

DGTDLS Directive No. 1/2003

**DIRECTIVE
BY
THE DIRECTOR GENERAL THE DEFENCE LEGAL SERVICE
TO
COLONEL ROBERT EMORY NOGA RFD**

1. You are hereby appointed Deputy Director General (Reserves) The Defence Legal Service.
2. You are to hold that appointment until further notice.
3. You are to support the mission of The Defence Legal Service (TDLS) and Defence by discharging the following functions:
4. Providing high level assistance and support to me, the National Practice Manager (NPM), the Heads of Category/Corp(HOCs), the Head of the Military Bar (HMB) and TDLS in:
 - a. Managing the career and administrative aspects of Reserve Legal Officers (RLOs) in consultation with single Service authorities and HOCs.
 - b. Coordinating and overseeing strategic planning and financial management for RLOs.
 - c. Implementing the agreed recommendations of the Reserve Legal Officer Review in relation to RLO Structure and establishment, National Specialist Lists, Service Requirements, Regional Panels, Training, Recruitment and Communication and the allocation and remuneration of duties.
 - d. Implementing systems and practices to ensure that RLOs and Permanent Legal Officers (PLOs) (where applicable) comply with TDLS Standard Operating Procedures (SOPs) relating to the matters detailed in paragraph c above.
 - e. Working in close cooperation with me, the NPM, the HOCSs and HMB to ensure the delivery of quality legal services by RLOs to the Defence Organisation.
 - f. Providing mentoring to RLOs and assistance in their professional development.
 - g. Representing me or the NPM at various meetings, functions and activities involving ADF Reserve management issues.
 - h. Establishing and managing TDLS' records and databases for the management of RLOs.

- i. Providing advice, as appropriate, on Reserve issues.
 - j. Performing other duties as directed by me and the NPM.
5. In discharging your duties you are to actively consult with me, the NPM, the HMB and the HOCs, and act in accordance with our collective, and Single Service policy and Career and Professional Development Committee (CPDC) decisions.
6. You are to provide me with a written report on your activities and achievements every six months in June and December respectively. The requirement for this appointment will be reviewed on the establishment of the civilian EL2 legal service manager position.

M.F.J. SMITH
CDRE, AM RAN
DGTDLS

11 March 03

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