

**13 BDE COMMANDER'S CALL 2009
08 FEB 2009**

**ANNEX B TO
871-21-3/2 INDUCTION TRG
DATED 27 JAN 09**

| Serial | Timings | Activity | POC | Location | Remarks |
|--------|-------------|----------------------------|-----------------------------------|------------------------|--|
| 1 | 0730-0800 | Introduction | COFS | 13 BDE Lecture Theatre | <ul style="list-style-type: none"> • COFS to introduce all unit Commanders and key staff to the audience. • OOM: Bde HQ, WAUR, 11/28, 16, 13 CSSB, XLH, 7 Fd Bty, 13 Fd Sqn, 109 Sig, RRF, BRC |
| 2 | 0800-0815 | Welcome and opening | COMD 13 Bde | | |
| 3 | 0815-0830 | RSM Points | RSM | | |
| | 0830-0840 | Break | | | |
| 4 | 0840-0900 | Operations | BM | | <ul style="list-style-type: none"> • 13 Bde CPD ops points • 13 Bde Campaign Plan: RCB 87, ANODE 20, CATA • Project Pozieres (RITC) • 13 Bde Website |
| 5 | 0900-0930 | Training | Asst Comd – Trg / S7 Cell | | <ul style="list-style-type: none"> • 13 Bde training program • Trg and trg spt – general, including latest references • Environment and training areas • Range restrictions / fire bans • Blank ammo policy • Webbing policy |
| 6 | 0935-0945 | Morning tea | | | |
| 7 | 0950-1010 | Pers / log | DQ | | <ul style="list-style-type: none"> • 13 Bde CPD pers / log points • Corp Governance Construct • Bde Admin/Logistics Concepts • Facilities Management (Dev & Maint) • H&A • UE-Variations and CFTS |
| 8 | 1010-1030 | Safety and risk management | 13 Bde Safety and Risk Management | | <ul style="list-style-type: none"> • Introduction • 13 Bde Safety Directive • Army Military Risk Management process |
| | 1030-1040 | Break | | | |
| 9 | 1045 - 1105 | Resource management | BRM / BM | | <ul style="list-style-type: none"> • Resource management – general |
| 10 | 1110-1125 | Pastoral services | 13 Bde Padre and 13 Bde S11 | | <ul style="list-style-type: none"> • Wellbeing plan |

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|--------|-------------|---|---------------|----------|--|
| 11 | 1130-1150 | Incident Management | 13 Bde S13 | | <ul style="list-style-type: none"> • Army Incident Management System • Role of Units and Bde HQ • Approval to close an incident |
| 12 | 1150 - 1220 | NPMA | MAJ Summerton | | |
| 13 | 1230-1300 | Lunch | | | <ul style="list-style-type: none"> • Own arrangements |
| 14 | 1315-1545 | Team Building (WTTS/QDE/Team Building) | BDE RSM | Theatre | T-Shirt/Singlet, Baseball Cap, DPCU Trousers and Boots, Webbing |
| 15 | 1550-1600 | Closing address | COMD 13 Bde | Theatre | |

- Notes:**
1. All presenters are to actively engage the audience.
 2. Introduction to Units limited to a single slide: Unit, Role, Locns, Key Acty/s in 2009
 3. The lesson blueprint does not have to be followed with the emphasis on imparting salient points coupled with audience participation / discussion
 4. Presenters are to use their imaginations in the delivery of information eg arousals, light and sound etc
 5. Presenters to consider handouts / discs for participants (where applicable)