

THE DEFENCE LEGAL SERVICE
CAREER AND PROFESSIONAL DEVELOPMENT COMMITTEE
MEETING OF 24 FEB 03
COMMITTEE DECISION 30/03

Subject: Reserve Legal Officer Review Implementation and SOPs

The Committee noted:

1. The Reserve Legal Officers Review Implementation Group (RLORIG) developed draft Standard Operating Procedures (SOPs) as a means of implementing the recommendations of the Reserve Legal Officer Review completed in Dec 01.
2. The final report of the RLORIG work prepared by COL Robert Noga on 20 Nov 02.
3. The verbal briefing by COL Noga concerning the matters outstanding and the detail contained in the Reserve SOPs.
4. The need to have a person responsible for further implementation of the recommendations of the Reserve Legal Officer Review and the Reserve SOPs, particularly in light of the fact that the current freeze on filling positions in Defence means that TDLS can not fill the EL 2 position of the Legal Reserve Manager.
5. That COL Noga had agreed to undertake the part time position of Deputy Director General (Reserves) for the next 12 months.

The Committee decided to:

1. **Agree** that COL Noga should undertake the duties of the Deputy Director General (Reserves) [DDG(R)] on a part time basis for 12 months.
2. **Agree** that COL Noga should be provided with a Directive from the DGTDLs for the above duties.
3. **Note** the issues outstanding from the Reserve Legal Officer Review were:
 - a. Establishments for Reserve Legal Officers;

- b. Common service training for Reserve Legal Officers;
- c. Common service requirements for promotion and attendances;
and
- d. Remuneration for RLOs.

4. **Agree** to the Reserve SOPs subject to the following changes:

a. **SOP 1 – Roles of RLOs**, amend para 8 so that the requirement to act in a relief manning/shadow posting role for 2 weeks biennially for 10 years only applies to RLO up to the rank of MAJ(E).

b. **SOP 4 – National Specialist Lists**, amend para 6 so that RLO applications for placement on any Specialist List will be considered by the RLM and, where appropriate the HOC and CPDC.

c. **SOP 9 – Communication**, amend para 12 and 13 to make it the responsibility of individual RLOs and RSSRs to advise changes as they occur.

d. **SOP 10 – Remuneration and Allowances for TDLS Duties**, amend to make it clear that it only applies to the current Sessional Fee Determination.

5. **Agree** to the Reserve SOPs taking effect from 1 Apr 03.

M.F.J. SMITH
CDRE RAN
Director General The Defence Legal Service

Chairman, Career and Professional Development Committee