CHAPTER 22

OPERATIONAL SERVICE MEDAL – (CIVILIAN)

Overview

22.1 The Australian Operational Service Medal (OSM) (Civilian) has been established to allow separate recognition of certain Australian civilians who are employed in support of declared Australian Defence Force (ADF) operations. The OSM (Civilian) may be awarded retrospectively for declared ADF operations from 2000. A description of the medal is contained in Volume 2, Chapter 16—Australian operational service and campaign awards.

22.2 The OSM for ADF members is detailed in Chapter 21—Australian Operational Service Medal.

Nomination and processing procedures

22.3 Applications for the OSM (Civilian) should be made on Form AD807 Application for the Issue of Medals and/or Clasps. This form is available from the Defence Web Forms system or from the DH&A website www.defence.gov.au/medals.

22.4 Applications should be submitted, with any supporting documentation, to:

Directorate of Honours and Awards
CP2-1, Department of Defence
PO Box 7952
CANBERRA BC ACT 2610

22.5 Applications for another person to be granted unissued awards of deceased persons should be made in accordance with Chapter 45—Granting of unissued service awards of deceased members.

Definitions

22.6 The following definitions apply:

a. civilian means a person who:

(1) is not an ADF member¹; and
(2) is employed or contracted to support, in a civilian capacity, the operations of a Defence Force deployed force; and
(3) has agreed to be subject to the Defence Force Discipline Act 1982.

b. Minister is the Minister for Defence.

GENERAL PROVISIONS

Authority

22.7 OSM Regulations were approved by the Queen on 22 May 2012 and are published in Commonwealth of Australia Gazette (CAG) S67 of 6 June 2012.

Policy framework

22.8 The policy framework for the OSM that is contained in Chapter 21—Australian Operational Service Medal also has application to the OSM (Civilian).

¹ Refers to status on deployment. A Reservist deployed in a civilian capacity is considered to be a civilian for the purpose of the OSM (Civilian).
Eligible persons

22.9 The OSM (Civilian) may be awarded to a civilian as defined in paragraph 22.6a above who rendered qualifying service in a declared operation.

Qualifying service

22.10 Qualifying service for the medal and clasps are determined for each operation. Annexes to this chapter provide relevant details for eligible declared operations to date.

Ribbon and clasps

22.11 The OSM (Civilian) has a standard ribbon with clasps awarded for each declared operation.

Accumulated service device

22.12 The accumulated service device is not issued with the OSM (Civilian).

Operational Service Badge

22.13 The civilian version of the Operational Service Badge (OSB) is issued with the first award of the OSM (Civilian). Information on the OSB (Civilian), including images, is provided in Volume 2, Chapter 24—War badges and medallions.

Regulations and determinations

22.14 CAGs and determinations detailed in this manual can be viewed at www.defence.gov.au/medals.

Wearing of medals

22.15 Civilians wear medals in accordance with the Government House guidelines contained in the publication A Guide to the Wearing of Insignia. When wearing uniform, medals are to be worn in accordance with single Service dress regulations. The order of wearing of medals is detailed in Annex A to Chapter 4—Order of wearing.

Record keeping

22.16 The regulations for the OSM require that a register of awards is maintained. DH&A maintains this register and also records the details of members' approved awards on their personal records (PMKeyS).

Cancellation and reinstatement

22.17 The regulations provide that the Governor-General may cancel the award of a medal and may reinstate an award so cancelled. Any proposal under this provision that a medal award should be cancelled or that a cancelled medal award should be reinstated is to be submitted to DH&A for consideration and action in accordance with the provisions detailed in Chapter 46—Forfeiture and Restoration of Service Awards.

Annexes:

A. Operational Service Medal (Civilian) – East Timor
B. Operational Service Medal (Civilian) – ICAT
C. Operational Service Medal (Civilian) – Iraq 2003
D. Operational Service Medal (Civilian) – Solomon Is II
E. Operational Service Medal (Civilian) – Timor-Leste