



# AUSTRALIAN DEFENCE COLLEGE

AUSTRALIAN COMMAND AND STAFF COLLEGE

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ACSC 2001/7564/1  
ACSC OUT 33/2008

## See distribution

### AUSTRALIAN COMMAND AND STAFF COURSE (RESERVE) MILITARY HISTORY 2009 MODULE JOINING INSTRUCTION

#### Reference:

- A. ACSC(R) General Instruction 2009 dated 20 Sep 08

#### Introduction

1. The study of military history allows the opportunity to understand the interplay of forces that have shaped past military activities and provides useful insights into the present. The study of military history cannot replace operational experience; however it provides an opportunity to gain a further understanding of the preparation for, execution and consequences of war. The Military History Module is not a narrow study of battles and campaigns. It focuses on the operational and strategic levels of war; and the political, social, and economic influences that brought combatants into conflict. The module has a distinctly Australian focus.

#### Aim

2. The aim of this instruction is to detail administration and assignment requirements for Course Members (CM) participating in the Military History 2009 (MH09) Module.
3. This instruction should be read in conjunction with reference A.

#### Module Overview

4. **Module aim.** The aim of the Military History Module is to promote an understanding of the:
- nature and evolution of military force;
  - relationship between military affairs, the civilian community, and the society that fosters the military; and
  - relationship between military history, theory, and doctrine.

Concurrently, the module will practise CM analytical thinking and written communication skills.

5. **Module conduct.** The module will be conducted in two phases:

- a. **Residential phase.** During the Residential Phase (RP), course members (CM) will attend the Chief of Army Military History Conference in Canberra during 9-10 Oct 08, followed on 11 Oct 08 with course march-in administration and briefings at the Australian Defence College (ADC), Weston Creek. Officers unable to attend the residential phase will be briefed under alternative arrangements. Annex A includes administrative details for the RP.
  - b. **Distance learning phase.** The Distance Learning (DL) phase of the module is designed to be completed over a twelve-month period, commencing in Oct 08. The DL phase has an allocation of eighteen days Army Reserve Training Salaries (ARTS) equivalent training. A detailed study schedule will be issued on the MH09 CD-ROM and will be available on the ADC website at <http://www.defence.gov.au/adc/> .
6. **Study requirements.** Module study requirements include:
- a. syndicate discussions during the residential phase;
  - b. reading and supplementary research of the ten history study topics; and
  - c. submission of written assignments.

### Study Resources

7. **General.** The module has been designed to offer some flexibility and will be delivered through a combination of face to face instruction, syndicate discussions, and distance learning. Instructional methods will be supplemented with a briefing on research techniques, a CD-ROM containing guidance and selected readings, and the identification of key reference texts.

8. **Research.** All CM will receive a briefing on the Defence Library Service (DLS) and research techniques during the RP. To facilitate research, CM are encouraged to join the DLS which has an on-line ordering service for Defence members who do not have physical access to a Defence library. Course Members should consider joining a local branch of the Royal United Services Institute (RUSI), which normally have an extensive library collection. The internet is another useful research tool, providing that authenticated sources are used.

9. **References.** Course Members will need to read extensively. The two key reference texts are designed to serve as introductory texts to the subject. They are NOT to be used as the only references. The key texts provide an overview of the study of military history and include most of the module topics. The key texts are:

- a. Paret, P. (ed) *Makers of Modern Strategy from Machiavelli to the Nuclear Age*, Princeton University Press, Princeton, N.J., 1986;and
- b. Addington, Larry H., *The Patterns of War Since the Eighteenth Century*, 2<sup>nd</sup> edn, Indiana University Press, Bloomington, IN, 1994.

These are available through the DLS. If you are having difficulty in obtaining them, contact the ADC Library manager on (02) 6266 0583.

10. **Military history CD-ROM.** You will be issued with a MH09 CD-ROM containing the following:

- a. Study Guide;
- b. library resources kit;
- c. Writing resources kit;
- d. College policy on plagiarism and collusion;
- e. assignment dates; and
- f. attendance diary form.

## Assignments

11. **General.** The DL phase of the module requires the submission of six assignments. Each assignment will be submitted by email. The majority of the assignments will be either a brief or an essay and are designed to develop and enhance written communication skills. The other assignment will be a reflective journal, and is explained later. Note that submission of all assessed and non-assessed activities is mandatory in order to complete the Module.

12. **Staff duties.** Assignments are to be written in accordance with ADF Publication Number 102 (ADFP102). They should be written as if they were for COMDT ACSC (one star officer equivalent) and assume a general level of subject knowledge by the reader. The types of written assignments are:

- a. **Information briefs.** These assignments are designed to practice CM in conducting research and presenting the results in a succinct manner. The briefs enable Directing Staff (DS) to monitor CM progress during the module and contribute to end of module reports. The length of the brief will be specified for each assignment.
- b. **Defence essay.** The 3,000-word essay is designed for CM to demonstrate their research, analysis and written communication skills. Prior to completing the essay, CM are to submit a synopsis outline of the essay for DS feedback. The aim of the synopsis is to check and approve the scope, outline analysis and outline argument at the start of the essay-writing process. Guidance on how to develop a synopsis and essay primer is provided in the Study Guide. Course members are to nominate their essay topic by 1 Feb 09. Further details are in the MH09 CD-ROM.

13. **Formative assignments.** Course members will submit a formative assignment (practice exercise or enabler) that will be reviewed by the Marking Team. Course Members will receive feedback and guidance on their work content and style before submitting an assessed assignment. Formative assignments will include an information brief about the American Civil War, an essay synopsis on their essay topic, and part one of a Reflective Journal.

14. **Assessed assignments.** There are three assessed assignments, comprising an information brief, a major essay, and the entire Reflective Journal.

15. **Reflective Journal.** Course members are to maintain a Reflective Journal throughout the module. The aim of the journal is to record CM personal opinions, responses and impressions of the ideas and information they come across during the study of each topic. The reflective journal is NOT to be a summary of key facts. It should also include the CM

thoughts on how aspects of the topics may apply to contemporary Australia. The journal is to be compiled progressively, and CM should write up their journal as they finish studying each topic. A sample page from a Reflective Journal is provided in the overview section of the Study Guide.

16. **Marking.** Assignments will be marked by a dedicated Military History Marking Team. All marking results will be moderated by the Dean of Markers and the Module Manager (MM). Course members will receive feedback for each assignment in the form of an Assignment Cover Sheet and annotated version of the assignment via email.

17. **Assessment.** The Military History Module is graded and a Module Report will be issued on successful completion of the study program.

18. **Assignment limits.** Page and word limits will apply to assignments. A penalty of up to 10% of the final mark will be applied to assignments that fall short or go over the page limit for briefs or the word limit for the essay (plus or minus 10%). The page and word count does not include footnotes, quotations or the bibliography.

19. **Study time allocation.** Course Members must plan their research to meet the assignment due dates. Study time per study topic will vary from between one to five weeks depending upon the complexity of the topic. A suggested allocation of study time for each assignment is included on the CD-ROM.

### **Submission of assignments**

20. **Submission dates.** The submission dates for assignments are listed in Table 1.

21. **Electronic submission.** Course members are to submit assignments electronically to ADC and a carbon copy (cc) to their Guidance Officer (GO). The ADC e-mail address for assignments is [acscars@defence.adc.edu.au](mailto:acscars@defence.adc.edu.au). All assignments are to be submitted using either Microsoft Word 2003 compatible or RTF format. Guidance Officer e-mail addresses will be provided separately. There have been instances where CM assignments have not been received, or the receipt date is after the designated submission date despite being submitted on time. To ensure CM are not disadvantaged by such a situation, when submitting their assignments CM are to:

- a. activate the email 'Acknowledgment of Receipt' or similar function so that they receive electronic confirmation that their assignment has been received, and
- b. keep a copy of the sent email.

22. **Electronic file naming conventions.** To minimise confusion when submitting assignments by email, CM are to label their assignment files as: 'CMSurnameCMInitials\_Assignment Name'. Examples of this convention for each assignment are:

- a. SMITHJ\_ACW.doc
- b. SMITHJ\_RJ1-4.doc
- c. SMITHJ\_ESSAYSYN.doc
- d. SMITHJ\_ESSAY.doc

- e. SMITHJ\_LTDWAR.doc
- f. SMITHJ\_RJ1-10.doc

23. **Requests for extension.** Requests for extensions are to be sought from guidance officers prior to any assignment due date. Assignments received after the due date will incur a late penalty up to 10% of maximum marks. Requests for extension beyond 14 days will be referred to the CI for decision IAW reference A.

24. **Plagiarism.** The use of others works without appropriate acknowledgement and referencing is plagiarism. Course members guilty of plagiarism will be expected to show cause why they should not be dismissed from ACSC.

25. **Collusion.** Course members are encouraged to work collaboratively, if they have the opportunity, and it is appropriate for a particular assignment. Submitting the same final version of a piece of work for assessment is, however, regarded as collusion. Collusion is a deliberate attempt to defraud and cheat. If course members are concerned about similarities in their written work because they have collaborated with others in the process, a statement to that effect should be attached to the assignment as a precaution. If in doubt, Directing Staff should be consulted before submission.

<b>Serial</b>	<b>Deliverable</b>	<b>Due Date</b>
(a)	(b)	(c)
1	Request Essay Topic	1 Feb 09
2	American Civil War (ACW) Information Brief	15 Feb 09
3	Interim Reflective Journal (Topics 1-4)	29 Mar 09
4	Synopsis for World War Two Essay	31 May 09
5	World War Two Essay	16 Aug 09
6	Limited Warfare Information Brief	13 Sep 09
7	Final Reflective Journal (Topics 1- 10)	20 Sep 09

**Table 1** – Assignment Submission Dates

### **Administration**

26. Administration details for the RP and History Conference are at annex A.

27. **Training days.** The ACSC will fund all ARTS. Attendance diaries are to be submitted to the MM for processing. Reserve Attendance Diaries (available on the CD-ROM) are to be submitted as follows:

- a. Attendance diaries for the RP will be raised during the activity.

- b. For the DL phase CM are allocated 18 days training, with 8 day's paid at the end of FY 08/09, subject to satisfactory submission of assignments (i.e. content and format), and 10 days on completion of the module in Oct 09.

28. **Withdrawal and deferral.** Course Members are to seek to withdraw from or to defer completion of the module from the CI via their GO IAW reference A.

29. **Module management.** The Military History Module is managed by:

- a. Module Manager:

- (1) 2008 MM is LTCOL Mike Romalis:

- (a) Email: [mike.romalis@defence.gov.au](mailto:mike.romalis@defence.gov.au)

- (b) Work Tel: 03 6237 2046

- (c) Mobile: 0408 002892

- (2) 2009 MM is TBA.

- b. Dean of Markers:

- (1) 2008 - LTCOL John Boyce

- (a) e-mail: [boyce.john.f@edumail.vic.gov.au](mailto:boyce.john.f@edumail.vic.gov.au)

- (b) Tel: 03 9770 5795

- (2) 2009 – LTCOL Bob Hart

- (a) Email: [rjhart@bigpond.net.au](mailto:rjhart@bigpond.net.au)

- (b) Tel: 03 9600 9116

## **Conclusion**

30. The study of Military History will be demanding yet professionally rewarding. It will deliver further insight into past campaigns and their relevance to contemporary ADF operations. The module will challenge individual analysis, critical thinking and written communication skills.

*Original signed*

**C. TAGGART**

Lieutenant Colonel

Chief Instructor

20 September 2008

## **Annex:**

A. Residential Phase and Chief of Army History Conference

**Distribution:**

COMDT  
COS / DOS-N  
DOS-ARes  
DOS-Land  
DOS- Air  
CI  
MM  
ARes DS (9)  
Trg Coord Cell  
Trg Dev Cell  
Travel Cell  
DSG – Weston Creek  
Library Manager  
Spare (10) Deliver to ARES Cell G3-20

**External:**

CM (21)  
Area Health Service ACT/SNSW

## RESIDENTIAL PHASE AND CHIEF OF ARMY HISTORY CONFERENCE

1. **Introduction.** The Chief of Army History Conference is to be held at the Canberra Convention Centre, Canberra during the period 9/10 Oct 08. Program details can be viewed on the Army History Unit website at <http://www.defence.gov.au/army/AHU>. Conference registration and costs will be actioned by ACSC. The conference dinner is not part of the ACSC package. A module introduction day will be held on 11 Oct 08 at ACSC.
2. **Accommodation.** ACSC(R) students and staff who are not Canberra residents will be accommodated in the Waldorf Apartments in Canberra City for nights 8-10 Oct 08.
3. **Arrival arrangements.** Interstate CM are to arrive at the Waldorf Apartments NLT 082100 Oct 08 and are to report to LTCOL Mike Romalis (Mobile: 0408 002892) at Reception.
4. **Dress.** Dress requirements for the RP are:
  - a. Dress Order No. 2E - Polyesters general duty will be worn for the conference. Head dress will be required for movement to and from the accommodation and the Canberra Convention Centre.
  - b. Dress for march-in, the Friday night function and Saturday briefings is neat casual attire.
5. **Travel.** All travel for the RP is to be booked via the Personnel Movement Coordination Centre (PMCC) using the Module Panelling signal as the authority. CM will be released after 1600 hr on Sat afternoon for return to their home location. Contact details for the PMCC are:
  - a. Email: [tv1.pmcc@defence.gov.au](mailto:tv1.pmcc@defence.gov.au)
  - b. Fax: 07 4758 7222
6. **Canberra residents.** Canberra based CM are to report:
  - a. At the Conference venue daily NLT 0830 hr on 9 and 10 Oct 08, and
  - b. At the Geddes Building, ADC Weston Creek NLT 110800 Oct 08. An Army ID card will be required to gain entry to the site.
7. **Pay.** An Attendance Diary will be raised during the RP and collected on the Sat morning of the module.
8. **Allowances.** Course members from outside Canberra are not eligible for attendance allowance as they will be paid TA and incidentals. The TA for movement to and from the RP will be arranged and paid by the PMCC, while the TA for the Canberra component will be paid separately to CM by ACSC.

9. **Meals.** Meal arrangements for the RP are:
  - a. Living in CM will be paid TA for evening meals. A hot buffet breakfast has been arranged in the restaurant at the Waldorf Apartments for each morning. Lunches will be provided at the Conference venue and at the Weston Creek Mess.
  - b. Living out CM will have lunches provided for each day of the RP.
  - c. A meet and greet function will be held in the restaurant at the Waldorf Apartments on Fri 10 Oct 08 at 1830h. The function will be attended by all available 2008 and 2009 CM and DS.
10. **Transport in Canberra.** Transport arrangements for the RP are:
  - a. PMCC arranged Cab Charges to move from Canberra Airport to Canberra City.
  - b. Movement between the Waldorf Apartments and the Convention Centre will be on foot.
  - c. On 11 Oct 08 CM will be move by bus to Weston Creek, the Australian War Memorial and Canberra Airport. Luggage is to be placed on the bus in the morning and will remain on the vehicle until arrival at the airport.
11. **Medical support.** Visiting CM requiring medical attention during the RP are to:
  - a. Present to the Russel Health Centre Weston at ADC during Monday to Friday between 0800-1200 h;
  - b. Present to the ward at the Duntroon Health Centre for out of hours treatment; and
  - c. Contact 000 for any emergency.

Course members are to advise either the duty CM or MM if presenting for medical support.

12. **Duty course member.** A Duty CM will be nominated by the MM for each day of the Residential phase. Duties will include tasks such as confirming attendance for each session of the conference, check-out from the accommodation and loading of baggage onto the transport.