



Australian Government
Department of Defence
Defence Support and Reform Group

Freedom of Information and
Information Management Branch
Department of Defence

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Our reference: FOI 423/12/13



Email: 

Dear 

NOTICE OF DECISION ON FREEDOM OF INFORMATION REQUEST

1. I refer to your emailed letter, dated 19 June 2013, in which you requested access, under the *Freedom of Information Act 1982* (FOI Act), to:

"documents showing a copy of the most recent sentate estimate brief prepared by the department for staff attending estimates."

2. On 20 June 2013, Mr Brendan Wright, Assistant Director Freedom of Information, advised you that your request was at risk of refusal under section 24 of the FOI Act. Following further discussions with you, on 16 July 2013, you advised that you wished to proceed and to "please provide the index". Your revised scope was interpreted as follows:

"... the index of the most recent sentate estimates briefing pack prepared for the Secretary & Chief of the Defence Force."

3. The purpose of this letter is to provide you with the decision relating to the document that is the subject of your request.

FOI decision maker

4. Mr Rod Dudfield, Director Freedom of Information, is the accredited decision maker, under the FOI Act, in relation to your request.

Identified document

5. Mr Dudfield identified one document, titled "*Department of Defence: Senate Budget Estimates 3-4 June 2013 (Secretary's and CDF's Briefing Pack (Titles and Length of Briefs))*", as matching the description of your request.

Decision

6. Mr Dudfield has decided to release the document intact, a copy of the document is provided at Enclosure 1.

Material taken into account

7. In making his decision Mr Dudfield had regard to:
- a. The content of the identified document in issue;
 - b. Relevant provisions in the FOI Act; and
 - c. The *Guidelines published by the Office of the Australian Information Commissioner under section 93A of the FOI Act (the Guidelines)*.

Payment of Charges

8. In our letter, dated 17 July 2013, the department estimated the cost associated with processing your request to be [REDACTED]. You agreed to pay charges for the administration of your request on 24 July 2013.

9. Upon completion of your request, I decided to waive the cost associated with processing your request as the administration of the charge would be more than the actual cost.

Rights of review

10. The FOI Act provides for rights of review of decisions. A copy of the fact sheet, "Freedom of Information – Your Review Rights" is at Enclosure 2.

FOI Disclosure Log

11. In accordance with the requirements of section 11C of the FOI Act, Defence is required to publish details of information released under the FOI Act. Defence publishes identified documents relating to requests within five working days of receipt by the applicant. Defence will also publish this decision notice with privacy deletions. Unless otherwise agreed, Defence will publish this request on 23 August 2013.

Further advice

12. The FOI Act may be accessed online at: <http://www.comlaw.gov.au/Details/C2011C00803>.
13. Should you have any questions, please contact this office.

Yours sincerely



Theresa Stinson
Assistant Director – Media Case Management
Freedom of Information

16 August 2013

Enclosures:

1. Document in form for release
2. Fact Sheet: Freedom of Information – Your Review Rights