



Automation of allowances

Changes to some policies will be made to support the implementation of Defence One and simplify administration processes.

Living in Meals and Utilities

Defence One will automatically turn your contribution for living-in utilities and your fortnightly meals contribution on and off based on information entered into Defence One (your Activity Log & Operation Log entries). This includes going on a field, sea, submarine exercise or activity.

The Defence One system will automatically turn your contribution for living-in utilities and your fortnightly meals contribution off from the date you depart for your field activity or go to sea. This applies to any full-day or part-day you are living under field or sea going conditions.

The day after you return, Defence One will automatically turn your contribution for living-in utilities and your fortnightly meals contribution back on.

The fortnightly meals contribution is based on ten days of casual meal charges.

Choice to not be provided with meals

Previously, you were unable to change your choice not to pay a fortnightly meals contribution to eat regular meals at the mess, for three months after your decision. Under Defence One, you will be able to change your decision quickly and easily. You can turn your fortnightly meals contribution off or on at any time as long as it relates to a period of at least four days.

Your meals contribution can be self managed through self service.

Living in Accommodation – notice periods

Currently, you are required to provide Defence with 14 days notice if you know you will be moving out of your living in accommodation. Defence is also required to provide you with 14 days notice that your licence to live in is due to expire.

Under Defence One, Defence will be required to give you 21 days notice if your licence to live in is due to expire. Similarly, if you know you will be moving out, you are required to provide 21 days notice to Defence.

If your accommodation remains unoccupied for 22 days, your contributions will be automatically ceased.

Further information

For further information on the Defence One project, visit the [Defence One](#) homepage.

For further information on policy changes under Defence One, visit the [Pay and Conditions](#) website.

