

EXPRESSION OF INTEREST FORM – PFAS OAKEY WORKING GROUP

The Commonwealth (Defence) and Queensland Government are inviting expressions of interests (EOIs) from the Oakey community to join the PFAS Oakey Working Group.

The PFAS Oakey Working Group will pilot a number of initiatives to strengthen and improve the coordination of the PFAS response. Initial work may include PFAS management for primary producers who use bore water for irrigation and enhancing the availability of credible, relevant and up-to-date information on the impacts of PFAS contamination.

Requirements

The PFAS Oakey Working Group will meet every 12 weeks for up to 12 months from commencement. Meetings will be held in person but may be held virtually as required.

Members are expected to be well prepared for all meetings and to regularly undertake additional out-of-session work as required. The Chair will delegate work to members in accordance to expertise, capacity and interest, with a view of maintaining fair and equitable workloads across the membership.

The PFAS Oakey Working Group community membership will be on a voluntary basis.

Criteria for selection to the PFAS Oakey Working Group:

- property owners in the local area with awareness of local PFAS contamination issues
- evidence of strong links in the Oakey community or other relevant interest groups
- willingness to contribute constructively and equitably
- willingness to adhere to confidentiality and conflict of interest requirements
- willingness to comply with the governance protocols of the PFAS Oakey Working Group

The PFAS Oakey Working Group members will be selected with consideration of expertise, experience and gender and cultural diversity. Members are expected to maintain a high standard of professionalism, probity and personal integrity.

Defence's privacy policy is available at www.defence.gov.au/about/governance/privacy-policy.

How to submit an EOI

Submitting your EOI via email

1. Save the EOI form to your computer
2. Open the form and complete all sections
3. Save the completed form to your computer
4. Attach the completed form and any supporting documents to an email and send it to pfas.secretariat@defence.gov.au

Submitting your EOI via postal mail

Complete the form by hand and mail with supporting documents to:

PFASIM Branch
PO Box 7923
Canberra ACT 2609

EOI Form

Personal and contact information

Full name	
Gender <i>(male, female, prefer not to say)</i>	
Residential or commercial address <i>(property owner)</i>	
Do you identify as Aboriginal or Torres Strait Islander (Y/N/Prefer not to say)	
Phone / mobile	
Email	
Referee full name and contact details <i>(who can verify and support your application)</i>	

Eligibility

Briefly outline your suitability to be a member in relation to the criteria <i>(no more than 500 words in total)</i>	
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Attachment A - Privacy notice

The Department of Defence (Defence) must comply with the Australian Privacy Principles (APPs) contained in the *Privacy Act 1988*, which govern the handling of personal information (including sensitive information). The following privacy statement is provided in accordance with APP 5.

Australian Privacy Principle 5 – Notification of the collection of personal information

Information you provide may include personal information about you. The following information is to notify you of the matters outlined in Australian Privacy Principle 5.

Purpose of collecting personal information

The purpose of collecting this information is to support the establishment of the Oakey Working Group. As part of the submission process the following personal information may have been captured:

- Your name
- Contact details (email, address, phone number)
- Any other personal information that you included in the contents of your application

Authority to collect personal information

Personal information in relation to this submission is collected in accordance with Defence's authority to manage PFAS moving forward.

It was voluntary for you to be involved in this process, and you could choose not to provide any information, or a submission, as part of this EOI process.

Consequences if personal information is not collected

It was voluntary for you to be involved in this EOI process and you could choose to not provide any personal information. Similarly, it was open for you to use a pseudonym as part of this submission process.

Disclosure of personal information to other entities

Defence may disclose your personal information in the submissions to the Defence Ministers. Defence will only disclose personal information where you provide consent for your personal information (name and contact details) to be included. Any other use or disclosure of this personal information will only occur in accordance with the Privacy Act.

Once the EOI selection process occurs, Defence will no longer be able to monitor any use or further disclosure of this information. This may mean disclosure of this information overseas by third parties.

Disclosure to overseas recipients

While Defence is unlikely to disclose your personal information to overseas recipients, Defence is unable to monitor if third parties disclose your submission, in whole or part, to overseas recipients.

Further information

Defence's privacy policy is available on the Defence website at www.defence.gov.au/privacy . The privacy policy contains information about:

- how you may access personal information about you that is held by Defence, and seek the correction of that information
- how you may complain about any breach of the Australian Privacy Principles, and how Defence will deal with such a complaint.

Should you seek further information, or wish to lodge a complaint, about Defence's management of your personal information, please contact Defence Privacy at defence.privacy@defence.gov.au.