

Annex 3.5.ZK: Air Force – Military instructor on Reserve service completion bonus scheme

Full details of the completion bonus scheme are contained in Chapter 3 Part 5 Division 35 of Defence Determination 2005/15, Conditions of Service.

This form is to be completed at the end of your work period (**See:** Clause 3.5.345, Work period).

I,.....
 (Rank) (Last name) (Given name)
 ,
 (Service number) (Employee ID)

have met the requirements for payment of a completion bonus under the Air Force – Military instructor on Reserve service completion bonus scheme.

My work period is between and
 [*enter relevant dates]

During my work period:

- I worked days as a **military skills instructor**.
- I worked days as an **instructor**.
- I worked days as a **training developer**.
- I worked days as a **training evaluator**.

[*enter the total number of full and part days you worked during the work period. **See:** Clause 3.5.344, Working out a day for Reserve service]

I have attached a copy of my Reserve Attendance Diary.

Dated this day of 20.....

 Signed Printed name

I,

 (Rank) (Last name) (Given name) (Employee ID)

verify that the member has met all the requirements for payment of a completion bonus.

 Verified
 Commanding Officer

This form, and the related parts of Defence Determination 2005/15, is the whole agreement between us about the nature of this scheme. It overrides any other prior understanding or agreement about the scheme. This would include, for instance, things I may have been told about the scheme or things I may have read elsewhere.

