



Australian Government

Defence

Woomera Prohibited Area Coordination Office

APPLICATION FOR ESCORTED PERSON STATUS

Instructions

Use this form to apply for an individual to be approved as an escorted person in relation to a permit issued to you, as the permit holder, under the *Woomera Prohibited Area Rules 2026* (WPA Rules).

Defence will add the application to the WPA Portal on submission. Once added, the permit holder can view the application and any resulting permission alongside their other WPA permissions.

Two or more permit holders may submit an application for an escorted person. In such circumstances, including where the permit holders are related bodies corporate as defined by section 50 of the *Corporations Act 2001*, an Authorised Company Representative from each permit holder must complete parts A and D of this form

Escorted person limitations

- An individual approved as an escorted person, cannot be in a place in the WPA for more than 5 days in total during any 2 year period that the person is approved as an escorted person.
- An individual cannot be approved as an escorted person more than twice in relation to the same permit during any 2 year period.

If an individual requires more regular access to the WPA, for example, to work as an employee or contractor, please lodge an authorised person application for the individual.

Form Completion

- Information must be provided in English.
- All fields must be completed.
- Acronyms or abbreviations cannot be used
- Permit holder(s) must include a copy of the proposed escorted person photographic identification issued by a Commonwealth or state government body. Acceptable identification includes a driver's licence, passport photo page, or proof of age card.
 - o An international passport may be accepted if no Commonwealth or state government issued identification is available. An international passport in a language other than English must be accompanied by a certified English translation.
- Failure to complete this form in accordance with these instructions may result in the form being returned to the permit holder(s) for updating and resubmission. This may result in a delay in processing the application.
- This PDF fillable form contains fields that you can select and complete. Before you start:
 - o Use the latest version of Adobe Reader to complete the fillable PDF forms. Free versions of Adobe Reader are available from Adobe.
 - o Save the form in PDF format to your computer (Note: If you complete the form online in your web browser your data will not be saved):
 - Right click on the form and click "Save as", or click the disk icon-Save as a .pdf file type to your preferred location on your computer
 - This form can be signed using a digital signature.

Application deadline

- Applications must be submitted at least 10 business days before the day on which the proposed individual proposes to enter the WPA, unless the Minister or delegate is satisfied on reasonable grounds that exceptional circumstances exist.
- The Minister or delegate will decide non-complex applications within 5 business days after receiving a valid application. However, if an application is considered sufficiently complex, this period may be extended by up to a further 60 business days. If further information or documents are requested from the permit holder, the decision deadline is extended by the time taken for the permit holder to respond.

Form Submission

This form must be signed and submitted to Defence by a permit holder or an Authorised Company Representative of the permit holder(s).

- Applications relating to tourism or opal mining and precious stone prospecting permits, must be submitted to the Woomera Test Range:
 - o Email: woomera.enquiries@defence.gov.au
 - o Phone enquiries: 1300 972 335
- Applications relating to all other permits, must be submitted to the Woomera Prohibited Area Coordination Office:
 - o Email: wpaco@defence.gov.au
 - o Phone enquiries: 1300 727 420

PART A — PERMIT HOLDER DETAILS

This part is completed by the permit holder before the form is sent to the proposed escorted Person.

Permit holder details

Permit Holder Name		Permit Number	
Second permit holder name (if applicable)		Permit Number	
Third permit holder name (if applicable)		Permit Number	
Fourth permit holder name (if applicable)		Permit Number	

Note: For companies, an Authorised Company Representative for each permit holder must sign Section 9 DECLARATION

PART B — PROPOSED ESCORTED PERSON DETAILS**Personal details**

First and middle name(s)		Last name	
Have you ever been known by any other name?	☐ Yes ☐ No		
If yes, previous or other name details			
Date of birth		Country of birth	
State or province of birth		City or town of birth	
Residential street address			

Suburb		Town/city		State	
Country					

Contact details

Email address		Mobile number	
Note: The email address used by the proposed escorted person should be the same used for other escorted or authorised person applications.			

Citizenship and visa details

Citizenship	
How did you obtain this citizenship?	
If Other, provide details	
Do you hold, or have you held, citizenship/s from any other country?	
Other citizenship details	
Visa details, if not Australian citizen	

Qualifications

Do you hold any qualifications?			☐ Yes ☐ No
Qualification 1			
Name of qualification		Year completed	
Institution			
Qualification 2			
Name of qualification		Year completed	
Institution			
Qualification 3			
Name of qualification		Year completed	
Institution			

Current Employment Details

Guidance - Please provide your current employment, or if unemployed, select “Employment gap” and provide details
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Current Employment

Entry type		☐ Employment ☐ Employment gap	
Job title / reason for gap		Employment specialty	
Start date		End date	
Employer name		Employer contact number	
Employer address			
City or town		State / postcode / country	

International travel history

Guidance

- Provide details of any international travel in the last year before the date of application.
- List the name of all countries visited, with a separate entry for each time a particular country was visited.

Previous international travel

Have you travelled internationally in the last year?	☐ Yes ☐ No
If yes, list all international trips taken in the last year. Include countries where you passed through customs, even if only for transit purposes.	

Destination country		Reason	☐ Holiday ☐ Family ☐ Transit ☐ Business ☐ Education ☐ Moving / Relocation ☐ Other
Arrival date		Departure date	

Destination country		Reason	☐ Holiday ☐ Family ☐ Transit ☐ Business ☐ Education ☐ Moving / Relocation ☐ Other
Arrival date		Departure date	

Destination country		Reason	☐ Holiday ☐ Family ☐ Transit ☐ Business ☐ Education ☐ Moving / Relocation ☐ Other
Arrival date		Departure date	

Destination country		Reason	☐ Holiday ☐ Family ☐ Transit ☐ Business ☐ Education ☐ Moving / Relocation ☐ Other
Arrival date		Departure date	

Destination country		Reason	☐ Holiday ☐ Family ☐ Transit ☐ Business ☐ Education ☐ Moving / Relocation ☐ Other
Arrival date		Departure date	

Destination country		Reason	☐ Holiday ☐ Family ☐ Transit ☐ Business ☐ Education ☐ Moving / Relocation ☐ Other
Arrival date		Departure date	

Destination country		Reason	☐ Holiday ☐ Family ☐ Transit ☐ Business ☐ Education ☐ Moving / Relocation ☐ Other
Arrival date		Departure date	

Foreign connections

1. Do you have regular contact with persons in a country other than Australia?		☐ Yes ☐ No
If yes, further details		

2. Have you ever had contact with foreign officials or worked for a foreign government in a civil or military capacity?		☐ Yes ☐ No
If yes, further details		

3. Do you have personal business ties in a country other than Australia?		☐ Yes ☐ No
If yes, further details		

4. Do you hold any financial interests in a country other than Australia?		☐ Yes ☐ No
If yes, further details		

5. Do you maintain a residence in a country other than Australia?		☐ Yes ☐ No
If yes, further details		

6. Do you have any family members who are permanent residents of a country other than Australia?		☐ Yes ☐ No
If yes, further details		

Photo ID

Because this application is not being completed through the WPA Portal, the proposed escorted person must attach photographic identification.

Accepted identification includes an Australian driver licence, proof of age card, passport photo page, or other government-issued photographic identification.

If the document is not in English, attach a certified English translation.

PART C — PROPOSED ESCORTED PERSON DECLARATION

Proposed escorted person whose personal details are provided in this form:

I declare to the best of my knowledge and belief that the information provided in this form is accurate, true and complete. I will notify the permit holder(s) of any changes in my circumstances that may impact this application or, my status as an escorted person, as soon as practicable.

Signature of proposed escorted person	Name – First name and last name	Date

Giving false or misleading information is an offence under section 137.1 of the Criminal Code Act 1995, and carries a maximum penalty of imprisonment for 12 months.

PART D — PERMIT HOLDER DECLARATION AND SUBMISSION

I declare to the best of my knowledge and belief that the information given in this form is accurate, true and complete.

I understand that Minister, or their delegate, requires accurate and up-to-date information about escorted persons to enable the Minister, or their delegate, to be satisfied that approving this application would not prejudice the security, defence or international relations of Australia, and that the proposed individual will comply with the conditions of the permit and any conditions of the approval.

I understand that I must immediately notify the Woomera Prohibited Area Coordination Office of any changes in the escorted person's circumstances that may impact the individual's status as an escorted person, if approved. This includes circumstances that may impact the security, defence or international relations of Australia, or whether the proposed individual will fail to comply with any conditions of the approval.

As the permit holder, I understand the conditions set out in the WPA Rules that apply to a permit holder in relation to an escorted person being approved under my permit. I understand that I am responsible for such escorted persons and that I must take all reasonable steps to ensure that at all times they comply with the conditions they are subject to under the WPA Rules and their approval, including that they:

- Are supervised by an authorised person at all times while in the WPA;
- are not at places in the WPA without permission to be at those places; and
- has in their possession written proof of the person's identity that includes a photograph of the person.

Certification — Permit holder 1

Permit holder name		Permit number	
Authorised representative signature		Date	

First and last name	
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Certification — Permit holder 2 (if applicable)

Permit holder name		Permit number	
Authorised representative signature		Date	
First and last name			

Certification — Permit 3 holder (if applicable)

Permit holder name		Permit number	
Authorised representative signature		Date	
First and last name			

Certification — Permit 4 holder (if applicable)

Permit holder name		Permit number	
Authorised representative signature		Date	
First and last name			