



# AUSTRALIAN DEFENCE COLLEGE

## AUSTRALIAN COMMAND AND STAFF COLLEGE

DEPARTMENT OF DEFENCE, CANBERRA ACT 2600, AUSTRALIA,  
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ACSC/2007/1145196/2  
ACSC/OUT/2009/

### **Course Member**

Course Member Address

### **WELCOME TO RANSAC 28/2009**

1. Congratulations on your selection to attend the RAN Staff Acquaint Course (RANSAC) 28/09. The Course has been constructed to help you in your future career and I am sure you will find the experience enjoyable and professionally rewarding.
2. RANSAC is conducted in three phases covering a twelve and a half-month period. Phase One concentrates on basic staff skills and knowledge of Navy management. This focus will be broadened in Phase Two to Defence planning and management and maritime warfare history and strategy. During Phase Three, you will study maritime strategy, Australian Defence and Joint Operations planning.
3. Phase One and Three of the RANSAC are residential as programmed activities or a requirement for private study occur every day during the course, including weekends and evenings. You will be allocated a cabin at HMAS HARMAN, and you are strongly advised to take advantage of this arrangement even if you live in the Canberra area. The after-hours interaction between course members is an important element in the learning process of the course. Phase Two is undertaken from home by distance learning.
4. Your pre-course submissions or any queries concerning domestic or administrative details should be directed to the RANSAC Planning Officer, Lieutenant Commander Tana Oreb, RANR. A Course Planning Memorandum with Tana's contact details and detailed joining instructions is enclosed. A link to the ACSC website is also provided as a considerable amount of preparatory information and a pre-Course exercise for you to complete is available through the website.
5. The course will keep you busy, however I am sure you will feel you have developed a wide range of skills over the short period. I look forward to meeting you in July.

OSB

**R.M. McMILLAN, CSC**  
Captain, RAN  
Director of Studies - Navy

1 May 2009

### **Enclosures:**

1. RANSAC 28/09 Course Planning Memorandum
2. AD 428 - Student Booking Request