

Work Experience Program Application

Section 1 - Student information

Name	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	Date of birth
Address	State	Post code
Telephone number(s)	Email address	
Name of educational institution		Grade/year level
Will you be a student at the time of the proposed placement? <input type="checkbox"/> Yes <input type="checkbox"/> No ➤ Please contact your Educational Institution Work Experience Coordinator for further guidance.		
Are there any specific Defence jobs or careers you are interested in?		
Student signature		Date

Section 2 - Details of proposed placement *(Obtained from What's on Offer)*

Point of contact providing the placement	Telephone number	
Location of the unit providing the placement	State	
Placement reference number	Placement start date	Placement end date
Are you able to attend the proposed placement location and dates? <input type="checkbox"/> Yes <input type="checkbox"/> No		

Section 3 - Educational institution information

School Work Experience Coordinators must sign this form and submit on behalf of the student applying for the placement. Do you endorse the student's application for this work experience placement with Defence? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Work Experience Coordinator		
Signature	Printed name	Date
Educational institution		
Email address	Telephone number	Fax number
Postal address		

Notes for Work Experience Coordinators:

- Work experience coordinators are to send this completed form to the point of contact for this activity under Section 2 above. Defence will advise the Educational Institution's Work Experience Coordinator if a placement can be offered.
- Work experience coordinators should contact the Defence personnel under Section 2 above if they have any queries in relation to the application or wish to make changes to the application.

Notes for Students:

- Students are to direct any enquiries related to this application to their Educational Institution's Work Experience Coordinator.

Note:

This application does not constitute agreement to a work experience placement with Defence. Defence can only confirm a work experience placement when a completed Work Experience Agreement Form signed by all parties is received.