

**MINUTES AND ACTION OUTCOMES OF THE WILLIAMTOWN CONSULTATIVE FORUM 7
HELD AT THE PORT STEPHENS COUNCIL'S MEETING ROOM ON 22 NOVEMBER 2005**

Meeting started: 0910

ITEM No.	AGENDA Item 1.	MINUTES	BY WHOM	ACTION AGREED
1	Introduction and opening of the meeting <ul style="list-style-type: none"> • Meeting Chair, Geoffrey Beck, Head Infrastructure (HI), opened the seventh meeting of the Williamtown Consultative Forum at 0910 hrs. 		Geoffrey Beck	
2	Agenda Item 2. Attendees and Apologies See covering inminute.			
3	Agenda Item 3. Minutes of Previous Meeting	<ul style="list-style-type: none"> • Minutes from the WCF #6 accepted. Updates were provided on Action Items from previous meeting. 	Geoffrey Beck	
4	Agenda Item 4. Salt Ash Williamtown School	<ul style="list-style-type: none"> • Documentation and approvals obtained for the new library at the Salt Ash Williamtown School. Contractors to be on site early Dec. Scheduled to be completed during Jan 06. • Defence has the consultants report for Williamtown School and are reviewing the options presented. • Will need to liaise with NSW Education Department before agreeing to future works. 	Geoffrey Beck	<ul style="list-style-type: none"> • Bob Grant to work with Jennifer Collison.
5	Agenda Item 5. Noise Monitoring Project Update	<ul style="list-style-type: none"> • Apologies we have not be able to finalise the data. We should have this ready for the next meeting. • We are expecting the quarter report for Apr/Jun 06 – Jul/Sep – due 2nd week in Jan 06. 	Geoffrey Beck Louise Cairns	<ul style="list-style-type: none"> • Data will be provided to WCF members by the next meeting.

6	<p>Agenda Item 6. Estuary Management Plan</p> <p>Signage for SAWR Perimeter and Roads</p> <p>Ground Water</p>	<ul style="list-style-type: none"> Defence tabled a presentation given to the Estuary Planning Committee of Council. Still having problems with RTA. Defence to attend another meeting Tenders have closed for a consultancy to provide Ground Water Monitoring. Defence will follow its process to engage consultant. 	<p>Louise Cairns</p> <p>Ron Hunter Jennifer Collison</p> <p>Louise Cairns</p>	<ul style="list-style-type: none"> Defence is working on response to report recommendations and will provide an update on the next meeting. Premiers Department agreed to assist in resolving this issue with RTA if required. Update to be presented at next meeting.
7	<p>Agenda Item 7. Air Quality Monitoring Program</p>	<ul style="list-style-type: none"> Defence provided update on progress. 		<ul style="list-style-type: none"> Update will be provided at next meeting.
8	<p>Agenda Item 8. Master Plan</p>	<ul style="list-style-type: none"> Defence was prepared to provide additional briefing on Master Plan if required. 		<ul style="list-style-type: none"> Council to confirm if required.
9	<p>Agenda Item 9. Other Business RAAF Water Treatment Works</p>	<ul style="list-style-type: none"> Port Stephens Council briefed the WCF on the contamination in Tilligerry Creek and the impact on the oyster farms. Local concerns held that RAAF Base Williamtown is the source of the contamination. 	<p>Bruce Petersen</p>	<ul style="list-style-type: none"> Council to formally refer matter to Defence for response.
10	<p>Agenda Item 9. Other Business Kingshill Development</p>	<ul style="list-style-type: none"> Port Stephens Council raised the proposed residential development known as Kingshill, and sought clarification on Defence concerns regarding the development. Defence indicated that although the proposed development was outside the ANEF 20 contour the site would still be 	<p>Paul Douglass</p> <p>Bob Grant</p>	<ul style="list-style-type: none"> Following the meeting with NSW Department of Planning, Defence & Port Stephens Council to meet to determine future actions.

		<p>affected by aircraft noise. If approved, likely to result in complaints from residents which could impact on operations at the Base.</p> <ul style="list-style-type: none"> Defence was meeting with NSW Department of Planning on the development of land use policies that would provide protection to both Defence and local Councils in the consideration of such developments. 		
11	Next meeting	<p>Proposed dates for 2006.</p> <p>21 Feb – 0900-1200 16 May – 0900-1200 22 Aug – 0900-1200 14 Nov – 0900-1200</p>	Geoffrey Beck	WCF members to consider 2006 dates and provide response as to acceptability by 27 Jan 06.

The meeting closed at 1015 HRS