



## MINUTES RAAMC COMMITTEE MEETING HELD ON THE 26 FEBRUARY 2008

### **Attendance:**

BRIG Gill	HOC
COL Whelan	DHOC (FT)
COL Perks	Hon COL
LTCOL Holmes	DHOC (FT)
LTCOL Wright	DHOC (PT)
MAJ Sims	SO2 Corps (Health Services)
WO1 Solomon	Corps RSM

1. Meeting Opened: 26 Feb 2008 at 1010 hours.

### **Opening Address:**

2. BRIG Gill opened the meeting and welcomed all new members to the Committee.

### **PREVIOUS BUSINESS**

#### **National Memorials**

3. This issue is still outstanding. BRIG Gill tasked the RSM to follow up on this situation and provide update at the next Committee meeting.

#### **Property Member**

4. Minutes to indicate the excellent job the previous property member did. MAJ Sims indicated that there was no property member at this time. A meeting to be held, once the audit is complete, to appoint a property member. Once this is completed MAJ Sims to advise Committee members.

#### **JNCO Presentation Corps Committee**

5. RSM indicated that the presentations were well received. Intent is to continue with the JNCO presentations on as required basic. RSM tasked to look at junior NCO to provide presentations at some point this year to the Committee.

#### **Rep Hon COL Fund**

6. MAJ Sims indicated that the fund name had not been changed at this stage. Advised Committee that the name would be changed as indicated in the previous minutes before the next meeting.

### **Amendment to Previous Minutes**

7. The previous minutes indicated apologies from LTCOL Wright (DHOC PT) and WO1 Solomon (Corps RSM). LTCOL Wright and WO1 Solomon were representing the Committee on Corps business. The minutes reflect that LTCOL Wright and WO1 Solomon while absent from the meeting were in fact working on Corps business.

8. BRIG Gill announced the appointment of the Corps RSM WO1 Solomon at the previous meeting. This was omitted from the previous minutes.

### **NEW BUSINESS**

#### **Item 1 – State Hon COL**

9. There was concern that the letters sent to Army Office concerning the appointment of RAAMC Hon COL at state level appear to be lost. There is a record of the letters being sent out to the State Hon COL, but no record at Army Office.

10. COL Perks indicated that in future, appointments of Hon COL should be staggered so that all appointments do not expire at the same time.

11. COL Perks indicated that funds were required for attendance of all State Hon COL at an annual meeting. MAJ Sims indicated that funding was not available in current FY. BRIG Gill suggested that in the short term teleconferencing was the way forward.

#### **Item 2 - ANZAC Dinner**

12. The Tri-Service dinner is on the 16 May 2008. BRIG Gill indicated that he might not be available to attend and asked the LTCOL Wright to attend in his place at no cost to the Committee.

#### **Item 3 - Colonel In Chief - Information Package**

13. LTCOL Wright raised the issue that a package is required to be written for the appointment of the GG. The Committee is looking into this and provide a brief pack to GG. This package would have information about the Corps, which the GG could refer to from time to time. LTCOL Wright to co-ordinate package preparation.

#### **Item 4 - Paulatim**

14. Paulatim had a number of errors when published. BRIG Gill indicated that before Paulatim is issued it is to be presented to the Committee for proof reading.

15. There was a lengthy conversation concerning the number of articles that were omitted from the magazine. The publisher did this without consultation with Corps Committee due to costing issues.

16. The Committee was made aware that the company printing the magazine had been taken over and there was some concern that the magazine could fold. MAJ Sims was tasked to look into the contract and report back to the Committee.

17. There was also concern that past copies were not available. MAJ Sims tasked with tracking down past copies with the view to placing them on the website.

#### **Item 5 - RAAMC.com Website**

18. The Committee was made aware of concerns about the use of Corps funds to support the RAAMC.com website. After lengthy discussions by the Committee BRIG Gill made it clear that Corps funds were not to be used for costs associated with the RAAMC.com site.

#### **Item 6 - OR Trade Management/ACMC Corps Brief**

19. MAJ Sims advised that MAJ Reidy was not available to present to the Committee about the Trade Management due to previous commitments. MAJ Sims indicated that MAJ Reidy would be available to present to the Committee at the next Committee meeting.

20. COL Whelan spoke at length concerning the Trade Management issues and their effect on the Army as a whole. COL Whelan indicated that there is work being conducted by JHSA and Army HQ concerning Trade Management issues and the way forward.

21. COL Whelan spoke about a meeting with the Land Commander and the way ahead for RAAMC Trade Management. COL Whelan also indicated that substantial work is needed over the next five years to meet manning requirements for the RAAMC.

22. COL Whelan spoke about the OR Consultative Group work conducted in Nov 2007. COL Whelan requested that Corps Committee endorse the work done through the OR Consultative Group and that MAJ Reidy report back to the Committee on any progress with this Committee.

#### **Item 7 - Corps Ties**

23. The RSM raised the issue concerning the Corps ties and whether the ties should be written off. MAJ Sims expressed concerns about writing off the cost of the ties without some formal investigation. BRIG Gill tasked MAJ Sims to conduct a QA concerning the ties and advise the Committee on his results.

24. As a result of the Corps tie issue, BRIG Gill stated that outsourcing is the preferred method to ensure Corps funds are not used in the procurement of Corps items other than special occasions authorised by the Committee. This was proposed as a motion and was passed by all Committee members.

#### **Item 8 - GG Banner**

25. The paperwork for the presentation of the Banner appears to have been misplaced. RSM was to co-ordinate with RSM-A to locate the paperwork and have it processed through the chain of command.

26. BRIG Gill indicates that all efforts should be made to ensure the GG banner is presented in 2008. BRIG Gill did indicate that if this were not possible then the GG banner would be presented in 2009. The Committee decided that the GG banner would be held in Sydney with the support of 1 HSB.

#### **Item 9 - RAAMC Corps Weekend**

27. RSM indicated that Corps members are keen to re-establish the Corps weekend. There was lengthy discussion about the logistic of arranging Corps weekend. The Committee did decide that Corps weekend for 2008 could be held at the same time as the GG banner presentation.

#### **Item 10 - Corps Honours and Awards**

28. RSM indicated that recognition of Corps Awards was poorly handled. Most members of the Corps are not aware of the Awards or the method of nominating deserving members. Committee to look at an awareness campaign to ensure all members of the Corps are aware of the procedure for nominating members.

#### **Item 11 - Corps Subscriptions**

29. The issue of Corps subscriptions was raised and how the Committee could encourage members to subscribe to Corps funds. MAJ Sims indicated that considering the number of members in the Corps that Corps subscription was very low.

30. There was discussion on how the Committee could encourage Corps members to contribute. BRIG Gill tasked MAJ Sims to review the Corps subscriptions of the other Logistic Corps and see if there are ways we could improve subscriptions.

#### **Item 12 - Co Ordinate of RAAMC Transfers**

31. COL Perks spoke about the perception of managing undergraduates. BRIG Gill indicated that in the past the management of undergraduates was not done well, however BRIG Gill did indicate that work had been done on providing mentoring of undergraduates.

32. COL Whelan spoke about the education of Medical Units who provide mentoring to undergraduates. Corps Committee to investigate the education of all staff responsible for the mentoring of undergraduates.

#### **Item 13 - Paramedic Training/Resolution of ECN291**

33. COL Perks passed on concerns raised by 3 HSB concerning ECN291. 3 HSB concern was that ECN291 could not be deployed on operations.

34. RSM indicated that this is incorrect. ECN291 could be deployed with some minor restrictions.

35. The Committee was concerned that to replace ECN291 with Paramedics would not resolve the issue but create an additional trade. This is not the solution required.

36. BRIG Gill spoke at length about the issues of ECN291 and the implementation on the SED of units.

37. COL Whelan spoke about the work being done by ALTC on mapping the qualifications of Paramedics applying to join the Army Reserve and the alignment with current ECN031 qualifications.

38. Professional recognition of current ECN031 was discussed.

#### **Item 14 – State Hon COL Seminar**

39. COL Perks spoke about the need to conduct meetings with all State Hon COL. MAJ Sims indicated that there were no funds available in the current FY year. MAJ Sims indicated that additional funding would have to be sought before any meetings could take place. BRIG Gill indicated that teleconferencing could be a short-term option. COL Perks indicated that this was is first option but indicated a need for funding to be sought.

40. MAJ Sims to review funding requirements for FY 08/09 and see if additional funding is available.

41. As there is no funding available at this stage BRIG Gill indicated that teleconferencing should be looked at in the short term while funding is sought.

42. The issue was raised about the duties of the Hon COL. BRIG Gill did point out that duty statement for Hon COL is contained in the DI(A) Pers 99-1 Honorary Colonels/Colonels Commandant, Regimental Colonels, Chaplain Commandant and Honorary Corps Representatives and all Hon COL should be made aware of the requirements under the DI(A).

#### **Item 15 - National RAAMC History Committee**

43. COL Perks spoke about the establishment of a RAAMC History Committee. There was some discussion about the establishment of this Committee and what support the Committee could provide. As there is already a NSW Committee the establishment of an additional Committee at this stage was not supported. The Committee did indicate that it is important to capture historical information and further discussion is required on this matter.

#### **Item 16 - Corps Relevance**

44. COL Perks indicated a need for forward planning so that members of the Corps are aware of Committee activities. The Committee discussed the best method of providing this information is through the Corps website. Committee members to provide to MAJ Sims with their activities so these activities can be loaded onto the website. MAJ Sims to have this completed by May 2008 for approval at the Committee meeting.

#### **Item 17 - HOC Cell PT Positions**

45. During 2007 authority was sought for the movement staff officers from Land Command to HOC cell to assist HOC members in their duties.

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46. Three positions were transferred from Land Command to ALTC HOC Cell with effect 1 Jan 2008. The positions are as follows:

- a. MAJ (RAAMC) – Staff Officer Grade 2.
- b. MAJ (RAADC) – Staff Officer Grade 2.
- c. MAJ (RAANC) – Staff Officer Grade 2.

47. MAJ Sims raised the issue of filling the RAAMC position with a WO1. MAJ Sims explained that an individual located at Bonegilla should fill this position. BRIG Gill stated that if MAJ Sims was unable to fill the position with a suitable officer then in the short term MAJ Sims could fill this position with a WO1.

#### **Item 18 - RNZ Army Corps Activity**

48. BRIG Gill indicated that the RNZ Army Corps day is to be held in July 2008. BRIG Gill tasked MAJ Sims to look into funding for members of the Committee to attend the RNZ Army activity.

#### **Item 19 - Civilian Schooling Overseas**

49. COL Whelan indicated that she was the contact officer concerning civilian overseas bids for FY 09/10.

#### **Closing Remarks**

50. BRIG Gill thanked all present for attending the meeting. The next meeting will be held in May 2008.

51. There being no further business BRIG Gill declared the meeting closed at 1415 hours.

52. Next meeting is to be held in May 2008 at a venue to be decided.

**A. GILL**  
BRIG  
HOC/Chairperson  
March, 2008

**G.V. SIMS**  
MAJ  
SO2 Corps (Health Services)/Secretary  
March, 2008

#### **Distribution:**

Committee Members  
Honorary Colonel Eastern Region  
Honorary Colonel Queensland Region  
Honorary Colonel Southern Region

Honorary Colonel Central Region  
Honorary Colonel Western Region  
RAAMC CO's  
DOCM-A  
SCMA  
ALTC (Dev Gp)  
RAAMC Internet Site

CA RAAMC  
CM RAAMC  
SO2 RAAMC Trades

## RAAMC Committee Meeting Action Points - 26 February 2008

Serial	Action Point	Action By	Completion Date
1	Rep Hon COL Fund name change	SO2 Corps (Health Services)	Mar 2008
2	Hon COL letters	Corps RSM	Mar 2008
3	ANZAC Dinner	LTCOL Wright	16 May 2008
4	Information Package GG	LTCOL Wright	Apr 2008
5	Paulatim contract issues	SO2 Corps (Health Services)	Apr 2008
6	Corps Ties	SO2 Corps (Health Services)	Mar 2008
7	GG Banner paperwork	Corps RSM	Mar 2008
8	Hon COL Seminar	Hon COL	Mar/Apr 2008
9	Funding NZ Visit	SO2 Corps (Health Services)	Mar 2008
10	Past copies of Paulatim to be loaded onto website	SO2 Corps (Health Services)	May 2008

## RAAMC Committee Meeting Action Points - 26 February 2008

Serial	Action Point	Action By	Completion Date
11	Corps awareness	Committee members	May 2008
12	Corps subscriptions	Committee members	May 2008
13	Corps honours and awards	Committee members	May 2008
14	Appointment of RAAMC SO2 Corps (PT) position	SO2 Corps (Health Services)	May 2008