

## STAFF-IN-CONFIDENCE *(After first entry)*

AC 839  
Revised Oct 2004

Department of Defence

# Direct Credit Authorisation - ROMAN

The Department of Defence requests the provision of bank account details as set out below for the purposes of Direct Credit payment of allowances and entitlements to staff. The information provided will only be used by the Department to insert or amend bank account details, and will not be disclosed to any outside agency unless required by law.

For further information: Telephone **1800 559 155**

When this form is completed: Return by fax to **(02) 6265 7142** *(If faxed, original is not required by mail)*

or Mail original to **CVMC, R1-2-B047, Canberra ACT 2600**

### Staff details

I hereby authorise the Department of Defence to record and use the details provided for the purpose of Direct Credit payment of departmental allowances and entitlements.

*(Tick appropriate box)*

Purpose of completing this form:

Creation of new authorisation

Amendment of authorisation

I am engaged as:

Employee

Overseas officer

PMKeyS employee ID	ROMAN vendor number	Work telephone number <i>(Include area code)</i>

Rank or title	First name	Middle initial	Family name

AGS and/or service number	Date of birth (DOB)

Current home address

Has ROMAN been searched for this vendor?

Yes

No

#### Bank or financial institution

Bank/State/Branch (BSB) number <i>(This must be a six digit number)</i>	Account number <i>(Not credit or debit card numbers)</i>

Name

Town or suburb	State

Applicant's signature	Date

<b>Office use only</b>	MSR number	Applicant's signature	Date