



## **DEFENCE FOI 012/22/23 STATEMENT OF REASONS UNDER THE FREEDOM OF INFORMATION ACT**

1. I refer to the application by [REDACTED] under the *Freedom of Information Act 1982* (FOI Act) for access to:

*“I am requesting to obtain the following documents:*

*Defence APS Psychological Health Awareness - Resource Guide on the Prevention & Management of Psychological Injury in the Workplace*

*Defence APS Psychological Health Awareness - Recognising Work Related Stressors*

*Defence APS Psychological Health Awareness - Recognising the Early Warning Signs of Workplace Stressors*

*Defence APS Psychological Health Awareness - What to do if an employee is showing signs of workplace stress*

*Defence APS Psychological Health Awareness - Psycho-Social Hazard/Risk Checklist (the Defence APS Psychological Health Awareness guides)”*

### **FOI decision maker**

2. I am the authorised officer pursuant to section 23 of the FOI Act to make a decision on this FOI request.

### **Documents identified**

3. I identified 5 documents as matching the description of the request.
4. The decision in relation to each document is detailed in a schedule of documents.
5. I have added an FOI reference number and item/document number to each of the documents, which corresponds with the schedule.

### **Exclusions**

6. Personal email addresses, signatures, PMKeyS numbers and mobile telephone numbers contained in documents that fall within the scope of the FOI request, duplicates of documents, and documents sent to or from the applicant are excluded from this request. Defence has only considered final versions of documents.

### **Decision**

7. I have decided to:
  - a. release five documents in full;

- b. remove irrelevant material under section 22 of the FOI Act.

### **Material taken into account**

8. In making my decision, I had regard to:
- a. the terms of the request;
  - b. the content of the identified documents in issue;
  - c. relevant provisions in the FOI Act; and
  - d. the Guidelines published by the Office of the Australian Information Commissioner under section 93A of the FOI Act (the Guidelines).

### **Reasons for decision**

#### **Section 22 – Edited copies with exempt or irrelevant matter deleted**

Section 22 of the FOI Act provides that if an agency or Minister decides:

- (i) *to refuse access to an exempt document; or*
- (ii) *that to give access to a document would disclose information that would reasonably be regarded as irrelevant to the request for access*

and it is reasonably practicable to prepare a copy of the document modified by deletions, the agency or Minister must give the applicant access to the edited copy.

9. The documents provided contain information (telephone numbers, Defence organisational sections and teams) that do not relate to the scope of the request. The phone numbers are out of date, the email addresses are no longer correct and there are references to teams that are no longer within Defence. As a consequence, I consider this information as outside the scope of this request.

10. Considering all of the above, I decided that it was reasonably practicable to remove the material that did not fall within scope of this request and release the documents in that form.

**theresa.facer** Digitally signed by theresa.facer  
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Accredited Decision Maker  
Defence People Group