

PART FOUR

GLOSSARY  
and  
INDEX

## GLOSSARY

**Appropriation:** is an authorisation by Parliament to spend moneys from the Consolidated Revenue Fund.

**Accrual Accounting:** recognises the change in value of assets, liabilities, income and expenditure at the time that transactions and/or events occur, not at the time cash is paid or received, as is the case in cash accounting.

**Combined Exercise:** an exercise/activity involving one or more Services of the ADF with the forces of other countries.

**Defence Assistance to the Civil Community:** is a program which provides Defence resources, in exceptional circumstances, for the performance of emergency or non-emergency tasks which are primarily the responsibility of the civil community. While a high priority is given to civil emergencies and natural disasters where lives or property are at risk, other tasks include flyovers and displays at significant public events and various support tasks for local authorities and charitable organisations around Australia.

**Force Element:** a component of a unit, a unit or an association of units having common prime objectives and activities.

**Force Element Group:** a grouping of force elements with an appropriate command and control structure for a specified role or roles.

**Force Structure:** see *Preparedness Concepts and Planning*.

**Group:** is an identifiable grouping of functions and activities. Groups form the basis upon which Defence is structured and resources are allocated. Defence Groups are subdivided into sub-Groups, components, sub-components and elements.

**Interoperability:** the ability of systems, units or forces to provide the services to and accept services from other systems, units or forces and to use the services so exchanged to enable them to operate effectively together.

**Joint Exercise:** an exercise/activity involving two or more Services of the ADF.

**Military Capability:** see *Preparedness Concepts and Planning*.

**Preparedness Concepts and Planning:** To achieve its outcome, Defence develops military capabilities that enable the Government to apply military power when required. Military capability is achieved by developing a force structure appropriately prepared for operations. Preparedness is therefore of fundamental importance to Defence, which must be able to manage it effectively and communicate its status to the Government.

*Military Capability* - The two levels of military capability specified for forces within the ADF are derived from the concept of maintaining forces at an appropriate minimum level of capability (or MLOC) in peacetime and ensuring that those forces are ready to work up to an appropriate higher level of task-specific capability (or operational level of capability - OLOC), within a given time, in order to conduct operations effectively.

However, the maintenance of a force at a higher level of preparedness or at an operational level of capability for a prolonged period is resource intensive. A clear understanding of the implications is required before a force is raised to that level of capability in peacetime. During

a time of economic constraint, Defence balances the mix of capabilities, or outputs, from within its budget to meet Government tasking priorities.

*Force Structure* - Force structure relates to the type of force required - personnel, equipment, facilities and military doctrine - to achieve the operational level of capability necessary to conduct operations effectively. In the medium to long term, military capability will vary due to changes in force structure generated by the capability development process. In the short term, force structure is the more constant component of military capability and the level of capability available for operations is determined by Defence's management of preparedness of the current force.

Changes to force structure usually impact on the preparedness of the associated forces. For example, the introduction of a new capability, retirement of an old capability or capability enhancement will have a direct impact on the resource, training and facility requirements of the forces involved.

*Preparedness* - Preparedness is a measurement of how ready (readiness) and how sustainable (sustainability) the whole or part of the ADF is to undertake military operations. The readiness of forces to be committed to operations within a specified time is dependent on the availability and proficiency of personnel, equipment, facilities and consumables. Sustainability is measured in terms of the ability to provide personnel, equipment, facilities and consumables to enable a force to complete its period of operations.

*Preparedness Planning* - The preparedness planning process begins with a strategic appreciation involving an analysis of the national security objectives which are specified in Government guidance. These objectives are considered against current strategic circumstances and defence policy. In the light of this appreciation, military strategies are developed or refined to achieve the objectives. Military strategic objectives and military response options are then derived from the military strategies and are used to provide preparedness planning guidance.

*The Chief of the Defence Force's Preparedness Directive* - This principal strategic-level directive contains strategic planning guidance, lists military response options and sets preparedness requirements. It informs all subordinate preparedness directives at the operational level which set specified levels of preparedness and contain the capability standards against which force units measure and report.

The implementation of preparedness involves the allocation of resources to the current force to ensure that preparedness objectives can be met and managed properly. The evaluation and reporting of preparedness ensure that there is regular feedback in the process and that objectives and resource allocations are refined as necessary.

**Readiness:** see *Preparedness Concepts and Planning*.

**Running Costs:** are the full recurrent and minor capital costs consumed by an agency. Included are salaries and related employment costs, superannuation, administrative items, minor capital items, property operating expenses and consultancy services.

**Sustainability:** see *Preparedness Concepts and Planning*.

**Theatre:** is the area in which military operations/activities take place.

## LIST OF ACRONYMS

ADF	Australian Defence Force
ADFA	Australian Defence Force Academy
AFS	Average Funded Strength
ALG	Air Lift Group
APS	Australian Public Service
ARA	Australian Regular Army
ASEAN	Association of South East Asian Nations
ASLAV	Australian Light Armoured Vehicle
ASTA	AeroSpace Technologies Australia
ATSIC	Aboriginal and Torres Strait Islander Commission
AUSMIN	Australia/United States Ministerial Talks
C <sup>3</sup> I	Command, Control, Communications and Intelligence
CDF	Chief of the Defence Force
COMAST	Commander Australian Theatre
CSP	Commercial Support Program
DETYA	Department of Education, Training and Youth Affairs
DFRDB	Defence Force Retirement and Death Benefits
DHA	Defence Housing Authority
DoFA	Department of Finance and Administration
DRP	Defence Reform Program
DSTO	Defence Science and Technology Organisation
EEO	Equal Employment Opportunity
FEG	Force Element Group
FPDA	Five Power Defence Arrangements
FYDP	Five Year Defence Program
HMAS	Her Majesty's Australian Ship
HQAST	Headquarters Australian Theatre
HQNORCOM	Headquarters Northern Command
JORN	Jindalee Operational Radar Network

MPG	Maritime Patrol Group
MSA(L)	Minesweeper Auxiliary (Large)
MSA(S)	Minesweeper Auxiliary (Small)
MSBS	Military Superannuation and Benefits Scheme
NORCOM	Northern Command
NUSHIP	Ship yet to be commissioned.
NZ	New Zealand
NZDF	New Zealand Defence Force
OH&S	Occupational Health and Safety
PAES	Portfolio Additional Estimates Statements
PBS	Portfolio Budget Statements
PMKEYS	Personnel Management Key Solution
PNG	Papua New Guinea
PNGDF	Papua New Guinea Defence Force
PPB	Pacific Patrol Boat
RAAF	Royal Australian Air Force
RAN	Royal Australian Navy
RNZAF	Royal New Zealand Air Force
RNZN	Royal New Zealand Navy
RSAF	Republic of Singapore Air Force
RSN	Republic of Singapore Navy
SAS	Special Air Services
SRG	Strike Reconnaissance Group
TFG	Tactical Fighter Group
UK	United Kingdom
UN	United Nations
UNSW	University of New South Wales
US	United States
USAF	United States Air Force
USN	United States Navy

## COMPLIANCE INDEX

Requirements	Page
Contact Officer .....	ii
Letter of Transmission .....	iii
Table of Contents .....	v-vi
User Guide .....	vii
Corporate Overview .....	3-38
Organisational Structure .....	38-41
Staffing Overview .....	26, 160-166
Social Justice and Equity .....	26, 167-169
Internal and External Scrutiny .....	28-32, 174-175
Defence Service Charter .....	33, 170-173
Financial Statements (including Auditor-General's Report) .....	77-148
Program Performance Reporting .....	179-328
Participative Work Practices .....	331
Legislation/Regulations Impacting on Business .....	331
Occupational Health and Safety .....	332-334
Freedom of Information .....	335-342
Discretionary Grants .....	343
External Consultants .....	344-353
Advertising and Market Research .....	354-358
Administration and Operation of the Defence Force (Home Loans Assistance) Act 1990 .....	359
Glossary .....	364-365
Compliance Index .....	368
Alphabetical Index .....	369-372

## ALPHABETICAL INDEX

### A

- Aboriginal and Torres Strait Islanders ..... 169, 205
- Accrual-based output management ..... 10, 25, 183, 250-251
- Active missile decoy ..... 264, 267
- Air-to-surface weapon system ..... 15, 271
- Airborne early warning and control system ..... 6, 156, 281
- Amphibious transport ..... 5, 50, 192
- Anzac helicopter capability ..... 5, 17, 263, 267
- Anzac ships ..... 7, 15, 17, 40, 50, 154, 156, 190, 192, 262, 267, 271, 275
- Army ATSIC community assistance project ..... 205
- Army Reserve (*see* Reserves)
- Asian economic crisis ..... 7
- Auditor-General's Reports (*see* Australian National Audit Office)
- Australian College of Defence and Strategic Studies ..... 242
- Australian Defence College ..... 8, 9, 13, 40, 239
- Australian Defence Force Academy ..... 9, 40, 240, 242, 333
- Australian Defence Force Home Loans Assistance Scheme ..... 256
- Australian Defence Force Units and Establishments ..... 40-49
- Australian Defence Industries ..... 6, 7, 9, 22, 153, 266, 268, 185
- Australian Light Armoured Vehicle ..... 6, 15, 265
- Australian National Audit Office ..... 28, 30, 31, 32, 322
- Australia's Strategic Policy ..... 7, 30, 182, 284
- Australian Strategic Policy Institute ..... 10

### B

- Bougainville ..... 4, 7, 24, 55, 57, 174, 190, 204, 205, 209, 218, 229, 334
- Bushmaster infantry mobility vehicles ..... 6

### C

- C-130 aircraft ..... 6, 48, 53, 55, 59, 61, 68, 156, 215-216, 218-219, 231, 263, 276, 280
- Canberra region information system project ..... 303-306, 309
- Capability Development Process ..... 4, 5, 8-11, 179-181, 184-185
- Catamaran, HMAS *Jervis Bay* ..... 5, 411 190
- Chief of Defence Force's Preparedness Directive ..... 10, 181, 190, 213, 214
- Chiefs of Staff Committee ..... 10, 179
- China ..... 8, 66, 182
- Civilian Performance Management Scheme ..... 9, 26, 241, 252
- Combat capability ..... 4, 8, 15
- Commercial Support Program ..... 9, 31, 326
- Compensation ..... 10, 21, 24, 25, 32, 247, 337
- Collins class submarine ..... 5, 15, 17, 19, 40, 156, 178, 179, 184, 189-190, 261-263, 267, 275, 278, 284

### D

- Defence Audit and Program Evaluation Committee ..... 28, 322-323
- Defence Cooperation ..... 4, 7, 14, 15, 22, 23, 24, 70-75, 150, 152, 153, 186, 187, 205

## Part Four

Defence Efficiency Review .....	15, 34
Defence Employees Industrial Agreement .....	331, 339
Defence Executive .....	4, 9, 10, 12, 28, 29, 167, 180, 183-184, 332
Defence Force Ombudsman .....	32
Defence Force Remuneration Tribunal .....	331
Defence Force Retirement and Death Benefits Scheme (also see Superannuation) .....	22, 340
Defence Housing Authority .....	22, 24, 291
Defence Information Environment Board .....	11, 277, 303-307
<i>Defence our People</i> .....	9, 250, 332
<i>Defence our Priorities</i> .....	4, 183, 332
Defence Reform Program .....	4, 9, 11, 12-18, 19, 30, 157, 186-188, 193, 190, 195-197, 201, 207-209, 214, 216-217, 220-223, 226, 227, 234-237, 239, 243-244, 254-258, 262, 268-272, 284-286, 299-301, 309-310, 316-317, 326-327, 333
Defence Service Charter .....	33, 39, 170-173
Discrimination .....	26, 167, 169

## E

East Timor .....	4, 7, 56, 57, 174, 182, 218, 229
Emergency management .....	21, 36, 229, 232, 340
Ethics and Fraud .....	320-324
Equity .....	167-169, 191, 242, 250
Evaluation .....	6, 12, 28, 29, 52, 204, 278, 313, 321-323, 235
Exercises .....	8, 50, 55-69, 70, 74, 76, 192

## F

F-111 aircraft .....	6, 52, 184, 213, 216, 231, 275, 276, 280
Family support, ADF .....	337, 343
Family Support Funding grants .....	343
F/A-18 aircraft .....	6, 51, 156, 184, 213, 237, 265, 275
Five Power Defence Arrangements .....	8, 65, 182, 192, 215
Five Year Defence Program .....	183, 193, 283, 293, 306,
Freedom of Information .....	335-342

## G

Group structure changes .....	34
Gulf deployment .....	4, 56, 182

## H

Harpoon Missiles .....	15, 267, 271, 279
Hornet (see F/A-18 aircraft)	
Hydrographic ships .....	17, 194, 271

## I

India .....	76, 182
Indonesia .....	7, 24, 57, 60-65, 67, 70, 75, 182, 216, 218, 282, 283
Industry ( <i>Defence and Industry – Strategic Policy Statement</i> ) .....	8, 30, 184, 261, 266,
Information systems .....	21, 34, 194, 230-232, 240, 292, 307, 324
Irian Jaya .....	56, 57

**J**

Jindalee Operational Radar Network ..... 6, 156, 183, 219, 261, 264, 277  
 Joint Deployment Facility (formerly Australian Presence in the North) ..... 291, 293, 298  
 Joint exercises (*see* exercises)  
 Joint Services Staff College ..... 241, 242, 295

**K**

Kosovo (*see* Operation Safe Haven) ..... 4, 24, 202, 206, 218, 291, 315

**L**

Land Force Operations ..... 7  
 Lead-In Fighter ..... 6, 17, 156, 263  
 Life-Cycle Costing ..... 32, 175, 229, 292  
 Logistics ..... 7, 12-18, 48, 50, 56, 69, 75, 157, 158, 183, 217, 229, 230  
 Long-term planning ..... 12, 179, 180, 183

**M**

McIntosh and Prescott Collins Class Submarine Report ..... 5, 19, 262  
 Major Capital Equipment ..... 11, 16, 23, 261, 262, 266, 180, 203  
 Malaysia ..... 8, 24, 74, 182, 216, 218, 283  
 Management Audit ..... 28, 321, 325  
 Military satellite communications ..... 15, 264  
 Military Superannuation and Benefits Scheme (*also see* Superannuation) ..... 22, 23  
 Minehunter coastal project ..... 5, 17, 190, 192, 263, 279

**N**

National Support ..... 8, 9, 180, 184, 185  
 Native Title ..... 294  
 New Zealand ..... 182, 183, 194, 202, 216, 218, 253, 276, 282  
 Ninox night-fighting equipment ..... 15, 203, 265

**O**

Occupational Health and Safety ..... 241, 272  
 Office of the Revolution in Military Affairs ..... 180  
 Ombudsman (*see* Defence Force Ombudsman)  
 Operation Safe Haven ..... 4, 24, 56, 57, 218, 291, 301, 315, 318  
 Operations ..... 4- 7, 17, 24, 55-69, 154, 190  
 Outputs (*see* accrual-based output management)

**P**

Pacific Patrol Boat ..... 7, 24  
 Papua New Guinea ..... 4, 7, 24, 66, 70, 57, 194, 206, 216, 218  
 Parliamentary committees ..... 30-31  
 Peacekeeping (*also see* United Nations) ..... 4, 24, 30, 55-59, 209, 210, 214  
 Performance Management ..... 9, 26, 28, 193, 217, 229, 232, 241, 252  
 Personnel ..... 4, 9, 21, 23, 26, 29, 30, 34  
 Personnel Management Key Solution (PMKEYS) .. 9, 13, 29, 247, 249, 252, 304, 306, 349  
 Portfolio Evaluation Strategy ..... 28, 322  
 Preparedness ..... 4, 10, 16, 30, 181, 183, 190, 192, 203, 207, 213-215, 219, 321  
 P3C ..... 52, 215, 216, 264, 267, 271

Q

Quality assurance ..... 13, 268

R

Recruiting ..... 5, 22, 189, 219, 247, 248, 251, 327

Ready Deployment Force ..... 5, 201-203, 207

Reserves ..... 10, 20, 21, 26, 217, 248, 25, 252

Resource Management Framework ..... 324

*Restructuring the Army*..... 6, 17, 30, 201, 204, 279

Russell Offices redevelopment ..... 291, 292, 295, 298, 318

S

Seasparrow missile ..... 263

Senior Executive Service ..... 160, 161, 163, 165, 166, 252, 335

Sexual harassment ..... 249

Singapore ..... 8, 24, 58, 59, 61, 63, 65, 74, 182, 183, 191, 215, 216, 283, 296

Single-Service staff colleges ..... 290, 295, 239

Social justice ..... 26, 167-169, 191, 250-251

Solomon Islands ..... 7, 24, 71

Strategic airlift capability ..... 263, 267, 271

Superannuation ..... 14, 15, 22-25, 150-153, 157, 337

T

Tactical air-defence radar systems ..... 6, 35, 265

U

United Nations ..... 3, 4, 24, 55-57, 182, 218, 229, 282

United States ..... 8, 56, 58, 59, 61, 63-67, 69, 181-183, 202, 203, 216, 263, 264,  
276-278, 280, 282

V

Vanuatu ..... 7, 71, 72

Vietnam ..... 16, 76, 182, 253

W

Wagtail tactical radios ..... 203, 265, 267, 271

Women ..... 26, 169

Y

Year 2000 (Y2K) ..... 6, 8, 37, 56, 175, 194, 201, 231, 293, 303-305, 307, 308

