STRATEGIC POLICY AND FORCE DEVELOPMENT

SUPERVISED FOR SECRETARY BY APPROPRIATE DEPUTY SECRETARY

FUNCTIONS

Australia's international Defence relations and strategic policy; analysis and recommendation of force structures and associated major weapons and equipment requirements; development of industrial capacity in support of Defence objectives

STRATEGIC AND INTERNATIONAL POLICY

INTERNATIONAL POLICY

- INTERNATIONAL POLICY BRANCH 1
- INTERNATIONAL POLICY BRANCH 2
- INTERNATIONAL POLICY BRANCH 3

INFORMATION POLICY

- PUBLIC INFORMATION
- HISTORICAL INFORMATION

DEFENCE SIGNALS DIVISION

STRATEGIC AND INTERNATIONAL POLICY

INFORMATION POLICY

PUBLIC INFORMATION

HISTORICAL INFORMATION

DEFENCE REPRESENTATION ABROAD

NAVY MATERIEL

FORCE DEVELOPMENT

NAVY MATERIEL BRANCH

FORCE ANALYSIS

DEFENCE INDUSTRY AND MATERIEL POLICY

PROJECT PLANNING AND EVALUATION

NAVY MATERIEL BRANCH

ARMY MATERIEL BRANCH

AIR MATERIEL BRANCH

DEFENCE INDUSTRY AND MATERIEL POLICY

MATERIEL POLICY
The provisioning, equipping and movement of the armed forces; engineering and maintenance support of their equipment; Defence facilities; and dockyards management policy
Defence resources policy and planning, programming, budgeting, financial services; internal audit

Resources Policy, Planning AND PROGRAMMING

- Resources Policy and Planning A
- Resources Policy and Planning B
- Resources Policy and Planning C

Budgeting

- Budgets and Estimates
- Funds Control and Review

Financial Services

- Costing
- Financial Administration
- Financial Accounting
DEFENCE MANPOWER ORGANISATION

SUPERVISED FOR SECRETARY BY APPROPRIATE DEPUTY SECRETARY

FUNCTIONS

Policy direction and control of the utilisation of all Defence manpower both Service and civilian; pay, conditions of service and personnel policy of the armed forces; personnel administration of civilians.
ORGANISATION AND MANAGEME NT SERVICES

SUPERVISED FOR SECRETARY BY APPROPRIATE DEPUTY SECRETARY

FUNCTIONS

Computing and Management services: continuing studies into Defence organisation and rationalisation; the provision of Defence communications

ORGANISATION AND SPECIAL STUDIES

SPECIAL STUDIES BRANCH A
SPECIAL STUDIES BRANCH B
SPECIAL STUDIES BRANCH C

MANAGEMENT AND GENERAL SERVICES

MANAGEMENT REVIEW
INDUSTRIAL ENGINEERING AND VALUE ANALYSIS
GENERAL SERVICES

MANAGEMENT, GENERAL AND INDUSTRIAL ENGINEERING SERVICES

LEGISLATION
CROWN SOLICITORS' SUB-OFFICE

SYSTEMS

MANPOWER GENERAL PLANNING SYSTEMS
SYSTEMS CO-ORDINATION
FINANCE & LOGISTICS SYSTEMS

COMPUTING SERVICES

CO-ORDINATION
COMPUTER OPERATIONS
COMPUTER SUPPORT
DEFENCE RDT & E

DEFENCE SCIENCE POLICY;
scientific advice on all
defence matters; analysis of weapons systems and
equipment; relation of Australian R&D to
international programmes; conduct of research,
development, trials & evaluation of proposed &
existing equipment

MILITARY STUDIES AND
OPERATIONAL ANALYSIS DIVISION

PROGRAMME PLANNING
AND POLICY DIVISION

ENGINEERING DEVELOPMENT
TRIALS & EVALUATION DIVISION

EXECUTIVE CONTROLLER
DEFENCE RDT&E

To Controller
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ANNEX L

PROPOSED STRUCTURE OF HIGHER DEFENCE COMMITTEES

1. DEFENCE CO-ORDINATION COMMITTEE

a. Membership:

Chairman: Secretary, Department of Defence

Members: Chief of Defence Force Staff

Chief of Naval Staff

Chief of General Staff

Chief of Air Staff

Secretary, Department of the Prime Minister and Cabinet

Secretary of the Treasury

Secretary, Department of Foreign Affairs

Secretary: To be provided by the Central Committee Secretariat assisted by officers from the functional areas appropriate to the agenda items.

b. Function:

To advise the Minister for Defence on those general defence policies whose formation calls for presentation of co-ordinated information and advice about the strategic, military, foreign affairs and economic aspects.

c. Comment:

It should be specifically recognised that invited members may be needed from other Departments and Agencies to assist in strategic reviews.
2. DEFENCE PROGRAMME COMMITTEE

a. Membership:
Chairman: Secretary, Department of Defence
Members: Chief of Defence Force Staff
Chief of Naval Staff
Chief of General Staff
Chief of Air Staff

Invited Members: These would be senior departmental officers (civilian or Service) appropriate to the aspect of the functions under discussion (e.g. the Deputy Secretaries related to Strategic Policy and Force Development, Resources and Financial Programmes, and the Head of Research, Development, Trials and Evaluation [RDT & E] would be present for discussion of the Programme or Estimates and the last-named whenever equipment programmes were being discussed). Those invited would have the right to have their views recorded.

Secretary: To be provided by the Central Committee Secretariat assisted by officers from the functional areas appropriate to the agenda items.

b. Functions:
(1) To review the Five Year Defence Programme and the annual Defence Estimates, as prepared by the staff, and to convey collective or individual comments to the Minister.
(2) To exchange views and review progress in the development of the Defence Programme.
(3) To provide to the Minister and to Defence Department staff collective or individual opinion on the major weapons systems proposed in the Five Year Defence Programme.
(4) To provide a forum for discussion of defence policy implications of military operations.

3. CHIEFS OF STAFF COMMITTEE

a. Membership:
Chairman: Chief of Defence Force Staff
Members: Chief of Naval Staff
Chief of General Staff
Chief of Air Staff

b. Functions: The Chiefs of Staff Committee shall be responsible to the Minister for Defence, through the Chief of Defence Force Staff and its functions shall be:
(1) to provide collective professional advice on military operations and the military implications of defence policy and activities;
(2) to endorse military plans;
(3) to provide collective advice concerning the control and administration of special forces of a multi-national nature, the responsibility for which is assigned to the Australian Government, subject to such control conforming to the principles and procedures of the established machinery of Government and administration;
(4) to recommend the allocation of resources to designated commanders engaged in joint operations; and
(5) to endorse the military aspects of policies concerning joint service units and installations.

c. Comment: The Chiefs of Staff Committee may request persons, who can assist in its deliberations, to attend its meetings.
4. DEFENCE MANAGEMENT COMMITTEE

a. Membership:
Chairman: Secretary, Department of Defence
Members: Chief of Defence Force Staff
Chief of Naval Staff
Chief of General Staff
Chief of Air Staff
Head of the Defence Research, Development, Trials and Evaluation Organisation
Deputy Secretaries
Director, Joint Intelligence Organisation

b. Comment:
The purpose of this Committee is to provide a forum for discussion of matters of general interest and can perhaps be most simply described as being in existence for the purpose of "keeping in touch".

5. PLANS AND OPERATIONS EXECUTIVE

a. Membership:
Chairman: Assistant Chief of Defence Force Staff
Members: Deputy Chief of Naval Staff
Chief of Operations, Army
Deputy Chief of Air Staff
The Plans and Operations Executive may call for other officers either military or civil to attend. Should the matters under discussion make it desirable for the views of other Departments (such as Foreign Affairs) to be represented, attendance of such officers will be arranged by the Department.

Secretariat: Joint Civil and Military Secretariat

b. Functions:
To deal with military planning, operational and training matters which concern the Chief of Defence Force Staff or Chiefs of Staff Committee.
6. DEFENCE FORCE STRUCTURE COMMITTEE

a. Membership:

Chairman: An appropriate Deputy Secretary

Members:
- Assistant Chief of Defence Force Staff
- Deputy Chief of Naval Staff
- Chief of Operations, Army
- Deputy Chief of Air Staff
- Executive Controller, Research, Development, Trials and Evaluation
- FAS Resources Policy, Planning and Programming
- FAS Defence Industry and Materiel Policy
- FAS Strategic and International Policy
- SAS Manpower Policy and Requirements — or an officer from the Manpower Organisation at a level appropriate to the matter under discussion.

* Members marked thus will attend only when matters affecting their responsibilities are discussed.

Secretary: To be provided by the Central Committee Secretariat assisted by officers from the functional areas appropriate to the agenda items.

b. Functions:

To provide advice to the Defence Programme Committee and participate in decision making on the development of the force structure, Five Year Defence Programme and major equipment proposals and to keep these matters under review.

c. Comment:

It is contemplated that the Chief of Materiel who is the sponsor of a particular project under consideration would be in attendance at the appropriate meetings of this committee and if necessary the Defence Programme Committee, to provide advice and guidance.

7. DEFENCE OPERATIONAL REQUIREMENTS GROUP

a. Membership:

Chairman: An appropriate Deputy Secretary

Members:
- Assistant Chief of Defence Force Staff
- Deputy Chief of Naval Staff
- Chief of Operations, Army
- Deputy Chief of Air Staff
- Controller, Military Studies and Operational Analysis Division, RDT & E
- FAS Force Development and Analysis
- FAS Resources Policy, Planning and Programming
- FAS Strategic and International Policy
- FAS Defence Industry and Materiel Policy

* Members marked thus will attend only when matters affecting their responsibilities are discussed.

Secretary: To be provided by the Central Committee Secretariat with assistance from officers from functional areas appropriate to the agenda items.

b. Functions:

(1) Endorsement of guidelines on capabilities for development of Staff Targets.
(2) Endorsement of Staff Targets prepared by Services.
(3) Consideration of Service Staff Requirements and approval for definition and development.

c. Comment:

It is possible that arising from discussions the need could emerge for analytical studies relating to the force structure.
8. PROGRAMME AND ESTIMATES COMMITTEE

a. Membership:
   - Chairman: An appropriate Deputy Secretary
   - Members:
     - Assistant Chief of Defence Force Staff
     - Deputy Chief of Naval Staff
     - Chief of Operations, Army
     - Deputy Chief of Air Staff
     - One FAS representing each of the functional areas of Strategic Policy and Force Development, Supply and Support, Manpower, Organization and Management, and Resources and Financial Programmes
     - Controller, Programme Planning and Policy Division, RDT & E.

b. Function:
   - To review the annual draft Defence Programme and Estimates and make recommendations to the Defence Programme Committee.

9. DEFENCE (CONDITIONS OF SERVICE) COMMITTEE

a. Membership:
   - Chairman: An appropriate Deputy Secretary
   - Members:
     - FAS Industrial, Defence Manpower Organisation
     - Chief of Naval Personnel
     - Chief of Army Personnel
     - Chief of Air Personnel
     - First Assistant Secretary, Department of the Treasury.
   - Secretary: To be provided by the Central Committee Secretariat assisted by officers from the functional areas appropriate to the agenda items.

b. Function:
   - To consider and make recommendations to the Minister for Defence and, in the case of major proposals, to the Treasurer, concerning rates of pay and financial conditions of service of personnel of the Defence Force.
10. DEFENCE SCIENCE BOARD

a. Membership:
- Chairman: Secretary, Department of Defence
- Members: Secretary, Department of Supply
- Chief of Defence Force Staff
- Head of Defence Research, Development, Trials and Evaluation Organisation
- Deputy Secretary, Department of Treasury

b. Function:
To consider in the context of Defence objectives major issues concerning the policy for defence science including its relationship to other national interests.

c. Comment:
This is a very tentative proposal. The composition of this committee will be examined with the disposition of the activities of the Department of Supply are determined.

11. DOCKYARD POLICY COMMITTEE

a. Membership:
- Chairman: An appropriate Deputy Secretary
- Members: Deputy Chief of Naval Staff
- FAS (Defence Industry and Materiel Policy)
- FAS (Resources, Policy, Planning and Programming)
- FAS (Defence Facilities)
- Head Dockyard Secretariat
- Outside Member — probably a senior experienced manager from the engineering industry.

* The member marked thus will attend only when matters affecting his responsibilities are discussed.

b. Function:
Review the financial management, work programming, personnel management and industrial relations and facilities, and equipment planning aspects of the Dockyards' activities.
12. DEFENCE RESEARCH, DEVELOPMENT, TRIALS AND EVALUATION REVIEW COMMITTEE

a. Membership:

Chairman: Head of Defence Research, Development, Trials and Evaluation Organisation

Members:
Assistant Chief of Defence Force Staff
Deputy Chief of Naval Staff
Chief of Operations, Army
Deputy Chief of Air Staff
Controller, Military Studies and Operational Analysis Division, RDT & E
Controller, Programme Planning and Policy Division, RDT & E
FAS Force Development and Analysis Division
FAS Resources Policy, Planning and Programming

Secretary: To be provided by the Central Committee Secretariat assisted by officers from the functional areas appropriate to the agenda items.

NOTE: The Committee may call for other officers to attend.

b. Functions:

(1) Consider and recommend policy guidelines for Research, Development, Trials and Evaluation programme;
(2) Draw attention to developments which may affect defence policy.
(3) Recommend new projects which are of a continuing nature and are estimated to cost more than $1m per annum, or, over their expected life span, more than $2.5m.