



# How To Guide

*Complete a Supply of DSGI technology and software within Australia to a foreign person (10A) application*

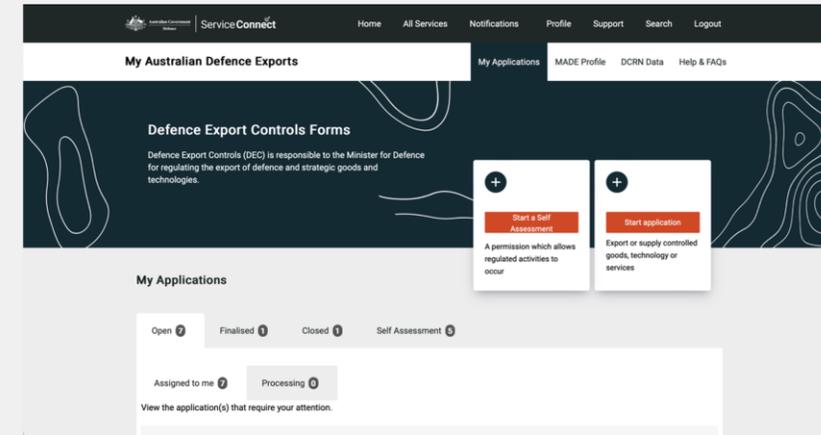


# How to Supply DSGL technology and software within Australia to a foreign person

### Step 1

- To commence a '10A – Supply DSGL technology within Australia' application, select the 'Start application' button on the MADE landing page.

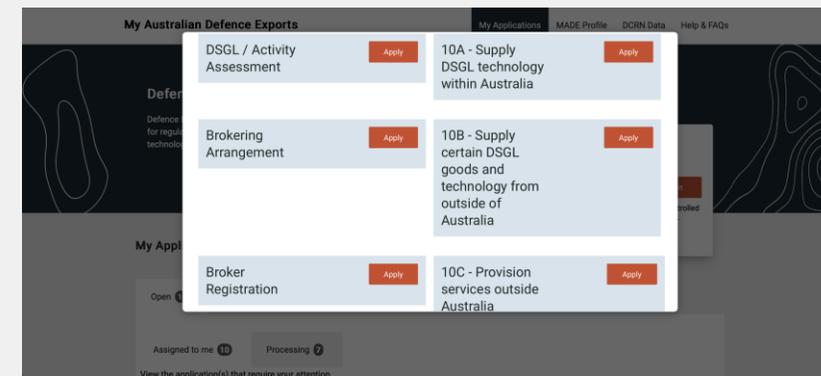
### Step 1



### Step 2

- Select 'Apply' for the '10A – Supply DSGL technology within Australia' option.

### Step 2



# How to Supply DSGL technology and software within Australia to a foreign person

### Step 3

- Take a moment to read the 'Privacy Notice' to ensure you understand the way in which the Defence Export Controls will collect and use the data you provide.

### Step 3

The screenshot shows the 'Privacy notice' page for '10A - Supply DSGL technology within Australia'. The page has a dark header with the title and a sub-header: 'Defence Export Controls (DEC) is responsible to the Minister for Defence for regulating the export of defence and strategic goods and technologies.' Below the header is a navigation menu with items: Applicant, Application, Primary Contact, Recipient, Reason for Information of DSGL Supply, Government, Representative Details, Further Information, Supporting Document(s), and Declaration. The 'Privacy Notice' item is selected and highlighted in red. The main content area contains three sections: 'COLLECTION, USE AND DISCLOSURE OF BUSINESS AND FINANCIAL INFORMATION', 'Australian Privacy Principles', and 'Purpose of Collection'. Each section contains text explaining how the information will be used and the legal basis for collection.

### Step 4

- Once you have read the 'Privacy Notice', select 'Continue'.

### Step 4

This screenshot shows the same 'Privacy notice' page as in Step 3, but with the 'Continue' button highlighted in red. The text in the main content area is the same as in Step 3, but the 'Purpose of Collection' section is partially obscured by a light blue box. At the bottom of the page, there are two buttons: 'Cancel' and 'Delete' on the left, and 'Save' and 'Continue' on the right. The 'Continue' button is highlighted in red.

# How to Supply DSGL technology and software within Australia to a foreign person

### Step 5

- Select your 'Client registration number' that will have been provided at the completion of the DCRN Application process. You may enter an 'Internal reference number', specific to your organisation, to assist with identifying and locating the application at a later date.
- Once you have done this, select 'Continue'.

### Step 5

Defence Export Controls Forms  
Defence Export Controls (DEC) is responsible to the Minister for Defence for regulating the export of defence and strategic goods and technologies.

10A - Supply DSGL technology within Australia A-25004

Applicant details

- Privacy Notice
- Applicant
- Application
- Primary Contact
- Recipient
- Reason for information of DSGL Supply
- Government Representative Details
- Further Information
- Supporting Document(s)
- Declaration

Client registration number \*  
2110030

Name of applicant (company or individual)  
Australian Defence Exports Company

Internal reference number

Back Delete Save Continue

### Step 6

- Select the 'Application purpose' drop-down box and select the purpose for which you are submitting your application. For this guide, we will select 'seeking to employ / contract a foreign person DSGL controlled project'. Your selection will impact the remainder of the application, and so some of your options may differ from this guide.

### Step 6

Defence Export Controls Forms  
Defence Export Controls (DEC) is responsible to the Minister for Defence for regulating the export of defence and strategic goods and technologies.

10A - Supply DSGL technology within Australia A-25004

Application details

- Privacy Notice
- Applicant
- Application
- Primary Contact
- Recipient
- Reason for information of DSGL Supply
- Government Representative Details
- Further Information
- Supporting Document(s)
- Declaration

Application purpose, I am.\*

- ✓ Please select...
- seeking to employ / contract a foreign person DSGL controlled project
- seeking to supply DSGL info to a foreign person
- seeking to employ a foreign person on behalf of the government

Is the application in relation to any technology associated with an Australian Military Sales Program item? \*

Yes  No

Back Delete Save Continue

# How to Supply DSGL technology and software within Australia to a foreign person

### Step 7

- Indicate 'yes' or 'no' as to whether your application is in relation to any technology listed on the Excluded Technology List, and whether your application is in relation to any technology associated with an Australian Military Sales Program item.
- Then select 'Continue'

### Step 7

The screenshot shows the 'Defence Export Controls Forms' interface. The title is '10A - Supply DSGL technology within Australia' with reference number 'A-25004'. A sidebar on the left lists the application sections: Privacy Notice, Applicant, Application (highlighted in red), Primary Contact, Recipient, Reason for Information of DSGL Supply, Government Representative Details, Further Information, Supporting Document(s), and Declaration. The main content area contains two questions with radio button options:

- Application purpose, I am: \*  
seeking to employ / contract a foreign person DSGL controlled project
- Is the application in relation to any technology listed on the ETL? \*  
 Yes  No
- Is the application in relation to any technology associated with an Australian Military Sales Program item? \*  
 Yes  No

Buttons for 'Back', 'Delete', 'Save', and 'Continue' are visible at the bottom.

### Step 8

- Indicate 'yes' or 'no' as to whether the supplier of the technology has a different ABN from you, the applicant. Then fill in the personal details of the person who will be directly working with the individual who will be the recipient of the technology. This won't necessarily, nor does it have to be yourself.

### Step 8

The screenshot shows the 'Defence Export Controls Forms' interface for Step 8. The title is '10A - Supply DSGL technology within Australia' with reference number 'A-25004'. The sidebar on the left highlights 'Primary Contact' in red. The main content area contains a question with radio button options:

- Does the supplier have different ABN from the applicant? \*  
 Yes  No

Below the question are input fields for 'First name', 'Last name \*', 'Position / title', and 'Email address \*'. A note at the top of the form states: 'The person who will be directly working with the individual who would be the recipient of information on DSGL.'

# How to Supply DSGL technology and software within Australia to a foreign person

## DEFENCE EXPORT CONTROLS

### Step 9

- Indicate 'yes' or 'no' to the questions pertaining to the primary contact's citizenship status, then enter their physical address details. These address details should be the physical address of the primary contact's workplace, not personal residence.

### Step 9

The screenshot shows a web form with two main sections. The first section, titled 'Citizenship details', contains two questions: 'Is the primary contact who is the supplier of the information an Australian citizen?' with radio buttons for 'Yes' (selected) and 'No', and 'Does the primary contact hold multiple citizenship? If so, please select all applicable countries.' with radio buttons for 'Yes' and 'No' (selected). The second section, titled 'Physical address details within Australia', contains five text input fields: 'Number and street name', 'Suburb / Town', 'State / Province', 'Postcode', and 'Country'. Below these fields is a dropdown menu labeled 'Please select...' and a question 'Is the mailing address different to physical address?' with radio buttons for 'Yes' and 'No'.

### Step 10

- Indicate 'yes' or 'no' as to whether the mailing address of the primary contact differs from their physical address.
- Enter the mailing address details if required, then select 'Continue'.

### Step 10

The screenshot shows a web form with a 'Mailing address details' section. It contains five text input fields: 'Number and street name', 'Suburb / Town', 'State / Province', 'Postcode', and 'Country'. Below these fields is a dropdown menu labeled 'Please select...'. Above the form, there is a question 'Is the mailing address different to physical address?' with radio buttons for 'Yes' and 'No' (selected). At the bottom of the form, there are two buttons: 'Back' and 'Delete' on the left, and 'Save' and 'Continue' on the right.

# How to Supply DSGL technology and software within Australia to a foreign person

### Step 11

- Enter the details for the recipient of the Defence and Strategic Goods List technology, ensuring that the details match their passport.

### Step 11

Defence Export Controls Forms  
Defence Export Controls (DEC) is responsible to the Minister for Defence for regulating the export of defence and strategic goods and technologies.

10A - Supply DSGL technology within Australia A-25004

Recipient details

- Privacy Notice
- Applicant
- Application
- Primary Contact
- Recipient**
- Reason for Information of DSGL Supply
- Government Representative Details
- Further Information
- Supporting Document(s)
- Declaration

Names provided must match passport details

First name \*

Last name \*

Passport number \*

Date of birth \*

Position / Title

Email address \*

### Step 12

- Enter the remainder of the recipient's details, including their citizenship information, then select 'Continue'.

### Step 12

Remaining 2048 characters

Citizenship details

Is the recipient of the information an Australian citizen? \*

Yes  No

Does the recipient hold multiple citizenships? If so, please select all applicable countries. \*

Yes  No

Physical address details

City \*

State / Province \*

Country \*

Please select.

Back Delete Save Continue

# How to Supply DSGL technology and software within Australia to a foreign person

## DEFENCE EXPORT CONTROLS

### Step 13

- Select the reason for the supply of technology within the drop box and provide a summary of the proposed work. If the application is in relation to a 'non-work' matter, simply enter details around the planned interaction, be it academic or for information.
- Reference the 'Defence and Strategic Goods List' to determine what category your technology falls under and choose an option within the 'DSGL category' drop-down box.

### Step 13

The screenshot shows the 'Reason for information of DSGL supply' section of the application form. A sidebar on the left contains a navigation menu with items: Privacy Notice, Applicant, Application, Primary Contact, Recipient, Reason for Information of DSGL Supply (highlighted), Government Representative Details, Further Information, Supporting Document(s), and Declaration. The main content area has a dropdown menu for 'Why is this technology being supplied?' with the selected option 'In course of their duties (employment / contracting)'. Below this is a text area for 'Provide a summary of proposed work'. A modal window is open, displaying a list of DSGL categories: Category 0-Nuclear materials, facilities and equipment; Category 1-Materials, chemicals, microorganisms and toxins; Category 2-Materials processing (highlighted); Category 3-Electronics; Category 4-Computers; Category 5-Telecommunications and 'information security'; Category 6-Sensors and lasers; Category 7-Navigation and avionics; Category 8-Marine; Category 9-Aerospace and propulsion; Sensitive list of dual use goods and technologies; and Very sensitive list of dual use goods and technologies. At the bottom of the form are 'Back' and 'Delete' buttons.

### Step 14

- Indicate 'yes' or 'no' as to whether you have evidence of your intention to demonstrate the technology, providing further details as required.
- If you selected 'yes' for this question, you also have the option to enter a period of time over which the supply will occur.
- Select how the technology will be supplied from the drop-down box, then select 'Continue'.

### Step 14

The screenshot shows the 'DSGL Supply' section of the application form. The sidebar on the left has 'DSGL Supply' highlighted. The main content area features a text area for 'Provide further details' with a 'Remaining: 1000 characters' indicator. Below this is a dropdown menu for 'DSGL category' with a red error message 'Value cannot be blank'. A radio button question asks 'Do you have evidence of your intention to demonstrate the goods or technology?' with 'Yes' selected. Another text area for 'Provide further details' is shown with a 'Remaining: 1000 characters' indicator. Below that is a text field for 'Over what period of time will the supply occur (if known?)' and a dropdown menu for 'How will the technology be supplied?'. At the bottom are 'Back', 'Delete', 'Save', and 'Continue' buttons.

# How to Supply DSGL technology and software within Australia to a foreign person

### Step 15

- Select either 'yes' or 'no' to indicate whether the supply of information is related to any Australian Government business.
- If 'no', select 'Continue'.

### Step 15

Defence Export Controls Forms  
Defence Export Controls (DEC) is responsible to the Minister for Defence for regulating the export of defence and strategic goods and technologies.

10A - Supply DSGL technology within Australia A-25004  
Government Representative details

Privacy Notice  
Applicant  
Application  
Primary Contact  
Recipient  
Reason for Information of DSGL Supply  
Government Representative Details  
Further Information  
Supporting Document(s)  
Declaration

Is the supply of the information related to any Australian Government business? \*

Yes  No

Back Delete Save Continue

### Step 16

- If your supply of information is related to Australian Government business, you will be required to fill in the details of your government point of contact.

### Step 16

10A - Supply DSGL technology within Australia A-25004  
Government Representative details

Privacy Notice  
Applicant  
Application  
Primary Contact  
Recipient  
Reason for Information of DSGL Supply  
Government Representative Details  
Further Information  
Supporting Document(s)  
Declaration

Is the supply of the information related to any Australian Government business? \*

Yes  No

Name \*

Position / Title \*

Department \*

Work area \*

Email \*

Phone \*

Will the export or supply of the goods and technology involve the release of any Australian Government classified information? \*

Yes  No

Is the export or supply of the goods and technology related to an Australian, or foreign, Government tender process or existing contract? \*

Back Delete Save Continue

# How to Supply DSGL technology and software within Australia to a foreign person

### Step 17

- Once you have completed the government point of contact details, you must indicate 'yes' or 'no' to a number of questions on classification, tender or contract association, and additional information.
- The additional information provided at this point in the application should be in relation to nature of the government business.
- Having answered these questions, select 'Continue'.

### Step 17

Application  
Primary Contact  
Recipient  
Reason for Information of DSGL Supply  
Government Representative Details  
Further Information  
Supporting Document(s)  
Declaration

Yes  No

Name \*

Position / Title \*

Department \*

Work area \*

Email \*

Phone \*

Will the export or supply of the goods and technology involve the release of any Australian Government classified information? \*

Yes  No

Is the export or supply of the goods and technology related to an Australian, or foreign, Government tender process or existing contract? \*

Yes  No

Back Delete Save Continue

### Step 18

- Indicate 'yes' or 'no' to indicate whether you wish to provide any additional information in support of your application. You may include any relevant details, but please ensure that all documents combined do not exceed 15 MB and are not password protected.
- After attaching any additional information, click 'Continue'.

### Step 18

Defence Export Controls Forms  
Defence Export Controls (DEC) is responsible to the Minister for Defence for regulating the export of defence and strategic goods and technologies.

10A - Supply DSGL technology within Australia A-25004

Further information

Privacy Notice  
Applicant  
Application  
Primary Contact  
Recipient  
Reason for Information of DSGL Supply  
Government Representative Details  
Further Information  
Supporting Document(s)  
Declaration

Do you wish to provide additional information in support of your application? \*

Yes  No

Back Delete Save Continue

# How to Supply DSGL technology and software within Australia to a foreign person

### Step 19

- This is your opportunity to attach any files that are required due to the information you've entered in your application. In this example, the applicant was required to attach the Resume of the recipient of controlled technology and evidence of demonstration.
- Once you have uploaded any relevant files, select 'Continue'.

### Step 19

### Step 20

- Select the check box to indicate that you confirm the information you have provided is true and correct, and that you will promptly notify Defence Export Controls of any changes relating to the information provided.

### Step 20

# How to Supply DSGL technology and software within Australia to a foreign person

## DEFENCE EXPORT CONTROLS

### Step 21

- Enter your position and/or title, then select 'Finish'.

### Step 21

**10A - Supply DSGL technology within Australia** A-25004

Statement by Applicant

- Privacy Notice
- Applicant
- Primary Contact
- Recipient
- Reason for Information of DSGL Supply
- Government Representative Details
- Further Information
- Supporting Document(s)
- Declaration**

By submitting this application, I confirm that:

- I certify that the information in this application is true and correct.
- I will promptly notify Defence Export Controls of any changes relating to the information provided.

**Authorised contact details on behalf of Australian Defence Exports Company**

Applicant first name	Applicant last name
Nina	Robins
Applicant position / title *	Applicant email
Exports Manager	nina.robins@gmail.com
Applicant phone number	Submission date
---	20-Aug-2024

Back Delete Save Finish

### Step 22

- Your application has now been submitted. You can check on the processing status of your application on the MADE landing page.

### Step 22

**My Australian Defence Exports** My Applications MADE Profile DCRN Data Help & FAQs

**Defence Export Controls Forms**  
Defence Export Controls (DEC) is responsible to the Minister for Defence for regulating the export of defence and strategic goods and technologies.

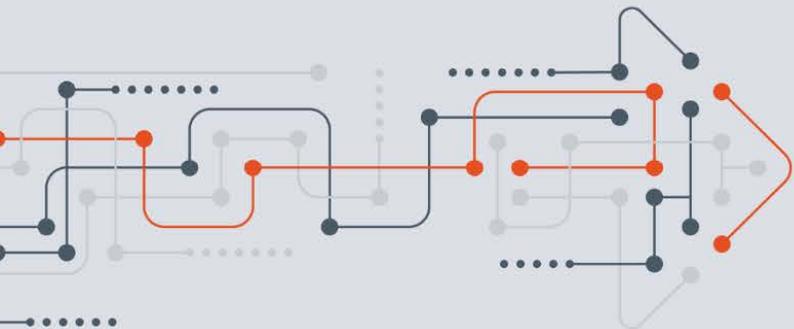
**Submission successful**  
Your application has been successfully submitted.

**10A - Supply DSGL technology within Australia** A-25004

**Overview:**

Application status	SUBMITTED
Generated by	Nina Robins
Generated date	20-Aug-2024
Submitted date	20-Aug-2024

# Need Assistance?



**Contact Us**

-  [defence.gov.au/business-industry/export/controls](https://defence.gov.au/business-industry/export/controls)
-  [exportcontrols@defence.gov.au](mailto:exportcontrols@defence.gov.au)
-  1800 DEFENCE