



## DEFENCE INTERIM SOLUTION – PRIVACY NOTICE

Defence recognises and respects the privacy of Australian Defence Force personnel. Defence must comply with the Australian Privacy Principles (APPs) contained in the Privacy Act 1988, which govern the collection, handling, use, disclosure and storage of personal information (including sensitive information). The following privacy statement is provided in accordance with APP 5.

### What is the Defence Interim Solution?

The Defence Interim Solution (DIS) will bring together information about individual ADF personnel that is already collected and held by Defence related to health, wellbeing and safety. Defence will use the DIS to analyse existing ADF personal and health data to improve current and future services so we can better support health, wellbeing and safety outcomes for ADF personnel.

The DIS is designed to optimise Defence's existing data capability while a longer-term solution, the Data Sharing and Analytics Solution (DSAS) is being developed in collaboration with Department of Veterans' Affairs (DVA). This privacy notice pertains solely to the collection, handling, use, disclosure and storage of information for the purposes of the DIS. Separate protocols will be developed and communicated for the DSAS.

### What information will be used for the Defence Interim Solution?

The data being used is from the Health Domain, Work Health and Safety Information Management System, Personal Management Key Solution (PMKeyS) and aggregated YourSay surveys. The information used in the DIS about ADF personnel Defence already collects and holds. The DIS will not involve new collection or disclosure of personal information.

### How will ADF personnel privacy be protected?

To protect individual ADF personnel privacy, and the confidentiality of personal and health information, the information in the DIS will not identify people directly.

- Personal information will be de-identified prior to inclusion in the DIS. Details which can identify individuals (such as their name and PMKeyS) will not be recorded. The use of de-identified information within the DIS is within the parameters of the Defence Privacy Policy and legislation, including the APPs.
- The DIS is housed on Defence's Interim Strategic Data Platform and can only be accessed by a small number of WHS Branch personnel, who do not have access to the original data sources, further reducing the possibility of re-identification.
- Information will be aggregated, which means data will be brought together into groups. These data groups will be large enough to ensure there is no reasonable likelihood of any re-identification of individuals. These data groups will be used to develop aggregated reports so that Defence can make data driven decisions on prevention and early intervention strategies for health, wellbeing and safety.
- Access to the reports will be restricted to Defence personnel who have a need to access the information for purposes which are directly related to, or reasonably necessary for their duties in support of Defence's functions or activities.



As the data will not be used to identify individual ADF personnel, reports produced from the data in the DIS will not be used in relation to, or affect, individual career or continued Defence service.

### **Does the DIS comply with the Australian Privacy Principles?**

Use of ADF personnel data in the DIS complies with the APPs. Additional information of compliance with the APPs can be found in the in the Frequently Asked Questions on the [Intranet page](#).

### **Is ADF personnel consent required?**

Defence is not seeking consent for the DIS. The DIS will use health, wellbeing and safety information on a de-identified basis to deliver insights into ADF personnel wellbeing. We do not collect any new information about ADF personnel for the DIS.

ADF personnel information is de-identified prior to any analysis work being undertaken. As part of the analysis and insight process, individuals are not identified or re-identified. The only time ADF personnel information is used is for the de-identification process. This process is undertaken under strict privacy controls.

### **Further information**

Further information about the DIS, DSAS, and how personal information will be handled is available on the Intranet page, including responses to Frequently Asked Questions.

For further questions, please contact: [dsas.enquiries@defence.gov.au](mailto:dsas.enquiries@defence.gov.au).

More information about how Defence handles personal information, including how to apply for access to or correction of personal information, and how to make a complaint about Defence's handling of personal information is available at: [Privacy | About | Defence | Department of Defence](#)

Detailed information about the handling of health information is available at: [Privacy Statement of Joint Health Command Health Information of ADF Members](#)