
CLAIM FOR COMPENSATION

In April 2016, the Australian Government announced in the 'Australian Government response to the Senate Foreign Affairs, Defence and Trade References Committee report: Inquiry into firefighting foam contamination Part A – RAAF Base Williamtown' that individual claims for compensation will be handled on a case by case basis. This form is to assist an individual or business to initiate a claim for compensation if they consider that they have suffered loss or harm as a consequence of the detection of perfluorinated compounds in or near Defence sites.

Following receipt of this form, the Department of Defence will assess whether it is liable for any of the losses or harm claimed in accordance with the Attorney-General Department's *Legal Services Directions 2005*. You may be requested to provide further information and evidence to support your claim.

Instructions

1. Please complete **all** sections of this form and enter N/A in any section that is not applicable to indicate that the question has been considered and completed.
2. Please return the form by email to dl.specialcounsel@defence.gov.au or post to:
Office of Defence Special Counsel
Campbell Park Offices, PO Box 7911
Canberra BC ACT 2610

Questions

If you have any questions regarding the completion of this form please contact the Office of Defence Special Counsel by email or post on the addresses listed above.

Part A: Personal details

If you wish to make a claim on behalf of more than one family member, please include additional family members' details in Part C at the end of this form.

1. Your title (*please select one*): Mr Mrs Ms Miss other _____

2. Your surname (family name)

3. Your given name(s)

4. Residential address

State:	Postcode:

5. Postal address (*if same as residential address, write 'as above'*)

State:	Postcode:

6. Contact details

Contact phone number: ()	Alternative contact number:
Email address:	

7. What is your preferred method of contact? *(Please check one)*

Post

Email

8. If your claim is in relation to a business, what is the business name and what is your position in the business? *Please note we can only consider claims in relation to businesses from officers who are authorised to make claims on behalf of the business.*

9. Have you, or a person on your behalf, previously contacted Defence regarding any part of this claim? If so, please include an approximate date, who you spoke to and any response you received.

Part B: Claim details

10. Please list the loss or harm that you and/or the business you represent has suffered as a result of the detection of perfluorinated compounds at or near Defence sites. *If there is insufficient space to complete your answer, use the Part C at the end of this form.*

11. Please explain why you think this loss or harm is a consequence of the detection of perfluorinated compounds at or near Defence sites *If there is insufficient space to complete your answer, use the Part C at the end of this form.*

12. What is the total amount of compensation you are seeking for this loss or harm?

\$

13. Please specify how this amount is calculated.

<i>DESCRIPTION OF CLAIMED ITEM</i>	<i>AMOUNT</i>
	\$
	\$
	\$
	\$
	\$

Part C: Other details

14. Please use this Part to include any details you were unable to fit in previous sections or if there are any other factors that you believe are important and have not yet been mentioned in this form.

Declaration

I declare that to the best of my knowledge and belief, the information that I have supplied in or attached to this application is accurate and true, and that all relevant information has been included.

Signature of applicant(s)

Date

Signature of applicant(s)

Date

Privacy Notice

The collection of this information is necessary for the Department of Defence to assess your claim against the Commonwealth for loss or harm suffered as a consequence of the detection of perfluorinated compounds in or near Defence sites.

In addition to the information collected on this form, to fully assess your claim Defence may require further information from you. Any information you provide to Defence for this purpose is done so voluntarily, however if you do not complete a required section of this form, or provide incomplete or inaccurate information Defence may be unable to progress your claim.

Your personal information may also be disclosed to the Attorney-General's Department. Your personal information will not be disclosed to overseas recipients.

The Defence Privacy Policy (which is available at www.defence.gov.au/complaintresolution/privacy.asp) contains information about how you can access your personal information and seek correction of that information. The Defence Privacy Policy also contains information about how you may submit a complaint if you are of the view that Defence has misused your personal information. If you have any concerns about how your personal information is being handled, you may contact the Defence Privacy Office by emailing defence.privacy@defence.gov.au.