

STAFF-IN-CONFIDENCE (After first entry)

AC 839
Revised Apr 2004

Department of Defence

Direct Credit Authorisation - ROMAN

The Department of Defence requests the provision of bank account details as set out below for the purposes of Direct Credit payment of allowances and entitlements to staff. The information provided will only be used by the Department to insert or amend bank account details, and will not be disclosed to any outside agency unless required by law.

For further information: Telephone **1800 559 155**

When this form is completed: Return by fax to **(02) 6265 7142** (If faxed, original is not required by mail)
or Mail original to **CVMC, R1-2-B047, Canberra ACT 2600**

Staff Details

I hereby authorise the Department of Defence to record and use the details provided for the purpose of Direct Credit payment of departmental allowances and entitlements.

(Tick appropriate box)

Purpose of completing this form:

Creation of new authorisation

Amendment of authorisation

I am engaged as:

Employee

Overseas officer

Rank or title	Date of birth (DOB)	Vendor number
<input type="text"/>	<input type="text"/>	<input type="text"/>

Service number	Employee ID	AGS number
<input type="text"/>	<input type="text"/>	<input type="text"/>

First name	Middle initial	Family name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Current home address

Work telephone number (Include area code)

Has ROMAN been searched for this vendor?

Yes

No

Bank or financial institution

Name

Town or suburb	State
<input type="text"/>	<input type="text"/>

Bank/State/Branch (BSB) number (This must be a 6 digit number)	Account number (Not credit or debit card numbers)
<input type="text"/>	<input type="text"/>

Applicant's signature	Date
<input type="text"/>	<input type="text"/>

Office Use Only	Signature	Date entered
	<input type="text"/>	<input type="text"/>