

# STAFF-IN-CONFIDENCE (After first entry)

Department of Defence

AD 160  
Revised May 2009

## ADF Dependant Details

Entered into PMKeyS <input type="checkbox"/>
Employee ID
Signature
Date

- Do not complete this form if your personal circumstances have also changed, eg marriage or separation. Instead, complete form AD 150 – *ADF Personal Data - PMKeyS*.
- Items marked with \* require certified copies of supporting documentation.
- If any of the dependants listed on this form are also your NOK and/or emergency contact, use PMKeyS Self Service (PSS) to update your NOK and/or emergency contact details or complete form AD 159 – *ADF Next of Kin and Emergency Contact Details*.

<p><b>Personal particulars</b></p> <table border="1"> <tr> <td>Employee ID</td> <td>Rank</td> </tr> <tr> <td colspan="2">Family name</td> </tr> <tr> <td colspan="2">Given name(s)</td> </tr> <tr> <td colspan="2">Effective date</td> </tr> </table> <p><b>Dependant</b></p> <p>Add <input type="checkbox"/> Amend <input type="checkbox"/> Withdrawn <input type="checkbox"/></p> <table border="1"> <tr> <td colspan="2">Name</td> </tr> <tr> <td>* Relationship</td> <td>Tick if this is your Next of Kin <input type="checkbox"/></td> </tr> <tr> <td colspan="2">Dependant is a serving member <input type="checkbox"/></td> </tr> <tr> <td colspan="2">Employee ID (<i>Defence employees only</i>)</td> </tr> <tr> <td colspan="2">Address</td> </tr> <tr> <td>City</td> <td>State</td> <td>Postcode</td> </tr> <tr> <td colspan="3">Country</td> </tr> <tr> <td colspan="3">Phone number (<i>Include area code</i>)</td> </tr> <tr> <td colspan="2">Alternative phone number (<i>Include area</i>)</td> <td>Type</td> </tr> <tr> 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