

# LEGAL OFFICER CAREER AND PROFESSIONAL DEVELOPMENT COMMITTEE

MEETING OF 10 NOV 09  
COMMITTEE DECISION 92/09

**Subject: Policy – Change to Legal Task Journal Assessment Policy**

## **The Committee noted:**

1. The DFRT Decisions on the Legal Officers' Specialist Officer Career Structure (LOSOCS), the Outline of the LOSOCS and the Legal Task Journal Assessment Policy (Amendment 2) dated 22 Dec 08.
2. That paragraph 9 of the Legal Task Journal Assessment Policy provides:
  9. *The Legal Task Journal qualification criteria for advancement in CL are detailed in Annexes B to D. The date that a Legal Officer has satisfied the Task Journal qualification criteria is the date that the last signature is endorsed by the assessor (or senior assessor) on the Task Journal.*
3. That recently the CPDC Secretary had received a complaint that this policy was unfair, particularly where an assessor took an unreasonably long time to conduct an assessment.

## **The Committee decided to:**

1. **Agree** that the existing policy was unfair and should be changed so that the date of completion of the task journal qualification should be the date that the Legal Officer had done all that was required to satisfy the requirement.
2. **Agree** that the Secretary should draft an amendment and seek views from members of the Committee.
3. **Agree** that paragraph 9 of the Legal Task Journal Assessment Policy should be amended to read:
  9. The Legal Task Journal qualification criteria for advancement in CL are detailed in Annexes B to D. The date **of the Legal Officer Task Journal qualification is the date that the final piece of evidence for the last remaining task is submitted for assessment to the assessor (or senior assessor if further evidence is required by the senior assessor). When an assessor signs off on a task the assessor is to endorse the date that the final piece of evidence was SUBMITTED. It will not be necessary for a senior assessor to date the sign off unless the senior assessor requires further evidence, in which case the senior assessor is to endorse the date that the further evidence was SUBMITTED.**



**V.M. McCONACHIE**  
CDRE RAN  
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Chair, LO CPDC / CDF Delegate