

From: [Follett, Gabrielle LTCOL](#)
To: [Watt, Elizabeth LTCOL](#)
Subject: Army Numbers - **URGENT** - PM's Morning Tea [SEC=UNCLASSIFIED]
Date: Friday, 24 October 2014 14:56:00

UNCLASSIFIED

Liz, the Army response is 377 pers (inclusive of serving members, their dependents, parents, grandparents etc). The responses are still coming in and I will give you a final figure at some point tomorrow. Army has so far provided the biggest response (next is Navy with 354).

regards,

Gabrielle M. Follett
Lieutenant Colonel
Staff Officer (Policy) to the Chief of Defence Force

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From: Furini, Craig COL
Sent: Friday, 24 October 2014 15:52
To: McCormack, James CAPT - RAN; Kennedy, Mitch COL; Downs, Kevin GPCAPT; Dawson, Rod WGCDR; Freeman, Fiona CAPT - RAN
Cc: Howard, Simon CMDR; Smith, Chris LTCOL 2; McCutcheon, Roger WGCDR; Kewal, Kavita MS; Curtin, Nicole MRS; Ritchie, Robyn MRS 1; Follett, Gabrielle LTCOL; Green, Kylie SQNLDR 1; Sneath, Fiona CMDR; Odgaard, Ilona CAPT - ARMY; 301 Signal Squadron CDF Det; Lawrence, Brett SGT; Cheatley, Craig WO1; Canham, Mark SGT; Watt, Elizabeth MAJ; Gibb, Peter WGCDR; Goedecke, Jeffrey CAPT - RAN
Subject: RE: **URGENT** - PM's Morning Tea [SEC=UNCLASSIFIED]

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Fellow CoS,

We now have in excess of 1,000 attendees (if you build it)
Thank you for your support.

Regards,
Craig

C.D. Furini
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From: Furini, Craig COL
Sent: Friday, 24 October 2014 12:16
To: McCormack, James CAPT - RAN; Kennedy, Mitch COL; Downs, Kevin GPCAPT; Dawson, Rod WGCDR; Freeman, Fiona CAPT - RAN
Cc: Howard, Simon CMDR; Smith, Chris LTCOL 2; McCutcheon, Roger WGCDR; Kewal, Kavita MS; Curtin, Nicole MRS; Ritchie, Robyn MRS 1; Follett, Gabrielle LTCOL; Green, Kylie SQNLDR 1; Sneath, Fiona CMDR; Odgaard, Ilona CAPT - ARMY; 301 Signal Squadron CDF Det; Lawrence, Brett SGT; Cheatley, Craig WO1; Canham, Mark SGT
Subject: ****URGENT**** - PM's Morning Tea [SEC=UNCLASSIFIED]

UNCLASSIFIED

Good morning fellow COS,

As discussed this morning please find attached the invitation to the PM's Morning Tea - I apologise for the delay. The event is open to all ADF personnel and all ADF families in the ACT region. The purpose of the event is to thank and support ADF members and their families for their service.

The CDF has asked that you actively encourage personnel to attend.

It is important that all people intending on attending the event RSVP to both e-mail addresses on the invite card (protocol@pmc.gov.au and pm.morningtea@defence.gov.au) so that the Parliament House security staff and the OCDF know who is going. The response should include the Rank and name of the member, service and names of accompanying guests.

The invitation requests RSVPs by 1500 today. I am advised that whilst this is highly desirable there will be some leeway, although could you please encourage early responses.

All other details are on the attached invitation. I especially draw your attention to the requirement to present the invitation along with photographic ID on arrival at Parliament House.

Could you please promulgate this invitation to all your people including those in the non-service groups.

Finally, I would be grateful if you could actively track indicative numbers and encourage attendance so as to avoid potential embarrassment.

Kind regards,
Craig

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