STATEMENT OF WORK

Contractor Standing Capability RELEVANT Clauses

Note to drafters: Incorporate the following changes to the main body of the SOW and the SOW Annexes to incorporate the governing work-related provisions for the CSC. The detailed work-related requirements are specified in DSD-ENG-CSC.

Statement Of Work

Note to drafters: Amend clause 2.1.3 of the SOW to read as follows.

2.1.3 Unless otherwise expressly stated in Attachment B or this SOW (including Detailed Service Descriptions (DSDs)), all Services are Recurring Services and are included in the Recurring Services Fee. Services to be provided as Survey and Quote (S&Q) Services or Task-Priced Services are indicated as such within each clause (with certain S&Q Services able to be performed by the Contractor Standing Capability (CSC) in accordance with DSD-ENG-CSC and clause 15 of the COC).

Note to drafters: Include the following additional subclause to clause 5.5 of the SOW.

5.5.4 The Contractor shall provide the Contractor Standing Capability (CSC) and the associated CSC Services in accordance with CSRL Line Number ENG-400.

Annex B to the SOW

Note to drafters: Insert the following new row into the CSRL table.

| Line Number | Detailed Service Description Title | SOW Clause | Detailed Service Description Reference | Notes |
| --- | --- | --- | --- | --- |
| a | b | c | d | e |
| 1. ENG-400 | 1. Contractor Standing Capability | 1. 5.5 | 1. DSD-ENG-CSC |  |

Annex C to the SOW

Note to drafters: Insert the following new rows into the CDRL table. The initial CSC deliverables are with respect to the CSC Commencement Date.

| CDRL Line Number | Data Item Title | SOW Clause Ref | Ref | Version | Delivery Schedule | Quantity | Delivery Location | Data Item Description Reference | C'wealth Action Period | C'wealth Action Required | Maintenance | Notes |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| a | b | c | d | e | f | g | h | i | j | k | l | m |
| 1. ENG-900 | 1. Contractor Standing Capability Task Plan | 1. DSD-ENG-CSC 6.2.2 | 1. a | 1. Final | 1. Initial tasks: CSC Commencement Date - 20 2. For each subsequent task: Task Start - 15 | 1. DMS | 1. CR | 1. DID-ENG-CSCTP | 1. by Task Start | 1. Approval | 1. 1M | 1. A CSC Task Plan is prepared for each CSC Task and maintained until the task is closed. |
| 1. ENG-910 | 1. Contractor Standing Capability Master Schedule | 1. DSD-ENG-CSC 6.2.1 | 1. a | 1. Final | 1. CSC Commencement Date - 10 | 1. DMS | 1. CR | 1. DID-ENG-CSCMS | 1. by CSC Commencement Date | 1. Approval | 1. NA |  |
|  |  |  | 1. b | 1. Updates | 1. Monthly | 1. DMS | 1. CR |  | 1. 10 | 1. Approval | 1. NA |  |
| 1. ENG-920 | 1. Contractor Standing Capability Status Report | 1. DSD-ENG-CSC 6.2.1 | 1. a | 1. Initial | 1. CSC Commencement Date + 60 | 1. DMS | 1. CR | 1. DID-ENG-CSCSR | 1. 10 | 1. Review | 1. NA |  |
|  |  |  | 1. b | 1. Updates | 1. Monthly | 1. DMS | 1. CR |  | 1. 10 | 1. Review | 1. NA | 1. Reports should be delivered concurrently with Services Summary Reports when delivery occurs in the same month. |

DID-ENG-CEMP

* + 1. Contractor Standing Capability Management

Note to drafters: Replace the words ‘Not used’ under the heading at clause 6.3.6 of DID-ENG-CEMP with the following clauses. After inserting, ensure that the clause numbering and the cross-reference to clause 6.2.8.1 (for Personnel position profiles) are correct, or amend as necessary.

The CEMP shall describe the organisational arrangements, systems, processes, procedures and tools that the Contractor will employ to manage the Contractor Standing Capability (CSC), including details of:

the organisational arrangements for the CSC, including the interrelationships and lines of authority between:

all parties involved in the Contractor’s CSC activities; and

the CSC and the Contractor’s organisations, including with respect to the achievement of CSC outcomes and the transition of work between the CSC and these other organisations (and vice-versa);

the responsibilities of all parties involved in the Contractor’s CSC activities;

the task-management system to be employed, and how it will be employed, to manage and control all proposed, pending, authorised, suspended and completed CSC Tasks, including monitoring and controlling individual CSC Tasks and CSC Task resources, and ensuring that work is only performed on Approved CSC Tasks;

the management of standing tasks, including how the effort associated with standing tasks will be managed and controlled;

the arrangements for the management of the interrelationships between CSC work and other Contract work, including any proposed ‘hand-offs’ from the CSC to other Personnel;

the management of CSC Personnel, including:

to ensure that the CSC has the necessary qualifications, expertise and experience to provide CSC Services;

CSC Staff Positions and Key Persons (appropriately cross-referenced to the Approved SSMP and position profiles required under clause 6.2.8.1); and

Subcontractors and Subcontractor Personnel;

the systems and processes to be employed for developing CSC Task Plans for proposed CSC Tasks; and

the processes to be employed to obtain, manage and, where necessary, retain CSC Additional Resources.