Dear [Redacted]

1. I refer to your email of 21 February 2012 in which you requested access, under the Freedom of Information Act 1982 (FOI Act), to:

"AusTender CN414281, Provision of ARFS Services, 14-Jul-2011 to 30-Jun-2012 by Sigma Bravo Please advise if further information is required."

Background

2. The purpose of this letter is to provide you with the decision relating to the document that is the subject of your request.

FOI decision maker

3. Ms Michelle Vella, Director Personnel Services, is the accredited decision maker, under the FOI Act, in relation to your request.

Documents identified

4. Ms Vella identified one document as matching the description of your request, being a three page Purchase Order titled ‘Purchase Order 4500813513’.

5. Ms Vella advised that the identified document is a purchase order and relates to the provision of services. This procurement is not an individual contract, beyond the procurement documentation, as it was procured under the terms of a larger contact, documentation of which you have requested in another FOI request.

Decision

6. Ms Vella has decided to release the document identified in response to your request intact.
Payment of Charges

7. In our letter dated 27 February 2012, after deducting the free decision making time, the department estimated the cost associated with processing your request to be $[redacted]. You agreed to pay charges for the administration of your request and paid the preliminary assessment deposit of $[redacted].

8. Upon completion of your request, the actual amount for processing was calculated to be $[redacted]. Theresa Stinson, Assistant Director FOI, has decided to exercise her discretion, and waive the additional $[redacted] owing on your request. As such, a copy of the document in the form for release is at Enclosure 1.

Rights of review


FOI Disclosure Log

10. In accordance with the requirements of section 11C of the FOI Act, Defence is required to publish details of information released under the FOI Act. Defence publishes identified documents relating to requests within two working days of receipt by the applicant. Defence will also publish this decision notice with privacy deletions.

Further advice

11. Should you have any questions in regard to this matter please contact this office.

Yours sincerely

Elliott Bator
Case Manager
Freedom of Information

26 March 2012

Enclosures:
1. Document in form for release
2. Fact Sheet: Freedom of Information – Your Review Rights