

Ryan, James MR 1

From: Ryan, James MR 1
Sent: Thursday, 5 December 2013 16:23
To: Dudfield, Rod MR
Cc: Corcoran, Tony MR; Phillips, Neil MR
Subject: FW: S40 - B2013/607414, B2013/607416 - Emailed 5/12/2013 [SEC=UNCLASSIFIED]
Categories: UNCLASSIFIED
Attachments: NAA607416.docx

Tracking:

Recipient	Read
Dudfield, Rod MR	Read: 5/12/2013 16:25
Corcoran, Tony MR	Read: 5/12/2013 16:30
Phillips, Neil MR	

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Rod

For your information.

This Archives Act request covers records that span both the open and closed period. He is not likely to get much from a personnel file in the open period given NAA's new policy.

Some of the closed period material may be DIO material that is not subject to the FOI Act.

James Ryan
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Ministerial Information Management Branch
Defence Support and Reform Group
Department of Defence
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From: Megan Coulton [mailto:megan.coulton@naa.gov.au]
Sent: Thursday, 5 December 2013 15:56
To: Ryan, James MR 1
Subject: S40 - B2013/607414, B2013/607416 - Emailed 5/12/2013 [SEC=UNCLASSIFIED]

UNCLASSIFIED

Our reference: 2013/40; B2013/607414 B2013/607416

Department of Defence

24/03/2014

**Classified Archival Records Review
FOI and Information Management Branch
Defence Support and Reform Group**

Request for Records Not Recorded in Archival Custody (NRA)

On **28th November 2013**, a researcher applied under Section 40 of the *Archives Act* 1983, for open period records. Please see attachments for details.

These records are not recorded as in National Archives custody.

When the records are located they should be transferred to the OIC Reading Room at the National Archives. Please enclose a covering letter titled '**Temporary reference transfer for Section 40 Application**' and quote our **job number B2013/607414, B2013/607416**. Please also include details of the Commonwealth Record Series and file number (control symbol).

Alternatively, please advise us if the records cannot be located or have been destroyed.

We are obliged to respond to the researchers' requests by **26th February 2014**. If you have any enquiries regarding the above please contact me on 6212 3628.

For all email correspondence in relation to this request please send to: referencetransfers@naa.gov.au

Kind Regards,
Megan

Megan Coulton
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