

Chapter 6: ADF relocation on posting in Australia

6.0.1 Overview

This Chapter contains information about a member's entitlements when they relocate on posting in Australia. It deals with the range of allowances available, selling and buying a home, removals and storage of furniture and effects, and other related conditions.

6.0.2 Contents

This Chapter includes the following Parts:

Part 1	Relocation allowances
Part 2	Home sale or purchase
Part 3	Loss on sale of furniture, effects and private vehicles
Part 4	Travel for removal purposes in Australia
Part 5	Compensation for loss or damage to items stored or removed
Part 6	Removals and storage
Part 7	Travelling to an Australian posting
Part 8	Expenses when a posting is cancelled

6.0.3 Definitions

This table defines terms that apply in this Chapter.

Term	Definition in this Chapter
Approved service provider	Approved service provider means Toll Transitions Pty Ltd, its subcontractors, or other removalists who provide removal services under a contract with the Commonwealth.
Breakdown of marriage	When there is no hope of reconciliation between the parties in the foreseeable future. Examples: A marriage may be seen to have broken down in any of these situations. a. Either party has begun legal proceedings to end the relationship. b. The member has been re-categorised as a member without dependants. c. One or both parties declare that the relationship has ended.
Breakdown of interdependent partnership	When there is no hope of reconciliation between the parties in the foreseeable future. Examples: An interdependent partnership may be seen to have broken down in any of these situations. a. Either party has begun legal proceedings to end the relationship. b. The parties no longer maintain a common household. c. The member has been re-categorised as a member without dependants. d. One or both parties declare that the relationship has ended.

Term	Definition in this Chapter
Essential household items	<p>Household items that are essential because they meet all of these criteria.</p> <ol style="list-style-type: none"> a. Their absence for more than 72 hours would unduly inconvenience the member or their dependants. b. They are in everyday use in the normal household. c. There is no alternative item included in the member's inventory. <p>Examples:</p> <ol style="list-style-type: none"> i. bedding ii. children's requirements (excluding toys) iii. cooking utensils iv. cutlery and crockery v. refrigerators vi. washing machines.
Furniture and effects	All portable household items ordinarily used for domestic purposes and convenience.
Non-portable	An item that cannot be carried by two people and would require additional equipment (such as a crane or a forklift) to move it.
Non-Service spouse	A member's spouse who is not a member.
Non-Service interdependent partner	A member's interdependent partner who is not a member.
Private vehicle	<p>A motor vehicle that is registered in the name of the member or their dependant.</p> <p>Examples: Cars, trucks, motor cycles (and sidecar), motor scooters.</p> <p>Non-examples: Recreational or hobby vehicles that cannot be registered.</p>
Suitable own home	<p>The same meaning as in Chapter 7.</p> <p>See: Chapter 7 Part 2, Suitable own home.</p>
Towable item	<p>A caravan or trailer that is registered in the name of the member or their dependant, is roadworthy and is capable of being towed by a member's private vehicle. This includes any of the following.</p> <ol style="list-style-type: none"> a. An animal trailer. b. A boat trailer. c. A recreational vehicle and its trailer.
Urgently required items	<p>Essential household items for urgent removal. This could include these items.</p> <ol style="list-style-type: none"> a. Clothing. b. Crockery. c. Cutlery. d. Any furniture and effects required for a baby or an invalid.

Part 1: Relocation allowances

6.1.1 Overview

This Part describes allowances that compensate members for a range of costs involved in their removal to a new location in Australia.

6.1.2 Contents

This Part includes the following Divisions:

Division 1	...
Division 2	Disturbance allowance
Division 3	Childcare costs on removal
Division 4	Pet relocation

Division 1: ...

Division 2: Disturbance allowance

6.1.12 Purpose

A member may be compensated for some of the costs involved in a Commonwealth removal to a new dwelling within Australia. This Division outlines the kinds of costs covered, the conditions of entitlement and the amount payable.

6.1.13 Members eligible

A member is entitled to disturbance allowance if they are in either of the following situations.

- a. The member meets both the following conditions.
 - i. They are granted a removal to a new home.
 - ii. They are on continuous full-time service or cease continuous full-time service.
- b. The member meets all the following conditions.
 - i. They are a member without dependants or a member with dependants (unaccompanied).
 - ii. They have been deployed for six months or longer.
 - iii. The member chose under subclauses 7.3.15A, 7.5.36A, 7.5A.11A or 7.6.28A to leave their accommodation.

See: Chapter 7

Part 3 Division 1 subclause 7.3.15A, Living-in accommodation on deployment

Part 5 Division 7 subclause 7.5.36A, Service residence on deployment

Part 5A Division 1 clause 7.5A.11A, Choice Accommodation on deployment

Part 6 Division 5 subclause 7.6.28A, Rent allowance on deployment

Note: Clause 1.6.1 deals with situations where a member's adult dependant is also a member, and they would both be entitled to disturbance allowance. Only one of the members is entitled.

See: Chapter 1 Part 6 clause 1.6.1, Dual entitlement – member's adult dependant is also a member

6.1.14 Members not eligible

A member is not entitled to disturbance allowance in these cases.

- a. They are moving from living-in accommodation in an establishment, unit or base to different living-in accommodation in the same establishment, unit or base.
- b. They are moving overseas from Australia. These members get transfer allowance. However, they also get disturbance allowance for the removal within Australia on return from overseas.

See: Chapter 14 Part 3 [Division 3](#), Transfer allowance

- c. They are moving between two seagoing ships that have the same home port.

- d. They are moving to another home because the number of their dependants has changed.

Example 1: A member has married and is moving to a larger home.

Example 2: The member's marriage or interdependent partnership has broken down and they are moving to a smaller home.

6.1.15 Amount of allowance

1. In this clause, temporary accommodation includes commercial or living-in accommodation that the member occupies for less than six weeks.
2. This table shows how much disturbance allowance a member is entitled to. The amount depends on their circumstances and how many times they have been removed.

Item	Circumstances of member	Number of the current removal (defined at Clause 6.1.16)	Amount \$
1.	Member with dependants		
	Removal to a new location	1st or 2nd removal	1,049
		3rd or 4th removal	1,398
		5th or 6th removal	1,749
		7th or subsequent removal	2,098
	Removal within the same location	each time	525
	Removal from overseas	1st or 2nd removal	210
		3rd or 4th removal	420
		5th or subsequent removal	629
		Number of the current removal (defined at Clause 6.1.16)	Amount \$
2.	Member without dependants or member with dependants (unaccompanied)		
	Removal to a new location:		
	from living out to living out	1st or 2nd removal	525
		3rd or 4th removal	700
		5th or 6th removal	874
		7th or subsequent removal	1,049
	a. from living out to living in, or b. from living in to living out	1st or 2nd removal	262
		3rd or 4th removal	349
		5th or 6th removal	437
		7th or subsequent removal	525
	from living in to living in	1st or 2nd removal	131
		3rd or 4th removal	175
		5th or 6th removal	218
		7th or subsequent removal	262
	Removal within the same location:		
	from living in to living in, between different establishments, units or bases	each time	131
	a. from living out to living in, or b. from living in to living out	each time	131
		from living out to living out	each time
	Removal from overseas	1st or 2nd removal	105
		3rd or 4th removal	210
5th or subsequent removal		315	
Removal from storage to living-in accommodation, after deployment of more than 6 months.	each time	131	
Removal from storage to living-out accommodation, after deployment of more than 6 months.	each time	262	

3. A removal to or from living out is taken to be a single removal under subclause 2, regardless of whether temporary accommodation is used during the removal.

Example: A member without dependants living out is posted from Sydney to Brisbane. The

member occupies temporary living in accommodation for a period less than six weeks while they secure live out accommodation in the new posting location. The member is entitled to be paid at the relevant living out to living out rate in the table in subclause 2.

6.1.16 Number of current removal

1. The number of the current removal is defined as follows.

The number of removals for which a member has been entitled to disturbance allowance since they last began continuous full-time service. This number includes the current removal.

Note: When a member re-enters the ADF after a break in service, the number of removals re-starts at one. Their first removal is not added to the number of removals in their previous period of service.

2. The member may have a spouse or interdependent partner who is also a member and they move together. In this case, the number of the current removal is the greater of the number of removals that one or the other undertook since they began continuous full-time service. This number includes the current removal.
3. Separate removals to a new location by a member and their dependants are treated as one removal.

6.1.17 Removal with dependants following later

1. A member who is removed without their dependants is entitled to the relevant amount for a member without dependants in subclause 6.1.15.2.
2. If the member's dependants are removed to the same place at a later date, the total amount payable for both removals must not be more than if they had all been moved together.

6.1.18 Removal on enlistment

When a member without dependants is granted a removal on enlistment, they are entitled to the relevant amount for moving from living-out accommodation under subclause 6.1.15.2.

6.1.19 Removals to and from overseas – number of removals

A removal related to an overseas posting counts as only one move, even when both the following happen.

- a. The member's furniture is stored at Commonwealth expense in Australia.
- b. Their furniture and effects are moved from storage to their posting when they return to Australia. This is whether they are accompanied on their return or not.

6.1.20 Death of a member

If a member dies and their dependants are granted a removal, the dependants are entitled to an amount of disturbance allowance. The amount is what the member would have been paid if the removal had been granted on ceasing continuous full-time service.

6.1.21 A child changing school – additional payment

1. If a member's child must change schools because of a removal, the member is entitled to \$199 for each child. This applies only to full-time students at primary and secondary

schools. It does not include a child at a pre-school.

2. If a member's spouse or interdependent partner is also a member, they are together only entitled to one payment for each child.
3. If the child's change of school is put off to a later date, no payment is made until they actually change school.

6.1.22 Telephone installation or reconnection costs

1. A member entitled to disturbance allowance for a removal may be entitled to assistance with costs of installing or reconnecting a private telephone in the dwelling they move to. They qualify if either of these conditions are met.
 - a. They had a private telephone disconnected from their former dwelling when they were removed from it.
 - b. They had a private telephone disconnected from another earlier dwelling when they were removed from it. Since that earlier removal, they continuously occupied a dwelling where:
 - i. a telephone was provided at Commonwealth expense, or
 - ii. they were on long-term posting overseas.
2. The member may be reimbursed the cost of the installation or reconnection service, up to a maximum of \$299.

Note: The amount is based on what Telstra charges for connecting a telephone in a normal suburban environment where cabling is already available in the street the member intends to live in, or in living-in accommodation on a base. The amount is reviewed each year.

See: Telstra Home Phone Services

6.1.23 Private vehicle transfer costs

1. A member is entitled to assistance with the costs of transferring a private vehicle registration to another State or Territory. The vehicle may belong to the member or a dependant.
2. The entitlement is an amount up to \$63 for each removal. It is for one private vehicle only. It is to assist with fees and costs for registration plates, roadworthiness inspection, administration fees and ownership tests. It is not to assist with the registration fee for the vehicle.

6.1.24 Payment in special circumstances

1. A member may qualify for an allowance or reimbursement under this Part even if they do not meet one or more of the criteria for qualification.
2. The CDF may approve payment if the following conditions are satisfied.
 - a. The member does not qualify for reasons beyond their control.
 - b. Paying an amount is consistent with the purpose of the allowance.
3. The CDF cannot approve an amount greater than the member would have received if they had been entitled to an allowance or reimbursement.

Division 3: Childcare costs on removal

6.1.25 Purpose

A member may be entitled to assistance with the costs of childcare when they are being removed. This Division outlines conditions and amounts payable.

See also: Chapter 8 [Part 5](#), Emergency Support for Families Scheme

6.1.26 Members entitled

1. A member granted a removal is entitled to assistance with childcare costs on removal if all these criteria are met.
 - a. They have a dependant child who:
 - i. is under 11 years old, or
 - ii. has a disability.
 - b. They must pay for the childcare.

Note: The childcare is not limited to recognised government or commercial day care facilities.
 - c. For family, Service or medical reasons, only the member or one adult dependant is able to help with the removal.
2. Medical reasons in paragraph 1.c include an adult dependant being unable to help with the removal because they have a medical condition. This must be supported by a medical certificate.
3. Family reasons in paragraph 1.c include the following.
 - a. The member, spouse or other adult dependants are unable to help with the removal because of work commitments they cannot avoid.
 - b. The member is a single parent who has no adult dependants to help with the removal.
 - c. The member, spouse or another adult dependant is absent to care for a close family member who is ill. Claims should be supported by a medical certificate.

Note: Clause 1.6.1 deals with situations where a member's adult dependant is also a member, and they would both be entitled to assistance with childcare costs on removal. Only one of the members is entitled.

See: Chapter 1 Part 6 clause 1.6.1, Dual entitlement – member's adult dependant is also a member

6.1.27 Location of assistance

The assistance is payable for childcare at either the new or the old location.

6.1.28 Amount of assistance

The member is entitled to a maximum of \$47.40 a day. This is payable for up to two days of childcare per move for each eligible dependant child. This means two days in total. It does not mean a maximum of two days at each of the new and old locations.

Division 4: Pet relocation

6.1.29 Purpose

A member may be reimbursed some of the costs of relocating household pets in Australia.

6.1.30 When costs may be reimbursed

1. A member who pays for the commercial transportation and boarding of one or more household pets may be reimbursed their costs. The CDF must be satisfied that the costs are reasonable.
2. The CDF must consider all these criteria.
 - a. The circumstances of the posting, removal and accommodation of the member and any dependants.
 - b. The nature and number of the pets to be relocated.
 - c. The arrangements to transport and board the pets.
 - d. The availability of discounted transport rates to the member.
 - e. Any relevant information the member provides about why they own the animal. This includes information satisfying the CDF that the pets are not owned mainly for commercial or economic purposes.
 - f. The time taken for travel between the former and new locations. Only the time taken for travel between posting locations will be considered. This does not include time spent travelling to or from recreation leave between postings.

Example 1: Costs of the services of a commercial provider of transport for pets. This includes hire of pet containers.

Example 2: Costs of the commercial boarding or kennelling of pets when the member is on temporary accommodation allowance in the former and new locations. This includes accommodation in a serviced apartment.

Example 3: Vet fees for sedating a pet when a vet or a transporter recommends sedation during transportation.

3. Payment under subclause 6.1.30.1 may only be for a service provided by a business that meets all the following requirements.
 - a. The business has an Australian Business Number.
 - b. The business conducts a business for profit in the transportation or boarding of household pets.
 - c. The business is registered or licensed.

Exception: Where registration or licencing is not required under State or Territory law.

Non-example: A member's brother is a licensed plumber and has an Australian Business Number. The member's brother offers to transport the member's dog to the new posting location for \$100. The cost of relocating the dog will not be reimbursed to the member because his brother's business is not transporting or boarding household pets.

6.1.30A When costs may be reimbursed – member posted overseas

1. If a member is posted overseas the CDF may reimburse the following costs, if satisfied that they are reasonable.
 - a. The commercial transportation of one or more household pets to a location within Australia.
 - b. The boarding costs of one or more household pets for the period the member is in receipt of temporary accommodation allowance in the losing posting location.
2. In deciding whether costs are reasonable, the CDF must consider all the criteria in subclauses 6.1.30.2 and 6.1.30.3.

See: Clause 6.1.30, When costs may be reimbursed

6.1.31 When costs will not be reimbursed

A member is not entitled to reimbursement of their costs in these cases.

- a. ...
- b. When they buy equipment or other items used in transporting or boarding pets.

Examples: Pet containers, food and drink containers, protective animal clothing.
- c. When the animal transported or boarded is used mainly for economic or business purposes.
- d. When they buy goods or services for a pet's continuing use, including pet containers or vaccination.
- e. When the transportation or boarding of a pet is not provided on a commercial basis.

See: Subclause 6.1.30.3

Example 1: A member pays a friend or relative to leave a pet in their backyard.

Example 2: A member pays a friend or relative to transport a pet to the new posting location.

6.1.32 Applying for reimbursement

A member must fill in the approved service provider's form to claim reimbursement. The member can get the form from the approved service provider in their new location.

See: Clause 6.0.3, Definitions, for definition of *approved service provider*

Part 2: Home sale or purchase

6.2.1 Overview

1. Two forms of assistance to purchase or sell a home are available to a member or their dependants when they are posted in Australia.
 - a. A one-off payment to assist them to purchase a home. The home must be in their posting location and they must live in it. This payment is made under the home purchase assistance scheme (HPAS). It is payable once only during a member's ADF service.
 - b. Reimbursement to the member of the reasonable costs for selling a home and purchasing another home they will live in on the next posting. This assistance is given under the home purchase or sale expenses allowance (HPSEA).

Note: HPAS replaced the initial purchase element of HPSEA for the first purchase on or after 1 July 2000. HPSEA applies for sale-purchase after the initial payment under HPAS.

2. A member who purchases their first home under HPAS then enters into a following sell-purchase-sell home ownership cycle. Each time they purchase or sell another home on a posting, they can be reimbursed the reasonable costs involved. Time limits apply. This does not mean that a home must be sold or purchased following each posting. This is the member's choice. However, continued eligibility depends on a member maintaining the cycle of sell-purchase-sell. Some exceptions apply.

6.2.2 Member this Part applies to

This Part applies to a member on continuous full-time service who meets either of these conditions.

- a. At the time of purchasing a home, it is expected that they will continue to serve in the posting location for a further 12 months.
- b. At the time of purchasing a home, they are a member with dependants (unaccompanied) and it is expected that they will keep that category for a further 12 months.

6.2.3 Member this Part does not apply to

This Part does not apply to a member on either of these kinds of service.

- a. Reserve service.
- b. Continuous full-time service for less than 12 months.

6.2.4 Dual entitlement

Note: Clause 1.6.1 deals with situations where a member's adult dependant is also a member, and they would both be entitled to assistance with purchase or sale of a home. Only one of the members is entitled.

See: Chapter 1 Part 6 clause 1.6.1, Dual entitlement – member's adult dependant is also a member

6.2.5 Contents

This Part includes the following Divisions.

Division 1	Initial home purchase
Division 2	Sale of home or subsequent purchase – general
Division 3	Sale of home or subsequent purchase – particular situations and costs that may be reimbursed

6.2.6 Definitions

This table defines the terms that apply to this Part.

Term	Definition in this Part
Agent	A person or organisation who is doing one of the following. <ol style="list-style-type: none"> a. Conducting business as a real estate agent. They must be registered or licensed if that is required by the law of the state or territory where they do business. b. Acting on behalf of an eligible person for the mortgage, purchase or sale of a home.
Auctioneer	A person conducting business as an auctioneer. They must be registered or licensed if that is required by the law of the state or territory where they do business.
Date	For a purchase or sale, the date the member first signs a contract for the transaction.
Eligible person	A member or their dependant.
Home	A dwelling in Australia. This includes a flat or other dwelling forming part of a building. It does not include a caravan or mobile home. Ownership means the following. <ol style="list-style-type: none"> a. For a member's own home, ownership exists when one or a combination of these people hold an interest as an owner of the home. <ol style="list-style-type: none"> i. The member. ii. A dependant of the member. iii. A company, trust, partnership or joint venture that the member or their dependant hold a controlling interest or equal share in. b. The interest can be a controlling interest or an equal share. <p>Example: Three members buy an equal third share in a home as tenants in common. They rent it when posted out of the home's location. When one of the members returns to the home's location, they are seen to own the home.</p> c. The interest in the home may be legal or equitable. <p>Example: The member is the sole beneficiary of a trust. Their dependant is the trustee who holds the legal title. The home is still the member's because they have an equitable interest in it.</p> <p>See also: Chapter 7 Part 2, Suitable own home</p>
Land broker or conveyancer	A person licensed or authorised under the law of a state or territory to transact business relating to the registration of titles to land.

Term	Definition in this Part
Posting	A posting that a Service authority intends should last at least 12 months.
Previous entitlement	<p>a. For Division 1: either of these payments.</p> <p>i. Home purchase or sale expenses allowance (HPSEA) for a first home on or before 30 June 2000.</p> <p>ii. Payment under the home purchase assistance scheme (HPAS) on or after 1 July 2000.</p> <p>b. For Divisions 2 and 3: the reimbursement to the member of expenses the member was most recently entitled to, before or after 1 July 2000.</p>
Professional fees and disbursements	<p>Fees for work performed by a solicitor, land broker or conveyancer. The fees must relate to a sale or purchase and related disbursements. They include fees for a valuation, pest inspection, building inspection, survey or similar. They do not include a procurement fee for arranging or negotiating a mortgage. The fees may be incurred by the solicitor, land broker or conveyancer on the member's or eligible person's behalf.</p> <p>This also includes mandatory fees imposed by relevant State or local authorities.</p>

6.2.7 Location of entitlement

This table defines the location where the entitlement arises.

Item	If the member is...	then the entitlement is located...
1.	a member with dependants (unaccompanied)	where the dependents live.
2.	a member who is unaccompanied, but not a member with dependants (unaccompanied)	where the member is posted.
3.	another member	where the member is posted.

Division 1: Initial home purchase

6.2.7A Purpose

A member may be entitled to assistance for purchase of a home. The home must be in their posting location and they must live in it. This payment is made under the home purchase assistance scheme (HPAS). It is payable once only during a member's ADF service. This Division describes the conditions of entitlement and when the assistance must be repaid to the Commonwealth.

6.2.8 Members entitled

A member is entitled to assistance with initial home purchase if they meet the conditions set out in this Part and have had no previous entitlement.

6.2.9 Purchase of land only

A member is not entitled to assistance with purchasing land.

6.2.10 Purchase of home – definition

An eligible person has purchased a home when they do any one of the following.

- a. They sign a contract to purchase it.
- b. They sign an agreement for it to be built.
- c. They begin to build it, if they are an owner-builder.

6.2.11 Conditions of entitlement

1. For a member to qualify for HPAS, all of these criteria must be met.
 - a. They must not have had a previous entitlement.
 - b. The home is at their current or new posting location.

Exception 1: A member with dependants (unaccompanied) may be eligible for assistance with purchase of a home where their dependants live. To qualify, their dependants must be expected to stay there for at least 12 months after the member takes up duty in the new posting location. If the family has moved to another location they must be expected to remain in that location for at least 12 months from date of purchase. When the member's dependants join them at the new posting location, HPAS entitlement transfers to the new location.

Exception 2: The member may be entitled to HPAS at the location where the member's dependants live, if the member meets all the following conditions.

- i. The member is a member with dependants.
- ii. The member is posted to a seagoing ship.
- iii. The member purchases a home at the location where the member's dependants live.
- iv. The member's dependants are expected to remain at that location for 12 months from the date the contract for purchase is signed.

- c. On the day the contract for purchase is signed, they are expected to serve at the location where they purchase the home for 12 months after that purchase.

Non-example: A member buys a home. When the contract for purchase is signed, the member has a posting order to take place in six months. Because the member is to be posted elsewhere they are not expected to serve in the location for 12 months. The member does not meet the condition in this paragraph.

- d. A member with dependants (unaccompanied) is expected to keep that category for the 12-month period.
- e. An eligible person will live in the home within the period defined in clause 6.2.12, When the home must be occupied.

- 2. If a member's adult dependant is also a member, only one of them is entitled to HPAS. The other member may be entitled to HPAS in a future posting location.

See: Chapter 1 Part 6 clause 1.6.1, Dual entitlement – member's adult dependant is also a member

6.2.12 When the home must be occupied

An eligible person must occupy the home within a specific time. This table explains the periods of time for different kinds of purchasing or building situations.

Item	When the member...	then an eligible person must occupy the home within...
1.	signs a contract for a home to be built	the earlier of the following two periods. a. One month after the day it is ready for occupation. b. 12 months after an eligible person signs the contract.
2.	begins to build a home as an owner-builder	the earlier of the following two periods. a. One month after the day it is ready for occupation. b. 12 months after an eligible person begins to build it.
3.	purchases a home in the new location: a. after official written notice of the posting is issued, and b. before they begin duty there	one month after the earlier of these two dates. a. The day they begin duty in the new location. b. The date of settlement of the contract to purchase it.
4.	purchases a home in any other circumstance	one month after the date of settlement of the contract to purchase it.

6.2.13 Amount of entitlement

- 1. The amount of entitlement is a one-off payment of \$16,949 (before tax).

Note: This amount will be included in the member's taxable income. Tax will be deducted at the time of payment. The payment is not reportable for fringe benefit tax purposes.

- 2. If an eligible person shares ownership with other persons, the HPAS payment is made according to the share of ownership with those other persons. For this clause, the member's family unit is treated as having one share of the home.

See: [Eligible person](#)

Example 1: A member purchases with one other person. The HPAS payment will reflect the

share of ownership. For example, equal shares would result in payment of 50% of the HPAS amount.

Example 2: A member, their spouse and the member's non-dependent father jointly purchase a home. The member and spouse live in the home with their two children. The member is entitled to 50% of the HPAS payment.

6.2.14 When a member must repay HPAS

1. A member must repay the HPAS payment to the Commonwealth if either of the following happens.
 - a. The purchase of the home does not go ahead for any reason.

Exception: If Service reasons prevent the purchase from going ahead, the CDF may decide that the member should be reimbursed their reasonable and unavoidable costs.

See: [Division 3](#) clause 6.2.30, Amounts and kinds of costs that may be reimbursed, for the maximum amounts that may be reimbursed to the member.
 - b. An eligible person does not occupy the home within the relevant period under clause 6.2.12, When the home must be occupied.

Note: If Service reasons prevent an eligible person from occupying the home, the member does not have to repay the amount to the Commonwealth.
2. The CDF may extend the relevant period for occupation for up to 12 months. The CDF must be satisfied that an eligible person cannot occupy the home for a reason beyond their control.
3. A member is still eligible for assistance in future if they meet either of these criteria.
 - a. They repaid an HPAS payment to the Commonwealth for reasons described in this clause.
 - b. They were reimbursed costs under paragraph 1.a.

Division 2: Sale of home or subsequent purchase – general

6.2.15 Purpose

1. This Division sets out conditions for payment of home purchase or sale expenses allowance (HPSEA). This allowance is for reimbursement of reasonable costs to a member when they do either of the following.
 - a. They sell a home they or their dependants had been living in, at the time the member is posted to a new location.
 - b. They purchase and occupy a home in a new posting location within four years from the day that they start duty in the new location, and provided that they sell a home described in paragraph a. within two years from the date of issue of the posting order to the new location.
2. If the member has used the home purchase assistance scheme (HPAS) to purchase a home, they cannot also claim HPSEA for that purchase.

6.2.16 Basis

1. Entitlement to reimbursement of costs must begin with the eligible purchase of a home. This may be under HPAS or HPSEA. HPSEA then works as a sell-purchase-sell cycle.
2. To qualify for reimbursement of costs, an eligible member must purchase or sell a home within certain time limits.
 - a. A member who has made an eligible purchase and is then posted to another location has two years to sell the home. The two-year period begins on the date official written notice of the posting is issued.
 - b. The member then has four years after they start duty at the new posting location to purchase a home. The claim for reimbursement can be made at any time after the purchase is completed.

6.2.17 Definitions

This table defines terms that apply to this Division.

Term	Definition in this Division
Purchase of home	An eligible person has purchased a home when they do any one of the following. <ol style="list-style-type: none"> a. They sign a contract to purchase it. b. They enter into an agreement for it to be built. c. They begin to build it, if they are an owner-builder.
Sale of home	An eligible person has sold a home when they sign a contract to sell it. An eligible sale is the sale of a home under the conditions of HPSEA.

6.2.18 Conditions of entitlement – sale

A member is entitled to be reimbursed the costs of selling a home in the losing location when all these conditions are met.

- a. An eligible person lives in the home when official written notice of a posting is issued.
- b. The costs are a result of the member being posted from one location to another.
- c. The member's previous entitlement was for purchasing a home.

Note: Clause 6.2.28 explains what happens when this home is at a previous posting location and the member is posted back to that location.

See: [Division 3](#) clause 6.2.28, Posting back to previous location

- d. The home is sold within two years of when official written notice of a posting to the new location is issued.

See: clause 6.2.22, Time limit on sale and purchase, for more details on time limits.

See: Division 3 clause 6.2.30, Amounts and kinds of costs that may be reimbursed

6.2.19 Conditions of entitlement – purchase

A member is entitled to be reimbursed the costs of purchasing a home in the posting location when all these conditions are met.

- a. An eligible person lives in the home.
- b. The purchase costs are a result of the member being posted from one location to another.
- c. The member's previous entitlement was for selling a home.

Note: Clause 6.2.28 explains what happens when this home is at a posting the member is returning to.

See: [Division 3](#) clause 6.2.28, Posting back to previous location

- d. The member purchases the home in the period between these two dates.

- i. The date official written notice of the posting is issued.
- ii. Four years after they begin duty at the posting location.

- e. It is expected that the member will serve for a further 12 months in the location where they have purchased the home. A member has a further 12 months to serve if they have not been issued with a posting from the location to take effect within 12 months.
- f. If the member is a member with dependants (unaccompanied), it is expected that they will keep that category for the 12-month period.

See: Division 3 clause 6.2.30, Amounts and kinds of costs that may be reimbursed

6.2.20 Members not entitled

1. If either of these conditions applies to a member at the time they purchase a home, they are not entitled to HPSEA.
 - a. They have received notice that their continuous full-time service will cease within 12 months.
 - b. They have applied to cease continuous full-time service within 12 months.
2. A member posted overseas is not entitled to assistance with purchasing a home overseas. This is whether they are accompanied or not.
3. This subclause applies to a member who is required to live in, or occupy a tied or appointment Service residence. While they occupy that accommodation the member is not eligible for assistance to purchase a home at that posting location. They may be eligible again to purchase a home on their next posting.

Note: For the meaning of *tied or appointment Service residence*, see Chapter 7 [Part 5](#) clauses 7.5.16 to 18.

6.2.21 Continuity of selling and purchasing

1. After they purchase their first home, an eligible person must maintain continuity of selling and purchasing homes through a series of postings in order to get HPSEA.
2. This does not mean that a home must be sold or purchased following each posting. The continuity of sale-purchase must be maintained.

Example: A member gets HPSEA for purchase of a home in Melbourne while on posting there. The member is then posted to Brisbane, occupies a Service residence there and keeps the home in Melbourne. After that, the member is posted to Sydney. They then sell the home in Melbourne and purchase in Sydney. If the sale and purchase are within the specified time limits, the member maintains continuity of the sale-purchase cycle.

See: Clause 6.2.22, Time limit on sale and purchase

3. However, continuity of the sale-purchase cycle is broken if all the actions shown in this table happen. This table shows the effect on a member's HPSEA entitlement.

Step	Action	Effect on the sale-purchase cycle	Effect on HPSEA
1.	A member gets HPSEA for the purchase of a home in a former posting location. The member relocates. The former home is not sold within the two years from official written notice of posting to a new location.	The sale-purchase cycle is broken.	The sale does not qualify for HPSEA. It is outside the two-year time limit for sale. Further, the member is excluded from HPSEA for purchasing a home in the new location – Step 2.
2.	The member then purchases a home in the new posting location.	The sale-purchase cycle has been broken.	The purchase does not qualify for HPSEA. If the member had sold their former home within the specified time limit, the purchase would have qualified for HPSEA.
3.	The member then sells the last home because of posting to another location. The sale takes place within two years of official written notice of posting to the new location.	The sale-purchase cycle is re-established.	The sale of this home qualifies for HPSEA. The member also qualifies for HPSEA if they purchase a home in the new posting location within the specified time limit.

4. **See also:** [Division 3](#) clause 6.2.28, Posting back to previous location. This clause sets out the rules that affect the sale-purchase cycle if the member is posted back to their previous posting location.

6.2.22 Time limit on sale and purchase

1. A member will qualify for reimbursement of the costs of **sale** of a home, if they sign a contract for sale within two years of the date official written notice of a posting to another location is issued.

Exception: A member ceasing continuous full-time service will qualify if they sign a contract for sale within 12 months before or after the date they cease continuous full-time service.

2. The two-year rule does not apply when the posting is to any of the locations in the table below. This is because the member cannot make an eligible purchase there. Those locations are outside the scope of the HPSEA scheme. During a posting period in those locations, the member's HSPEA entitlements are in effect suspended and frozen until they are posted to a location that is not included in this table.

Item	If a member is posted to...	then their two-year period for sale begins on...
1.	an overseas posting location, whether the posting is accompanied or not Exception: An overseas deployment is not a posting for the purposes of this item.	the date official written notice of their next posting is issued. Exception: If the posting is to a specified location in Division 3 clause 6.2.27, see item 4 in this table.
2.	a location where the member is required to occupy a Service residence or live in	
3.	an adjacent posting location that includes the member's home See: Chapter 1 Part 3 Division 1 clause 1.3.52, Posting location – within Australia, for details on defined distances for daily travel.	
4.	a specified location. These are locations in Australia where an eligible person could not reasonably be expected to purchase a home See: Clause 6.2.27.	the date official written notice of their next posting is issued. Note: A member may purchase a home at a specified location if they wish. This is outside the HPSEA scheme and the purchase will not qualify for HPSEA. The continuity of the sale-purchase cycle will not be affected.

3. The member can not make an eligible purchase in the locations listed in subclause 2. Therefore there is no requirement to sell a home in their old location while on posting to one of these locations. The two-year period for selling a home starts on the date of issue of their next official written notice of posting to another location. If that is one of the postings listed subclause 2, the time limit extends again.
- Example:** A member is posted overseas. They receive written notice of posting to another location. The new location is not listed in subclause 2 above. They have two years to sell their home in their original location from the date official written notice of posting is issued.
4. If a member is already some way through a two-year period and they are posted to a location listed in subclause 2, the same applies as in subclause 3 above. The two-year period starts on the date of their next written official posting notice to another location. If that is one of the postings listed in subclause 2, the time limit extends again.
5. To qualify for reimbursement of costs of **purchasing** a home, a member must sign a contract to purchase within the period between these two dates.
- The date official written notice of the posting is issued.
 - Four years after beginning duty at the posting location.
6. This subclause applies to a member with dependants (unaccompanied). When dependants join the member at the new posting location, the entitlement to reimbursement of purchase costs transfers to the new location. Both the two-year period for selling a home in the old location and the four-year period for purchasing one in the new location start from the date the family reunites.

6.2.23 Member of Reserves not eligible

A member of the Reserves on continuous full-time service for a period of less than 12 months is not eligible.

6.2.24 CDF discretion in special circumstances

1. The CDF may approve reimbursement of an amount to a member who is not otherwise entitled to reimbursement under this Division or [Division 3](#), for Service reasons. The CDF must be satisfied on all these matters.
 - a. Approval is reasonable in the light of the Service reasons.
 - b. The reimbursement is consistent with the purposes of this Division.
2. Any amount reimbursed must not be more than what would be payable in the circumstances to a member who is entitled to be reimbursed.
3. To avoid doubt, the CDF may authorise an entitlement under this clause in relation to this Division or Division 3 for a sale or purchase made after 1 December 2005, where the member's eligible person could not previously be recognised as an interdependent partner by the ADF under Defence Instruction (General) Personnel 53-1, Recognition of Interdependent Partnerships.

See: Annex 1.3.A, Reproduction of Defence Instruction (General) Personnel 53-1, Recognition of Interdependent Partnerships.

Division 3: Sale of home or subsequent purchase – particular situations and costs that may be reimbursed

6.2.25 Purpose

This Division sets out entitlements to home purchase or sale expenses allowance (HPSEA) when certain members purchase or sell a home or land in particular situations. It also explains what costs a member may and may not be reimbursed.

6.2.26 Purchasing land

1. A member may be entitled to be reimbursed the costs of purchasing land to build a home on. Costs may be reimbursed as long as the land is purchased within the time limits in [Division 2](#) clause 6.2.22, Time limit on sale or purchase. They need not begin building the home within the four years. Relevant costs for purchasing both land and house may be reimbursed (see clause 6.2.30, amounts and kinds of costs that may be reimbursed). The costs may be reimbursed when a member or eligible person lives in the home.

Example: A member purchases a block of land three years into their posting at a location. They build a house and move into it eighteen months later, or 4.5 years into their posting. They qualify for reimbursement of the relevant costs of purchasing the land and building the house.

2. A member will not be reimbursed costs of purchasing land when they do both of the following.
 - a. They purchase land at a posting location before official written notice of posting to that location is issued.
 - b. After they get the notice, they build a home on that land or sign a contract for a home to be built.
3. They will be entitled to reimbursement of costs involved in building the home.

6.2.27 Specified locations

1. An eligible person cannot reasonably be expected to purchase a home in some specific locations in Australia. This is because of their remoteness and the quantity and standard of housing available in them. The Commonwealth normally provides the housing there.
See: [Division 2](#) clause 6.2.22, Time limit on sale or purchase
2. A member's purchase or sale entitlements when posted to a specified location are the same as if they occupy a Service residence.

3. This table lists the specified locations by State and Territory.

Item	State/Territory	Specified location
1.	New South Wales	Bogan Gate
		Macksville
		Myambat
		Tenterfield
2.	Northern Territory	Katherine
		Nhulunbuy
3.	Queensland	Atherton
		Biloela
		Bowen
		Charters Towers
		Chinchilla
		Ingham
		Macrossan
		Roma
		Stanthorpe
		Thursday Island
		Tully
		Wallangarra
		Wide Bay
4.	South Australia	Clare
		Gladstone
		Port Wakefield
		Woomera
5.	Western Australia	Bindoon
		Derby
		Exmouth (including Learmonth)
		Karratha
		Katanning
		Newman
		Northam
		Rottnest Island
		Spring Hill
		Tom Price

4. The CDF can approve a location as a specified location. The CDF must be satisfied it would be unreasonable to expect an eligible person to purchase a home there. The CDF must consider all these factors.
- a. The remoteness and isolation of the location.
 - b. The quantity and standard of housing available to purchase at the location.
 - c. Any other factor relevant to the location.

6.2.28 Posting back to previous location

1. This clause applies if all of these conditions are met.
 - a. A member is entitled to be reimbursed the costs of purchasing a home at a posting location.
 - b. At their next posting location, an eligible person purchases a home. They intend to sell the home in the first posting location.

- c. The member is posted back to the first location within the two-year time limit for selling the home in that first location.
2. In this case, the member is entitled to reimbursement of costs for the following transactions.
- a. Selling the home in the second location.
 - b. Selling the home in the first location and purchasing the home in the second location. However, they are entitled only if they do both of the following before they get written notice of posting back to the first location.
 - i. Sign the contract for selling or purchasing.
 - ii. Incur the costs involved.

Example 1: A member is posted from Canberra to Adelaide. Before the posting the member was reimbursed for the costs of buying a home in Canberra. The member signs a contract to sell the Canberra home within the two-year sale period. The member is then posted back to Canberra.

As the a contract to sell the Canberra home was signed before the written notice of posting back to Canberra, the member can be paid sale expenses.

Example 2: A member is posted from Melbourne to Canberra. Before the posting the member was reimbursed for the costs of buying a home in Melbourne. The member signs a contract to buy a Canberra home, and intends to sell her Melbourne one. However, she is posted back to Melbourne before the Melbourne house is sold, but within the two-year sale period.

As the contract to buy the Canberra home was signed before the written notice of posting back to Melbourne, the member can be paid purchase and sale expenses for the Canberra home.

6.2.29 Reimbursement for sale on ceasing continuous full-time service

1. A member who ceases continuous full-time service may be reimbursed costs of selling the home where they or their dependants live at their final posting location. This can happen if all these conditions are met.
 - a. An eligible person incurs costs for the sale.
 - b. When the member ceases, they move from the final posting location to another location.
 - c. The member's previous entitlement was for purchasing a home.
 - d. An eligible person signs a contract for sale within 12 months before or after the date they cease continuous full-time service.
2. Reimbursement of costs for a sale on ceasing continuous full-time service can only be approved when the member has ceased continuous full-time service and moved to a new location.
3. A member is not entitled to reimbursement of costs for purchasing a home when they cease continuous full-time service.

6.2.30 Amounts and kinds of costs that may be reimbursed

1. This table describes what costs a member may be reimbursed when an eligible person purchases or sells a home. The costs must be assessed as reasonable by a legal firm contracted by the Commonwealth to provide this advice.

Item	When a member incurs costs for...	they can be reimbursed up to...
1.	professional fees and disbursements for the purchase or sale	the amount generally charged by a solicitor or land broker in the state or territory where the home is located.
2.	professional fees and disbursements for a related mortgage or discharge of a related mortgage, including an amount of professional fees and disbursements incurred by the mortgagee	the amount generally charged by a solicitor or land broker in the state or territory where the home is located.
3.	items 1 or 2 above if they did not engage a solicitor or land broker. This does not include any procurement fee paid to negotiate the mortgage.	reasonable costs.
4.	an agent's commission to purchase the home on behalf of the eligible person	the amount generally charged by an agent in the state or territory where the home is located.
5.	commission, fees or advertising expenses of an agent or auctioneer who is engaged to sell the home and sells it	the amount generally charged by an agent or auctioneer in the state or territory where the home is located.
6.	advertising the home for sale if the eligible person did not engage an agent or auctioneer to sell it	10% of the amount generally charged for such a sale by an agent in the state or territory where the home is located.
7.	an amount paid to a mortgagee in addition to the principal sum and interest due under the mortgage for early discharge of mortgage on the sale	an amount equal to six months' interest at the rate payable on the date of the discharge of the mortgage.
8.	an amount a mortgagee requires the eligible person to pay for mortgage insurance for the purchase	the amount a mortgagee requires the eligible person to pay for mortgage insurance for a loan amount up to and including the purchase price of the home.
9.	an amount of government duties or fees for the purchase or sale, or related mortgage or discharge of mortgage	the amount generally charged by a government authority in the state or territory where the home is located.

2. Any Goods and Services Tax included in the professional and other charges mentioned in items 1 to 8 above is a transaction cost. It may be reimbursed as a part of the cost of those charges.
3. If other people hold a registered proprietary interest in a home along with an eligible member, the member is entitled to a share of the total reimbursement amount. The share is based on the proportion of the interest the member holds. A member's dependant does not count as a holder of a registered proprietary interest when the member holds an interest.

Example: A member purchases with one other person. The HPSEA reimbursement will reflect the share of ownership. For example, equal shares would result in payment of 50% of the HPSEA amount.

6.2.31 Costs that may not be reimbursed

1. These kinds of costs may not be reimbursed.
 - a. Capital costs. Normally owner-builders have these costs. Sometimes builders constructing a home for the member have them. Goods and Services Tax paid by a member or eligible person on capital purchases may not be reimbursed.
Example: Building materials.
 - b. Re-financing costs. These are financial institution and legal costs involved in varying an existing mortgage to raise finance for the new home.
 - c. Costs normally associated with home ownership.
Example: Council rates, utilities.
 - d. Costs that can be put down to reasons of a non-Service nature.
2. **Examples** of costs that may not be reimbursed are listed below. The list does not cover all possible costs of this kind.
 - a. Soil reports.
 - b. Site surveys before construction to set levels and positioning and similar matters.
 - c. Owner-builder permits or licences.
 - d. Workers compensation premiums or levies.
 - e. Long service leave levies.
 - f. Architectural fees for design or inspections.
 - g. Local authority fees relating to construction.
 - h. Building or other insurances.
 - i. Pest control treatments, including under-slab treatments.
 - j. Carpet and other home cleaning costs.
 - k. House or contents insurance premiums.
 - l. Yard or garden cleaning or maintenance services.
 - m. Home inspection, architectural or engineering survey for future structural changes or renovation of existing premises. This is not the same as pre-purchase/sale inspections or survey of an existing home to determine its structural soundness.
 - n. Costs of inspections carried out before selling to determine any treatments or repairs needed. Prospective purchasers would normally bear these costs.
 - o. Utility connection fees.
 - p. Council or local authority rates.
 - q. TV antenna installation or realignment.
 - r. Costs involved in the removal of a home by a home removalist.
 - s. Swimming pool installation, inspections and treatments.
 - t. Installation of water tanks in rural areas where the home is not connected to town water.

Part 3: Loss on sale of furniture, effects and private vehicles

6.3.1 Purpose

A member may be compensated if they make a financial loss on the sale of furniture, other effects or private vehicles when they are relocated. This Part describes who is entitled and how much they are entitled to.

Note: Furniture and effects means all portable household items ordinarily used for domestic purposes and convenience.

Exception: If a member sells an item that was obtained through a grant the member is not entitled to a reimbursement under this Part.

6.3.2 Furniture and effects – loss on sale

A member may choose to sell furniture and effects instead of having them removed to another location in Australia at Commonwealth expense. They are entitled to reimbursement if they make a loss on the sale. A dependant of a deceased member is also entitled.

Note: Clause 1.6.1 deals with situations where a member's adult dependant is also a member, and they would both be entitled reimbursement if they make a loss on the sale of furniture and effects. Only one of the members is entitled.

See: Chapter 1 Part 6 clause 1.6.1, Dual entitlement – member's adult dependant is also a member

6.3.3 Furniture and effects – amount of reimbursement

1. Subject to this clause, the amount of reimbursement is the difference between what the member gets for the sale and the sum of these two amounts.
 - a. The current market value of the furniture and effects.
 - b. The incidental costs of selling the furniture and effects.

Note: Incidental costs are the standard charges of auctioneers and valuers, and reasonable advertising costs.
2. The amount of reimbursement must not be more than what the Commonwealth would pay to remove the furniture and effects.
3. If the member stores furniture and effects at Commonwealth expense and then sells them, the amount of reimbursement is reduced by the cost of the storage. If the cost of storage is greater than the loss, the member does not have to pay the Commonwealth the difference.

Example 1: A member's stored goods are valued at \$200. They sell them for \$140, a loss of \$60. Storage has cost the Commonwealth \$100 at the time the member sells the goods. The member is not entitled to reimbursement. They do not have to pay the \$40 gap.

Example 2: A member's stored goods are valued at \$200. They sell them for \$60, a loss of \$140. Storage has cost the Commonwealth \$100 at the time the member sells the goods. The member is entitled to a \$40 reimbursement.

4. The amount is not to be reduced under subclause 3 in these circumstances.
 - a. It would cost the Commonwealth more than the value of the reimbursement to continue to store the furniture and effects if they were not sold.
 - b. By reason only of postings that do not attract a removal, the member would not use the furniture and effects within 12 months of becoming entitled to the reimbursement.

6.3.4 Private vehicles – loss on sale

1. This clause applies in relation to any of the following vehicles.
 - a. A private vehicle that a member is (or would have been) entitled to have removed to another location in Australia at Commonwealth expense.
 - b. One private vehicle owned by a member who meets all the following conditions.
 - i. They are a member without dependants or a member with dependants (unaccompanied).
 - ii. They are deployed for six months or longer.
 - iii. They have made a choice to vacate their accommodation under subclauses 7.3.15A.2, 7.5.36A.2, 7.5A.11A or 7.6.28A.2, or the CDF has decided that the member must leave the living-in accommodation under subclause 7.3.15A.5.

See: Chapter 7

Part 3 Division 1 subclause 7.3.15A, Living-in accommodation on deployment
Part 5 Division 7 subclause 7.5.36A, Service residence on deployment
Part 5A Division 1 clause 7.5A.11A, Choice Accommodation on deployment
Part 6 Division 5 subclause 7.6.28A, Rent allowance on deployment

- c. One towable item owned by a member who meets all the conditions in paragraph b.

Exception: This clause does not apply to a member who meets the conditions in paragraphs b or c, and who has chosen to put a vehicle or towable item in storage. This includes storage on a Defence base or in non-commercial storage.

2. A person may choose to sell the vehicle instead of having it removed. They are entitled to reimbursement if they make a financial loss on the sale. In this subclause vehicle means a private vehicle or a registered item that can be towed.
3. The entitlement is available to any of these persons.
 - a. A member on continuous full-time service.
 - b. A former member who was on continuous full-time service and is entitled to remove a vehicle when they complete their service.
 - c. A person legally entitled to own the vehicle of a deceased member who was on continuous full-time service.

Note 1: The person would be responsible for making the administrative arrangements for a sale.

Note 2: Clause 1.6.1 deals with situations where a member's adult dependant is also a member, and they would both be entitled to reimbursement if they make a loss on the sale of a private vehicle. Only one of the members is entitled.

See: Chapter 1 Part 6 clause 1.6.1, Dual entitlement – member's adult dependant is also a member

6.3.5 Private vehicles – amount of reimbursement

1. The amount of reimbursement for a vehicle described in paragraph 6.3.4.1.a is the lesser of the following two amounts.

- a. What the Commonwealth would have paid if it had the vehicle removed.
- b. The difference between the valuation and the amount of the sale price after reasonable incidental costs have been deducted from it.

Example: Incidental costs might include advertising.

1a. The amount of reimbursement for a vehicle or towable item described in paragraph 6.3.4.1.b or 6.3.4.1.c is the lesser of the following two amounts.

- a. What the Commonwealth would have paid to store the vehicle in a commercial storage facility for the period of the member's deployment.
- b. The difference between the valuation and the amount of the sale price after reasonable incidental costs have been deducted from it.

Example: Incidental costs might include advertising.

1b. In subclauses 1 and 1a, **valuation** means a commercial valuation by a member of a recognised motor trades organisation.

2. The CDF must be satisfied that the person made reasonable efforts to sell the vehicle without making a loss. The CDF must consider these factors.

- a. When and how widely the person advertised the vehicle for sale.
- b. How the person tried to sell the vehicle.
- c. The nature and extent of offers made for the vehicle.
- d. The particulars of the sale.
- e. Any other relevant aspect of the sale.

3. In the case of a deceased member (see paragraph 6.3.4.3.c), the amount depends on where the vehicle is to go. Payment is for the cost of transporting the vehicle to the relevant place listed below.

- a. Within the location where the vehicle is already.
- b. The location of the last permanent residence of the member and their dependants when they enlisted or were appointed.
- c. A specific place if the member was enlisted or appointed from outside Australia.

See: Option 1 in the table in Part 6 [Division 11](#) of this Chapter for more information on these places.

6.3.6 ...

Part 4: Travel for removal purposes in Australia

6.4.1 Overview

1. A member may travel at Commonwealth expense in either of these situations.
 - a. Supervise packing of their furniture and effects.
 - b. Accompany their dependants to a new location.
2. For full details about travel for removal purposes in Australia.

See: Chapter 9 Part 2 [Division 3](#), Travel for removal purposes in Australia.

Part 5: Compensation for loss or damage to items stored or removed

6.5.1 Purpose

1. A member, their dependant or legal personal representative may be compensated for loss or damage to furniture or effects removed or stored at Commonwealth expense.
2. Compensation under this Part is based on the principle of repair or replacement with a similar item, not new for old replacement.
3. A member may also be reimbursed the cost of insuring goods that they remove at their own expense or that are urgently required.

Note: Furniture and effects means all portable household items ordinarily used for domestic purposes and convenience.

6.5.2 Person eligible for compensation

1. A member may be compensated for loss or damage to furniture and effects if both of these conditions are met.
 - a. They were granted a removal within Australia at Commonwealth expense.
 - b. Items of their furniture and effects were lost or damaged during the removal. This includes any period when they were stored at Commonwealth expense.
2. The member is not entitled to compensation from the Commonwealth for any furniture and effects that the member insures against loss or damage.

Note: This is because compensation is provided for under the insurers' warranty system.

3. A dependant or legal personal representative of the member may be compensated under this Part in the same way as a member.

Example: The dependant may claim because the member is overseas on deployment or is ill.

6.5.3 Limit on amount of compensation

1. Payment under this Part is limited to \$100,000 for each removal.
2. This clause does not prevent the member obtaining their own insurance cover for items beyond this limit.
3. Compensation for loss or damage is paid through the Commonwealth removalist.
4. Loss or damage to an item may only be claimed once under this Part.

6.5.4 General principle – repair or replacement of like item

1. Compensation paid under this Part for lost or damaged items may only be paid for the following.
 - a. Repair of the item, if it is reasonable and economical to repair.
 - b. Supply of a similar replacement item, having regard to the age, style and condition of the lost or damaged item.

2. If it is not reasonable or practical to replace or repair the lost or damaged item, then compensation can be paid for the loss or damage to the item, having regard to its age, style and condition.
3. If a lost or damaged item is one of a pair or collection, then compensation is only paid for the item itself, not the set. Compensation may also be paid if the loss or damage to the item causes any loss of use of the set.

Example: If the rest of the set cannot function properly without the lost item, compensation could be paid.

4. A member must seek written approval from the Commonwealth removalist before doing either of the following.
 - a. Replacing, repairing or disposing of a lost or damaged item.
 - b. Seeking compensation under this Part.

Note: Refusal under paragraph b. does not prevent the member from seeking compensation under clause 6.5.9.

6.5.5 Repair or hire of items

1. The member may be reimbursed for the immediate repair of an item, if all the following conditions are met.
 - a. The item is an essential item and is damaged and cannot be used.
 - b. The Commonwealth removalist approves the repair of the item and chooses the repairer.
2. A member may be entitled to short-term hire of essential items under clause 6.6.13.

See: Part 6 Division 2 clause 6.6.13, Hire of replacement household items

6.5.6 No compensation for certain items

1. A member is not entitled to compensation for loss or damage to any of the following items removed or stored at Commonwealth expense in Australia.
 - a. A private motor vehicle.

Note: Members may obtain private insurance to cover any loss or damage.
 - b. A towable item.

Note: Members may obtain private insurance to cover any loss or damage.
 - c. Any item that is outside the removal limits listed for it in clause 6.6.10.

See: Part 6 Division 2 clause 6.6.10, Limitations on certain items
 - d. Containers of products that have been opened.
2. A member is not entitled to compensation for loss or damage to any items listed in subclause 6.6.11.3.

See: Part 6 Division 2 clause 6.6.11, Items not removed at Commonwealth expense

6.5.7 Incorrect packing

1. Compensation is not payable for damage to any item not packed correctly when the packing was not done by the Commonwealth removalist.

Note: These items are often called "packed by owner" items. The member should seek advice from the removalist about correct ways of packing items into cartons.

See: Chapter 1 Part 3 Division 1 clause 1.3.12, Commonwealth removalist

2. Compensation may be payable for items that were not packed correctly if the carton has been damaged during removal by the Commonwealth removalist and this has caused loss or damage to its contents.
3. The member can seek their own additional insurance cover to protect against loss of or damage to the contents not packed by the removalist.
4. A member will not be compensated for loss or damage to their furniture and household effects if they have included items listed items 1, 2 or 4 of the table in clause 6.6.11 among them.

See: Part 6 Division 2 clause 6.6.11, Items not removed at Commonwealth expense

6.5.8 Insurance for urgently required household items

1. A member may be reimbursed the cost of insuring urgently required household items when they are removed. The dependant of a deceased member may also be reimbursed.

Example: Urgently required household items might include clothing, crockery, cutlery and any furniture and effects needed for a baby or an invalid.

See also: Part 6 Division 2 clause 6.6.12, Removal or urgently required household items

2. Both of these conditions must be met.
 - a. The household items are removed within Australia at Commonwealth expense.
 - b. The member or dependant insures the items for the duration of the removal.
3. The amount reimbursed is the amount paid for the insurance up to the greater of these two amounts.
 - a. \$150.
 - b. 2% of the sum insured.

Note: Clause 1.6.1 deals with situations where a member's adult dependant is also a member, and they would both be entitled to be reimbursed the cost of insuring urgently required household items when they are removed. Only one of the members is entitled.

See: Chapter 1 Part 6 clause 1.6.1, Dual entitlement – member's adult dependant is also a member

Part 6: Removals and storage

6.6.1 Overview

This Part describes assistance available to members and their dependants with removal and storage arrangements in Australia. It applies to members of the Permanent Forces and Reserves who are required to move as part of their service.

6.6.2 Contents

This Part includes the following Divisions:

Division 1	Removals and storage overview
Division 2	Removal of furniture and effects
Division 3	Removal to a personal location where benefits are provided
Division 4	Postings or deployments
Division 5	Vehicle removal
Division 6	Removal on ceasing continuous full-time service
Division 7	Storage of furniture and effects
Division 8	When a member becomes a member with dependants
Division 9	When a member ceases to be a member with dependants
Division 10	Assistance for non-Service person on breakdown of marriage or interdependent partnership
Division 11	Removal on death of a member
Annex 6.6.A	Application for Relocation form

Division 1: Removals and storage overview

6.6.3 Purpose

This Division gives an overview of eligibility for assistance with removal and storage in Australia.

6.6.4 Members entitled to removal

1. If a member is in any of the circumstances in the following table their eligibility for a removal can be found in the corresponding Division.

Item	For a member who...	see...
1.	is posted within Australia on a posting of six months or more	Division 4 , Postings or deployments
2.	is required to vacate Service accommodation or accommodation for which rent allowance is payable. This must be for reasons beyond their control.	Division 4 , Postings or deployments.
3.	meets the criteria in clause 6.6.25 or 6.6.39 for a removal in anticipation of a posting or ceasing continuous full-time service.	Division 4 , Postings or deployments, clause 6.6.25 Division 6, Removal on ceasing continuous full-time service, clause 6.6.39.
4.	purchases a suitable own home in their posting location.	Division 4 , clause 6.6.24.1, table item 2
4a.	is deployed	Division 4 , Postings or deployments.
5.	ceases to be a member. Exceptions: See 6.6.5.b and c.	Division 6 , Removal on ceasing continuous full-time service.
6.	becomes a member with dependants in any of the following circumstances. a. On marriage. b. On ADF recognition of an interdependent partnership. c. On gaining a dependant for the purposes of Chapter 1 Part 3 Division 2.	Division 8 , When a member becomes a member with dependants.
7.	ceases to be a member with dependants. Example: On the breakdown of a marriage or interdependent partnership.	Division 9 , When a member ceases to be a member with dependants.
8.	dies and the member's dependants are entitled to a removal at Commonwealth expense.	Division 11 , Removal on death of a member.

2. The CDF may approve a removal if satisfied that any of the following exceptional circumstances apply to the member or their dependants.
 - a. The safety or welfare of the member or dependants would be at high risk if they stayed in their accommodation.
Example: The member or dependant needs to be removed to a place of safety.
 - b. A change in family circumstances requires urgent action.
Example: A dependant has died violently at the accommodation.

- c. The removal is necessary to prevent an emergency from happening.

Example: The member may be in imminent danger because they are a witness to a serious criminal offence.

- d. The member has specific housing needs during rehabilitation or as a result of an acquired disability.

Example: The member has an acquired disability and needs to be located near rehabilitation facilities.

3. A member of the Reserves is eligible for removal at Commonwealth expense on either or both of these occasions.
 - a. When they are to begin continuous full-time service on a posting of more than six months.
 - b. When they complete that continuous full-time service.
4. To apply for a removal the member needs to complete the approved service provider's application for relocation form found in Annex 6.6.A.

See: Annex 6.6.A, Application for Relocation form

6.6.5 Members not entitled to removal

A member is not entitled to a removal at Commonwealth expense in any of these circumstances.

- a. When their posting results from a voluntary exchange of posting with another member outside the normal cycle of posting.
- b. When they are discharged for disciplinary reasons.
- c. ...
- d. When they are posted to the same location or an adjacent location and the residence is in the location of the new posting. However, they may be entitled to a removal if Service reasons require them to relocate.

6.6.6 When a member's adult dependant is also a member

1. If a member's spouse or interdependent partner is also a member and both are posted to the same or adjacent locations, these are their removal entitlements.
 - a. The family unit has only one entitlement on each occasion of a posting.
 - b. When they are posted to adjacent locations, they may choose the location where they will establish the family home. All entitlements apply to that location.
2. If the member and spouse or interdependent partner are posted to separate locations, both members may have a removal entitlement as follows.
 - a. The member who is to live in the family home is entitled to a removal as a member with dependants.
 - b. The other member in the couple is eligible for a removal at Commonwealth expense subject to the following conditions.

- i. The member is categorised as a member with dependants (unaccompanied) under clause 8.3A.6.

Exception: A member given short-term categorisation under subclause 8.3A.6.3 is only eligible for a housing and removal benefit for themselves. They are not eligible for their dependants.

See: Chapter 8 Part 3A Division 1 subclause 8.3A.6.3, Member who may be classified as a member with dependants (unaccompanied)

- ii. The assistance is limited to the cost of removing only the furniture and effects from the losing location that are necessary to furnish the member's accommodation at the gaining location.

Note 1: Subparagraph 6.6.6.2.b.ii does not include furniture and effects for the member's dependants.

Note 2: Clause 7.6.23 provides that a member with dependants unaccompanied can get assistance to hire items similar to those that the member's dependants need to keep at the losing location.

6.6.7 Other entitlements associated with removals

- 1. A member and their dependants may be eligible for one or more of the entitlements shown in this table when they are removed.

Item	Entitlement	See
1.	A Service residence, living in or rent allowance	Chapter 7 Part 1 Division 3 clause 7.1.16
2.	Temporary accommodation allowance	Chapter 7 Part 4 Division 1 clause 7.4.5
3.	Disturbance allowance	Chapter 6 Part 1 Division 2
4.	Travel, baggage and accommodation entitlements	Chapter 9
5.	Sale (instead of removal) of vehicles, towable items, furniture or effects	Chapter 6 Part 3
6.	Commonwealth indemnity, insurance and claims for loss or damage of furniture and effects on removal	Chapter 6 Part 5
7.	Reimbursement of expenses for pet relocation	Chapter 6 Part 1 Division 4

- 2. For entitlements for a non-Service spouse or non-Service interdependent partner on relationship breakdown, see Division 10 of this Part.

Division 2: Removal of furniture and effects

6.6.8 Purpose

This Division describes what will and will not be removed at Commonwealth expense.

6.6.9 Items removed at Commonwealth expense

The Commonwealth will cover the costs of removing all of an eligible member's portable household items. They must be furniture and effects normally used for domestic purposes.

6.6.10 Limitations on certain items

This table describes certain items that will be removed if they are portable and within specific limits.

Item	If the item is a...	then it will be removed only if it...
1.	small boat, canoe, kayak or other small watercraft	is no longer than 5.7m and no heavier than 51kg.
2.	larger boat capable of being carried on a trailer	falls within the definition of a towable item.
3.	lawn locker or tool shed	has been dismantled and packed securely by the member.
4.	motor bike, trail bike or mini-bike	is: a. packed and crated by the member, and b. drained of all petrol and oil.

6.6.11 Items not removed at Commonwealth expense

1. The ADF is a mobile force. Members have to move frequently, sometimes at short notice. It is important that members' inventories contain items that it is reasonable to move.
2. The Commonwealth will remove only items that are portable. A portable item is one that meets both of these criteria.
 - a. It can be handled by a crew of two people (after dismantling, if required).
 - b. Additional equipment, such as a crane or a forklift, would not be needed to move it.

Examples: Heavy machinery items and workshop equipment such as forges are not portable items.

3. The Commonwealth will not remove the items in this table.

Item	Type of item	Examples
1.	Dangerous items	<ul style="list-style-type: none"> • Flammable items • Gas bottles which have not been professionally emptied • Firearms
2.	Living items	<ul style="list-style-type: none"> • Livestock • Birds or poultry • Plants (including indoor plants), shrubs, trees
3.	Irreplaceable items	<ul style="list-style-type: none"> • Stamp and coin collections • Private papers (wills, passports and similar items) • Jewellery • Furs
4.	Bulk fuel and building items	<ul style="list-style-type: none"> • Firewood, coal • Timber • Bricks • Garages, carports
5.	Hard to trace items	<ul style="list-style-type: none"> • Currency

6.6.12 Removal of urgently required items

1. The CDF may grant a removal of essential household items before the bulk of the furniture and effects are removed. The items must be urgently required.
2. The member may organise the removal of the urgently required items through either of the following:
 - a. The Commonwealth removalist.
 - b. Private arrangements.
3. The CDF may approve private arrangements under subclause 2. The means chosen must be the most cost-effective within the required time frame.
4. If the CDF does approve them, the member is entitled to be reimbursed the cost of the arrangements. Items approved for removal at Commonwealth expense may be transported by road, rail or sea.

6.6.13 Hire of replacement household items

1. An item of furniture or effects may be lost or damaged beyond use during a removal. If this happens, a member is entitled to be reimbursed the cost of hiring a replacement item while they wait for a decision on an indemnity or insurance claim. They are entitled to reimbursement of hiring costs if all of these criteria are met.
 - a. The removal was at Commonwealth expense.
 - b. The item was useable at uplift.
 - c. The item was packed by the approved removalist.
 - d. The missing or damaged item is an essential household item.
 - e. The loss or damage is reported to the Commonwealth removalist at the new location.
 - f. A replacement item is not available from local Service sources.
2. The entitlement ends when either of the following happens.

- a. The original item is delivered or repaired.
 - b. The member is given a payment to replace the item.
3. The member may be reimbursed the costs of using a laundromat washing machine and dryer if both of these criteria are met.
- a. Their washing machine is lost or damaged during a removal.
 - b. They cannot hire a suitable replacement machine at the gaining location.

See also: Part 5 clause 6.5.5, Repair or hire of items

6.6.14 Technical help for dismantling and installing items

1. Members are to be reimbursed the reasonable labour costs for technical help to dismantle and reinstall some items if it is not reasonable for the member or their dependants to dismantle or reinstall the items.

Examples:

- a. TV antennae or satellite dishes.
 - b. Waterbeds.
 - c. Piano tuning.
 - d. Security alarm systems.
 - e. Window-mounted air conditioners. This includes minor alterations to windows to make an air conditioning unit fit.
 - f. Audio visual equipment.
 - g. Professional emptying of gas bottles.
2. A member may only be reimbursed for installation of an item if it was dismantled in a previous removal.
- Example:** A member receives technical help to dismantle a TV antenna. In the new residence, the member chooses to have a different TV antenna installed. The reimbursement is limited to the cost of dismantling the original antenna as the item installed is not the item that was dismantled.
3. The member is not to be reimbursed under this clause for the cost of any major alterations to windows or building structures.
4. To be reimbursed, the member must do both of the following.
- a. Get any necessary approvals from relevant authorities. This includes landlords, the Commonwealth removalist and local councils.
 - b. Give the Commonwealth removalist a receipt from the service provider when the work is done.

6.6.15 Privately arranged removals – eligibility and conditions for assistance

1. A member may choose to make private removal arrangements instead of using the Commonwealth removalist. The member is entitled to Commonwealth assistance if they make private arrangements for either of these reasons.
 - a. For personal reasons.
 - b. Because they are urgently required to move for Service reasons.
2. They are not entitled to Commonwealth assistance if they make private arrangements for a removal in either of these circumstances.
 - a. In anticipation of posting before a posting authority is issued.
See: [Division 4](#) clause 6.6.25.
 - b. In advance of ceasing continuous full-time service.
See: [Division 6](#) clause 6.6.39.
3. The member must seek the advice of the CDF to confirm their entitlement to a private removal.
4. The removal may be arranged through a commercial removal company, or personally by the member.

6.6.16 Privately arranged removals – entitlement

1. For a privately arranged removal, the member is entitled to be reimbursed costs up to the amount the Commonwealth would have paid the approved removalist to do the removal.
2. The member is entitled to storage at Commonwealth expense if both of these criteria are met.
 - a. The items are in the Commonwealth removalist's store.
 - b. The items would have been stored at Commonwealth expense if the Commonwealth had arranged the removal.
3. If the member carries out the removal personally, the CDF may approve reimbursement of reasonable costs. These costs may be reimbursed.
 - a. Costs of hire and fuel for a suitable removal vehicle.
 - b. Vehicle allowance for use of a private vehicle for the distance from the old to the new residences. The amount payable must be no more than the limit of vehicle allowance in Chapter 9 Part 6 [Division 3](#).

6.6.17 Unused removal entitlement

A member may choose not to take up a removal entitlement during a period of posting. This does not affect their entitlement for the next posting. They cannot add an unused entitlement to their entitlement on a future posting.

Division 3: Removal to a chosen location

6.6.18 Purpose

1. This Division describes a member's benefits when they choose to have their dependants live at a personal location.
2. In most cases, no benefits are provided in relation to a member's dependants if they live in a personal location.

Related Information: This exclusion may extend to housing assistance. [Chapter 7](#), ADF housing and meals, provides more information on housing eligibility.

See: Chapter 8 Part 3A Division 1 subclause 8.3A.6.6, Member who may be classified as a member with dependants (unaccompanied)

3. This Division sets out benefits available if special circumstances cause the member's dependants to live at a personal location. If the family is removed, the personal location is described as a ***personal location where benefits are provided***.

6.6.19 Compassionate removal to a personal location where benefits are provided

1. A member may be provided with Commonwealth assistance with a removal for their dependants to a personal location if all the following conditions are met.

See: Chapter 8 Part 3A Division 1 subclause 8.3A.6.6, Member who may be classified as a member with dependants (unaccompanied)

- a. The member is a member with dependants.
 - b. The CDF is satisfied that there are substantial compassionate reasons for the removal of the dependants to a personal location.
 - c. The CDF determines the removal is in the interests of the ADF.
- 1A. The CDF must consider the following criteria when making a decision under paragraphs 1.b and 1.c.
 - a. The seriousness of the issue or condition.
 - b. The nature of care or assistance required by the dependant.
 - c. Whether the circumstances are likely to be resolved after a reasonably short period of time or are enduring.
 - d. Whether the issue can only be addressed by relocating the dependants.

Example: A member lives in Wagga Wagga. The member's daughter needs ongoing medical care. That care is only available from a hospital in Melbourne. The family decides that the member's dependants should move to Melbourne.

Non-example: A member needs child care for their young child. The member would like their mother to provide that care, while the member works. The member's mother lives in another city. The member's mother is not the only source of child care available. Alternative child care could be found at the member's location.

- e. Whether the decision to relocate was prompted by personal or Service-related circumstances.
- f. Whether the member has applied for discharge and is eligible for a discharge removal.

2. The CDF may grant a member with dependants a removal at Commonwealth expense to a personal location, if satisfied that both the following conditions are met.
 - a. The move is necessary to enable the member's spouse or partner to continue in employment or study.
 - b. The dependants are being removed to a location that is closer to the member's gaining location than the losing location.

See: Clause 9.1.2, Most economical means of travel
3. Commonwealth spending on a removal to a personal location under this clause is limited. The limit is the amount that would have been spent on moving the furniture and effects of the member's household to their new posting location from both of the following places.
 - a. The member's residence in the old location.
 - b. Any location where the member has goods in storage at Commonwealth expense.
4. This table shows who pays for activities involved in a removal to a personal location where benefits are provided.

Item	If the removal activity is...	then the Commonwealth pays...	and the member pays...
1.	removal (from residence and store) of furniture and effects needed at the personal location	up to the full amount of what a removal to the posting location would have cost	any costs beyond that amount.
2.	removal of furniture and effects not needed at the personal location to the Commonwealth removalist's store at the losing location	for the removal to the store	storage charges on the items.
3.	continued storage, after the effective date of posting, of other furniture and effects previously stored at Commonwealth expense	nothing	storage charges on the items.

5. The member must pay costs beyond the Commonwealth spending limit for a removal to a personal location.
6. If the cost of removal to a personal location is less than the cost of a removal to the member's new location, the member is not entitled to the difference.
7. The reasons for a removal may cause the member financial hardship. If this happens, the CDF may approve payment beyond the limits provided in this clause. The CDF must consider the following criteria.
 - a. Whether the member's reasons for removal were compassionate.
 - b. Whether the member's financial hardship was caused by factors other than the compassionate situation.

6.6.20 Removal to a personal location where benefits are provided instead of a remote location – Army and Air Force

1. If a member of the Army or Air Force is posted to a remote location for six months or more, the Commonwealth will pay to remove their dependants to a personal location. It will not pay more than it would have paid for a removal to the remote location.

Note: The list of remote locations is in [Annex 5.2.A](#), Remote locations within Australia – additional recreation leave.

2. This table shows who pays for removal to a personal location where benefits are provided, and associated storage.

Item	Type	Situation	The Commonwealth will pay	The member must pay
1.	Removal	Both the following conditions are met. a. Items Removal is of items that would have been approved for removal to the remote location. b. Journey From the member's residence and store to the personal location.	Up to the full amount of what a removal to the remote location would have cost.	Any costs beyond that amount.
2.		Both the following conditions are met. a. Items Removal is of items not approved for removal to the remote location. b. Journey To the Commonwealth removalist's store.	All of the cost.	Nothing.
3.		Both the following conditions are met. a. Items Removal is of the member's effects, without furniture. b. Journey To the personal location.	Up to the full amount of what a removal to the remote location would have cost.	Any costs beyond that amount.
4.	Storage	Items Excess items at the old location.	All of the cost.	Nothing.
5.		Items Other items already in store at the time the posting authority is issued.	All of the cost.	Nothing.

6.6.21 Removal to a personal location where benefits are provided instead of a remote location – Navy

1. This clause applies to a member of the Navy who is posted to a remote location for six months or more. The member may remove their dependants to a personal location.
2. The Commonwealth's contribution towards the cost of the removal is limited to the greater of the following amounts.
 - a. The cost of removal to a remote location under the conditions set out in the table in subclause 6.6.20.2.
 - b. The cost of full removal of furniture and effects to the member's home port when the home port is not in a remote location.
 - c. The cost of removal to the member's home port when the home port is in a remote location. The conditions for a removal to a remote location set out in the table in subclause 6.6.20.2 apply.

3. The member may choose in writing to remove only their effects to the personal location. The Commonwealth will pay both the following.
 - a. Costs that would have been paid to remove the effects to a Service residence in the remote location.
 - b. Storage for furniture and effects not needed at the personal location.

6.6.22 Removal of dependants from personal location to current posting location

1. This clause sets out removal benefits where both the following condition are met.
 - a. A member's dependants live in a personal location.
 - b. The dependants wish to rejoin the member.
2. The costs of the dependants' removal to the member's location may be paid in accordance with the following table.

Item	If the costs of removal to the personal location were...	then the Commonwealth pays...	and the member pays...
1.	not limited	up to the full amount for the removal from the personal location to the posting location	nothing.
2.	limited or not provided	nothing	all costs of removal to the posting location.
3.	less than it would have cost for a removal to the posting location	an amount equal to the difference between those costs	the remaining amount.

Example: A member's spouse moved away from the member's posting location because she wanted to live somewhere else. The family paid for the removal. The member is posted to a new location, and the spouse decides to rejoin the member. The Commonwealth does not provide a removal for the spouse to move to the member's new location.

3. The CDF may determine that the full costs of a member's removal are to be paid by the Commonwealth. The CDF should consider the following criteria.
 - a. Whether the removal is in the interests of the ADF.
 - b. The direct and indirect costs of the removal.

6.6.23 Overseas personal location

The Commonwealth will not pay for any removal to or from a personal location outside Australia.

Exception: This exception applies to members recruited overseas to work in Australia. Members and dependants may be entitled to an initial removal to Australia. See Chapter 14 Part 3 Division 1 clause 14.3.13, Entitlements if enlisted overseas.

Note: A member in this situation may still be eligible to be categorised as a member with dependants (unaccompanied). Limited reunion travel may be available.

See: Chapter 9 Part 3 Division 3 subclause 9.3.26.2, Frequency and cost of reunion travel

Division 4: Postings or deployments

6.6.23 Purpose

This Division describes a member's entitlements to removal when they are posted or deployed.

6.6.23A Posting of six months or more

1. A member who is posted for duty in Australia on a posting of six months or more is eligible for a removal at Commonwealth expense from the losing posting location to the gaining posting location.
2. The removal of furniture and effects is subject to the limits described in the item in the following table, that is relevant to the residence at the gaining location.

Item	If the residence at the gaining posting location is...	the removal from the losing location will include...
1.	a furnished or partly furnished residence	necessary furniture and effects.
2.	an unfurnished residence	all furniture and effects.

Example: A member has been allocated a Service residence in the gaining posting location. The residence includes built-in wardrobes in all the bedrooms. The member has portable wardrobes that will not be needed in the new residence. The wardrobes will not be moved to the new residence.

3. Furniture and effects that are not removed to the gaining location may be stored at Commonwealth expense under Division 7, Storage of furniture and effects.

See: Division 7, Storage of furniture and effects.

6.6.23B Posting of member with dependants (unaccompanied)

1. A member is eligible for a removal at Commonwealth expense if the following circumstances apply.
 - a. The member goes on a posting for duty in Australia of six months or more.
 - b. The member is a member with dependants (unaccompanied).
2. The member may be granted a removal at Commonwealth expense of furniture and effects necessary to furnish the member's accommodation at the gaining location.

Note: Clause 7.6.23 provides that a member with dependants unaccompanied can get assistance to hire items similar to those that the member's dependants need to keep at the losing location.

3. If the member has more than six months of posting period to serve at the gaining location, the member may use the removal assistance provided under subclauses 6.6.23A.2 and 6.6.23A.3 to remove their dependants to the gaining location.

6.6.24 Removal between residences in the posting location – Australia

1. This table describes entitlements of members who must move between residences in a posting location in Australia. (For overseas removals, see [Chapter 14](#), Relocating to or from a long-term posting overseas.)

Item	If an eligible member...	then they are entitled to a removal of furniture and effects...
1.	<p>a. is required to vacate Service accommodation for reasons beyond their control; or</p> <p>See: Chapter 7 Part 5, Service residences</p> <p>b. must vacate accommodation for which rent allowance is payable for reasons beyond their control</p>	<p>a. from that accommodation to another residence; or</p> <p>b. to an approved store in the same location.</p>
2.	<p>a. is occupying a service residence or accommodation for which rent allowance is payable, and</p> <p>b. acquires a suitable own home in the posting location.</p>	<p>to that home. This only applies if the member is to serve in the posting location for a period of 12 months.</p> <p>Exception: A home described in subclause 3.</p>
2A.	<p>a. has been approved to proceed on posting as a member with dependants (unaccompanied); and</p> <p>b. their dependants are occupying a service residence or accommodation for which rent allowance is payable; and</p> <p>c. they acquire a suitable own home in the dependants' location.</p>	<p>to that home. This only applies if the member's dependants are to remain at the new home for a period of 12 months.</p> <p>Exception: A home described in subclause 3.</p>
3.	<p>a. has an own home in their posting location but is not required to live in it, and</p> <p>b. must vacate a Service residence or accommodation for which rent allowance is payable; and</p> <p>c. the reason for the move is beyond their control; and</p> <p>d. consequently intends to occupy their suitable own home</p> <p>See: Chapter 7 Part 2 Division 2, Home becomes unsuitable Division 3, Home may be unsuitable if it is rented out</p>	<p>a. to that home; or</p> <p>b. to an approved store while they wait for vacant possession of their own home; and then</p> <p>c. to that home.</p>
4.	<p>must vacate a suitable own home for reasons beyond their control</p> <p>Example: The member's home is damaged by fire and is uninhabitable.</p> <p>Non-example: The member decides to carry out work on the home. This reason is within the member's control.</p>	<p>a. to an approved store while they await repair of the home or alternative suitable accommodation, and then</p> <p>b. to that home.</p>
5.	<p>is a member with dependants (unaccompanied) who has been granted Commonwealth assistance to remove their dependants to the gaining location</p>	<p>a. from the member's accommodation to the new home; and</p> <p>b. from the dependants' home in the losing location to the new home.</p>

2. The CDF may approve Commonwealth payment of storage costs for the member. The CDF must be satisfied that the member needs the storage for reasons beyond their control.
3. If all these circumstances apply to a member they are not to be paid Commonwealth assistance for a removal between homes in the posting location.
 - a. The member sells a home at the posting location.
 - b. The member buys a new home in the posting location.
 - c. The member cannot take vacant possession of the new home.
 - d. The member lives in the old home until they can take vacant possession of the new home.
 - e. The member is paid rent allowance while they live in the old home.

6.6.25 Removal in anticipation of a posting – before posting authority issued

1. A member may apply to be reimbursed their removal costs if both of these situations apply to them.
 - a. The member moves dependants to a location for compassionate reasons.
 - b. The move happens before a posting authority has been issued.
2. The CDF may approve the reimbursement if satisfied that one or more of these compassionate reasons apply to the member or their dependants.
 - a. The removal is the result of a dependant's illness. It must be supported by a civilian medical practitioner and endorsed by the Defence Health Service.
 - b. Suitable accommodation is not available in the member's current posting location.
 - c. Suitable secondary or higher education for the member's child is not available in their current posting location.
 - d. There are other exceptional reasons that require the member to move.
3. The member must provide copies of relevant documents to the CDF when applying for reimbursement.

Example: A medical certificate.
4. The member is entitled to be reimbursed the costs of removing furniture and effects to any of these locations.
 - a. Another location in anticipation of a long-term posting to that location.
 - b. A location where they are serving for less than 12 months in anticipation of a long-term posting at that location.
 - c. A location where they will be serving less than 12 months and then to a second location in anticipation of a long-term posting at the second location.
5. How much will be reimbursed depends on how long the member expects their family to live with them at the anticipated location. This table sets out what will be reimbursed for a period of time.

Item	If the family lives with the member for...	then the entitlement is...
1.	six months or more	reimbursement of the cost of the Commonwealth removalist removing furniture and effects from the original location to the anticipated location.
2.	less than six months	nothing.

6. The member will be reimbursed when official written notice of posting is issued.
7. The member is still entitled to be reimbursed the costs of removal if the anticipated long-term posting does not happen for Service reasons. If non-Service reasons prevent the posting, they must repay to the Commonwealth any amount they received.

6.6.26 Posting to location other than anticipated location

1. A member may move to an anticipated location but actually be posted to a different location. They will not be reimbursed the costs of moving from the original location to the anticipated location unless they are entitled to a removal for other reasons.
2. If the member is entitled to a removal, the Commonwealth will pay the lesser of these two costs.
 - a. The cost of a removal from the original location to the new location.
 - b. The cost of a removal from the anticipated location to the new location.
3. If 2.b above is less than 2.a, the member may be paid the difference. This will offset the costs of moving to the anticipated location.

6.6.27 Removal after posting authority issued, but before posting date

The CDF may approve removal of a member's furniture and effects at Commonwealth expense before the effective date of posting. The CDF must be satisfied that both of these criteria are met.

- a. The posting authority has been issued.
- b. The CDF considers the early removal necessary in the circumstances.

6.6.28 Posting changed or cancelled for Service reasons after removal

1. A member is not responsible for any removal or storage costs when both of the following happen.
 - a. A removal has taken place.
 - b. The posting is changed or cancelled for Service reasons.
2. This table shows what happens in this case.

Item	If the member is on a posting for...	then the Commonwealth will remove...
1.	six months or more	all furniture and effects to the actual posting location or store it at Commonwealth expense.
2.	less than six months	only the member's effects from the cancelled posting location to the actual posting location. Their furniture will be stored at Commonwealth expense until the next posting.

6.6.29 Posting changed or cancelled at the member's request after removal

1. This clause applies to a member whose posting is changed or cancelled at their request. This table shows what happens to their entitlements depending on when the change or cancellation is made.

Item	If the change or cancellation is made...	then the Commonwealth will...
1.	before the removal is completed	pay the lesser of these two amounts. a. The cost of removal to the location of the changed or cancelled posting. b. The cost of removal to the alternative posting location.
2.	after the removal is completed	not pay for a removal from the changed or cancelled posting location to the actual posting location.

2. Despite item 2 above, the CDF may approve a removal at Commonwealth expense. The CDF must consider both these criteria.
 - a. Any compassionate grounds.
 - b. Alternatives available to the member.

6.6.30 Removal deferred until after posting date

This table shows what happens when a removal is deferred until after the date of posting.

Item	If, at the time of removal, the member has...	then they are...
1.	at least six months to serve on the posting	entitled to a removal.
2.	less than six months to serve on the posting	not entitled to a removal until the next posting.

6.6.31 Posting to a seagoing ship or Navy aircraft squadron

1. A member is entitled to a removal of furniture and effects if they are posted for six months or more to either of the following locations.
 - a. A seagoing ship.
 - b. A Navy aircraft squadron in which they will be liable to serve on a seagoing ship.
- 1A. A member is entitled to a removal from the original location to a location they choose from one of the following options.
 - a. The ship's home port.
 - b. If the member's dependants are removed to the member's home port – that port.
 - c. The ship's refitting port.
Exception: Navy aircraft squadron members.
 - d. For a Navy aircraft squadron member, the Navy aircraft squadron air station.
2. If the member chooses a removal to a ship's home port and the ship then refits at another port for at least six months, the member is entitled to a removal to the location of the refit.
3. When a refit is completed, the member is entitled to a removal back to the ship's home port. They must have at least six months to serve in their ship.

4. ...

Related Information: A member may need a removal to a location not listed in this clause. In this case, they may meet the requirements to be eligible for a removal under Division 3, Removal to a personal location where benefits are provided.

6.6.32 Posting to a remote location

1. A member is entitled to a removal to a home they will occupy in a remote location. This includes a removal of a member of the Navy if their home port is in a remote location.

Note: The list of remote locations is in [Annex 5.2.A](#).

2. This table explains how removal and storage entitlements depend on the kind of housing at the remote location.

Item	If the housing in the remote location is...	then the member is entitled to removal of...	and storage of...
1.	a. a furnished Service residence, or b. a furnished non-Service residence	furniture and effects that: c. they need, and d. are not provided	the remainder of their furniture and effects.
2.	an unfurnished residence	all furniture and effects	items of furniture and effects that are not: a. needed in the residence, and b. able to be housed in the residence.

3. The Commonwealth is not liable for deterioration of furniture removed and stored under tropical conditions.

6.6.32A Removal on deployment

1. This clause applies to a member who meets all the following conditions.

- a. They are a member without dependants or a member with dependants (unaccompanied).
- b. They are deployed for six months or longer.
- c. They meet any of the following conditions.
 - i. They choose to vacate their accommodation under subclauses 7.3.15A.2, 7.5.36A.2, 7.5A.11A or 7.6.28A.2.

See: Chapter 7

Part 3 Division 1 subclause 7.3.15A, Living-in accommodation on deployment

Part 5 Division 7 subclause 7.5.36A, Service residence on deployment

Part 5A Division 1 clause 7.5A.11A, Choice Accommodation on deployment

Part 6 Division 5 subclause 7.6.28A, Rent allowance on deployment

- ii. The CDF decides that a member must leave the living-in accommodation under subclause 7.3.15A.5.

See: Chapter 7 Part 3 Division 1 subclause 7.3.15A.5, Living-in accommodation on deployment

- iii. The CDF decides that a member must leave the living-in accommodation under subclause 7.3.25A.4.

See: Chapter 7 Part 3 Division 1 subclause 7.3.25A.4, Member deployed at short notice

2. If subclause 1 applies, the member is entitled to removal of their furniture and effects to storage at the member's posting location under Division 7.

See: Division 7, Storage of furniture and effects

Division 5: Vehicle removal

6.6.33 Purpose

This Division describes conditions under which vehicles may be removed at Commonwealth expense. This includes towable items and recreational or hobby vehicles.

6.6.34 Removal of vehicle on posting

1. Subject to this Division, a member is entitled to have two private vehicles removed at Commonwealth expense on each removal.
2. This subclause applies to a member with dependants and whose spouse or interdependent partner is also a member. The family is entitled to have two private vehicles removed on each posting occasion.
3. The member or a dependant will normally drive a private vehicle to remove it to a new location. In these cases, vehicle allowance is payable. The amount paid is subject to the limits set out in Chapter 9 Part 6 [Division 3](#), Authorised travel on removal.
4. The CDF may authorise transportation of a private vehicle if all of these conditions are met. The transportation may be over all or part of the removal journey.
 - a. The vehicle must be owned by the member or one of their dependants.
 - b. The member or dependant must be authorised to travel at Commonwealth expense.
 - c. The vehicle must be registered and roadworthy.
 - d. One of the following conditions must be satisfied.
 - i. The vehicle may be damaged if driven because of the conditions of the road or route to the destination.
 - ii. No-one can drive the vehicle. That may be because the member or their dependants are ill, or there is no competent driver, or a similar reason.
 - iii. The journey includes a sea crossing.
 - iv. The distance to be travelled is more than a set amount, shown in this table.

Item	If the vehicle is a...	then it can be transported if the distance is more than...
1.	car or truck	1,288 km.
2.	motorcycle (including a sidecar)	483 km.
3.	motor scooter	322 km.

5. A vehicle approved for transportation at Commonwealth expense may be transported by road, rail or sea. The most cost-effective method within the required time frame must be used.

6.6.35 Removal of towable items

1. A member may get assistance from the Commonwealth to remove two towable items on each posting.
2. This table sets out the types of assistance that may be provided by the Commonwealth under subclause 1.

Item	If a towable item...	the Commonwealth will...
1.	is approved to be transported by freight under clause 6.6.35A	pay the cost for a Commonwealth removalist to transport the towable item.
2.	is towed by the member's private vehicle	provide the member both of the following entitlements at Commonwealth expense. a. vehicle allowance. See: Chapter 9 Part 6, Vehicle allowance b. additional travelling time. See: Chapter 9 Part 6 Division 1 clause 9.6.7, Definition of <i>allowable travel time</i>

3. The entitlement under subclause 1 is limited to either of the following.
 - a. Two towable items.
Example: A caravan and a boat
 - b. One recreational or hobby vehicle and one other towable item.
Example: A vintage car and a boat
Note: A recreational or hobby vehicle is classified as a towable item.
See: Clause 6.6.36, Removal of recreational or hobby vehicles.
4. If a member with dependants has a spouse or interdependent partner who is also a member, the family is entitled to have two towable items removed on each posting occasion.

6.6.35A When a towable item may be transported by freight

The Commonwealth will transport a towable item by freight if one of the following criteria is met.

- a. The vehicle the member uses to tow the item is being transported by freight at Commonwealth expense under subclause 6.6.34.4.
- b. The member would be entitled to have their private vehicle transported by freight under subclause 6.6.34.4, but decides not to do so.
- c. If a member owns two towable items and tows the one that would cost the most to freight.
Example: A member has a boat and a caravan. The cost to freight the boat is \$450. The cost to freight the caravan is \$550. The member will tow the caravan with their private vehicle and the Commonwealth will pay to transport the boat.

Note: The transportation may be over all or part of the removal journey.

6.6.36 Removal of recreational or hobby vehicles

1. A member may wish to have a recreational or hobby vehicle removed.
2. The CDF may decide that a vehicle is a recreational or hobby vehicle. The CDF must have regard to all these criteria.
 - a. If the member bought the vehicle to use it for recreational purposes.
Example: A member would not have this intention if they bought the vehicle for business use.
 - b. If the member is a member of relevant clubs and associations.
 - c. If a recreational or hobby vehicle under restoration can be moved as a single unit.
 - d. If the member has an active interest in restoring the vehicle. This may be indicated by these factors.
 - i. The make and model of the vehicle.
 - ii. The date of acquisition.
 - iii. The vehicle's state of restoration.
 - iv. The time the member has spent restoring the vehicle.
 - v. The expected completion date of restoration of the vehicle.
 - vi. The final cost of restoration.
 - vii. Whether the member owns special tools or equipment bought solely for restoration.
3. A recreational or hobby vehicle and (if applicable) its trailer are one towable item for the purposes of clause 6.6.35.
4. If the recreational or hobby vehicle and (if applicable) its trailer are to be transported, they must meet both of these criteria.
 - a. They must be moveable as a single unit.
 - b. They must be capable of being freighted by the normal commercial means for freighting motor vehicles and similar items.

6.6.37 Collection and delivery of transported vehicles

1. Vehicle collection and delivery will be door-to-door if practical.
2. A transporting agent may be unable to pick up or deliver a vehicle because access to it is restricted or the member or their representative is unavailable. If so, the member must arrange for the vehicle to be delivered to or picked up from the agency's depot.
3. If the CDF decides that the costs are reasonable, a member is entitled to be reimbursed their costs for delivering a vehicle to the transporting agency's depot, or collecting one from it.
Example: The costs could include:
 - a. drainage of fuel tanks.
 - b. unavoidable storage charges.
 - c. fares for the most economical means to and from the depot.

Division 6: Removal on ceasing continuous full-time service

6.6.38 Purpose

This Division describes the entitlements of a member who is removed on ceasing continuous full-time service, or in advance of ceasing.

Note: 'Ceasing continuous full-time service' includes all forms of discharge. This includes on retirement, retrenchment, and on completing a period of engagement. Note that [Division 1](#) clause 6.6.5 prevents some members who cease continuous full-time service from having a removal entitlement.

6.6.39 Removal on ceasing continuous full-time service

1. A member who qualifies for a removal on ceasing continuous full-time service is entitled to have their furniture and effects removed at Commonwealth expense. This table sets out different members' entitlements.

See: [Division 1](#) clause 6.6.4, Members entitled to removal

1.	plans to live at a different location in Australia after ceasing continuous full-time service.	<p>from the posting location that the member was last removed to before ceasing continuous full-time service</p> <p>to a home in another Australian location, that the member will live in after ceasing.</p>
1A.	<p>meets both the following conditions.</p> <p>a. The member occupies and receives housing assistance for any of:</p> <p>i. living-in accommodation; or</p> <p>ii. a Service residence; or</p> <p>iii. a rent allowance residence.</p> <p>b. The member plans to live in Australia in the same location after ceasing full-time service</p>	<p>from the living-in accommodation, service residence or rent allowance residence</p> <p>to the home in the same location that the member will live in after ceasing continuous full-time service.</p>
1B.	<p>meets both the following conditions.</p> <p>a. The member occupies a home where they are not receiving housing assistance under Chapter 7, Parts 5 or 6.</p> <p>b. The member plans to live in the Australian posting location that the member was last removed to before ceasing continuous full-time service.</p>	no removal entitlement.

2. The removal can be timed in accordance with this table.

Item	The member may be removed...	if...
1.	before ceasing continuous full-time service	<p>the member has received a discharge authority. The removal may take place at either of these times:</p> <ol style="list-style-type: none"> a. During long service leave or other leave that comes immediately before the date of ceasing. b. Any time during the final 12 months of service.
2.	for compassionate reasons before ceasing continuous full-time service	<p>the CDF is satisfied that at least one of the following conditions is met.</p> <ol style="list-style-type: none"> a. The removal is the result of a dependant's illness. It must be supported by a civilian medical practitioner and endorsed by the Defence Health Service. b. Suitable accommodation is not available in the member's current posting location. c. Suitable secondary or higher education for the member's child or children is not available in their current posting location. d. There are other exceptional reasons that require the member to move. <p>The member must provide copies of relevant documents to the CDF. A medical certificate is one example.</p> <p>The member need not have received a discharge authority. The removal can be more than 12 months before ceasing.</p>
3.	after ceasing full time service	<p>it is no more than 12 months after the date of ceasing.</p> <p>Exception: The CDF may extend this period if the CDF considers it reasonable in the circumstances.</p>

3. This subclause applies to a member who does not complete their service at the time notified in the discharge authority, and who continues to serve. The member must pay to the Commonwealth any amount they received for the removal. This does not apply if the removal coincides with a posting during the final 12 months of service.

6.6.40 Removal if service continues after intended date of ceasing

1. A member may have had a removal in advance of ceasing continuous full-time service, but they continue to serve beyond the date notified in their discharge authority.
2. On their next posting, the member is entitled to a removal at Commonwealth expense. It is limited to the cost of a removal from a. to b. below.
 - a. The location they were posted to immediately before the removal in advance of ceasing continuous full-time service.
 - b. The new posting location.

Example: A member posted in Melbourne is removed to Perth in advance of ceasing. They continue to serve past their expected date of ceasing. They are then posted to Sydney. They are entitled to a removal only to the value of a removal from Melbourne to Sydney.

3. If the member's next posting is to a seagoing ship, they are entitled to a removal to the value of a removal from their home port.
4. The limits on entitlement in subclauses 2 and 3 do not apply in either of these cases.
 - a. Both the following conditions are met.
 - i. The member was granted a removal to a personal location where benefits are provided.

See: [Division 3](#) clause 6.6.19, Compassionate removal to a personal location where benefits are provided
 - ii. The Commonwealth did not place cost limits on the removal.
 - b. The removal in advance of ceasing continuous full-time service corresponds with a regular removal on posting during the final 12 months of the member's service.

6.6.41 Removal on ceasing continuous full-time service at own request

1. A member who ceases continuous full-time service at their own request is entitled to a removal to one of the locations in the table in [Division 6](#) clause 6.6.39. To qualify, they must meet the relevant conditions in this table.

Item	If the member is...	then the condition for removal is that...
1.	a. an other rank member, or b. an officer on a fixed tenure appointment. Note: 'Other rank' members are listed at Schedule B.12	they must have completed one of these periods. a. Their initial period of engagement or appointment. b. Six years' continuous full-time service.
2.	an officer on an indefinite appointment	they must have completed, in total, six years' continuous full-time service.

2. The member might not meet the conditions in the table in subclause 1 above. In this case, the CDF may still approve a removal if satisfied that the member meets all of these conditions.
 - a. There are compassionate reasons for ceasing continuous full-time service that cannot be resolved by any other means.
 - b. The compassionate reasons are beyond the member's control.
 - c. The circumstances leading to the request to cease continuous full-time service have come about since the member enlisted or was appointed, or have seriously worsened since that time.
3. For a member with less than three years' continuous full-time service who is offered a removal under subclause 2, the Commonwealth subsidy for a removal is limited. It covers only the cost of a removal to one of these places.
 - a. The member's place of enlistment.
 - b. For an overseas applicant, the port of entry to Australia.

6.6.42 Removal of a vehicle on ceasing continuous full-time service

A member's entitlement to removal of a vehicle on ceasing continuous full-time service is the same as for removal of a vehicle on posting. This includes removal of a towable item or a recreational or hobby vehicle.

See: [Division 5](#) Clause 6.6.33.

Division 7: Storage of furniture and effects

6.6.43 Purpose

This Division describes members' entitlements to storage of their furniture and effects at Commonwealth expense.

6.6.44 Period for which storage is provided – general

1. A member's entitlement to storage at Commonwealth expense starts on the date items are first put into storage.
2. A member's storage entitlement will be reviewed under clause 6.6.53A on the earliest of the following dates.
 - a. The date of the member's next removal at Commonwealth expense.
 - b. Three years from the date the items were first put into storage.

See: Clause 6.6.53A, Review of storage of furniture and effects

3. If it is reasonable, all furniture and effects stored at Commonwealth expense are stored in the nearest available approved store in the location the member leaves.

6.6.45 Members with dependants

1. This table describes the storage entitlements of a member with dependants who is entitled to a removal at Commonwealth expense.

Item	If a residence in the new location is...	then the member is entitled to storage of...
1.	not available	all their furniture and effects.
2.	<ol style="list-style-type: none"> a. not available in a suitable size, and b. the member finds a furnished or partly furnished residence 	furniture and effects that are not needed in the residence or cannot be housed in it.
3.	<ol style="list-style-type: none"> a. not available in a suitable size, and b. the member finds an unfurnished residence that cannot house all their furniture and effects 	<ol style="list-style-type: none"> c. furniture and effects the CDF considers cannot reasonably be housed in the residence. The CDF must consider the member's housing entitlement. d. items that are the same as non-portable items in the residence. <p>Example: Wardrobes, if built-in wardrobes are fitted.</p>
4.	their own home	<ol style="list-style-type: none"> a. items of furniture the CDF is satisfied are the same as non-portable items in the home b. furniture and effects under the conditions described in Division 4 subclause 6.6.24.1, table item 3.
5.	an inner-city residence ('Defence Choice housing').	<ol style="list-style-type: none"> a. furniture and effects the CDF considers cannot reasonably be housed in the residence. The CDF must consider the member's housing entitlement. b. items that are the same as non-portable items in the residence. <p>Example: Wardrobes, if built-in wardrobes are</p>

	fitted.
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2. A member will no longer be entitled to storage at Commonwealth expense when these events occur.
 - a. They reject the offer of a suitable Service residence.
 - b. As a result, they become ineligible to receive temporary accommodation allowance or rent allowance.

See:
Chapter 7 Part 4 [Division 1](#) clauses 7.4.6, Member not entitled (temporary accommodation allowance)
Chapter 7 Part 6 [Division 1](#) clause 7.6.6, Member not entitled (rent allowance).
3. A member is not entitled to storage at Commonwealth expense for items not already so stored if all these conditions apply.
 - a. They occupy suitable accommodation.
 - b. They are not entitled to a removal under [Division 4](#) clause 6.6.24.
 - c. They move at their own expense to alternative accommodation in the same posting location.
4. For storage entitlements when a member is posted to a remote location, see [Division 4](#) clause 6.6.32.

6.6.45A Members with dependants (unaccompanied)

1. This clause applies to a member who meets all the following conditions.
 - a. They are a member with dependants (unaccompanied).
 - b. They are deployed for six months or longer.
 - c. They meet any of the following conditions.
 - i. They choose to vacate their accommodation under subclauses 7.3.15A.2, 7.5.36A.2, 7.5A.13 or 7.6.28A.2.

See: Chapter 7
Part 3 Division 1 subclause 7.3.15A, Living-in accommodation on deployment
Part 5 Division 7 subclause 7.5.36A, Service residence on deployment
Part 5A Division 1 clause 7.5A.13, Effect on accommodation when a member is deployed
Part 6 Division 5 subclause 7.6.28A, Rent allowance on deployment
 - ii. The CDF decides that a member must leave the living-in accommodation under subclause 7.3.15A.5.

See: Chapter 7 Part 3 Division 1 subclause 7.3.15A.5, Living-in accommodation on deployment
 - iii. The CDF decides that a member must leave the living-in accommodation under subclause 7.3.25A.4.

See: Chapter 7 Part 3 Division 1 subclause 7.3.25A.4, Member deployed at short notice

2. The member is entitled to storage of the following items.
 - a. Storage of their furniture and effects until the member is rehoused after the deployment.
 - b. Commercial storage of a vehicle and towable item, while the member is deployed.

Exceptions:

1. Where the vehicle or towable item can be stored on base.
2. Where the member has claimed loss on sale for a vehicle or towable item under clause 6.3.4.

6.6.46 Members without dependants

1. This table describes the storage entitlements of a member without dependants who is entitled to a removal at Commonwealth expense. This includes a member posted to a seagoing ship, or an aircraft squadron where they will be liable to serve on a seagoing ship.

Item	If the member...	then the member is entitled to...
1.	<ol style="list-style-type: none"> a. chooses or is required to live out, and b. is entitled to rent allowance 	long-term storage of their furniture and effects that cannot be housed in their privately rented dwelling.
2.	<ol style="list-style-type: none"> a. chooses to live out, and b. is not entitled to rent allowance 	no long-term storage of their furniture and effects.
3.	<ol style="list-style-type: none"> a. chooses or is required to live out, and b. is entitled to rent allowance, and c. is then required to live in 	long-term storage of their furniture and effects for the period of living-in.
4.	<ol style="list-style-type: none"> a. chooses to live out, and b. then chooses to live in 	no long-term storage of their furniture and effects for the period of living in.
5.	<ol style="list-style-type: none"> a. is living in, and b. is required to move to other living-in accommodation 	long-term storage of their furniture and effects that cannot be housed in their living-in accommodation.
6.	<ol style="list-style-type: none"> a. is deployed for six months or longer, and b. either <ol style="list-style-type: none"> i. chooses to vacate their accommodation, or ii. is directed to vacate their living-in accommodation 	<ol style="list-style-type: none"> a. storage of their furniture and effects until the member is rehoused after the deployment, and b. commercial storage of a vehicle and towable item, while the member is deployed. <p>Exception: There is no storage entitlement if either of the following circumstances apply.</p> <ol style="list-style-type: none"> 1. The vehicle or towable item can be stored on base. 2. The member has claimed loss on sale for a vehicle or towable item under clause 6.3.4. <p>See: Part 3 clause 6.3.4, Private vehicles – loss on sale</p> <p>Related Information: See Chapter 9 Part 6 clause 9.6.16A for vehicle allowance for members who choose to store their vehicle under other arrangements.</p>

2. A member without dependants is entitled to temporary storage of necessary items in these circumstances.
 - a. While they are waiting for suitable living-in accommodation.
 - b. While they are seeking living-out accommodation.
3. The member is entitled to temporary storage as long as they meet the conditions for temporary accommodation allowance.

See: Chapter 7 [Part 4](#), Temporary accommodation allowance

6.6.47 Newly enlisted members

1. A newly enlisted member who is not entitled to a removal is not entitled to store items at Commonwealth expense.
2. In spite of subclause 1, the CDF may approve storage if satisfied that they cannot store the items with their family.
3. The entitlement to storage at Commonwealth expense stops when the member becomes entitled to a removal.

6.6.47A Storage of statutory officer's official Defence vehicle

1. This clause applies to a member whose primary duties are to drive a statutory officer's official Defence vehicle on a regular basis.

Note: Statutory officers are CDF, VCDF and Service Chiefs.

2. If the member has less than three garage spaces, they are entitled to store one vehicle at Commonwealth expense so that they can use their vacant garage space to keep the statutory officer's official Defence vehicle at their home.
3. The member's accommodation is taken to be unsuitable for the purposes of Chapter 7 if any of these situations apply.
 - a. It does not have enough garage space for the statutory officer's official Defence vehicle and up to two other vehicles, owned by the member or their dependants.
 - b. The garage space for the statutory officer's vehicle cannot be made secure.

6.6.48 Members with own home at posting location

1. A member living in a suitable own home in the posting location is not entitled to storage at Commonwealth expense.
2. In spite of subclause 1, the CDF may approve storage if the CDF is satisfied that items of furniture to be stored are the same as non-portable items in their own home.

Example: A member may wish to store a wardrobe while living in a suitable own home with built-in wardrobes. They could then use the wardrobe on a later posting where built-in wardrobes are not available.

6.6.49 Storage at a personal location at member's expense

Items in storage at a personal location may remain stored in either of these circumstances.

- a. They are in storage at the member's expense.
- b. The member's next posting would entitle the member to storage at Commonwealth expense.

Note: The Commonwealth removalist may remove the item to its own approved store with the member's consent.

6.6.50 Charges when removal is deferred

1. The Commonwealth will continue to pay storage charges for a member whose removal is deferred under [Division 4](#) clause 6.6.30. Payment will stop on the earliest of these dates.
 - a. The date the removal takes place.
 - b. The date a new removal entitlement comes about.
 - c. The date the member ceases continuous full-time service.
2. If a removal is deferred because the member has become a member with dependants (unaccompanied), the Commonwealth will continue to pay storage charges while they have that status.

6.6.51 Storage on ceasing continuous full-time service

1. The Commonwealth will pay for removal of items to the Commonwealth removalist's store if both of these criteria are met.
 - a. A member is eligible for removal after ceasing continuous full-time service.
 - b. A suitable residence is not available.
2. The member must pay for all storage charges and related insurance costs from the date of delivery to the Commonwealth removalist's store.
3. Items already in store at Commonwealth expense at the time of the removal will stay in store at Commonwealth expense until the earlier of these two dates.
 - a. The day a residence becomes available.
 - b. The date the member ceases continuous full-time service.
4. When a residence becomes available, the member is entitled to have stored items removed to it within 12 months of ceasing continuous full-time service.
5. When a member's entitlement to storage stops, Commonwealth insurance cover on the stored goods also stops. The member may wish to take out their own cover.

6.6.52 Storage on death of a member with dependants

1. If a member dies, the dependants are entitled to have their furniture and effects removed to and stored in one of these places.
 - a. The Commonwealth removalist's store in the member's final posting location.
 - b. The relevant location in the table in clause 6.6.75.
2. When accommodation becomes available, the Commonwealth will remove the items to the dependants' residence in that location.
3. The Commonwealth will pay storage charges for up to six months from the date of death. The CDF may extend this period if satisfied it is reasonable in the circumstances.
4. When the Commonwealth stops paying for the storage, the items in storage will no longer be covered by Commonwealth insurance cover. The member's dependants may wish to take out their own cover.
5. The Commonwealth will not pay costs for removal, storage or insurance of furniture and effects that dependants acquire after the death of the member.

Note: For removal entitlements on death of a member with dependants, see [Division 11](#) clause 6.6.75.

6.6.53 Removal to and from a storage facility

1. The member must pay for removal of furniture and effects to and from storage once they have been stored after a removal and before any later removal at Commonwealth expense. However, the Commonwealth will pay in these circumstances.
 - a. If the member's need for the items could not reasonably have been expected when the storage was arranged.
 - b. If the member puts some items in storage because they find the house at the posting location too small to fit all of them.
2. The Commonwealth will not pay for storage of items the member acquires during the posting. However, these items may be included with the other furniture and effects during the next removal.
3. The member may have furniture and effects in storage at their own cost at the time of posting. The Commonwealth will pay the storage charges from the date of their posting if both of these criteria are met.
 - a. The member is entitled to storage at the time of a new posting.
 - b. Their entitlement to storage continues under this Division.
4. The member may have furniture and effects in storage at Commonwealth cost at the time of posting. The Commonwealth will continue to pay storage charges if the items will not be needed at the new location.

5. The Commonwealth will pay to remove some or all of a member's furniture and effects from storage at the time of a new posting. The posting must be for at least six months after the removal. This table describes what can be removed to different types of housing.

Item	If the housing is...	then the member is entitled to removal from storage of...
1.	an unfurnished residence of suitable size	all furniture and effects.
2.	an unfurnished residence not large enough to house all furniture and effects	items that can be conveniently housed.
3.	a furnished or partly furnished residence	items necessary for furnishing the residence.

6. The CDF may grant a removal of stored items to a different residence, for a member with less than six months to serve in a posting. The move may be to a residence different from those in the table above. The CDF must consider both of these criteria.
 - a. The furniture and effects required to occupy the residence.
 - b. Whether the removal is cost-effective.

Example: A member lives in rented furnished accommodation. They have less than six months of a posting left. They are offered a Service residence. The CDF considers that the removal of their furniture and effects from storage to the Service residence is necessary for them to occupy that residence. The CDF also considers it would be cost-effective. The CDF approves the removal.

6.6.53A Review of storage of furniture and effects

1. The CDF will notify a member in writing when their storage entitlement is under review.

See: Subclause 6.6.44.2, Period for which storage is provided – general
2. When notified of a review of their storage entitlement, the member may do either of the following.
 - a. Request in writing another period of storage at Commonwealth expense.
 - b. Have the items removed at Commonwealth expense to their residence.
3. If the member requests another period of storage, the CDF may do either of the following on the review.
 - a. Approve another period of storage of up to three years for the furniture and effects.
 - b. Refuse another period of storage of the furniture and effects.
4. The member can choose either of the following actions for items which will no longer be stored at Commonwealth expense under paragraph 3.b.
 - a. Continue to store the items at that location, at the member's expense.

Note: When a member's entitlement to storage stops, Commonwealth insurance cover on the stored goods also stops. The member may wish to take out their own cover.
 - b. Relocate the items to the member's residence at Commonwealth expense.

See also:

Clause 6.6.51, Storage on ceasing continuous full-time service
 Clause 6.6.52, Storage on death of a member with dependants

Division 8: When a member becomes a member with dependants

6.6.54 Purpose

This Division describes removal and storage entitlements of a member in any of the following circumstances.

- a. The member marries.
- b. The member has an interdependent partnership recognised under Defence Instruction (General) Personnel 53-1, Recognition of Interdependent Partnerships.
- c. The member gains a dependant for the purposes of Chapter 1 Part 3 Division 2.

See:

Chapter 8 Part 2

Chapter 1 Part 3 Division 2 clause 1.3.74, Marriage

Chapter 1 Part 3 Division 2 clause 1.3.76, Dependants

Chapter 1 Part 3 Division 2 clause 1.3.77, Spouse

Chapter 1 Part 3 Division 2 clause 1.3.77A, Interdependent partner

6.6.55 Marriage planned or common household started before posting

1. A member is entitled to a removal as a member with dependants if they provide documentation under subclause 2 and either of these circumstances applies to them.
 - a. They have planned to be married but are posted before their planned marriage happens.
 - b. They have planned to apply for ADF recognition of an interdependent partnership but are posted before the application is granted.
2. To qualify, the member must provide documentary evidence that they had completed arrangements for the marriage or had started maintaining a common household before they received the posting authority.
3. If a member has a removal granted under subclause 1 and their marriage does not take place, they must repay the cost of the removal to the Commonwealth.
4. If a member has a removal granted under subclause 1 and their application under Defence Instruction (General) Personnel 53-1, *Recognition of Interdependent Partnerships* is not approved, they must repay the cost of the removal to the Commonwealth.

6.6.56 Removal at posting location

1. A member who marries is entitled to a removal of furniture and effects to another residence in that location.
2. A member who is recognised under Defence Instruction (General) Personnel 53-1, *Recognition of Interdependent Partnerships*, as having an interdependent partner at their posting location, is entitled to a removal of furniture and effects to another residence in that location.

6.6.57 Removal after posting authority issued

A member is entitled to a removal to the new posting location as a member with dependants in the following circumstances.

- a. They marry or are recognised by the ADF as having an interdependent partner at their posting location after a new posting authority has been issued.
- b. They marry or are recognised by the ADF as having an interdependent partner at their posting location before they are removed.

6.6.58 Removal from outside posting location

1. If a member marries outside the posting location within Australia, or while serving in a seagoing ship (or an aircraft squadron where they will be liable to serve on a seagoing ship), they are entitled to a removal if both of these criteria are met.
 - a. They have at least 12 months' service left when the removal is approved.
 - b. They are on a posting that would have entitled them to a removal if they had been married when posted.
2. The removal under subclause 1 includes both of the following.
 - a. Removal of the member's spouse's personal effects and wedding presents from where they were married. This does not include the spouse's furniture or whitegoods.
 - b. Removal of the member's furniture and effects as follows.
 - i. From store and from a residence where they lived in the posting location before the marriage.
 - ii. To a Service residence or a rent allowance residence they will live in after the marriage.
3. If a member is recognised under Defence Instruction (General) Personnel 53-1, *Recognition of Interdependent Partnerships*, as having an interdependent partner outside the posting location within Australia, they are entitled to a removal if both of these conditions are met.
 - a. They have at least 12 months' service left when the removal is approved.
 - b. They are on a posting that would have entitled them to a removal if their interdependent partnership had been recognised at the time they were posted.
4. A removal under subclause 3 includes both of the following.
 - a. Removal of the member's interdependent partner's personal effects from where they started to maintain a common household. This does not include the interdependent partner's furniture or whitegoods.
 - b. Removal of the member's furniture and effects as follows.
 - i. From store and from a residence where they lived in the posting location when the relationship was recognised under Defence Instruction (General) Personnel 53-1, *Recognition of Interdependent Partnerships*.
 - ii. To a Service residence or a rent allowance residence they will live in after the relationship is recognised under Defence Instruction (General) Personnel 53-1, *Recognition of Interdependent Partnerships*.

5. A member serving in a seagoing ship or an aircraft squadron has a choice of removal destination. They must make the choice in writing. This table outlines the options.

Item	If the member is serving...	then their removal destination may be...
1.	in a seagoing ship	a. the ship's home port, or b. the member's home port.
2.	in an aircraft squadron	a. the home port for the ship in which the squadron is embarked, or b. the air station where the squadron is based, or c. the member's home port.

6.6.59 Removal from outside Australia

If a member serving in Australia marries or is recognised as having an interdependent partnership outside Australia, the removal benefits listed in clause 6.6.58 apply. The spouse or interdependent partner's point of entry into Australia is taken to be the place of marriage.

6.6.60 Removal of child's effects

A member is entitled to a removal of the effects of their spouse or their interdependent partner's child at the time of marriage or ADF recognition of the interdependent partnership. All of these conditions must be met.

- a. The member is entitled to a removal of their spouse's or interdependent partner's effects.
- b. The child is eligible to be included as a dependant for removal purposes.
- c. The child normally lives with the member's spouse or the member's interdependent partner and will live with the member.

6.6.61 Removal entitlement on next posting

1. If a member is not otherwise entitled to a removal under this Division, they and their dependants will be entitled to a removal when next posted.
2. The member has a choice of where they are removed from if either of these conditions is met.
 - a. Their marriage took place in Australia.
 - b. Their spouse has been living at the location they are entitled to be removed from.
3. The member has a choice of where they are removed from if either of these conditions is met.
 - a. Their interdependent partnership was recognised based on a common household maintained in Australia.
 - b. Their interdependent partner has been living at the location they are entitled to be removed from.

4. A member entitled under subclause 1 or 2 may choose to be removed from one of these places.
 - a. The place of marriage.
 - b. The place where the member's common household with their interdependent partner was at the time the partnership was recognised under [Defence Instruction \(General\) Personnel 53-1](#), *Recognition of Interdependent Partnerships*.
 - c. The location of their current posting.
 - d. Their home port or their ship's home port, if they are serving in a seagoing ship or an aircraft squadron where they will be liable to serve on a seagoing ship.
5. If the member married or had an ADF recognised interdependent partnership outside Australia, the removal will be from the spouse or interdependent partner's point of entry into Australia.
6. The removal may be from any other location in Australia. The removal costs that the Commonwealth will pay are limited to the cost of a removal from either of these locations.
 - a. The member's posting location when they married or were recognised by the ADF as having an interdependent partner.
 - b. The member's home port if they have been serving in a seagoing ship or an aircraft squadron where they will be liable to serve on a seagoing ship.

6.6.62 Member's home not suitable for additional dependants

A member's housing may no longer suit because they gain additional dependants. In these cases, they are entitled to a removal to suitable housing at the posting location.

Example: A member without dependants is occupying a shared rent allowance residence. The member has a child. The member is offered a Service residence and is entitled to a removal to the Service residence.

6.6.62A Entitlement only granted once for the same relationship

A member is entitled only once under this Division for each dependant.

Exception: Clause 6.6.62 applies on occurrence of the conditions in that benefit.

Example: A member may take a removal when they bring their interdependent partner to Australia. They are not entitled to another removal under this Division if they later marry.

Division 9: When a member ceases to be a member with dependants

6.6.63 Purpose

This Division describes removal and storage entitlements of a member who ceases to be a member with dependants for any reason.

Note: For removal and storage entitlements of a non-Service spouse or non-Service interdependent partner when their relationship with a member breaks down, see Division 10.

6.6.64 Member ceases to be member with dependants

1. When a member ceases to be a member with dependants, they may choose in writing one of these removal options.
 - a. Removal to a location in Australia where they intend to live after ceasing continuous full-time service.
 - b. Removal to the nearest store at Commonwealth expense. Removal from the store will be to where they nominate they will live after ceasing continuous full-time service. Removal will be at the member's request.
 - c. Deferment of the option under paragraph a. until their next posting.
 - d. Deferment of the option under paragraph a. until they leave. This is if their current posting is the final posting before they leave.
2. If the member does not choose an option from subclause 1 above and continues to provide a residence, they are entitled to a removal on the next posting.
3. A member may cease to be a member with dependants because their dependants have died. They are entitled to storage or continued storage at Commonwealth expense for up to three months. The CDF may extend this period if satisfied it is reasonable. The CDF must consider both of these factors.
 - a. The length of time needed to dispose of the dependants' effects.
 - b. The extent to which Service requirements prevent the member from dealing with the effects.
4. A member may cease to be a member with dependants for reasons other than the death of their dependants. This table describes the storage conditions that apply at Commonwealth expense.

Item	If the member was...	then their storage entitlement is...
1.	occupying an unfurnished residence with their dependants	no entitlement.
2.	<ol style="list-style-type: none"> a. occupying a furnished residence with their dependants, and b. has furniture and effects in store at Commonwealth expense in another location 	continued storage for another three months.
3.	not accompanied by dependants	three months' storage for items: <ol style="list-style-type: none"> a. already in store at Commonwealth expense, and b. removed into store at Commonwealth expense at a location other than the posting location.

Division 10: Assistance for non-Service person on breakdown of marriage or interdependent partnership

6.6.65 Purpose

This Division describes the following benefits.

- a. Removal and storage entitlements for a non-Service spouse when their marriage with a member posted in Australia breaks down.
- b. Removal and storage entitlements for a non-Service interdependent partner when their interdependent partnership with a member posted in Australia breaks down.

6.6.66 Person this Division does not apply to

This Division does not apply to a non-Service spouse or non-Service interdependent partner whose relationship breaks down when they are living overseas with a member, except as follows.

- a. It **does not** apply for the overseas part of the removal.

See: Chapter 14 Part 3 [Division 6](#) clause 14.3.28, Ceasing to be a member with dependants overseas.

- b. It **does** apply for the Australian part of the removal.

6.6.67 Entitlement to removal

1. The CDF may grant a removal to a non-Service spouse or non-Service interdependent partner when their relationship with a member posted in Australia breaks down. The CDF must consider all of these factors.
 - a. Evidence of the couple's intention to establish separate living arrangements.
 - b. The accommodation arrangements available to the non-Service spouse or non-Service interdependent partner.
 - c. Any relevant decisions, rulings or orders made by the Family Court of Australia.
 - d. Any factor relevant to the non-Service spouse or non-Service interdependent partner's ability to make separate living arrangements.
2. The non-Service spouse or non-Service interdependent partner is only entitled to these benefits.
 - a. Removal costs mentioned in this Division and [Division 7](#) of this Part.
 - b. Costs of pet relocation.

See: Chapter 6 Part 1 [Division 4](#), Pet relocation.
 - c. Costs of delivering and collecting a vehicle from a transporter's depot.

See: [Division 5](#) clause 6.6.37, Collection and delivery of transported vehicles.
 - d. Compensation for loss or damage.

See: Chapter 6 [Part 5](#), Compensation for loss or damage.

3. The non-Service spouse or non-Service interdependent partner may choose to have their and their dependants' furniture and effects removed. The request must be in writing. The removal may be to a residence at either of the following.
- a. The same location.
 - b. One of the locations in this table.

Item	Option	Conditions
<i>If the ADF member of the couple is in the Permanent Forces at the time the relationship breaks down...</i>		
1.	The location of the member's and dependant's last permanent residence at the time of enlistment or appointment.	This option is only available if the marriage or ADF recognition of the interdependent relationship took place in Australia.
2.	The non-Service spouse or non-Service interdependent partner's point of entry into Australia.	This option is only available if both these conditions are met. <ol style="list-style-type: none"> a. The marriage or ADF recognition of the interdependent relationship took place outside Australia, and b. The non-Service spouse or non-Service interdependent partner's passage to Australia was at Commonwealth expense.
3.	Any other location in Australia where the spouse or interdependent partner has established or intends to establish a permanent home.	
<i>If the ADF member of the couple is in the Reserve Forces and on continuous full-time service Forces at the time the relationship breaks down...</i>		
4.	Where they lived with the member immediately before the member started full-time service.	This option is only available if the member was appointed or enlisted in Australia.
5.	Any other location in Australia.	The amount the Commonwealth will pay is limited to the cost of a removal to the location in item 4.

Note: Chapter 6 [Part 5](#) provides information on Commonwealth indemnity, insurance and claims for loss or damage of furniture and effects on removal.

6.6.68 Removal of vehicles

1. A non-Service spouse or non-Service interdependent partner is entitled to removal of one private vehicle and one towable item to another location in Australia.
2. The entitlement under subclause 1 is limited to removal of one recreational or hobby vehicle, or one other towable item, but not both. This is because a recreational or hobby vehicle is classified as a towable item.
3. The Commonwealth will remove the recreational or hobby vehicle only if it meets one of these conditions.
 - a. It has normal or restricted registration for road use.
 - b. It is capable of being given normal or restricted registration for road use.
4. The CDF must determine whether a vehicle (and any associated trailer) to be removed under this clause as a single unit is a recreational or hobby vehicle.

See: [Division 5](#) clause 6.6.36, Removal of recreational or hobby vehicles.

5. A non-Service spouse's or non-Service interdependent partner's entitlements for collection and delivery of a vehicle are the same as for a member under clause 6.6.37.

See: [Division 5](#) clause 6.6.37, Collection and delivery of transported vehicles.

6.6.69 Limits on cost of removal

1. The Commonwealth will remove a non-Service spouse's or non-Service interdependent partner's items only if one of these conditions has been met.
 - a. Consent orders have been made and filed with the Family Court of Australia.
 - b. The Family Court of Australia has issued a property settlement ruling.
 - c. A property order has been made under relevant State or Territory legislation.
 - d. The member has given their written consent.
2. A non-Service spouse or non-Service interdependent partner is entitled to only one removal on relationship breakdown. If the couple reunite and separate again, no removal will be granted for either event.
3. The Commonwealth will pay costs of storage only during the removal from the old location to the new location.

6.6.70 Time limit for removal

The non-Service spouse or non-Service interdependent partner must complete their removal within 12 months of the marriage breakdown. The CDF may extend the period if satisfied it would be reasonable to do so.

6.6.71 Private arrangements for removal

1. A non-Service spouse or non-Service interdependent partner may make private arrangements for a removal of their furniture and effects. They are entitled to be reimbursed their costs in the same way as a member under clause 6.6.16.

See: [Division 2](#) clause 6.6.16, Privately arranged removals – entitlement.

2. If the non-Service spouse or non-Service interdependent partner makes urgent private arrangements, they may be reimbursed costs the CDF considers reasonable.

6.6.72 Hire of household items

A non-Service spouse or non-Service interdependent partner is entitled to be reimbursed the cost of hiring replacement household items. They are entitled in the same way as a member under clause 6.6.13.

See: [Division 2](#) clause 6.6.13, Hire of replacement household items.

Division 11: Removal on death of a member

6.6.74 Purpose

This Division describes removal and storage entitlements when a member dies.

6.6.75 Entitlement for dependants

1. When a member with dependants dies, the dependants are entitled to a removal to one of these locations.
 - a. A place within the same location.
 - b. One of the locations in this table, up to the cost limit for the item.

Item	Option	Conditions
<i>Member of the Permanent Forces at the time of death</i>		
1.	The location of the member's and their dependants' last permanent residence at the time of enlistment or appointment	Removal is limited if appointment or enlistment was from outside Australia. <ol style="list-style-type: none"> a. If the member was appointed or enlisted from Norfolk Island, removal is to Sydney. b. If the member was appointed or enlisted from any other external territory of Australia, removal is to the capital city nominated by the dependants. c. If the member was appointed or enlisted from another country, removal is to the port at which the member first entered Australia.
2.	Any other location in Australia	The spouse or interdependent partner must meet one of these conditions. <ol style="list-style-type: none"> a. The spouse or interdependent partner has established a permanent home there. b. The spouse or interdependent partner intends to establish a permanent home there.
3.	An overseas country.	<ol style="list-style-type: none"> a. The Commonwealth may pay reasonable costs of removal and travel to a location in a country that the dependants are entitled to live in, if both the following conditions are met. <ol style="list-style-type: none"> i. The member was enlisted or appointed from another country. ii. The dependants choose to be removed before the end of the period that the member had agreed to serve in Australia. b. In all other cases, the Commonwealth will pay costs up to the amount that would otherwise be payable under items 1 or 2.
<i>Member of the Reserves in continuous full-time service at the time of death</i>		
4.	The location where the member lived immediately before starting full-time service.	This option is only available if the member was appointed or enlisted in Australia.

5.	Any other location.	<p>This option is only available if the member was appointed or enlisted in Australia.</p> <p>The Commonwealth will not pay more than the cost of a removal to the location described in the option in Item 4.</p>
6.	To the port where the member first entered Australia.	<p>This option is only available if the member was appointed or enlisted from an overseas country.</p>

Item	Option	Conditions
7.	Any other location in Australia	<p>This option is only available if the member was appointed or enlisted from an overseas country.</p> <p>The Commonwealth will not pay more than the cost of the relevant entitlement in the option in Item 1.</p> <p>If the CDF is satisfied that the dependants have established or intend to establish a permanent home in the location, the Commonwealth will pay for the removal as if it was a normal Service removal. The CDF must consider these criteria.</p> <ol style="list-style-type: none"> a. Whether the dependants have extended family in the location. b. Whether the dependants have residential property in the location. c. Employment prospects for the dependants in the location. d. Whether there is evidence of plans to move to the location made before the member's death. <p>Example: Correspondence with real estate agents.</p>

2. This clause applies when the spouse or interdependent partner of the deceased member is also a member.
3. A deceased member may not have been living with their dependants when they died. In this case, items in the member's possession when they died will be removed to the person legally entitled to receive them.
4. Items in the dependants' possession or in storage will be removed in the same way as items would be removed for a member with dependants.
5. All options in the table above include a removal of furniture and effects from a store in any location. It does not matter whether the items were originally removed and stored at Commonwealth or private expense.

6.6.76 Removal in Australia on death of member without dependants

1. If a member without dependants dies while serving in Australia, their furniture and effects will be removed to the address of the person legally entitled to receive them.
2. The furniture and effects may be removed to the Commonwealth removalist's store. They may be stored at Commonwealth expense for up to three months while the recipient arranges to accept them. The CDF may extend this period if satisfied it is reasonable. The CDF must consider both of these factors.
 - a. The length of time needed to administer the member's estate.
 - b. Any arrangements necessary to hand over the member's furniture and effects.

6.6.77 Limits on removals following death of a member

1. Furniture and effects should be removed within six months of the date of death. The CDF may extend this period if satisfied it is reasonable.
2. The Commonwealth will not pay for costs involved in removing, storing or insuring furniture and effects that dependants gain after the member's death.

See: [Division 7](#) clause 6.6.52 for information about storage of furniture and effects following the death of a member.

Annex 6.6.A: Application for Relocation form

See: Chapter 7 Part 5 [Division 7](#) subclause 7.5.27.4

Copy of the Application for Relocation form.

Part 7: Travelling to an Australian posting

This Part is reserved for publication in the *ADF Pay and Conditions Manual* of an administrative link to provisions in Chapter 9 Part 5 about payment of the costs of travel for ADF members and dependants on removal to a posting within Australia.

Part 8: Expenses when a posting is cancelled

6.8.1 Purpose

When a member's posting is cancelled before they start duty in the new location, they may be reimbursed what they spent preparing for it.

6.8.2 When this Part applies

This Part applies when all the following conditions are met.

- a. A member has received a posting authority.
Note: A posting authority includes written notification of a short-term mission overseas.
- b. The posting authority is cancelled before they begin duty in the new posting.
- c. The cancellation was not caused by their personal circumstances.
- d. They spent money on goods and services as a direct result of the posting authority.
- e. They are not entitled to a refund from a third party of what they spent.
Note: 'Third party' means the supplier of the goods or services, or the supplier who would normally provide a refund when a service is cancelled or goods are returned.
- f. They cannot use those goods or services on their next posting.

6.8.3 Amount of reimbursement

- 1. If the member had taken up the posting, some or all of their costs may have been covered by a relevant allowance. In this case, any amount they are reimbursed must be no more than they would have received under the allowance.
- 2. This table sets out the relevant allowances.

Item	Allowance	Reference
1.	Disturbance allowance	Chapter 6 Part 1 Division 2
2.	Reimbursement for loss on sale of a vehicle	Chapter 6 Part 3
3.	Housing assistance	Chapter 7
4.	Education assistance	Chapter 8 Part 4
5.	Reimbursement for loss of a child's scholarship	Chapter 8 Part 4 Division 3
6.	Reimbursement for equipment costs	Chapter 13 Part 3 Division 2
7.	Transfer allowance	Chapter 14 Part 3 Division 3

- 3. The CDF may approve an amount for any costs considered reasonable and unavoidable in either of these circumstances.
 - a. The member was not entitled to an allowance.
 - b. The member was entitled to an allowance and the costs are more than the allowance would have paid.

4. The CDF must consider all these criteria.
 - a. What the money was spent on.
 - b. The circumstances under which the money was spent.
 - c. How the member continues to benefit from the goods and services.
 - d. Any other factor relevant to the costs.