



Australian Government

Department of Defence

Defence Support Group

Headquarters Joint Operations Command Project

Community Consultation Working Group (CCWG)

Meeting Record: Meeting No 2

Status: Final

		Headquarters Joint Operations Command Project			Reference: 2006/1048524/1
Location:		Queanbeyan Leagues Club			Date: 31 Aug 06
Present:	Apology	Copy	Initials	Name:	Organisation:
X		X	Chair	Air Commodore Jack Plenty	Director General - Headquarters Joint Operations Command Project
		X		Mr Michael Andrews	Bungendore
	X	X		Mr Tim Beckett	Carwoola/Stony Creek
		X		Mr Geoff Bird	Queanbeyan
		X		Mr David Brew	Carwoola/Stony Creek
		X		Mr Chris Bruce	Carwoola/Stony Creek
		X		Ms Alix Burnett	Bungendore
X		X		Mr Arthur Dalton	Carwoola/Stony Creek
		X		Ms Annabel Dobson	Carwoola/Stony Creek
X		X		Mr Tobias Downe	Hoskinstown
X		X		Mr Wally Hirsch	Industry Capability Network
	X	X		Mr Ian McNamee	Queanbeyan Business Council
	X	X		Mr John Taylor	Bungendore
	X	X		Councillor Sue Whelan	Queanbeyan City Council

X		X		Mr Jeremy Wyatt	Queanbeyan Leagues Club
X		X		Mr Bob Hunter	Praeco Pty Ltd (Project Special Purpose Vehicle)
X		X		Mr Steve Axam	Leighton Contractors Pty Ltd Project Director (Design and Construction Contractor sub-contracted to Praeco)
X		X		Mr David Nelson	Leighton Contractors Pty Ltd Project Design Manager
X		X		Colonel Paul Appleton	Chief of Staff - Headquarters Joint Operations Command Project
		X	SEC	Mr Colin Blair	Public Affairs Officer - Headquarters Joint Operations Command Project
Recorded By: Colonel Paul Appleton					

Item	Details	Action	Date
	Start		
	The meeting commenced at 12.40pm.		
	Apologies		
	Apologies were received from Tim Beckett, Ian McNamie, John Taylor and Sue Whelan.		
1.0	Opening Remarks		
1.1	Air Commodore Plenty opened the meeting and thanked community members for their attendance, and Jeremy Wyatt for the use of the Queanbeyan Leagues Club facilities for the meeting.		
1.2	Jeremy Wyatt advised that Geoff Bird was no longer with the Queanbeyan Business Council. The Project will contact Mr Bird to confirm his ongoing availability for attendance on the CCWG.	COL Appleton	
2.0	Previous Minutes		
2.1	The meeting endorsed the CCWG Meeting One Minutes dated 19 July 2006.		
3.0	Matters Arising from Previous Minutes		
3.1	The Chair suggested, and the meeting agreed, that the CCWG would meet every six to eight weeks.		
4.0	Defence Project Update		
4.1	The Chair advised the meeting that Praeco representatives would provide the detailed update on the status of the Project, but he advised the following key events had occurred since the last meeting: <ul style="list-style-type: none"> a. Finalisation of the contract between Defence and Praeco Pty Ltd occurred on 30 June 2006; and b. Commercial close on the contract was reached on 28 July 2006. 		
5.0	Praeco Project Update		
	Bob Hunter, Steve Axam and David Nelson provided a presentation, the slides of which are included with these Minutes.		
5.1	Points discussed during this presentation included: <ul style="list-style-type: none"> • This will be the first public-private partnership (PPP) for the Commonwealth on a greenfield site. 		

Item	Details	Action	Date
	<ul style="list-style-type: none"> • Early site works will commence from October 2006, after the long weekend, when temporary site sheds will be established at the site. Early works will include the intersection with the Kings Highway and the primary access road, including its fencing. • Praeco advised that the ACT's strong preference is for a roundabout solution for the intersection. A drawing of the roundabout is included in the slides in the attached presentation. Praeco has submitted the design to the ACT for approval. • Because of the design of the roundabout, there will be little interference with Kings Highway traffic during its construction. • Construction of the facility is to be complete by mid July 2008. • Praeco has submitted their Construction Environment Management Plan to the Department of Environment and Heritage for approval. • The design of the facility will include water self-sufficiency on site to help meet the required five star environmental design and environmental sustainability. Water will be sourced from roof run-off, storm water and from a site bore. • Other than emergency (back up) satellite links, and on-site security communications, there will be no active communications transmission from the site. • Praeco and Defence will investigate the possibility of an open day(s) during the construction period. Because of the nature of the Headquarters, it is not expected there will be opportunities for open days once the facility is operating. 	Praeco / Chair	
6.0	New Business		
6.1	<p><i>Queanbeyan Visitors Information Centre:</i> Jeremy Wyatt advised that he was a point of contact for the Queanbeyan Visitors Information Centre, and could source information for the Project including school data for use by Defence in information packs for new arrivals.</p>	Note	
6.2	<p><i>Kings Highway Traffic:</i> Wally Hirsch advised that Ms Roslyn Chivers (NSW Premier's Department – Regional Coordinator – South East) had commented to him about the possible impact of traffic on the Kings Highway. Mr Hirsch advised that he had passed on information that the new Headquarters would operate on a 24/7 basis, and the peak traffic times would be earlier (AM) and later (PM) than normal business peak traffic times.</p>	Chair to contact both to determine information required.	
6.3	<p><i>Bus Service:</i> Tobias Downe advised that Deans Buslines had begun a commercial bus service between Bungendore and Queanbeyan and that perhaps this might be useful to Headquarters staff. The Chair advised that the Project had held initial discussions with commercial bus companies (including Deans) about services between Canberra, Queanbeyan and Bungendore and would do so again in 2007/2008. The Project's EIS has further comment (see website).</p>	Project to investigate options with Deans and other carriers.	
6.4	<p><i>Possible Security Threat:</i> Arthur Dalton asked whether the new facility would be a possible security threat. The Chair advised that it was not considered to be a high threat given its relatively isolated location and passive and active security measures. The Project's EIS has further comment (see website).</p>	Note	
6.5	<p><i>Project Cost:</i> Wally Hirsch noted that there had been some media comment following the announcement of financial close about the overall cost of the project (over the 30 year term). The Chair advised that Project capital costs were within that approved by Government.</p>	Note	
7.0	Next Meeting		
7.1	The Chair advised that Praeco would be represented at all CCWG meetings.		
7.2	The next meeting is proposed to be held during lunchtime at Palerang Council Chambers, Bungendore at a date to be advised around the end of October 2006.		

Item	Details	Action	Date
7.3	The meeting concluded at 1.25 pm.		

Air Commodore Jack Plenty
(Chair)

7 September 2006

Attachment:

1. Praeco Pty Ltd Slide Presentation

Colonel Paul Appleton
(Acting Secretary)

7 September 2006