
Annex 3.5.W: Army – 1st Recruit Battalion recruit instructors scheme

This application is in four parts.

Part A – provides information about the scheme, and is for you to keep.

Part B – is your application to join the scheme.

Part C – provides your election about how the payments are to be paid.

Part D – provides additional payment information if you choose to pay the money into a superannuation fund.

Part A: Application information

I am applying for the 1st Recruit Battalion (1RTB) recruit instructors scheme. This is authorised under Chapter 3 Part 5 Division 22 of Defence Determination 2005/15, Conditions of Service, made under section 58B of the *Defence Act 1903* ('the Determination').

I understand that my application for this scheme is subject to the following terms and conditions.

1. I meet the requirements to be eligible to apply for the scheme under this Determination.
2. I will be paid a \$10,000 attraction payment when my application for the scheme is accepted if I am performing the duties of a recruit instructor at 1RTB.
3. I will be paid a \$10,000 completion payment for member posting out if I served as a recruit instructor at 1RTB until 1 November 2006, successfully completed the recruit instructors development course and completed a full training year as a recruit instructor with the required course combinations.
4. I will be paid a \$10,000 completion payment at the end of each training year if I successfully complete the recruit instructor development course and perform recruit instructor duties with the required course combinations.
5. I will be paid a pro rata completion payment if I fail to complete a full training year as a recruit instructor for specified reasons.
6. I may elect to pay the scheme payments into a superannuation fund using the form provided at Parts C and D.
7. I am advised to seek professional legal and/or financial advice about this decision. ADF members are not qualified to provide this advice.

Full details of the 1RTB recruit instructors scheme are contained in Chapter 3 Part 5 Division 22 of Defence Determination 2005/15, Conditions of Service.

This application, and the related parts of Defence Determination 2005/15, are the whole agreement between us about the nature of this scheme. It overrides any other prior understanding or agreement about the scheme. This would include, for instance, things I may have been told about the scheme or things I may have read elsewhere.

Part B: Application for the 1RTB recruit instructors scheme

I,.....
 (Rank) (Last name) (Given name)
 ,
 (Service number) (Employee ID)

apply to join the 1RTB recruit instructors scheme.

I acknowledge that the provisions of Chapter 3 Part 5 Division 22 of Defence Determination 2005/15, Conditions of Service, have been brought to my notice.

This is my first application for the scheme. Yes [] No []

I have read and understood Part A of this application. Yes [] No []

I have completed the options for payment (see Parts C and D of this form.) Yes [] No []

Dated this day of 20

 Signed

 Printed name

Witness
(This person must not be below the applicant in the chain of command)

 Signed

 Printed name

I,

 (Rank) (Last name) (Given name) (Employee ID)

verify that the member has met all the requirements for payment of the attraction payment.

I,

 (Rank) (Last name) (Given name) (Employee ID)

verify that the member has met all the requirements for payment of the completion payment for member posting out.

I,

 (Rank) (Last name) (Given name) (Employee ID)

verify that the member has met all the requirements for payment of the completion payment.

I,

.....
(Rank) (Last name) (Given name) (Employee ID)

verify that the member has met all the requirements for pro rata payment of the completion payment.

Completion payment

I choose this payment method for payment of my completion payment (including pro rata payment if applicable):

- Option one:** [] Paid into my normal pay account. The amounts will be taxed at the applicable tax rate at the time of payment.
- Option two:** [] The full amount paid as an employer contribution to superannuation. I have nominated a superannuation fund in Part C of this form.
- Option three:** [] 1. _____% of the completion payment as an employer contribution to superannuation. I have nominated a superannuation fund in Part C of this form.
2. The balance of the amount paid into my normal pay account. This amount will be taxed at the applicable tax rate.

*Tick one box. Only select **one** of the options.*

Part D: Superannuation fund nomination

This section must be completed if either option two or three has been selected for one of the items in Part C. It is the member's responsibility to supply superannuation fund details.

I nominate this Eligible Choice Fund for my attraction payment.

Fund name

Fund number

Fund address

Member's account number.....

Member's tax file number [optional].....

I nominate this Eligible Choice Fund for my completion payment for member posting out.

Fund name

Fund number

Fund address

Member's account number.....

Member's tax file number [optional].....

I nominate this Eligible Choice Fund for my completion payment.

Fund name

Fund number

Fund address

Member's account number.....

Member's tax file number [optional].....

Dated this day of 20

Signed

Name (printed) _____

Work address _____

Occupation _____

Date _____