UNIT RETURN ON AUSTRALIAN ACTIVE SERVICE MEDAL AND CLASPS TO AUSTRALIAN ACTIVE SERVICE MEDAL

File Reference…………………………..

Directorate of Honours and Awards
Current Operations
CP2–1
Department of Defence
PO Box 7952
CANBERRA BC ACT 2610

In accordance with the AASM Regulations, I recommend that the ADF personnel detailed in the attached schedule(s) be awarded the

AASM with clasp ……………………………or AASM Clasp……………………… (Delete as appropriate)

Name:…………………………………………………………………Rank:…………………………

Appointment:…………………………………………………………Telephone:………………

Signature:………………………………………………………………Date:…………………………

Enclosure:

1. Schedule(s) attached…..(Number)

Guidance for nominating authorities:

1. On occasions, when operations are in close proximity or when operational areas may overlap, it may be convenient to dual assign personnel. However, any such dual assignment does not automatically qualify members for awards related to both operations unless the qualifying criteria are met for both operations. A member must be:
   a. assigned to the operation and serving in the area of operations (AO), and
   b. have carried out tasks in relation to the mission of the prescribed operation to which they are assigned.

2. Members entering an AO, in transit to another AO, are not entitled to any award related to the first AO.

3. Members exercising in an AO do not qualify for any award unless the conditions in paragraph 1 are met.

4. General conditions related to awards are detailed in relevant determinations.
SCHEDULE NO ……/20 (Year)

Unit...........................................................................................................

Award........................................................................................................

List personnel by rank, name and PMKeyS number