

Standard Application

- Use when applications cannot be finalised at unit level
- Attach appropriate annexes and enclosures
- Tick appropriate boxes

Part A - Applicant to complete

Type of application					
Rank	Family name	Initials	Employee ID number	Specialisation or mustering	
Date of birth	Current unit	Contact telephone number	Arrival date at current unit	Arrival date at current locality	
Marital status: Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Divorced <input type="checkbox"/> Separated <input type="checkbox"/> Interdependant relationship <input type="checkbox"/>					
Airmen:	Date enlisted	Current engagement expires	Officers:	Date appointed	Current engagement expires
Reason for application					
I have checked 'My Personal Details' on PMKeyS Self Service for accuracy. Form AD 150 <input type="checkbox"/> AD 160 <input type="checkbox"/> AD 290 <input type="checkbox"/> has been submitted.					
Applicant's signature			Date		

Part B - Specialist comments (To be attached if applicable)

Education officer <input type="checkbox"/> <i>(Include aptitude test result, highest level of studies at which formally qualified, subjects undertaken and results, and any other courses - Service and/or Civil - undertaken and/or currently being studied)</i>	Medical officer <input type="checkbox"/> Social Worker <input type="checkbox"/>	Psychologist <input type="checkbox"/> Other <input type="checkbox"/>	Chaplain <input type="checkbox"/>
If 'Other', specify <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>			

Part C - Section Commander's comments and recommendation

- *The Section Commander's comments are to briefly include relevant details of Defence Instructions on which the applicant has been counselled, particularly those with financial implications.*

DFRDB/MSBS

Long service leave

Removal entitlements

RAAF standby reserve

--	--	--	--	--

Signature	Printed name	Rank	Appointment or unit	Date
-----------	--------------	------	---------------------	------

Part D - Commanding Officer's comments

To	For information
----	-----------------

--	--	--	--	--	--

Signature	Printed name	Rank	Unit	Date	File reference
-----------	--------------	------	------	------	----------------

Part E - Officer Commanding's comments (if applicable)

--	--	--	--

Signature	Printed name	Rank	Date
-----------	--------------	------	------