0	1 0000		000	

SSS(a)(i) AUD 17781 Exchange Rate Formited: 27706/2015 E Printed: 27706/2015 E ransport Tax SSS(a)(i) AUD 1 56.39 1 0000 117.81 1 ransport Tax AUD 1 56.39 1 0000 117.81 3,522.63 <th>Other F.</th> <th></th> <th></th> <th>Tray</th> <th>Travel Request No: TRN249177</th> <th>TRN24917</th>	Other F.			Tray	Travel Request No: TRN249177	TRN24917
Description Currency Qty Amount Exchange Rate Confirmed Confirmed Confirmed Confirmed Currency Qty Amount SS3(a)(i) AUD 11781 10000 11781 3,522.63 3,5				Prin		16 5 08 PM
SS3(a)(f)	oner expenses			0.00		802.94
S Car Hire S33(a)(i) AUD 1 56.39 1 0000 56.39 AUD 117.81 1 0000 117.81 CAD 1 2,716.30 0 7711 3,522.63 3,5 AUD 1 41.74 0 9779 42.68 AUD 1 8,084.47 1 0000 8,094.47 11,8 117.81 11,716.17 11,8			Exchange Rate	Estimated	Cor	Total
SCAT Hire S Car Hire CAD 117 81 10000 117 81 3,522 63 3,5 42 68 AUD 1 8,084 47 1 0000 117,81 11,181 117,81		Currency Qty	1	land	(nnw)	(AUD
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AUD 1 4174 0.9779 3,3 AUD 1 8,084.47 1,000 8,084.47 8,0 117.81 11,716.17 11,8 117.81 15,269.96 18,3	122	÷		117 81	6	117 81
AUD 1 8,084.47 1 0000 8,094.47 11,716.17 1 11,716.17 1 11,716.17 1 11,716.17 1		-			3,322 b3 42 68	3,522 63
117,81 11,716,17	otal Other Expenses	-			8,094 47	8,094 47
147.81 15,269.96				117.81	11,716.17	11,833.98
	fter Travel Certification			117.81	15,269.96	18,333.04

Where changes occur affecting the lunerary and/or budget of the onginal trip, a revised budget must be submitted to the delegate for approval. Where any other changes have occurred affecting

l certify that the approved journey has been undertaken in accordance with the details shown above

- Actual Expense Printed: 27/06/2016 5:07 PM Travel Request No: TRN249177

Traveller: McGoram, Thomas (Mr)

Trip Purpose

Travel Rate Category: Senior Leadership Group

Travel Request No: TRN249177

Trip Description: QCPC & DC JUN 2016

Trip Summary

Note: This is based on information entered into iTravel. Travellers should refer to travel itineraries for details of actual times and confirmed booking details.

Date	Local Time	Event	
Sun 29 May 16	5:30 AM	Duty starts Canberra	
Sun 29 May 16	9:45 AM	Duty ends Sydney	
Sun 29 May 16	4:35 PM	Arrival WASHINGTON DC	
Sat 04 Jun 16	12:35 PM	Departure WASHINGTON DC	
Sat 04 Jun 16	2:03 PM	Arrival OTTAWA	
Sat 11 Jun 16	1:57 PM	Departure OTTAWA	
Mon 13 Jun 16	6:45 AM	Duty starts Sydney	
Mon 13 Jun 16	9:55 AM	Duty ends Canberra	

Meals & Incidentals

Your meals and incidentals budget is based on a daily rate dependent on location, travel rate category and travel policy. Based on the details provided in your travel plan the following meals and incidentals have been included in your travel budget.

Date	Location	Currency	Breakfast	Lunch	Dinner	Incidentals	Total	
Sun 29 May 16	Sydney	AUD		-			0.00	
	Total Sydne	y AUD	0.00	0.00	0.00	0.00	0.00	
	Total	al AUD					0.00	
Sun 29 May 16	WASHINGTON DC	USD			94.00	23.00	117.00	
Mon 30 May 16	WASHINGTON DC	USD	47.00	47.00	94.00	46.00	234.00	
Tue 31 May 16	WASHINGTON DC	USD	-	47.00	94.00	46.00	187,00	
Wed 01 Jun 16	WASHINGTON DC	USD	-	47.00	94.00	46.00	187.00	
Thu 02 Jun 16	WASHINGTON DC	USD		47.00	94.00	46.00	187.00	
Fri 03 Jun 16	WASHINGTON DC	USD		47.00	94.00	46.00	187.00	
Sat 04 Jun 16	WASHINGTON DC	USD	47.00			46.00	93.00	
	Total WASHINGTON D	C USD	94.00	235.00	564.00	299.00	1,192.00	
	Tota	al USD					1,192.00	118
Sat 04 Jun 16	OTTAWA	CAD		2	137.50		137.50	
Sun 05 Jun 16	OTTAWA	CAD	-		137.50	58.00	195,50	
Mon 06 Jun 16	OTTAWA	CAD	-	4	137.50	58.00	195.50	
Tue D7 Jun 16	OTTAWA	CAD	~	-	137.50	58.00	195,50	
Wed 08 Jun 16	OTTAWA	CAD	-		137.50	58.00	195.50	
Thu 09 Jun 16	OTTAWA	CAD	-	-	137.50	58.00	195.50	
Fri 10 Jun 16	OTTAWA	CAD	4.5	-	137.50	58.00	195.50	
Sat 11 Jun 16	OTTAWA	CAD	- 3		-1	58,00	58.00	
	Total OTTAWA	CAD	0.00	0.00	962.50	406.00	1,368.50	
	17-4-	CAD					1,368.50	13 -

Page 1 of 2

Date	Location		Currency	Breakfast	7/06/2016 5 07				TRN249177
Mon 13 Jun 16	Sydney		AUD	Diedkiast	Lunch	Din	ner Incid	entals	Total
		Total Sydney	AUD	0.00	-			9	0.00
				0.00	0.00	0	.00	0.00	0.00
		Total	AUD						0.00
Accommodation									
Your travel budget in	cludes the f	ollowing anticipa	ted accommo	dalian shares					
		H	otel	dation charge:	S				
Sydney						Days	Currenc	y	Amount
WASHINGTON DO		s33(a)(i)			0	AUD		0.00
						1	USD		109 04 4
						1	USD		231 49 /
AWATT						4	USD		1,060 71
Sydney						7	CAD		1,698 21 /
ther Expenses						0	AUD		0 00
he following other ex	penses have	e been mekut- t							
roup	Тур	e been included i						-	
ublic Transport	Tax		s33(a)(i	scription		_	Currency		Amount
ash Withdrawal Fee	Tun		555(a)(I)			AUD		56 39
her Travel Costs	O/S	Car Hire					AUD		11781 33.0
iblic Transport	Taxi					-	USD		2,716 30 /
	, 40					•	CAD		4174
fares	Airfa	res				ш	AUD	19	8,094 47 🗸

UNDER CAD 6850

Trip Diary

Traveller: McGoram, Thomas (Mr) Printed: 25/05/2016 10 15 AM Travel Request No: TRN249177

Trip Purpose

Travel Rate Category: Senior Leadership Group

Travel Request No: TRN249177

Trip Description: QCPC & DC JUN 2016

Trip Summary

Note This is based on information entered into Travel. Travellers should refer to travel itineranes for details of actual times and confirmed booking details.

Sun 29 May 16 5 30 AM Duty starts Canberra Sun 29 May 16 9 45 AM Duty ends Sydney Sun 29 May 16 4 35 PM Arrival WASHINGTON DC Sat 04 Jun 16 12 35 PM Departure WASHINGTON DC	
Sun 29 May 16 4 35 PM Arrival WASHINGTON DC	
Sat 04 Jun 16 12 35 PM Departure WASHINGTON DC	
Sat 04 Jun 16 2 03 PM Arrival OTTAWA	
Sat 11 Jun 16 1 57 PM Departure OTTAWA	
Mon 13 Jun 16 6 45 AM Duty starts Sydney	
Mon 13 Jun 16 9.55 AM Dufy ends Canberra	

Meals & Incidentals

Your meals and incidentals budget is based on a daily rate dependent on location, travel rate category and travel policy. Based on the details provided in your travel plan the following meals and incidentals have been included in your travel budget.

Date	Location	Currency	Breakfast	Lunch	Dinner	Incidentals	Tota
Sun 29 May 16	Sydney	AUD	28 20			26 80	55.00
	Total Sydney	AUD	28.20	0.00	0.00	26 80	55.00
	- Total	AUD				09	55,00
Sun 29 May 16	WASHINGTON DC	USD	-	- 1	94 00	23 00	117.00
	WASHINGTON DC	ÚSD	47 00	47 00	94 00	46.00	234.0
Tue 31 May 16	WASHINGTON DC	USD	47 00	47 00	94 00	46 00	234.00
Wed 01 Jun 16	WASHINGTON DC	USD	47 00	47 00	94 00	46 00	234.0
Thu 02 Jun 16	WASHINGTON DC	USD	47 00	47 00	94 00	46 00	234.0
Fri 03 Jun 16	WASHINGTON DC	USD	47 00	47 DO	94 00	46 00	234.0
Sat 04 Jun 16	WASHINGTON DC	USD	47 00			46 00	93.0
	Total WASHINGTON DC	USD	282.00	235,00	564.00	299.00	1,380.0
	Total	usp					1,380.0
Sat 04 Jun 16	OTTAWA	CAD			137 50	29 00	166,5
Sun 05 Jun 16	OTTAWA	CAD	68 75	68 75	137 50	58 00	333.0
Mon 06 Jun 16	OTTAWA -	CAD	68 75	-	137 50	58 00	264.2
Tue 07 Jun 16	OTTAWA	CAD	68 75		137 50	58 00	264.2
Wed 08 Jun 16	OTTAWA	CAD	68 75		137 50	58 00	264.2
Thu 09 Jun 16	OTTAWA	CAD	68 75	1.0	137 50	58 00	264.2
Fn 10 Jun 16	OTTAWA	CAD	68 75	- 4	137 50	58 00	264.2
Sat 11 Jun 16	OTTAWA	CAD	68 75	68 75		58 00	195.5
	Total OTTAWA	CAD	481 25	137.50	962.50	435.00	2,016.2
	Total	CAD					2,016.2

Page 1 of 2

Date	Location		No. A. annual residence of the contract of	25/05	5/2016 10:15 AM	Travel	Request No: TR	N249177
Mon 13 Jun 16			Currency	Breakfast	Lunch	Dinner	Incidentals	
10 0011 10	Sydney		AUD	28.20		- initial		Tota
		Total Sydney	AUD	28.20			26.80	55.00
				20.20	0.00	0.00	26.80	55.00
		Total	AUD					28075
							7-X	55.00

Location	ollowing anticipated accommodation charges.			
Sydney		Days	Currency	Amount
WASHINGTON DC	s33(a)(i)	0	AUD	0.00
		1	USD	120.00 \
		1	USD	250.00
OTTAWA		4	USD	950.00 1
Sydney		7	CAD	2,000.00 1/
Other Expenses		0	AUD	540 (50.00

The following attack					1/(3
Group Group	nses have been included Type	d in your travel card budget.			1/()
Cash Withdrawal Fee	-77-	Description		Currency	Amount
Public Transport	Taxi	s33(a)(i)		AUD	2.20
Cash Withdrawal Fee				AUD	75.00
Public Transport	Taxi			AUD	154.06
	250		le le	CAD	150:00 5
	Taxi			CAD	100 on 14
Other Travel Costs	O/S Car Hire			CAD	100.00
	Other			USD	1,200.00
	Other			USD	150.00
Airfares	Airfares			CAD	100:00
Cash Withdrawal Fee	V. 2011 1225 4		1	AUD	8,200.00
ublic Transport	*			AUD	2.00
	Taxi			AUD	2.20 75.00

13-15	
117-51 1135112	432000
Atole is comber	\$ 210
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Yerking under	b 1 100
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man charge & time 11 Tel (16+20 \$ 36 2 61) TOPIC 0,000 A 200.26 work for grown & render-8 GEN 1716 120 mi 11 (30,600)

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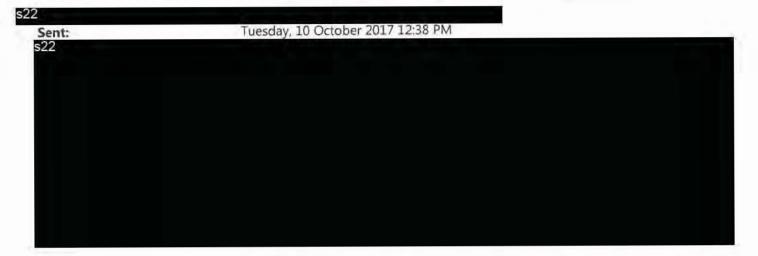
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19,138.39





In reference to your enquiry regarding the "Taxi" charge highlighted within the attached workbook. AIRCDRE Rodgers utilised Highland Chauffeur Hire Car for transport between Berrima NSW to Sydney airport return, totalling a cost of \$ 470.86.

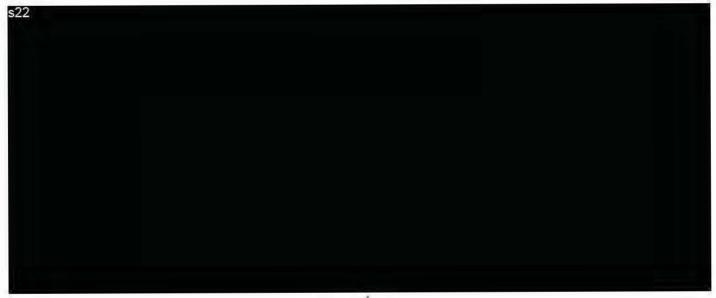
The other option was payment of own means, airport parking and tolls equalling an estimated total of \$504.14.

AIRCDRE Rodgers was on duty travel 03 – 05 Apr 17 (TVDL-0049/2017) for the Air Command Board in Brisbane. Highland Chauffeur did not generate a tax invoice until 03 May 17, and it seems I acquitted the expense in June 2017.

Please find attached the TBC and HCHC tax invoice associated with the charge in question.

Kind Regards,





Card Holder Reference Number Transaction date Merchant Name

MR BOB RODGERS MCARD000000024403719 08/05/2017 HERSHEL PTY LTD

MR BOB RODGERS Total



RECEIPT

Robert Rodgers
Attention: \$22
F4-2-074
28 Scherger Ave
FAIRBAIRN ACT 2609
AUSTRALIA

Payment Date 8 May 2017

Sent Date 8 May 2017 Hershel Pty Ltd P.O Box 1218 MITTAGONG NSW 2575

AUSTRALIA

ABN: 62 617 884 714

Total AUD paid 470.86

Invoice Date	Reference	Payment Reference	Invoice Total	Amount Paid	Still Owing
3 May 2017	INV-0088	Payment - Robert Rodgers - April Car Transfer	470.86	470.86	0,00
			Total AUD	470.86	0.00

Trip Budget

Travel Request No: TRN296386

Printed: 30/03/2017 10:18 AM

Traveller: Rodgers, Robert (AIRCDRE)

Travel Rate Category: Senior Leadership Group

Trip Purpose

Travel Request No: TRN296386

Trip Description: ACB Brisbane 04-05 Apr 17

Air Command Board Brisbane 04-05 Apr 17

Mon 03 Apr 17 Duty starts Canberra - Wed 05 Apr 17 Duty ends Brisbane

Summary (Australian Dollars)

Dates:

\$446.00 \$334.95 \$1,687.87 \$0.00 \$2,468.82 \$0.00 \$2,468.82 \$0.00 \$2,468.82 Bate Account Code	Travel Card Expense		Travel Card	Other	Total	
Signature Signat	Accommodation		\$446.00		\$446.00	
\$2,468.87 \$1,687.87 \$1,687.87 \$2,468.82 \$0.00	Meals & Incidentals		\$334.95		\$334.95	
have read and understood this travel budget. S2,468.82 \$0.00 \$2,468.82 have read and understood this travel budget. Name R. O R. O R.	Other Expenses		\$1,687.87		\$1,687.87	
dation The travel as requested is recommended. Name	Sub Total		\$2,468.82	\$0.00	\$2,468.82	
I have read and understood this travel budget. Name R R D E R Name R R R R S22	Grand/Total		\$2,468.82	\$0.00	\$2,468.82	
The travel as requested is recommended. Appointment Cost Centre	Mem _{S22} Signe	I have read and understood this travel	budget.			2
dation The travel as requested is recommended. Name	Approval					¥
Appointment Appointment Date Lunds are available S22 Appointment Account Code WBS Appointment Date	Recommendation \$22	vel as requested is	1.0	V		20 0000
funds are available S22 S22 Appointment C Code WBS Appointment C Code WBS Appointment C C C S22 Name S22	paulis	Name	Appointment	7		/ /
S22 Appointment CV 1C DECCS Date S22 Appointment COS Name	Funds Availability Certify that funds are available	2	Int. Order	Acc	sount Code	WAS DORES DOKES
S22 Name_ Name_	Signed \$22	s22			DERES	30 MAP
	Proposal Approver \$22	Travel Budget is approved \$22 Name_	Appointment	59		EN JOHN JE NA

Page 1 of 3

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					,			
Traveller: Rodgers, Robert (AIRCDRE)	ert (AIRCDRE)							Printed: 30/03/2017 10:18 AM
Accommodation								Total
Location		Type		Days		Rate	Amount	
Canberra		Non-Contract		2		00.00	0.00	
		Contract		2		223.00	446.00	446.00
		Special accommodation	dation	2		0.00	0.00	
	25	Service accommodation	odation	2		00.00	0.00	
Total Accommodation								446.00
Weals								Total
Location		Type		Days	Rate		Total	
Canberra		Breakfast		2	28.80		57.60	
		Lunch		2	40.75		81.50	
	T.	Dinner		2	57.05		114.10	
			AUD		Total C	Total Canberra	253.20	
Total Meals								253.20
Incidentals								Total
Location		Type		Days	Rate		Total	
Canberra		Whole Days		63	27.25		81.75	
		Long Stay		0			0.00	
			AUD		Total C	Total Canberra	81.75	
Total Incidentals								81.75
Other Expenses								Total
Group	Type	Det	Description			aty	Amount	
Domestic								
170.00	Airforde						4 204 47	TA AQC 1

Page 3 of 3

Domestic Cash Withdrawal Fee Public Transport Other Travel Costs Airport Parking Canberra Airport parking 3 days		Printed: 30/03/2017 10:18 AM
Taxi ts Airport Parking	13.40	13.40
Airport Parking	2 200,00	200 00
	3 180.00	00.081
Total Other Expenses		40 TOT A
Grand Total		
		1,687.87 780.95 2,468.82
After Travel Certification		File Reference

Where changes occur affecting the itinerary and/or budget of the original trip, a revised budget must be submitted to the delegate for approval. Where any other changes have occurred affecting the estimates provided above, provide details below for approval by your delegate.

I certify that the approved journey has been underlaken in accordance with the details shown above.

Except for:



Department of Defence

Cost Comparison - Duty Travel/Leave

Employee ID s22	Rank	DRE	Family name Rodgers	Initials R
Movement order	number	Passenge	er(s) names	
From			То	Date of travel

Serial	Item	a.	Air	b. F	Rail	c. C	ther
ound	nem	Days	Hours	Days	Hours	Days	Hours
1	Time taken for travel						7
2	Wages (See note 1) per hour						
3	Travel Allowance (TA) (See note 2)						
4	Ancillary transport (See note 3) a. Departure point b. Intermediate point c. Arrival point						
5	Fares (See note 4) (Sleeper costs to be included)		\$429.60				
6	Excess baggage	- 1					
7	Cost totals		\$429.60				
8	Entitled means (Most economical)		\$429.60				

14	a. Vehicle allowance		b. Entitled means	
9	Total 382 km at 77 cents per km	\$294.14	Entitled means costs as per Serial 8	\$429.60
10	Plus cents per km for passengers (See note 5)		Plus fares for passengers at each (See note 6)	
11	Travel Allowance or Meal Allowance as per entitled means travel			
12	Wages as per entitled means travel			
13	Cost totals (See note 7)	\$294.14	Cost totals (See note 7)	\$429.60
14	Less travelling allowance from Serial 11 and wages from Serial 12		Less travelling allowance from Serial 11 and wages from Serial 12	
16	Vehicle Allowance total	\$294.14	Entitled Means total	\$429.60
17	Total amount payable (Lesser of totals at serial 16)	\$294.14		

Comparative statement completed by

Printed name	Rank	Date	Signature (Double click to digitally sign)
s22	CPL	30 Mar 17	s22





SLG Domestic Travel Budget Calculator & Authority

ersonal Details	- Carlotte		2.00		Varalen 10
Zelinsky	First Name	Rank / Title	s22		File Reference
	Assa	Life .	322		-
eason for trevel revel to Sydney to hos: The 51st	masting of The Tacks	ind Conmenter	CASG	Will the DT	C be used for the
rincipele.		nom Goodperment		Yes	Ns
revel to Lome, Victoria for Robo	As:				0
Wicial duty times	17,00,00,00				
	amont time" (2Ahr clo	ck og 0000)	Note: These times	N ha was it is a	
25 Sep 16 1400			and incidentals entiti	ements Refor	
eturn data End time*	24hr clock og 1700)		policy relating to offer	olel duty times	
30 Sep 16 2230					
stimated cost of trave					
sits should include GST	HARTING ETHIN OUT THE	d Bridges is known	D. Wille Butt DOCCUR ED	RECEIVE CR.C/NR	COLI BARRIO ETROMA
ome and Backley Force			Comments		
area and Booking Fees		\$1,631.70			
leafe & Incidentale*		\$441.30	1	_	
rovided meals have been deduct	ed	4.1,1,14			
esh withdrawai fees (If app		\$17.65			
Collection of the Masse and besturates	incatore)	\$11.60	2		
ccommodation		81,214.00	4 nights in S		
			1 might in Lea	ms, Victoria	
ar Hiro		10.00			
and I Block by an arrange of			100000		
ext / Public transport		\$700.00		no, Vic at 210	ey from Melbourn Ohr
Other costs		\$200.00	Airport Perti	no	
Dringston must enters they lest the epersphis	delignation by supposed of all	- 100	la l		
rwn means travel		¥0.00			
MC and WoAG Fees				_	
MO EIRO FRANCO FRANCO		629.70			
otal		84,234.35			
lember's Signature laved	I have read and un	Meren Meren	el budget		Dete
			Alem Zelfnelty		-
ole: Further approval (aecdon C	music be galoud from	n a Section 23 Co		prior to any	edaltional
xpenditure (in excess of the Tol	at) being incurred			00000	ASSESS.
unding Codes Cost Covers	GL Assourt Code	Was		Fins	Internal Order
unds Avellability (CASG U	se Only)	I contily that fur Data	nds are available		
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100		Position		Position Non	ther
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ection 23 Commitment Ap	BEOVER	Travel la appri	oved.		
2		(3)	2/17	1	
		Postion	11-1	Position Num	nber
ion /		The second secon		1	
Chris Kno	dt.	CFO	DST Group	Part of the second	504242
		-		-	

Important unders: From 01 July 2014, the Financial Management and Accountability Act 1997 (FMA), and the Commonwealth Companies Act 1997 (CAC) was replaced with the Public Governance, Performance and Accountability Act	Authorities and 2013 (PGPA Act)
FMA Regulation 9 Delegation approvals for apending proposals will now be done under section 23(3) of the be referred to as Section 23 Commitment Approver.	PGPA Act and will
Section B After Travel Certification	File Reference
	The positiones
After travel certification All travellers must complete the After Travel Certification in accordance with FINMAN 5 Chapter Commonwealth Credit Cards and Cradit Vouchers.	5 -
I certify that the approved journey has been undertaken in accordance with the details shown above Except for:	
Member's Signature	
Bigned Date	
Alax Zelinsky	-
Did changes occur to your travel itinerary that increased the original ' Total' budget?	
After signing the After Travel Certification, store all travel documentation as Records Management Policy Manual	per Defence
YES Complete below	
Nate: If there is an increase to the original 'Total' budget, verbal or written approval must have been the Section 23 Commitment Approver prior to the expenditure being incurred. This approval must Section C.	
Where verbal or written approval was not obtained, this must be reported in your Group's Certific Compliance return.	cate of
Section C	
Documentation of prior verbalterritten approval for additional expenses	
Where verbal/written approval was given from the Section 23 Commitment Approver prior to add expenses being incurred, the Section 23 Commitment Approver is to record the date of the apprint the original approval.	
☐ Written Approvel Attached	
OR Complete below	
Section 23 Commitment Approver	

Live taxi

Live taxi

EFTPOS by Westpac

Tax Invoice

ABN 38799681007
TAXI ID VHB-928
DRIVER ID 595002
TRANS 29092016010004
PICK UP Airport
DROP OFF Hotel FARE \$ 380.00 (1nc. GST)
SVC FEE \$ 34.55
GST ON SVC FEE \$ 3.46 \$ 418.01 Inv/ROC # 000005 DINERS ... 4064(s) Card Account Type Credit SALE AUD\$418.01 AUD\$418.01 APPROVED 00 wth ID 148214

ansaction Inquiries Jeries@livetaxi.mobi

CARDHOLDER COPY **



Travel Rates wet 05/11/15

SLG Domestic Travel Budget Calculator & Authority

Section A					Marrian 40 00
Pareonal Details					Version 19.00
Family Nome	Pirat Name	Runk / Title	Employee II	0	Flie Reference
Zolinsky	Alex	Dr	s22		
Resen for travel				WIE the DTC	be used for this
Fravel to Adelaide for DST Group	Leadership Meeting		CASG	4344	गंह?
			П	Yes	No
			_	40	0
Official duty times					
	coment time" (24hr cic	ock eg (800)			
27 Jun 18 2020			Note: These imes		
			nd incidentals entit olicy relating to off		bob-nb umb au.
teturn data End time*	(24hr cluck og 1700)		one) i diaming to one		
30 Jun 16 2205					
Estimated cost of trave	ol .				
lease complete the following cost	elements. Enler confirme	ed arrownia # known q	rues the buttons to	access calculate	on altesta. Estimati
sorts should motude GST			Comments		
From and Donbing From		\$2,032.70	Continue	-	
Fares and Booking Fees		82,032,70			
feste & incidentale*		\$359.50	All lunches	workded	-
		\$396.00	75,112,123		
Provided meals have been deduc	led		1000		
Cash withdrawal fees (If app	olicable)	\$14.38			
Colombrad on 4% Missile and Engineering	Section 19				
Accommodation		\$646.00			
			The second		
Car Hiro		\$0.00	1		
Car Pile		0000	100		
Taxi / Public transport		1300.00	1		- 3
Consults Contractors		#300,00	1		
Other costs		\$300.00	1		
Delegate that every they had be approprie	a difference to the appropriate	ter mm.			
Own means travel		00.08			
Cyvii ineams stavet		60 201			
TMC and WoAG Fees		\$29.70			
THE SID FRANCISCO		-			
Total		\$3,682.28			
Member's Signature	I haud read and u	nderstood this travel	budget.		
	//	Marne 1		-	Date
			Alex Zelinsky		
THE PERSON NAMED IN COLUMN	of owner or parent	m a Saction 23 Com	milment Approve	r prior to any	edd@onal
expenditure (in excess of the To					
Funding Codes Cost Cere	ACCOUNT COOK	WBS		Fund	Internal Order
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861000		1		, -	
and a section of the con-	T. 2000				
Funds Availability (CASG)	Jee Only)	I certify that fund	ds are available		
figned		Deta		71	
		1]	
Morra		Position		Position Name	any .
Section 23 Commitment As	porover	Travel is approv	red		
Nigrod S22	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Date /	1 /		
SZZ		27/6	116		
Hanne	100	Pesition		Featlers Humi	Nec
Chris Kn	of	CEOU	ST Group		04242
CHINE KA	-	CFOU	u, word	d	
Prior Approval- Where vertal	written agomyn/ was no	en from the Service 2	Comestment Ann	men property the	odget being sione
the Section 23 Commitment Appro				P-St D Day	
Written approval attached					
Dafts					
	754				



MUNIQUE SERVICES

Receipt of Sale

Paid By:

Dr Zelinsky

Sa

SA

Date:

29/11/16

Reference:

Dr Zelinsky

Subject:

Travel

Description	Quantity	Unit Price	Total
A/P /Adelaide Club	1	\$34.60	\$34.60
Adelaide Club/ DSTG	1	\$64.75	\$64.75
DSTG/City/ Mt Lofty House	1	\$130.00	\$130.00
Mt Lofty House/Airport	1	\$81.00	\$81.00
GST No GST			
		Adjustments	
		Amount Paid	\$310.35

Notes:

Thank you for your booking. It has been a pleasure doing business with you.

Mary

Paid To:

MA Unique Services PO Box 133 Welland SA 5007 ABN 54857928281 Facebook.com/MAUniqueServices Tuesday, 7 February 2017 14:09:17

Dept. of Defence

CMS Expense Summary Report

Document ID: AU03922409

Card Holder MR IVAN INGHAM Account Type Diners/MasterCard - Dual

Account Holder

Expense Type DOM ACCOM

Tran Date Reference Merchant Merchant Cat. Amount Tax Code Net Tax Gross 30-11-2016 Diners00000023098427 13.55 AOT Lodging. Hotels, Motels, (1@149.00) 149.00 AUD DTC-P1 135.45 149.00 HOTELS Resorts

06-12-2016 Diners00000023146543 AOT Lodging.Hotels, Motels, (1@1016.00) 1016.00 AUD DTC-P1 923.64 92.36

HOTELS Resorts

s22

1059.09 105.91 1165.00

1165.00 AUD

Expense Type DOM MEALS INC

Tran Date Reference Merchant Merchant Cat. Amount Tax Code Net Tax Gross 29-11-2016 Diners00000023091860 TRAVELEX Manual Cash (1@30.60) 30.60 AUD P5 30.60 0.00 30.60 Disbursement ** formerly Tours/Holidays/Vacations 29-11-2016 Diners00000023091861 TRAVELEX (1@408.00) 408.00 AUD Manual Cash P5 408.00 0.00 408.00

Disbursement **
formerly

Tours/Holidays/Vacations

438.60 AUD

438.60 0.00 438.60

Expense Type DOM TAXI

 Tran Date
 Reference
 Merchant
 Merchant Cat.
 Amount
 Tax Code
 Net
 Tax
 Gross

 01-12-2016
 Diners00000023105679
 ATLAS
 Limousines and Taxicabs
 (1@300.00) 300.00
 AUD
 DTC-P1
 272.73
 27.27
 300.00

LIMOUSINES

SER

300.00 AUD

272.73 27.27 300.00

Expense Type 2_FEES

Tran Date Reference Merchant Merchant Cat. Amount Tax Code Net Tax Gross (1@0.52) 0.52 AUD 0.00 29-11-2016 Diners00000023091862 CASH Payment / Fee P2 0.52 0.52 ADVANCE 29-11-2016 Diners00000023091863 CASH Payment / Fee 6.93 0.00 6.93 (1@6.93) 6.93 AUD P2 ADVANCE FEE

7,45 AUD

7.45 0.00 7.45



Domestic Travel Budget Calculator & Authority

Family Name		First Name	Rank / Title	Employee ID		File Reference
INGHAM		IVAN	CAPT	s22		
Reason for travel					Will the	DTC be used for this trip?
P Manitou Debrief	ings			CASG		Was the
				Ш	•	Yes No
Official duty time	es					
eparture date	Commence	ment time* (24hr cloc	k eg 0800)	AND AND AND ADDRESS OF THE PARTY OF THE PART		
28 Nov 16	0845			*Note: These times w entitlements. Refer to	ill be used to ca pop-up help to	alculate your meals and incident in policy relating to official duty
Return date	End time* (2	24hr clock eg 1700)		times.	100 July 11 Ju	**************************************
01 Dec 16	1655	2,				
stimated cos						
lease complete the fi iclude GST.	following cost ele	ments, Enter confirmed	amounts if known	or use the buttons to a	ccess calculati	on sheets. Estimated costs shou
ares			\$870.00	Comments		
			\$0,0.00			
Meals & Incident	tals*		\$418.25	-		
ash withdrawal	fees (if appl	icable)	\$16.73			
Calculated at 4% Means and Part Day Travel A		STREET, STREET	\$0.00			
				5 1 5 5		Meal Provided
Accommodation			1215.0			Limited Accom was available
Car Hire			\$194.04			
axi / Public tran	snort					
Estimate	эроп					
Other costs Delegates must ensure they	hold the appropriate de	legation for the approval of other c	\$0.00 osts			
Own means trave	el		\$0.00			
MC and WoAG	Fees		\$29.70			
Total			\$2,000,70			
			9743	.72		
Member's Signat	ture	I have read and und		el budget.		
ligned A			Name	ILLAND INCOLUEN		Date
ote" Further approx	val (section GF	must be gained from	a Section 23 Co	IVAN INGHAM	neine in any	83 Nov 16 additional expenditure (in
xcess of the "Total	") being Incurre	d.	u 50000011 25 50	minimient Approver	prior to any	additional experience (iii
	Cost Centre	GL Account Code	WBS		Fund	Internal Order
unding Codes	211118	21309			70460	>
unding Codes					1	
unding Codes						
unds Availabilit	y (CASG Use	e Only)	certify that fur	nds are available		
unds Availabilit	y (CASG Use	e Only)	I certify that fur Date	nds are available		
Funds Availabilit	y (CASG Use	e Only)	Date			
unds Availabilit	y (CASG Use	e Only)			Position Num	ber
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Funds Availabilit			Date	-1	Position Numi	ber
Funds Availabilit			Position Travel is appro	-1	Position Numi	ber
Funds Availabilit			Position Travel is appro	ved.	Position Numl	

File Reference

After travel certification

Upon completion of official travel, travellers will only be required to complete an after travel certification where there is a change to the approved travel plan that:

a. Increases the original budget and additional financial delegate approval is required; or

b. Decreases the original budget and results in an amount needed to be repaid.

Accommodation Accommodation we previously a associated ficilit Note Taxi-service h	did nut productive ve	vide Vliid hide parke f \$30.000	0	Coulci
Member's Signature \$22 \$22 Documentation of prior verbal/written as Record the date/time or attach the original a resulted in an increase to the 'total' budget.	proval for additional expe	Date	2/16.	
On Complete below Section 23 Commitment Approver				
2	Date	The second secon	Approval Provided	
Name 2.	Position MLO - P	Position Number	706	
			*	

TWO WAYS x2

ATLAS TAXI SERVICES WELSHPOOL AU

CUSTOMER COPY

##########3813 (S) Credit A/C

APPROVED 08

HUTH ID

203154

PURCHASE

\$300.00

TOTAL AUD \$300.00

PLEASE RETAIN AS RECORD OF PURCHASE



Travel Rates wef 09/03/17

SLG Domestic Travel Budget Calculator & Authority

amily Name		First Name	Renk / Title	Employee k	0	File F	Reference	
Zelinsky		Alex	Dr	s22]			
Reason for travel					Will th	e DTC be	used for this tri	p?
ravel to Adelaide for D	ST Senior I	eadership Meeting		CASG				
						Yes	Na	
						-	0	-
Official duty times Reparture date C	ommance	ment time* (24hr c	lock on DBOD					
22 Mar 17	0500	7		Note: These times v				
			tir	ntitlements. Refer to mes.	o bob-rib pelt	for policy n	elating to official di	uty
	the same of the same of the same of	Ahr clock eg 1700)					
24 Mar 17	1810							
Estimated cost of		ments, Enter confirm	ed amounts if known or	use the buttons to	eccesa calcu	lation sheet	s Estimated costs	shou
idude GST.				Comments				
ares and Booking I	Fees		\$983.70					
Meals & Incidentals			\$225.20					
rovided mesia have bee	en deducted	1						
Cash withdrawal fee		icable)	\$9.01					
Accommodation			\$370.00		7			
Car Hire			\$0.00					_
Taxl / Public transpo	ort		\$500.00					
Other costs Delignes must ensure they half to	n appropriate de	legadon for the experient of oil	\$200.00					
Own means travel			\$0.00					
MC and WoAG Fee	5		\$29.70					
Total			\$2,317.61					
Member's Signature Signed		I have read and u	understood this trevel Name	budget.		Date		
				Alex Zelinsky				
lote: Further approval (excess of the "Total") be			om a Section 23 Com	mitment Approve	r prior to a	ny addition	al expenditure (Ir	n
unding Codes C	ost Centre	GL Account Code	WBS		Fund	Intern	al Order	
			14					
		- 11		artie Maudico				
funds Avallability (CASG US	a Uniy)	I certify that fund Date	is are available				
			1		7			
ате			Position		Position No	umber		
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Section 23 Committee	nent Ann	covec	Travel is approv	ed.				
Higned SZZ			Date 7 7	100	1			
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lame	Chris Knott		Position CEO D	ST Group	Position N		M242	-
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Prior Approval- When				Commitment Appro	over pnor to ti	ne budget b	eing signed, the Si	ectio
	is to record			Commitment Appro	over prior to ti	ne budget b	eing signed, the Si	ecto.



The Adelaide Club

ACN/ABN 70052602899

165 North Terrace, Adelaide SA 5000 TELEPHONE: (08) 8231 3348 FACSIMILE: (08)

8231 2215

E-mail: admin@adelaide-

club.asn.au

Date: 27 MAR 2017 Receipt No: 124163 Member No: 06617

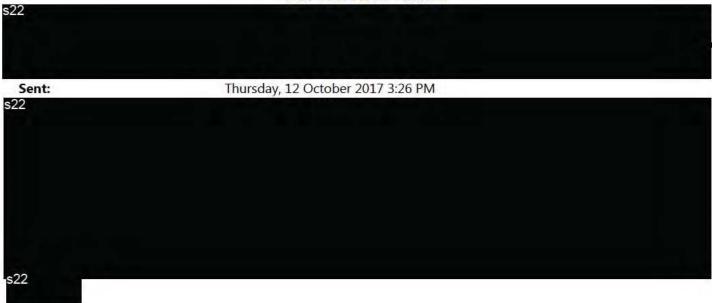
RECEIPT

Dr A Zelinsky DSTO 24 Scherger Drive FAIRBAIRN ACT 2610

Туре	Description	Amount
	Res#: 5350C0BA0C Guest: Dr A Zelinsky,	340.00
	DOWNSTAIRS @ 165 Charge	3.50
	Reciprocal Surcharge	34.35

Total:

\$377.85



This email relates to the question relating to travel expenses of \$4915.58 for my official travel to the US and UK in 2-29 Oct 16.

The following transactions were made:

14 Oct 100 pounds = AUD 167.08

20 Oct 200 pounds = AUD 334.85

26 Oct 100 pounds AUD = 167.85

15 Nov 245.80

30 Nov 1000.00

9 Dec 1000.00

13 Dec 1000.00

14 Dec 1000.00

15 Dec 1000.00

16 Dec 1000.00 refund

The overall total withdrawn was \$4915.58.

The daily withdrawal limit of \$1000 on my card meant that I made multiple withdrawals, however, I made an error on 15 Dec by withdrawing one too many \$1000. On returning to the office that day from the bank I asked my EA Kelli Douglas to check how many \$1000 withdrawals I had made as I had a feeling I may have made one too many. She confirmed the error and I went back to the bank the following day and paid \$1000 back onto the card to refund the overpayment.

Happy to answer any further questions.



IMPORTANT: This email remains the property of the Department of Defence and is subject to the jurisdiction of section 70 of the Crimes Act 1914. If you have received this email in error, you are requested to contact the sender and delete the email.

Basoska, Menka MRS

From: Sent: corporate.cards@defence.gov.au Friday, 20 January 2017 10:18 AM

To:

Defence Credit Cards

Subject:

Dispute Email - ADAM GRUNSELL

Diners Club International

Commercial Cards Disputed Transactions

This form is used if you are unsure about a transaction and would like to get further information or if you would like to dispute a transaction on your statement

Please Fax the completed form to Fax is Unavailable or post to Chief Finance Officer Group R1-2-B070 PO Box 7901 Canberra BC ACT 2610. If you need assistance to complete this form please contact the commercial cards centre on 1800 007 606

1.Card Details			
Card Number	s22		
Card Holder Name	MI	R ADAM GRUNSELL	
Company Name	Dept. of Defence	Telephone Number	0293773736
Contact Name	s22	Fax Number	0293773733
2.Disputed Tran	saction Details		
Date(dd/mm/yyyy)	Merchant Name	Reference Number	Amount (AUD)
15-12-2016	AUSTRALIAN MILITARY BANK	T163500050052850000012	220161215 1000.00
Dispute Reason			
Amount to be reimbi	ursed by cardholder		
I contacted the merch	ant about this matter on/	/20	
Additional Commen	ts		
Member needed to w	rithdraw large amount of TA an	nd overdrew 1 extra	
Important: Attach C delay resolving your	Copies of any documents that a	support your claim. Lack o	f documentaion may
3.Authority			

Card Holders Name	FOI 138/17/18 - Item 8	Date
MR ADAM GRUNSELL		20-01-2017
Card Holders Signature		
Investigation will commence on	ce this completed form is received.	





December 6, 2016

FAX NO 1300 664 197

THOMAS RITCHIE MCGORAM s33(a)(i)

> Card Number Reference No Merchant Name Charge of Date of charge

\$22 I1612050149 TARGET . 769 80 AUD 123 Oct 2016

Dear Sir/Madam,

We refer to your recent enquiry regarding the above charges and can confirm that we have contacted the merchant requesting further clarity

As there may be a delay in response from our merchant, a temporary credit for the disputed amount of 769 80 AUD has been applied to your account

We have also enclosed an Affidavit that we will require you to complete and return to us via the below details within 10 business days of this letter

Fax 1300 664 197 [or]

Post to Diners Club Card Disputes GPO BOX 40, Sydney NSW 2001

You will be contacted as soon as the details are received from the merchant to advise next steps

If you have any further queries with reference to this charge, please contact our Customer Service Team on 1:300:360 060

Yours sincerely,

s22

Richard Wilde

Head of Diners Club Australia

Diners Club Pro Limited AUN 35 004 343 051

	TRANSACTION	REPORT	20-F	P. 01 E3-2017 MON CE:50
FOR: DEPT. DEFENCE	:61-2	8127590lp	20 1	ES ENT HOLE OF 100
SEND DATE START RECEIVER	TX TIME	PAGES TYPE	NOTE	MNO,
20-FEB 09:50 01300664197	21"	1 FAX TX	OK	999
		TOTAL:	215 PF	AGRS: 1



Dinure Club Pt / Limited GPO Nor-10 Sydney A SVV 2001 Tel: 1300 360 Uni (24] Ital

AFFIDAVIT

Return by FAX:1300 664 197 or POST Diners Club Disputes GPO BOX 40, Sydney NGW 2001

I, THOMAS RITCHIE IN GORANT hereby attest as follows:
First, Middle and Last Name of Card member

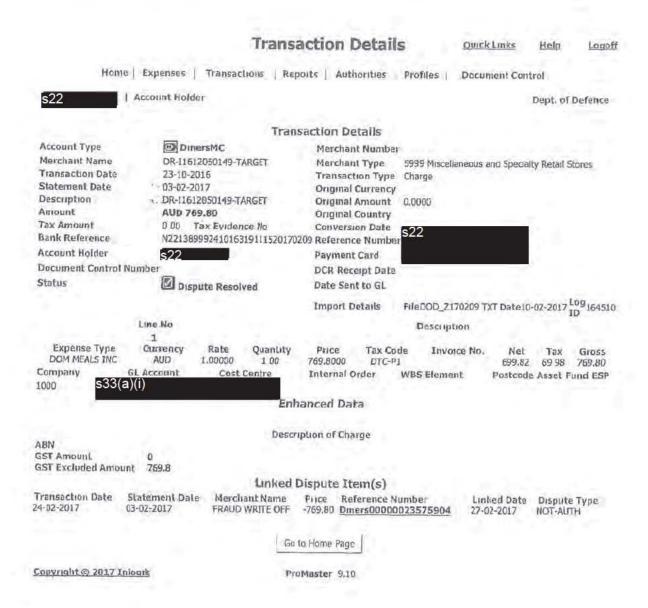
1. My Diners Club Gard number is \$22

- 2. The amounts and currency of the charges in dispute is 759.80 AUD
- 3. The date of the charges in the dispute is 23 Oct 2016
- 4. Case Reference Number 11612050149

-11

5. The facts surrounding the charge in dispute are as follows: State all information known regarding the disputed charge such as whether you as the card member has any knowledge of or assented to the charge in dispute, whether you authorized any third person to use the card, whether the card was in your possession at the time the charges were incurred, or whether you reselved the gloods or services which were charged, etc.

51



s22

From:

on behalf of Defence Credit Cards

Sent:

Friday, 17 February 2017 3 46 PM

To:

Subject:

RE. Disputed Transaction on CMS - Dr Tom McGoram (SEC=UNCLASSIFIED)

Attachments: RE Disputed (ransaction - TARGET - THOMAS MCGORAM [SEC=UNCLASSIFIED]

UNCLASSIFIED

HIS22

the below, please find attached an email we received from Diners

Within the email there is a attachment of a document sent to Dr Tom McGoram by Diners for verification, including affidavit

If Dr McGoram hasn't received the attached document, could you please forward it to him?

Please note, affidavit has to be fill out within 15 days of the date of the latter, the date of the letter is 09 Feb. 2017

Regards,

Directorate of Financial Operations Chief Finance Officer Group Department of Defence

RI-2-B069 | PO Box 7909 | Russell Offices

Canberra A Phone S22 ACT 2610

[mail

From: s22

Sent: Monday, 13 February 2017 11:21

To: Defence Credit Cards

Subject: Disputed Transaction on CMS - Dr Tom McGoram [SEC=UNCLASSIFIED]

UNCLASSIFIED

Good morning s22

As discussed please find attached a disputed transaction fax for Dr Tom McGoram which was finalised last November For some reason this transaction has reappeared in CMS even though the transaction was made in the USA and the Fraud Team immediately cancelled his Diner's Card because of this

2 3

12.4

Hoping you can investigate and advise

Thanking you

s22

20/02/2017



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IMPORTANT This email remains the property of the Department of Defence and is subject to the jurisdiction of section 70 of the Crimes Act 1914. If you have received this email in error, you are requested to contact the sender and delete the email.

hereby attest as

Signature of Card member



AFFIDAVIT

Return by FAX 1300 664 197 or POST Diners Club Disputes GPO BOX 40, Sydney NSW 2001

THOMAS RITCHIE M'GORAM

follows: First, Middle and Last Name of Card member
1. My Diners Club Card number is \$22
2. The amounts and currency of the charges in dispute is 769.80 AUD
3. The date of the charges in the dispute is 23 Oct 2016
4 Case Reference Number 11512050149
5. The facts surrounding the charge in dispute are as follows: State all information known regarding the disputed charge such as whether you as the card member has any knowledge of or assented to the charge in dispute, whether you authorized any third person to use the card, whether the card was in your possession at the time the charges were incurred, or whether you received the goods or services which were charged, etc.
This charge was not made or otherwise
authorized by me. I was in Australia at
the time of the transaction, and the
signature on the Target docket is not mine.
Signature on the Target docket is not mine. I did not receive any of the goods or services
listed.
s22

AliN 35 004 343 051





February 09, 2017

THOMAS RITCHIF MCGORAM s33(a)(i)

Card Number Reference No Merchant Name Charge Of Date of Charge

\$22 |1612050149 |TARGET | 769 80 AUD | 23-Oct-16

Dear Sir/Madam,

We are pleased to advise you that we have now received a reply to your inquiry regarding the above charge. Please find enclosed copy of the details for this charge.

Please fill out the affidavit attached within 15 days of this letter and send it to the below fax number if you have any further queries regarding this case, or the matter will be considered closed

Post to

Diners Card Disputes, Transaction Services

GPO BOX 40, Sydney NSW 2001

We trust your inquiry has been resolved to your satisfaction

If you have any further queries with reference to this charge, please contact our Customer Service Team on 1300 360 060

Yours sincerely,

s22

Head of Diners Club Australia

Done Clob Pry 1 march ABN 35-004-343-051





AFFIDAVIT

Return by FAX 1300 664 197 or POST Diners Club Disputes GPO BOX 40, Sydney NSW 2001

Y

follows: First, Middle and I	Last Name of Card member	hereby attest as
1. My Diners Club Card n	umber iss22	F
2. The amounts and curre	ency of the charges in dis	pute is 769.8 AUD
. The date of the charges	s in the dispute is 23-Oct-	16
. Case Reference Number	r 11612050149	
known regarding the disp any knowledge of or ass hird person to use the c	puted charge such as whented to the charge in d ard, whether the card was	are as follows: State all information nether you as the card member has dispute, whether you authorized any is in your possession at the time the the goods or services which were
		Signature of Card member
	-	
	24	Date

13mers Club Pry I minted ABN 35 004 343 051





FEB 0 2 2017

DISCOVER

Chargeback Notice

A chargeback has been assured to your account. Your account has been debited

keye Date: 12/19/2016

DISCOVERNETWORK NETWORK DISPUTES PO FOX 498181 CINCINNATA OH 45249 BIBL TARGET

Picare respond to the above address or fee your response to 1-518 900 5025 Questions? Call 1-588-562 0422

ON DISPUTE CASE NUMBER . 3897158536

Card Number c22

Card Hold & Marne

Merchent Kumber #01101642111939

Merchant Kame TARGET

Transaction ID:011249480000000

Tran Date 10/23/2016

Fore Dute 10/21/2016

Dispute Amount \$ 363 04

Fort Amount \$553 Oc

Metwork Reference Mentiller 005157098184864

Reference Number #988202629702101124745000000000

Additional Transaction Information TARGET 01174748

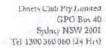
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PROVIDING ITEMIZATION AND SIGNED CHARGE CARD MAG READ & AUTHORIZED FACE TO FACE TRANSACTION
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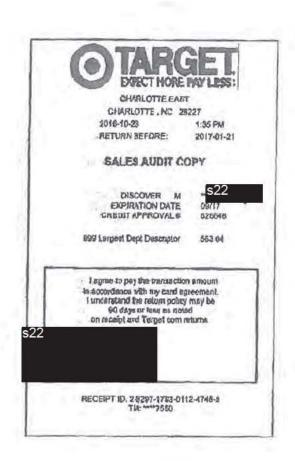
> Dater- Chib Ptv I mited ABN 35 014 343 051





Sales Signature Retneval - Sales Audit Copy

Page 1 of 1



Done Chib Pey Located ABN 35 004 343 051

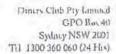


InsidePOS - EJ Print

Page 1 of 1

4 PO	S VERSI	ON 000.046.	190		
10/23/16 1793	0112 4	140 BEG:	01:35 PM		
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001:5057100740) AE	PLE HIN14	324.99	*	T
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Chargeback Detail

Account: Ref Num: s22

Amount: Tran Date: Tran Time:

563.04 10/23/2016 00:00 N/A

Mail/Phones Auth Source:

Tran Code: 450

UAO1 - Fraud Card Fresent Transaction

Rearon Code: EGS Entry Mode:

ICA/BIN:

Original Date: 12/10/2016 Control Mumber: 3892198536 Category: 5310

Category: 5310 County: USA Enhanced Indicater:

First Contact Date: null
Status Indicator:
Status Date: null

Status Indicators
Status Date: null
Regulation Indicators
Caid 79-s: 6 - Discover

Transaction Detail

Cardholder Id:

AVS Code:

Draft Locator: 0112474800000000

PCS Terminal: PCS Entry Mode:

62 - Magnetic Stripe

Mail/Phone
Tran Type: SA
Auth Code: 626648

Issuer Control: Tran Number: Auth Indicator:

Exp Date: 11/30/0002

cashwert 0.0

OrderNumber:

Merchant Detail

Merchant Name: TARGET Category Code: 5310

City/State: CHARLITTE, No Store Number: 000000001

Salesperson:

Card Type: 'E - DISCOVER

Dises Club Per J mined ABN 35004 143 071





EFARED BY:			TELEPHONE NUMBER:	
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Dines Club Pro I munch AHN 35 co 1 343 co 1





18

Dates Club Pto 1 mined ABN 35 004 343 051 s22

From:

Sent:

Monday, 13 February 2017 11 21 AM

To:

Defence Credit Cards

Subject:

Disputed Transaction on CMS - Dr Tom McGoram [SEC=UNCLASSIFIED]

Categories: UNCLASSIFIED

Attachments: SR7-2-09017021310000 pdf

UNCLASSIFIED

Good morning s22

As discussed please find attached a disputed transaction fax for Dr Tom McGoram which was finalised last November For some reason this transaction has reappeared in CMS even though the transaction was made in the USA and the Fraud Team immediately cancelled his Diner's Card because of this

Hoping you can Investigate and advise

Thanking you



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Diners Club International

Commercial Cards Disputed Transactions

This form is used if you are unsure about a transaction and would like to get further information or if you would like to dispute a transaction on your statement

Please Fax the completed form to Fax is Unavailable or post to Chief Finance Officer Group R1 -2-B070 PO Box 79:01 Camberra BC ACT 2610. If you need assistance to complete this form please contact the commercial cards centre on 1800 007 606

1.Card Details			
Card Number	s22		
Card Holder Name	DR THOMAS MCGOR	AM-	
Company Name	Dept of Defence	Telephon	s33(a) e Number (i)
Contact Name	s22	Fax Numb	er
2.Disputed Trans	saction Details		
Date(dd/mm/yyyy)	Merchant Name	Reference Number	Amount (AUD)
23-10-2016	TARGET	N22138999241016319111520161026	769.80
Dispute Reason			
Unauthorised Transaction/Me	rchant		
contacted the merchant about the McGorarn was not in the U		20_ Distring Novem A	TO (200 COLT.)
transaction is still on CMS and	needs to be cleared by Dine	er's	EU IIS DITIETS COID. THIS
mportant: Attach Copies o ispute.	Fany documents that sup	pport your claim. Lack of documentaion ma	ay delay resolving your
3.Authority			
Card Holders Name		Date	
DR THOMAS MCGORAM		29-11-2016	
ard Holders Signature			

Investigation will commence once this completed form is received.

http://promaster eas.defence nul:au/pm/trans/hansaction_dispute_fax.asp?card_type=... 29/11/2016

	1	Match Tra	ınsactio	n	Oulck Links	Help	Lagoff
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s22	Account Holder					Dept. of D	efence
		Transaction	n Dahalla				
Account Type	DinersMC	Hansacho	Details				
Merchant Name Transaction Date Amount Description Bank Reference Reference Number Statement Date Account Holder	TARGET 23-10-2016; AUD 769-80 USD 563.04 AT .7314 N221389992410163191 Dineis00000022781096 03-10-2016	Tra On On 11520161026 Orl Coi	orchant Type ansaction Typ Iginal Currenc ginal Amount ginal Country Iversion Dale te Sent to Gl.	t 563.04 USD	relianeous and Sp	ecralty Retai	Stores
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Diners Club International

Commercial Cards Disputed Transactions

This form is used if you are unsure about a transaction and would like to get further information or if you would like to dispute a transaction on your statement

Please Fax the completed form to Fax is Unavailable or post to Chief Finance Officer Group R1 -2-B070 PO Box 7901 Canberra BC ACT 2610. If you need assistance to complete this form please contact the commercial cards centre on 1800 007 606

1.Card Details				
Card Number	s22			
Card Holder Name	DR THOMAS MCGORAM			
Company Name	Dept of Defence	Telephone N	s33(a)(i Number	
Contact Name	s22	Fax Number		
2.Disputed Trai	nsaction Details			
Date(dd/mm/yyyy)	Merchant Name	Reference Number	Amount (AUD)	
23-10-2016	DR-11612050149-TARGET	NZ2138999241016319111520170209	769.80	
Dispute Reason				
Unauthorised Transaction/N	1erchant			
I contacted the merchant abo	out this matter on//20			
Additional Comments				
This transaction was dispute immediately cancelled the D	ed in November 2016 and was resolve iner's card.	o 'Dr Tom McGoram was advised that the F	raud Team	
important: Attach Copies lispute.	of any documents that support yo	our claimaLack of documentaion may d	lelay resolving your	
3.Authority				
Card Holders Name		Date		
DR THOMAS MCGORAM		13-02-2017		
ard Holders Signature				

Investigation will commence once this completed form is received.

67