

**APPLICATION THROUGH THE LEGAL OFFICER CAREER AND PROFESSIONAL  
DEVELOPMENT COMMITTEE (LO CPDC) TO ADVANCE TO  
LEGAL COMPETENCY LEVEL (CL) 4<sup>1</sup>**

PMKeys No.		Service No.	
Surname		Initials	
CL3 Recognition Date			

Rank (worn)		Rank (substantive)	
Date of worn rank		Date of substantive rank	
Position No / Position Title			
Posted WEF		CL of position (if known)	

Type of material in support of management of subordinates (e.g. PARs)	
Date LTM 3 completed <sup>2</sup> .	
Type of completion evidence attached	Transcript / Email / Other

Task Journal Area of Law and Level	Date last task completed

Other Comments – see attached
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Signature: .....

Dated: .....

Enclosures:

1. Evidence to support current posting (e.g. posting order or PMKeyS print out)
2. Material in support of management of subordinates (e.g. PARs)
3. Evidence to support completion of LTM 3
4. Task Journal Summary Sheets x 2

<sup>1</sup> See Outline of LOSOCS at [http://www.defence.gov.au/legal/pdf/losocs\\_outline.pdf](http://www.defence.gov.au/legal/pdf/losocs_outline.pdf)

<sup>2</sup> LTM course is completed the date the final examination or paper is submitted for marking, provided the officer passes.

Forward completed form to:

**CPDC Secretary**, Defence Legal CP2-4-049, Department of Defence, CANBERRA ACT 2600

Fax: 02-626 63192

E-mail: CPDCsecretary@DRNEX.defence.gov.au