

# Department of Defence Civil Schooling Application

Distribution  <i>DP-AF copy</i>
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• Refer DI(AF) PERS 34-5

Full-time leading to commissioning       New application       Continuing

Rank	Name and initials	Number	Spec or mustering	Unit
Date appointed or enlisted		Airmen/Airwomen - Current engagement expires	Officers - Date of appointment	
			PC <input type="checkbox"/> SSC <input type="checkbox"/>	

**Part 1 - Intended course**

Course title		Preferred institution(s)		
Major area of study	Study pattern (FT, PT or X)	Length of course (months)	Course start date	
Part-time studies (Details of attendance in hours and weeks)				
External studies (Details of compulsory residentials)				
Full-time studies				
<ul style="list-style-type: none"> <li>• If application for full-time studies is unsuccessful, extent to which sponsorship as part-time or external student is possible.</li> <li>• Note requirement to provide location of course or OJT in relation to place of residence. Refer to Defence Instructions.</li> </ul>				Not applicable <input type="checkbox"/>  Details attached <input type="checkbox"/>

**Part 2 - Proposed pattern of subjects**

Tabulate subjects and years in relation to proposed pattern of subjects, please provide relevance to Air Force requirement

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**Part 3 - Previous study**

Where applicable, please attach details and certified true copies of the following information

Units completed in current course	Other tertiary qualifications (Including synopsis of other course(s))	Highest level completed at secondary school

**Part 4 - Proposed expenditure** (Approval based on details supplied)

HECS charges (Detail whether per subject, semester or year)	
Cost of essential books or equipment	
Other compulsory costs (Itemise tuition fees, union fees, residential fees or other)	
<b>Total</b>	

**Part 5 - Member's declaration**

All appropriate documentation is attached (Including course outline).	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Form PE 063 - Application by Serving Member for Appointment as an Officer, is attached if application is from an airman/airwoman for a full-time course leading to commissioning.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
I understand this application covers one academic year only and that I may be required to fulfil a return of service obligation for any release from normal duties. I further understand that a late application may not be processed, therefore this form must reach DP-AF by IAW the DP-AF civil schooling letter.	Date <input type="text"/>	
Signature of applicant <input type="text"/>	Date <input type="text"/>	

**Part 6 - Education officer's comments**

Course or related course has been offered for study by Air Force Office (DP-AF)	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
A copy of applicant's academic qualifications is attached (See part	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Applicant has been advised on the provisions of DI(AF) 34-17 Defence Assisted Study Scheme, SI(AF) PERS 7-1 ROSAO Airmen and DI(AF) PERS 7-2 ROSO Officers	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
I consider the applicant    Holds <input type="checkbox"/> Does not hold <input type="checkbox"/> the academic pre-requisites to commence the nominated course and offer the following				
Signature <input type="text"/>	Printed name <input type="text"/>	Rank <input type="text"/>	Unit <input type="text"/>	Date <input type="text"/>

**Part 7 - Commanding Officer's comments**

Recommended     Not recommended

Signature <input type="text"/>	Printed name <input type="text"/>	Rank <input type="text"/>	Unit <input type="text"/>	Date <input type="text"/>

**Part 8 - DP-AF decision**

Approved     Not approved

Signature <input type="text"/>	Printed name <input type="text"/>	Rank <input type="text"/>	Appointment <input type="text"/>	Date <input type="text"/>

**Part 9 - POEAT action**

Copy dispatched to RAAFCOL <input type="checkbox"/>	Applicant advised of non-approval <input type="checkbox"/>
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