



Australian Government
Department of Defence
Defence Materiel Organisation



**Integrated Logistics Support Manager
Position APS 6**

DMO/31087

Location: Victoria Barracks Melbourne, Victoria

Job Reference number:	DMO/31087
Position title:	Integrated Logistics Support Manager
APS level:	APS 6 in accordance with the Defence Collective Agreement (DeCA)
Remuneration:	\$65,520 - \$74,846 gross per annum + 15.4% Super
Group:	Defence Materiel Organisation
Division:	Land Systems Division
Branch / Directorate:	Corporate Headquarters Land Materiel Management Directorate
Section:	Land Acquisition Program Management
Location:	Victoria Barracks Melbourne, Victoria
Employment arrangements:	Full Time – 37.5 Hours per week
Type of employment opportunity:	Ongoing
Security classification of position:	SECRET
Contact officer:	Dean Nightingale - (03) 9282 7165
Closing date:	5pm, Thursday 12 November, 2009

Introducing the Defence Materiel Organisation

The Defence Materiel Organisation's (DMO) purpose is to equip and sustain the Australian Defence Force (ADF) and our first priority is to provide equipment for ADF units deploying on operations. We manage over 210 major capital equipment projects and over 150 minor projects, and we also sustain and upgrade over a hundred existing fleets.

The DMO will manage over \$130 billion of acquisition and sustainment business in the next 10 years. On Defence's behalf, we also manage one of the largest holdings of physical assets and inventory in the country valued at more than \$37 billion.

Under the leadership of our Chief Executive Officer Dr Stephen Gumley, our vision is "to be the premier program management, logistics and engineering services organisation in Australia".

The 2009-10 DMO Budget provides resourcing of \$11.8 billion across the three DMO Programs:

- 1.1 Management of Capability Acquisition (\$6.2 billion up from \$4.5 billion)
- 1.2 Management of Capability Sustainment (\$5.4 billion up from \$5.1 billion)
- 1.3 Provision of Policy Advice and Management Services (\$0.1 billion)

The ADF's operational success depends on us providing its capabilities on time, on budget and to the required levels of quality and safety. The DMO employs more than 7,800 people over 40 locations in Australia and overseas.

For more information about the DMO visit www.defence.gov.au/dmo.

The Position

Key Position Dimensions

Reports to:	EL1 – Deputy Director Life Cycle Cost
Number of Staff that Directly Report to Position:	N/A
Number of Staff in the Work area:	4

Overview

The Integrated Logistics Support Manager is a member of the project team that contributes to the design and development of the in-service support system for a new capability in accordance with regulations, resources and agreements.

The position is located in Land Systems Division (LSD) which is one of the ten divisions of the Defence Materiel Organisation (DMO). LSD is responsible for the acquisition and sustainment of designated land systems for the Australian Defence Force (ADF).

The Integrated Logistics Support Manager will perform the duties as listed in the following section.

Position Duties

1. Provide direction and support to the requirements definition and acquisition phases of the support system for a new capability in accordance with the ADF's in-service support requirements.
2. Manage the contributions of the development team to deliver:
 - a. Reliability, Availability and Maintainability (RAM) of the Capability;
 - b. Supportability Analysis (SA) and reports;
 - c. Life Cycle Costing Analysis (LCCA) and reporting of the Capability;
 - d. Technical data to an agreed configuration management baseline to support the sustainment of a Capability;
 - e. Establishment of required learning and training outcomes (including facilities) to support the ongoing sustainment of a Capability;
 - f. Establishment of required facilities to support the ongoing sustainment of a Capability;
 - g. Establishment of the supply chain to support the ongoing sustainment of a Capability; and
 - h. Provision of data to enable codification of identified spares and ongoing spares procurement.
3. Manage and develop Integrated Logistic Support Plans and the considerations of the interrelated support elements.
4. Manage and coordinate the research and development of Capability maintenance support instructions, procedures and Integrated Logistics Support Instructions.
5. Manage and coordinate technical reviews and provide technical advice for request for tenders.
6. Manage and contribute to the definition and provision of advice for configuration management.
7. Manage the development of the transition into service documents and initial disposal plan for the Capability.
8. Comply with policies, procedures and directives.

Selection Criteria

1. Experience in developing and/or managing technical advice for the acquisition or sustainment of a capability in accordance with customer requirements and regulations.
2. Ability to lead, manage and develop a team of employees, including the ability to foster positive and cooperative relationships.
3. Ability to think strategically and translate and implement agreed strategies.
4. Well developed oral, written and communication skills, including the ability to liaise, negotiate and maintain customer relationships.

Professionalisation

The DMO is seeking to recruit individuals with a commitment to ongoing professional development and our employees are encouraged to achieve and maintain professional status in a professional field.

The DMO's Professionalisation Initiative is a central strategy in DMO's *commitment* to meet the challenges of the future. This initiative for professionalisation and up skilling processes will be implemented to cover the entire DMO workforce. Prescribed eligibility requirements apply. The DMO is interested in candidates who can demonstrate an ongoing commitment to their own, and their staff's, professional development through achievement of chartered status or an equivalent form of professional recognition.

A key objective is to develop chartering/certifying processes and programs that enable our workforce to register competence through assessment against the highest standards available. They include formal professional certification programs that are awarded by a professional body or society, as currently applies to lawyers, engineers and technical officers, and accountants in DMO.

Employment Agreement

Terms of the Engagement

The successful candidate for the Integrated Logistics Support Manager position will be engaged as an *ongoing employee* under the *Public Service Act 1999*.

Remuneration Package

In accordance with ([DeCA](#)) the successful candidate can expect to receive an attractive remuneration package with a salary within the range of \$65,520 - \$74,846 gross per annum and superannuation.

Application Instructions

As part of our commitment to reducing Australia's carbon foot print, applicants are asked to submit their applications by email. Please ensure attachments are in Microsoft Word or Adobe Portable Document Format (PDF).

victasjobs@defence.gov.au

It is important that you quote the job reference number and your name e.g. **DMO/31087** – “**Your Name**” in the **subject line** so your application can be passed to the relevant selection panel co-ordinator for further consideration and action.

IMPORTANT: Your application needs to be received no later than **5pm, Thursday 12 November, 2009**.

Your application must include:

1. **A completed copy of the AA312 form “Personal Particulars of Applicant”** clearly stating the DMO Job Reference Number **DMO/31087**.
This form is available from the DMO website [How to Apply](#) under section “**Lodging your Application**”.
2. **A statement** demonstrating how you meet the selection criteria. Candidates must outline examples and achievements that demonstrate their claims against the criteria. The statement can be in narrative or dot point and must be no longer than three pages for Australian Public Servant (APS) 1-6 and four-five pages for Executive Level 1 (EL 1) and above level positions.
3. **A copy of your current resume**, which includes a summary of your work history commencing with your most recent employment, listing the dates of employment, company names and position titles. It should also include details of your qualifications including dates and institution names.

For additional information on preparing your application and addressing selection criteria refer to the “[Cracking the Code](#)” publication located on the Australian Public Service Commission website.

Further enquiries about the position can be made to *Dean Nightingale* on (03) 9282 7165.

Order of Merit

An Order of Merit or a Merit Pool may be created from the listed of suitable applicants which may be used to fill similar position/s in the event a position/s becomes vacant within the 12 months from gazettal date of this position.

Eligibility

Citizenship Requirements

To be eligible for employment with the Department of Defence, applicants must be Australian citizens. Only in exceptional circumstances can this requirement be waived.

Security Clearance Requirements

Please be aware if you are considering employment within the DMO, the following security issues need to be considered:

- applicants are advised that all DMO jobs require some level of security clearance;
- for CONFIDENTIAL level clearances, applicants must have a checkable background for the previous five years, and
- while for SECRET and TOP SECRET levels of clearance, applicants must have a checkable background for the past ten years.

Potential applicants must be aware that any lengthy overseas stay during these periods can make checking difficult.

Please note that this position requires a **SECRET** level clearance.

**Thank you for your interest in
Defence Materiel Organisation**