

SOP 11 - SOP REVIEW AND AMENDMENT OF RLO SOPS

AIM

1. The aim of this SOP is to provide the mechanism by which these SOPs are reviewed and amended.

REVIEW

2. These SOPs are to be reviewed:

- a. every 18 months by a review committee established for that purpose; or
- b. otherwise at the direction of DGTDLs

3. The review committee is to comprise HOCs or their nominees, NPM, LRM and an RLO from each Service appointed by the LRM. Within one month of the completion of the review by the committee all proposed recommendations are to be sent to all RSLGs for comment. All submissions by the RSLGs are to be presented to the committee within six weeks. Within two months of receipt the submissions, the committee will consider and prepare its final report, and then submit its recommendations to DGTDLs.

AMENDMENT

4. DGTDLs may amend these SOPs from time to time.